



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting June 3, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 3rd day of June, 2026 at 7:04 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2026-06-03-01

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Attended regular County council meetings and one more scheduled for Monday at 12:30pm to discuss the furtherment of the Hwy 17 corridor. Bids are out and there will be more information to come.

6 Clerk's Report

We would like to schedule the Special Meeting for the County Report from the last public meeting. Council decided to schedule it for June 17th, 2026 at 7pm if the County Planners are available.

Next regular meeting falls on July 1st which is Canada Day, Council rescheduled the meeting for July 8th 2026 at 7pm.

Seniors Award will be presented at the next senior's lunch on June 30th, 2026. SALC needs to know how many of Council will be present. Three Councillors said they in attendance.

7 Delegations and/or Presentations

7.1 Michele Gagnon - Renfrew County Community Futures Development Corp.

8 Adoption of Minutes from Previous Meetings

Resolution No: 2026-06-03-02

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Public and Regular Council Meeting of May 6th, 2026 and Special Council Meeting on May 13th, 2026 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 By-Law Enforcement Staff Report

Resolution No: 2026-06-03-03

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to bring forth draft by-laws for the Keeping and Control of Dogs By-Law, Livestock By-Law, and Parking By-Law, to the next Regular Meeting of Council."

CARRIED

9.2 Joint Compliance Audit Committee - Staff Report

Resolution No: 2026-06-03-04

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Joint Compliance Audit Committee report as information."

CARRIED

10 Correspondance

Resolution No: 2026-06-03-05

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of items 10.1, 10.2, 10.4, 10.6, and 10.9 to be brought back to the next Regular Meeting of Council."

CARRIED

- 10.1 Provincial Bill 100 – Better Regional Governance Act, 2026
- 10.2 Ontario Most Outdated Property Reassessment in Canada: A Call to Return to Property Tax Reassessment Cycle
- 10.3 Public Sector Salary Disclosure Inflation Adjustments
- 10.4 Integrated Living and Participation Model for Adults with Developmental Disabilities
- 10.5 Vacant Commercial Storefront Tax
- 10.6 Alcohol Empties
- 10.7 Ottawa Valley Trade Corridor Improvement Project
- 10.8 Concerns regarding the Province's proposed harmonization of municipal road construction standards
- 10.9 Support for Sustainable Provincial Grant Funding for Fire Services in Ontario
- 10.10 Development of New and Upgraded Highway Rest Stops and Infrastructure Hwy 11 & 17

11 New Business

- 11.1 **Social Media Policy**
Resolution No: 2026-06-03-06
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the Social Media Policy 2026 as presented."

CARRIED

- 11.2 **DRAFT Waste Management By-Law**
Resolution No: 2026-06-03-07
Moved By: Sheldon Keller
Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this report as information and direct staff to bring the by-law back to the next regular meeting of Council."

CARRIED

11.3 Letter of Support - Ontario Regulation 391/21: Blue Box

Resolution No: 2026-06-03-08

Moved By: Wayne Banks

Seconded By: Kevin Quade

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Municipality of Bluewater Ontario Regulation 391/21: Blue Box, as attached.

And further that this resolution be forwarded to the Premier of Ontario, Minister of Environment, Conservation and Parks, Minister of Municipal Affairs and Housing, Minister of Rural Affairs, Renfrew Nipissing Pembroke MPP and, and all municipalities in Ontario.”

CARRIED

11.4 Letter of Support - Community Safety Well-Being Plan

Resolution No: 2026-06-03-09

Moved By: Kevin Quade

Seconded By: Wayne Banks

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Regional Municipality of Waterloo regarding the changes to the Community Safety Well-Being Plan as attached.

And further that this resolution be forwarded to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all municipalities in Ontario.”

CARRIED

11.5 Request Re: Homestead Road

Resolution No: 2026-06-03-10

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch hereby direct staff to propose the council decided transfers of land, to receive parts 8, 12 13, and 14, at no cost to the Township, further should the resident wish to purchase the shoreline road allowances parts 3, 5, and 9, applications will be required, and all associated fees would apply.”

CARRIED

11.6 Special Events Application - Twin Music Festival Palmer Rapids

Resolution No: 2026-06-03-11

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approved the Special Event Application for the Twin Music Festival 2026, on the condition that the requirements as depicted in the Special Event By-Law are completed to staff satisfaction no later than July 1st, 2026."

CARRIED

11.7 PRPS request for BLR Community Center use

Resolution No: 2026-06-03-12

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan provide further direction on the matter."

CARRIED

11.7.1 PRPS use of BLR Community Center

Resolution No: 2026-06-03-13

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch hereby approve the PRPS use of the BLR Community Center at a reduced cost of \$200.00."

CARRIED

11.8 Severance B034/2026 - Hudder

Resolution No: 2026-06-03-14

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approved the Land Severance Application B034/2026, from Cheryl and Michael Hudder for the creation of one new lot providing that all the conditions as listed in the County of Renfrew planning report concerning this division of land are met."

CARRIED

Mayor - Council Discussion

Council discussed bringing a motion forward at the next Regular Meeting in regards to sending a resolution to the Province regarding updating the mapping for aggregate zones and the distance of buffer zones.

12 Financial Report

12.1 Financial Reports

Resolution No: 2026-06-03-15

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 Tax Rate By-Law

Resolution No: 2026-06-03-16

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-30 being a By-Law to approve the 2026 Tax Rates, having been introduced and read a first, second and third time and finally passed."

CARRIED

13.2 Appointing a Municipal By-Law Enforcement Officer

Resolution No: 2026-06-03-17

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-31 being a By-Law to appoint a Municipal Law Enforcement Officer, having been introduced and read a first, second and third time and finally passed."

CARRIED

Councillor Keller

Councillor Keller and the rest of Council commended the Brudenell, Lyndoch and Raglan Fire Department for great work during the multiple calls over the past week.

14 Closed Session

14.1 To go into Closed

Resolution No: 2026-06-03-18

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of four items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees."

CARRIED

14.2 To come out of Closed

Resolution No: 2026-06-03-19

Moved By: Kevin Quade

Seconded By: Wayne Banks

"That Council comes out of closed at 9:17 pm."

CARRIED

14.3 Report from Closed

In Closed Session Council received confidential information regarding personal matters regarding identifiable individuals.

14.4 Resolution from Closed #1

Resolution No: 2026-06-03-20

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with direction given in closed."

CARRIED

15 Confirmation By-Law

Resolution No: 2026-06-03-21

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-32 being a By-Law to confirm the proceedings of the June 3rd, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

16 Adjournment

Resolution No: 2026-06-03-22

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT this meeting adjourns at 9:19 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour