



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting May 6, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 6th day of May, 2026 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2026-05-06-01

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include item 12.3 2025 Financial Statements."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

I attended four meetings since our last council meeting, one meeting was regarding the County Road Transportation Study, the comment period is now over, great discussions were had and some amendments were made to some parts of the plan.

6 Clerk's Report

Reminder that there is a Public Meeting on May 13th at 7pm at the arena for the Zoning By-Law. We were also asked by the Township of Killaloe, Hagarty and Richards if we want to team up for the annual Rock-A-Thon again this year to be held on June 19th, 2026.

7 Delegations and/or Presentations

7.1 Renfrew County Road Supervisors Association

7.2 Delegation Request - Kolja Milosavljevic (Not in Attendance)

8 Adoption of Minutes from Previous Meetings

Resolution No: 2026-05-06-02

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of April 1st, 2026 and Special Council Meeting of April 9th, 2026 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 Staff Report - Regarding Social Media

Resolution No: 2025-05-06-03

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to turn off all commenting on all Township Facebook posts effective immediately, for the purpose of protecting the Townships' reputation, and further that staff bring a policy to this effect to the next Regular meeting of Council."

CARRIED

9.2 Fire Chief Report - Burn Season 2026 Update

Resolution No: 2025-05-06-04

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the Fire Chief - Wild Fire Season report as information only."

CARRIED

9.3 Operations Manager - Staff Report

Resolution No: 2026-05-06-05

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept this report as information only."

CARRIED

10 Correspondance

Resolution No: 2026-05-06-06

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of items 10.3 & 10.6 to be brought back to the next regular meeting of council."

CARRIED

10.1 Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding

10.2 Advancement of the Ottawa Valley Trade Corridor Improvement Project

10.3 Community Safety and Well Being Plan

10.4 County Council Summary

10.5 Eastern Ontario Wardens Caucus

10.6 Ontario Regulation 391/21: Blue Box

10.7 Extend OCIF

10.8 Strengthening Self-Defense Protections and Addressing Rising Home Invasions in Ontario

10.9 Special Economic Zone

10.10 Guaranteed Basic Income

11 New Business

11.1 Asset Management Plan Non-Core Assets

Resolution No: 2026-05-06-07

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve and adopt the Asset Management Plan - Non-Core Assets Report mandated by Ontario Regulation 588/17."

CARRIED

11.2 Letter of Support - Request for Provincial Legislation Amendments, Health & Safety Concerns

Resolution No: 2026-05-06-08

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Association of Ontario Road Supervisors (AORS) regarding the Request for Provincial Legislation Amendments, Health and Safety Concerns.

And further that this resolution be forwarded to the Premier of Ontario, Solicitor General of Ontario, Minister of Emergency Preparedness and Response, Minister of Municipal Affairs and Housing, Minister of Transportation, Acting Minister of Infrastructure, Renfrew Nipissing Pembroke MP and MPP, AMO, AORS and all Ontario Municipalities.”

CARRIED

11.3 Letter of Support - Postal Rate - Public Libraries

Resolution No: 2026-05-06-09

Moved By: Kevin Quade

Seconded By: Sheldon Keller

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Perry to maintain and protect reduced-rate postal distribution for library materials, and;

And further that this resolution be forwarded to the Township of Perry, Minister of Government Transportation, Public Services and Procurement, Renfrew Nipissing Pembroke MP and MPP and all Ontario Municipalities.”

CARRIED

11.4 Letter of Support -Opposition re: Alto High-Speed Rail

Resolution No: 2026-05-06-10

Moved By: Kevin Quade

Seconded By: Wayne Banks

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Eastern Wardens’ Caucus to oppose the ALTO High-Speed Rail Project in its Current Form, and;

And further that this resolution be forwarded to the Prime Minister of Canada, Minister of Transportation, President and CEO of ALTO, EOWC Members of Parliament, Premier of Ontario, EOWC Members of Provincial Parliament, Federation of Canadian Municipalities, AMO, ROMA, Ontario Federation of Agriculture, Eastern Ontario Mayors’ Caucus, all EOWC municipalities, Eastern Ontario First Nations partners and all Ontario Municipalities.”

CARRIED

11.5 Letter of Support - Ontario Veterinary College Expansion of Enrollment Capacity

Resolution No: 2026-05-06-11

Moved By: Kevin Quade

Seconded By: Sheldon Keller

“**Be it resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Papineau-Cameron regarding Ontario Veterinary College Expansion of Enrollment Capacity, and; **And further that** this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, Minister of Economic Development, Job Creation and Trade, Minister of Colleges, Universities, Research Excellence and Security, AMO, and all Ontario Municipalities.”

CARRIED

11.6 Letter of Support - Request for Provincial Consultation and Transparency Regarding Potential Changes to English Public School Board Governance

Minister of Education Paul Calandra held a press conference on April 6th stating that he will maintain the position of elected school board trustees. Therefore, this letter of support is no longer relevant.

12 Financial Report

12.1 Approval of 2026 PSAB Budget

Resolution No: 2026-05-06-12

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

“THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the 2026 PSAB Budget as per Ontario Regulation 284/09.”

CARRIED

12.2 Financial Reports

Resolution No: 2025-05-06-13

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year to Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

12.3 2025 Financial Statements - MacKillican

Resolution No: 2025-05-06-14

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the 2025 Financial Statements."

CARRIED

13 By-Laws

13.1 By-Law to Appoint Chief Building Official

Resolution No: 2026-05-06-15

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-25 being a By-Law to Appoint Kelsey Smith as Chief Building Official, having been read a first, second and third time and finally passed."

CARRIED

13.2 By-Law to Enter into and Agreement for By-Law Enforcement

Resolution No: 2025-05-06-16

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-26 being a By-Law authorizing execution of an Agreement between The Corporation of the Township of Brudenell, Lyndoch and Raglan and The Corporation of the Township of Carlow/Mayo, having been read a first, second and third time and finally passed."

CARRIED

13.3 By-Law to Adopt Zoning Amendment

Resolution No: 2026-05-06-17

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-27 being a By-Law to amend By-Law Number 87-08 of the former Township of Brudenell and Lyndoch as amended, having been read a first, second and third time and finally passed."

CARRIED

- 13.4 By-Law to Rescind**
Resolution No: 2026-05-06-18
Moved By: Wayne Banks
Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-28 being a By-Law for the purposes of rescinding By-Law 2025-44 pertaining to the acquisition of land for Municipal purposes, having been read a first, second and third time and finally passed."

CARRIED

14 Closed Session

- 14.1 To go into Closed**
Resolution No: 2026-05-06-19
Moved By: Kevin Quade
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board."

CARRIED

- 14.2 To come out of Closed**
Resolution No: 2026-05-06-20
Moved By: Iris Kauffeldt
Seconded By: Kevin Quade

"That Council comes out of closed at 8:33pm."

14.3 Report from Closed

In Closed Session Council received confidential information regarding personal matters about an employee and information regarding a legal matter.

- 15 Confirmation By-Law**
Resolution No: 2026-05-06-21
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-29 being a By-Law to confirm the proceedings of the May 6th, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

16 Adjournment

Resolution No: 2026-05-06-22

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT this meeting adjourns at 8:34 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour