



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting September 2, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 2nd day of September, 2026 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2026-09-02-01

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

I attended two county council meetings and one regular meeting for the Township including weekly visits to the office to sign cheque and by-laws and other documents. In other news, the Township of Brudenell Lyndoch and Raglan is the recipient of a \$9,940 grant from the Seniors Community Grant Program from the Government of Ontario. This grant will be used to provide inclusive seniors lunches to the community implemented by Community Resource Center Killaloe. We thank the Government of Ontario for their contribution to this monthly lunch program which offers older adults the opportunity to socialize, and stay connected in their community. Seniors will help with the planning and implementation of the meals, and will help to choose topics for presentations. Each monthly presentation will be followed by a healthy lunch and social time.

Councillor Banks announced that the company he works for Nu-Tech Precision Metals, donated \$5000 to the fire department to purchase tracks for the recently acquired UTV. A letter will be drafted and sent in appreciation of this donation.

6 Clerk's Report

A new administrative assistant has been hired, we welcome Sharlene Lapenskie. Sharlene comes with a municipal background and will be a great asset to the Township.

7 Delegations and/or Presentations

8 Adoption of Minutes from Previous Meetings

Resolution No: 2026-09-02-02

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of August 5th, 2026 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 Operations Manager Re: Arena Air Conditioning/Heating

Still working on getting quotes, the recommendation was to replace the air conditioner and heating system at the arena in 2027 and included in the 2027 municipal budget.

10 Correspondance

Resolution No: 2026-09-02-03

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of item 10.7 and further that a comment letter be drafted regarding item 10.6."

CARRIED

10.1 Heads and Beds Payment-in-lieu of Taxes Program – Municipal Collaboration Opportunity

10.2 EORN Cell Gap Project Monthly Update July 2026

10.3 Update on OPP municipal policing costs for 2027.

10.4 County of Renfrew Support for the From the Ground Initiative

10.5 Funding for Official Plan and Comprehensive Zoning By-law Reviews

10.6 Public consultation by the federal government on proposed changes to the current telecommunications (cell) tower antenna siting process

10.7 Finlay's Law on Emergency Room Reform

11 New Business

11.1 Letter of Support - Request for review of extended producer responsibility for one-pound single-use propane cylinders.

Resolution No: 2026-09-02-04

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Tudor & Cashel's resolution regarding a request for review of extended producer responsibility for one-pound single-use propane cylinders.

And further that this resolution be forwarded to the Premier of Ontario, the Resource Productivity & Recovery Authority (RPRA) and all municipalities in Ontario."

CARRIED

11.2 Letter of Support - Review and Reform of Provincial Offences System

Resolution No: 2026-09-02-05

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Huron OPP Detachment Board's resolution regarding an appeal to the Attorney General of Ontario for a Review and Reform of Provincial Offences System.

And further that this resolution be forwarded to the Premier of Ontario, the Minister of Transportation, the Minister of Finance, Renfrew Nipissing Pembroke MP and MPP, AMO, ROMA, all Police Service Boards, and all municipalities in Ontario."

CARRIED

11.3 Letter of Support - Motion for Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases

Resolution No: 2026-09-02-06

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Caledon resolution regarding Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases.

And further that this resolution be forwarded to the Chief Medical Officer of Health, Minister of Environment, Conservation and Parks, Renfrew County District Health Unit, the Association of Municipalities of Ontario, and all municipalities in Ontario."

CARRIED

11.4 Shoreline Road Allowance - Hartwick

Resolution No: 2026-09-02-07

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby give tentative approval for the Application for Shoreline Road Allowance purchase to Gary and Deborah Hartwick."

CARRIED

11.5 Letter of Request - Yukes Drive

Resolution No: 2026-09-02-08

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to reply with a letter explaining that the Township cannot plow private roads due to no insurance coverage and is contrary to our policies."

CARRIED

12 Financial Report

Resolution No: 2026-09-02-09

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

Resolution No: 2026-09-02-10

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-47 being a By-Law to appoint a Chief Building Official, having been read a first, second and third time and finally passed."

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2026-09-02-11

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (d) labour relations or employee negotiations."

CARRIED

14.2 To come out of Closed

Resolution No: 2026-09-02-12

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"That Council comes out of closed at 7:45 pm."

CARRIED

14.3 Report from Closed

In Closed Session Council discussed one item regarding employee negotiations.

15 Confirmation By-Law

Resolution No: 2026-09-02-12

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-48 being a By-Law to confirm the proceedings of the September 2nd, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2026-09-02-13
Moved By: Wayne Banks
Seconded By: Sheldon Keller
"THAT this meeting adjourns at 7:47 pm."
CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour