# Township of Brudenell, Lyndoch and Raglan

## Meeting Minutes

## Regular Meeting October 7, 2026 - 07:00 PM

| | | |
|---|---|---|
| Present Were: | Mayor, | Valerie Jahn |
| | Councillor, | Sheldon Keller |
| | Councillor, | Wayne Banks |
| | Councillor, | Iris Kauffeldt |
| | Councillor, | Kevin Quade |
| Also Present: | Clerk-Treasurer, | Virginia Phanenhour |
| | Deputy Clerk, | Tammy Thompson |
| | Operations Manager, | Jordan Genrick |
| Public Attending: | Via Zoom/Telephone/In Person | |

## 1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 7th day of October, 2026 at 7:00 pm.
Roll Call:
Councillor Banks
Councillor Kauffeldt
Councillor Keller
Councillor Quade

## 2 Land Acknowledgement

“As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

## 3 Adoption of the Agenda

**Resolution No:** 2026-10-07-01
**Moved By:** Wayne Banks
**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

## 4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

## 5 Mayor's Address

I attended two County Council meetings this month and attended the Municipal Office to deal with a few different matters.

## 6 Clerk's Report

Nothing to report.

## 7 Delegations and/or Presentations

**8 Adoption of Minutes from Previous Meetings**
**Resolution No:** 2026-10-07-02
**Moved By:** Kevin Quade
**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of September 2nd, 2026 as presented."

**CARRIED**

**9 Committee and/or Staff Reports**

**9.1 Staff Report Re: Upcoming Grant Opportunity**
**Resolution No:** 2026-10-07-03
**Moved By:** Sheldon Keller
**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan provide staff with direction regarding the potential application of the Community Sport and Recreation Infrastructure Fund."

**CARRIED**

**9.2 Staff Report Re: RFP 2026-2 - Construction, Demolition & Bulky Waste Processing**
**Resolution No:** 2026-10-07-04
**Moved By:** Wayne Banks
**Seconded By:** Kevin Quade

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby award the Construction, Demolition and Bulky Waste Processing RFP-2026-2 to Sittler Grinding Inc. in the amount of $25,300.00 excluding HST.”

**CARRIED**

**9.3 Fire Chief Report**
**Resolution No:** 2026-10-07-05
**Moved By:** Iris Kauffeldt
**Seconded By:** Wayne Banks

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the Fire Chiefs Report as information and further approve a donation from Council in the amount of $200 to be put towards the BLRFD Halloween Trick or Treat Event on October 31st, 2026.”

**CARRIED**

**9.4 Staff Report - Integrity Commissioner**
**Resolution No:** 2026-10-07-06
**Moved By:** Sheldon Keller
**Seconded By:** Iris Kauffeldt

“THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the Information Report regarding the retirement of Integrity Commissioner Tony Fleming and further approve the continuation of the current agreement with Cunningham Swan Lawyers until the expiry of June 30, 2027 and further direct staff to reach out to other municipalities regarding a joint RFP prior to the June 30, 2027 expiry.”

**CARRIED**

**10 Correspondance**
**Resolution No:** 2026-10-07-07
**Moved By:** Iris Kauffeldt
**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of items 10.6, 10.7 and for item 10.1 to do an individual sponsor in the same amount as last year."

**CARRIED**

**10.1 Renfrew County Regional Science and Technology Fair**

**10.2 County Council Summary**

**10.3 Request for Province-Wide Regulatory Framework for E-Scooters**

**10.4 EORN Cell Gap Project Monthly Update August & September 2026**

**10.5 Mandated Conservation Authority Amalgamation**

**10.6 Proposed Changes to the Proper Tax Treatment of Renfrew County Housing Corporation Properties**

**10.7 Request for Review of the OPP Municipal Policing Cost Model**

**10.8 Request for Province to Establish Regulatory Framework for E-Scooters**

**10.9 Property-Tax Treatment of Properties Owned by the Renfrew County Housing Corporation (RCHC)**

**10.10 EOWC September Newsletter**

**10.11 Renfrew County - Economic Development Services**

**10.12 Request for Transport Canada Review and Amendment of Water Aerodrome Public Consultation Requirements**

**10.13 Support for Enhanced Municipal and Watershed Representation in the Proposed Regional Conservation Authority Governance Framework**

**11 New Business**

**11.1 Letter of Support - Finlay's Law on Emergency Room Reform**
**Resolution No:** 2026-10-07-08
**Moved By:** Kevin Quade
**Seconded By:** Wayne Banks

**"Be it resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Wasaga Beach's resolution regarding Finlay's Law on Emergency Room Reform as attached.
**And further that** this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Health, the Federal Minister of Health, the local MPP and MP, the Association of Municipalities of Ontario (AMO), the Ontario Hospital Association (OHA), the Ontario Medical Association (OMA), the Western Ontario Wardens' Caucus (WOWC), and all Ontario municipalities for their information and consideration."

**CARRIED**

**11.2 Shoreline Road Allowance - Hartwick**
**Resolution No:** 2026-10-07-09
**Moved By:** Sheldon Keller
**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the draft survey as presented for the Shoreline Road Allowance purchase by Gary & Deborah Hartwick."

**CARRIED**

**11.3 Consent Application - Keith Kinder & Estate of Lynn Wood**
**Resolution No:** 2026-10-07-10
**Moved By:** Iris Kauffeldt
**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Applications #B058/2026 from Keith Kinder & the Estate of Lynn Wood, for the purpose of creating a right of way, as attached, provided that all the conditions as listed in the County of Renfrew Planning Report and that all conditions as identified by the Operations Manager/Fire Chief and Chief Building Official are met."

**CARRIED**

**11.4 Consent Application - Bernadette & Samuel Voldock**
**Resolution No:** 2026-10-07-11
**Moved By:** Wayne Banks
**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Applications #B059/2026 from Bernadette Voldock and Samuel Voldock, for the purpose of creating a right of way, as attached, provided that all the conditions as listed in the County of Renfrew Planning Report and that all conditions as identified by the Operations Manager/Fire Chief and Chief Building Official are met."

**CARRIED**

**12 Financial Report**
**Resolution No:** 2026-10-07-12
**Moved By:** Kevin Quade
**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**13 By-Laws**

**13.1 By-Law to Appoint Building Inspector**
**Resolution No:** 2026-10-07-13
**Moved By:** Kevin Quade
**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-49 being a By-Law to appoint a Building Inspector, having been read a first, second and third time and finally passed."

**CARRIED**

**14 Closed Session**

**14.1 To go into Closed**
**Resolution No:** 2026-10-07-14
**Moved By:** Kevin Quade
**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of two items under subsection (b) regarding personal matters about identifiable individuals, including municipal or local board employees; and one item under subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board."

**CARRIED**

**14.2 To come out of Closed**
**Resolution No:** 2026-10-07-15
**Moved By:** Wayne Banks
**Seconded By:** Sheldon Keller

"That Council comes out of closed at 8:13 pm."

**CARRIED**

**14.3 Report from Closed**

"In Closed Session Council received confidential information regarding identifiable individuals and discussed a potential litigation."

**15 Confirmation By-Law**
**Resolution No:** 2026-10-07-16
**Moved By:** Iris Kauffeldt
**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-50 being a By-Law to confirm the proceedings of the October 7th, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

**CARRIED**

**16 Adjournment**
**Resolution No:** 2026-10-07-17
**Moved By:** Kevin Quade
**Seconded By:** Wayne Banks

"THAT this meeting adjourns at 8:15 pm."

**CARRIED**

_____ _____

Mayor, Valerie Jahn Clerk-Treasurer, Virginia Phanenhour