



## Township of Brudenell, Lyndoch and Raglan

May 6, 2026 - Regular Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N  
Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 Call to Order & Roll Call
- 2 Land Acknowledgement
- 3 Adoption of the Agenda
- 4 Disclosure of Pecuniary Interest
- 5 Mayor's Address
- 6 Clerk's Report
- 7 **Delegations and/or Presentations**
  - 7.1 Renfrew County Road Supervisors Association
    - 📎 Renfrew County Road Supervisors Association - Letter
    - 📎 Trade Show Slide Show Deck
  - 7.2 Delegation Request - Kolja Milosavljevic
    - 📎 Delegation Request Form
- 8 **Adoption of Minutes from Previous Meetings**
  - 📎 April 1st Regular Meeting Minutes
  - 📎 April 9th Special Meeting Minutes
- 9 **Committee and/or Staff Reports**
  - 9.1 Staff Report - Regarding Social Media
    - 📎 Staff Report
    - 📎 Sample - Town of Renfrew
    - 📎 Sample - County of Renfrew
  - 9.2 Fire Chief Report - Burn Season 2026 Update
    - 📎 Fire Chief Report
  - 9.3 Operations Manager - Staff Report
    - 📎 Operations Manager - Staff Report
- 10 **Correspondance**
  - 10.1 Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding

- 📎 Township of North Dumfries
- 📎 Municipality of Huron Shores
- 📎 Town of Saugeen Shores
- 10.2 Advancement of the Ottawa Valley Trade Corridor Improvement Project
- 📎 County of Renfrew
- 10.3 Community Safety and Well Being Plan
- 📎 Regional Municipality of Waterloo
- 10.4 County Council Summary
- 📎 County Council Summary - March
- 📎 County Council Summary - April
- 10.5 Eastern Ontario Wardens Caucus
- 📎 EOWC March News Letter
- 10.6 Ontario Regulation 391/21: Blue Box
- 📎 Municipality of Bluewater
- 10.7 Extend OCIF
- 📎 Municipality of Wawa
- 📎 Municipality of Shuniah
- 10.8 Strengthening Self-Defense Protections and Addressing Rising Home Invasions in Ontario
- 📎 Municipality of Calvin & Killaloe Hagarty & Richards
- 10.9 Special Economic Zone
- 📎 City of Greater Sudbury
- 10.10 Guaranteed Basic Income
- 📎 City of Peterborough
- 11 New Business**
- 11.1 Asset Management Plan Non-Core Assets
- 📎 Asset Management Plan Non-Core Assets
- 11.2 Letter of Support - Request for Provincial Legislation Amendments, Health & Safety Concerns
- 📎 Letter of Support
- 11.3 Letter of Support - Postal Rate - Public Libraries
- 📎 Letter of Support
- 11.4 Letter of Support -Opposition re: Alto High-Speed Rail
- 📎 Letter of Support
- 11.5 Letter of Support - Ontario Veterinary College Expansion of Enrollment Capacity
- 📎 Letter of Support
- 11.6 Letter of Support - Request for Provincial Consultation and Transparency Regarding Potential Changes to English Public School Board Governance
- 12 Financial Report**
- 12.1 Approval of 2026 PSAB Budget
- 📎 2026 PSAB Budget
- 12.2 Financial Reports

- 📎 Monthly Expenses Summary
- 📎 Year to Date Budget Variance
- 12.3 2025 Financial Statements - MacKillican
  - 📎 2025 Financial Statements
- 13 By-Laws**
- 13.1 By-Law to Appoint Chief Building Official
  - 📎 By-Law 2026-25
- 13.2 By-Law to Enter into and Agreement for By-Law Enforcement
  - 📎 By-Law 2026-26
  - 📎 Schedule A to By-Law 2026-26
- 13.3 By-Law to Adopt Zoning Amendment
  - 📎 By-Law 2026-27
  - 📎 Schedule A to By-Law 2026-27
- 13.4 By-Law to Rescind
  - 📎 By-Law 2026-28
- 14 Closed Session**
- 14.1 To go into Closed
- 14.2 To come out of Closed
- 14.3 Report from Closed
- 15 Confirmation By-Law**
  - 📎 By-Law 2026-29
- 16 Adjournment**

**From:** Chris Mantha <[cmantha@petawawa.ca](mailto:cmantha@petawawa.ca)>  
**Sent:** March 17, 2026 9:26 AM  
**To:** [manager@blrtownship.ca](mailto:manager@blrtownship.ca)  
**Cc:** Trevor Woodtke <[twoodtke@petawawa.ca](mailto:twoodtke@petawawa.ca)>  
**Subject:** 2026 AORS municipal trade show

Good morning, Jordan,

I am hoping you can assist me in organizing a delegation to the Township of Brudenell, Lyndoch, & Raglan Council.

The Renfrew County Road Supervisors Association is hosting the 2026 AORS municipal trade show in Petawawa at the Civic Centre. The show is June 3<sup>rd</sup> and 4<sup>th</sup> with a golf tournament and dinner to open the show on the 2<sup>nd</sup>.

Our trade show ambassador Steve Boland and I have been attending municipal council meetings across the County of Renfrew to promote the show, encourage municipal staff attendance and if possible secure volunteers to help make this the best trade show ever! I attached the PowerPoint presentation to council. We would take about 15 minutes to present and have a bit of time for council questions/comments.

Here are a few links to AORS trade show details. I will bring copies of the trade show brochure for your council members and extras for staff.

<https://aors.on.ca/wp-content/uploads/2026-Trade-Show-Magazine.pdf>

<https://2026.aorsbooths.ca/>

<https://aors.on.ca/ross-mckenzie-memorial-golf-tournament/>

If you can forward this information to your CAO/Clerk for review, we would be happy to attend a Township of Brudenell, Lyndoch, & Raglan Council meeting and inform them of the trade show and its many benefits to the municipal profession and the County of Renfrew.

Please reach out to me if you have any questions.

Best regards,



**Chris Mantha, CRS-S, CMM III, C.Tech.**

Director of Public Works

Town of Petawawa

613-687-5536 ext. 2018

[cmantha@petawawa.ca](mailto:cmantha@petawawa.ca)

1111 Victoria Street, Petawawa, Ontario, K8H 2E6

***My working hours and your working hours may be different. Please do not feel obligated to reply outside your normal working hours.***

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Association of  
Ontario Road  
Supervisors

# AORS 2026 MUNICIPAL PUBLIC WORKS TRADESHOW



➤ JUNE 3-4, 2026  
PETAWAWA CIVIC CENTRE



➤ PROUDLY HOSTED BY





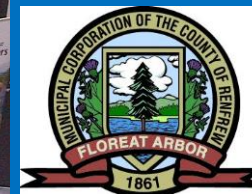
**AORS**

ASSOCIATION OF ONTARIO ROAD SUPERVISORS

## MUNICIPAL TRADE SHOW

The Renfrew County Road Supervisors Association (RCRSA) is pleased to announce that they have been selected to host the 2026 annual Association of Ontario Road Supervisors (AORS) Municipal Trade Show.

Partners with the RCRSA in hosting this prestigious event are the County of Renfrew and the Town of Petawawa.





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**MUNICIPAL TRADE SHOW**



## About the RCRSA

The Renfrew County Road Supervisors Association (RCRSA) is comprised of the following municipalities, first nation communities and other road authorities:

- County of Renfrew, City of Pembroke, Town of Arnprior, Town of Deep River, Town of Laurentian Hills, Town of Petawawa, Town of Renfrew, Township of Admaston-Bromley, Township of Bonnechere Valley, Township of Brudenell-Lyndoch-Raglan, Township of Greater Madawaska, Township of Horton, Township of Killaloe-Hagarty-Richards, Township of Laurentian Valley, Township of Madawaska Valley, Township of McNab-Braeside, Township of North Algona-Wilberforce, Township of Whitewater Region, United Townships of Head-Clara-Maria, Algonquins of Pikwakanagan, City of Ottawa, Canadian Nuclear Laboratories, and Garrison Petawawa.
- Supplier and contractor representatives
- Retired former Public Works and Roads Supervisors/ Managers/Directors



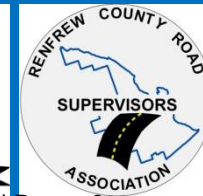
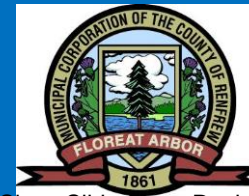
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## MUNICIPAL TRADE SHOW

The AORS Annual Municipal Trade Show showcases the products, services, materials, and technologies available to the public works industry.

It is considered to be one of the largest shows of its kind in Canada and typically draws more than 2000 participants and 200 exhibitors.





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## MUNICIPAL TRADE SHOW

The 2 day Trade Show provides an opportunity for public/private sector public works employees to share information and technical developments in materials, services and equipment required to build and maintain municipal roads and core infrastructure projects.



It also allows suppliers of municipal equipment and services to display their products in one area and develop new business relationships.

Previously held in Renfrew County in 1992 at the Petawawa Civic Centre and in 2014 at the Nick Smith Centre, Arnprior





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**MUNICIPAL TRADE SHOW**

## Chronology

- December 2023 – Application submitted to AORS to host the 2026 Municipal Trade Show in Petawawa.
- August 2024 – AORS Board of Directors approved the RCRSA application and awarded the 2026 Trade Show to the Renfrew County group.
- January 2025– Trade Show Executive Committee established





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**MUNICIPAL TRADE SHOW**

## Chronology (cont.)

- February 2025 – Initial Executive Committee meeting held and Organizational Structure established.
- February 2025 – Advertizing and Promotion program commenced.
  - Program advertizing forms distributed to suppliers and municipal staff.
- February 2025 – Steve Boland accepted position as Trade Show Ambassador.





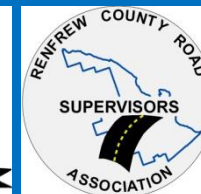
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**MUNICIPAL TRADE SHOW**

## Chronology (cont.)

- February 2025 – Pembroke Shores Golf Course confirmed for the Annual Ross McKenzie Golf Tournament.
- May 2025 - Final version of 2026 Municipal Trade Show brochure sent for printing. 1200 copies printed for distribution.
- June 2025 – Attendance by Planning Committee Delegates at the 2025 Trade Show to meet with organizers, observe execution efforts and assist AORS with promoting and bookings for the 2026 Trade Show..
- Ongoing promotion and organization of the 2026 Trade Show





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**MUNICIPAL TRADE SHOW**

# Key Personnel

Ambassador – Steve Boland

Treasurer/Finance – Trevor Woodtke

Secretary – Mandy Morrow

AORS Representative – Chris Mantha

Site Logistics – Peter Lapointe & Jamey Mick

Promotion/Ec. Development – Trevor Woodtke/Chris Mantha/Colin Coyle

Entertainment – Brad Faught/Gerry Haley/Teddy Suckow

Volunteer Services – Mark Behm/Trevor Woodtke/Chris Mantha

Exhibitor Representative – Bridget McNaughton





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## MUNICIPAL TRADE SHOW

### Site Profile

The 2026 AORS Municipal Trade Show will be hosted at the Petawawa Civic Centre. The site was proposed for the Trade Show as it met key requirements:

- Site has good access to/from a Provincial Highway – Highway 17
- 300-400 hotel rooms located within a 15-45 min drive from site.
- 4-6 restaurants located within a 15-45 min drive from site.
- Quality 18-hole golf course with capacity host tournaments of 144 golfers.
- Site with available amenities such as: Wi-Fi, hydro, min. 1 ice pad for indoor booths, sufficient outdoor space for 125-150 booths and demonstration areas, and sufficient parking area.
- 174 Indoor Booths and 128 Outdoor Booths. Approximately 95% of the booths have already been booked for 2026.





# Site Layout – Indoor Booths



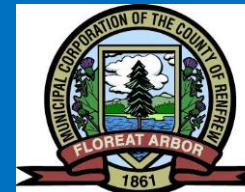
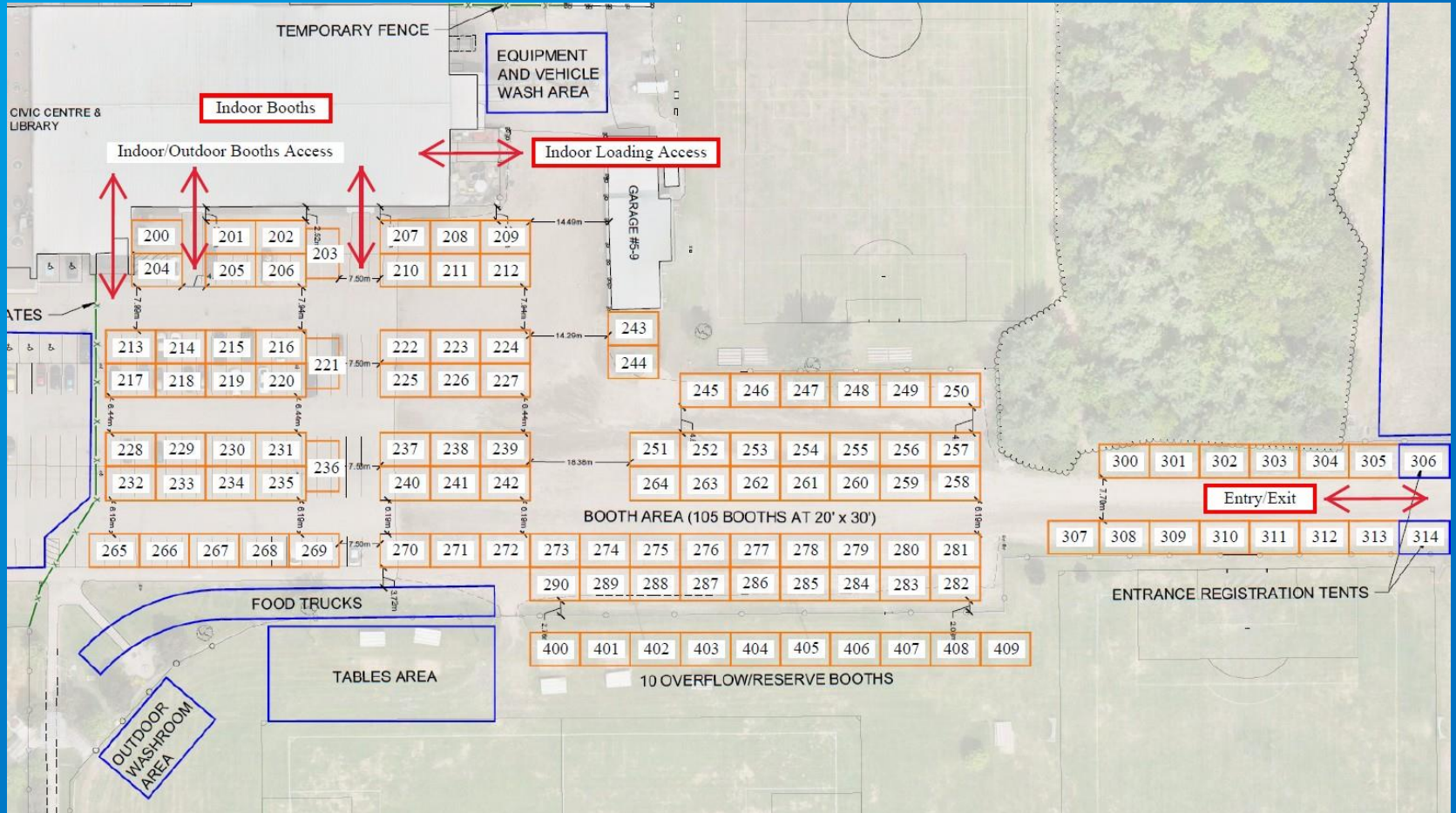


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# MUNICIPAL TRADE SHOW

# Site Layout – Outdoors





## Exhibitor Profile

Exhibitors showcase products and services for public works, including:

- Roads and bridges maintenance, construction, and rehabilitation
- Building maintenance/facility management
- Communications
- Engineering, surveying, design and contract administration,
- Emergency disaster management
- Equipment/fleets
- GIS/GPS and internet technologies
- Parks & grounds
- Storm water/flood control, wastewater collection/treatment, and water treatment
- Traffic/pedestrian control
- Transit
- Locating underground utilities
- Staff training/education.





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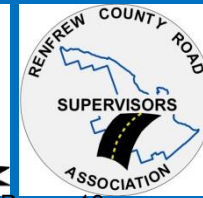
## MUNICIPAL TRADE SHOW

### Visitor Profile

Approximately 2000 people visit the Trade Show each year including:

Public Works Directors, Engineers, Superintendents and Managers

- Directors/Managers of Operations and Operations Personnel
- Fleet/Fleet Safety Managers
- Consulting Engineers
- Solid Waste Managers/Coordinators
- Public Facilities/Grounds Directors and Managers
- Water Services Directors/Managers
- Transportation Directors/Managers
- Private Contractors/Area Maintenance Contractors





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## MUNICIPAL TRADE SHOW

### Opportunities

To showcase & promote the amenities and attributes that contribute to the enhanced quality of life enjoyed by the people of the County.

Staff involvement in the planning and organization of the Trade Show.

Educational opportunities for staff to network, view and discuss opportunities for enhancing the work of public works agencies.

Promotion of municipal amenities, businesses and tourism opportunities.

Participation in and/or sponsorship of the Ross McKenzie Memorial Golf Tournament.





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## MUNICIPAL TRADE SHOW

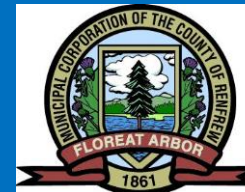
### Next Steps

To continue to promote the 2026 AORS Municipal Trade Show whenever and wherever opportunities exist.

To continue to meet with the local municipal Councils to encourage the involvement of municipal staff.

To continue to enlist the support of various suppliers and businesses throughout the County for the planning, organization and successful execution of the 2026 AORS Municipal Trade Show.

To continue with the planning and preparations to make the 2026 AORS Municipal Trade one of the most successful in the show's history.





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## MUNICIPAL TRADE SHOW

### Requested Support

That staff of the municipalities be granted permission to participate in the planning, organization and execution of the 2026 AORS Municipal Trade Show.

That the staff of the various public works departments throughout the County be granted permission to attend the 2026 AORS Municipal Trade Show in order to maximize the benefits of having the Trade Show in Petawawa and Renfrew County.





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## MUNICIPAL TRADE SHOW

### Distribution of Funds Raised

The RCRSA proposes to reinvest the funds raised from the 2026 AORS Trade Show back into the community similar to what occurred after the 2014 AORS Trade Show.

In 2014 \$55,833.41 was raised and distributed as follows:

Bursaries for Renfrew County High Schools - \$30,000 (\$200 Each HS per year)

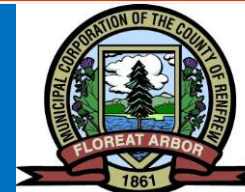
Hospitals - \$10,000 (\$2000 per hospital)

County Long Term Care Homes - \$5000 (\$2500 ea to BM and ML)

School Food for Learning Program - \$2500

RCRSA Membership Training Fund - \$8000

RCRSA General Fund - \$333.41





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**MUNICIPAL TRADE SHOW**

## For further information

**Association of Ontario Road Supervisors (AORS)**

**268 Maiden Lane, Suite 206, PO Box 2669,**

**St. Marys, ON, N4X 1A4**

**Phone: 226-661-2002 Fax: 226-661-2003**

**Email: [admin@aors.on.ca](mailto:admin@aors.on.ca)**

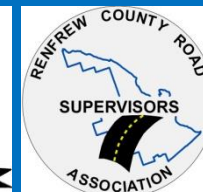
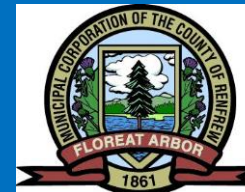
**Website: <https://aors.on.ca/events/aors-trade-show/>**

**2026 AORS Municipal Trade Show Committee**

**Trevor Woodtke (Town of Petawawa)**

**Phone: 1 (613) 687- 5536**

**Email: [twoodtke@petawawa.ca](mailto:twoodtke@petawawa.ca)**





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**MUNICIPAL TRADE SHOW**

**THANK YOU**

**For your encouragement, time and support.**

**2026 AORS Municipal Trade Show Committee**





**DELEGATION REQUEST FORM**  
Schedule "A" Procedural By-law 2023-19

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

**APPLICANT INFORMATION:**

FIRST NAME: Kolja LAST NAME: Milosavljevic

TITLE/ORGANIZATION (if applicable): \_\_\_\_\_

SPOKESPERSON(S): \_\_\_\_\_

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 1

3099 Quadeville RD RR1

MAILING ADDRESS:

Quadeville ON K0J 2E0

TELEPHONE NO.:

416 779 2012

E-MAIL:

KoljaMilosavljevic@gmail.com

Has this subject matter been brought to council previously: yes  no

Please describe the topic or subject matter you wish to address:

Heinz Road Transfer of Forced Road

If you are seeking a specific action or decision please explain:

Seeking restitution for expenses incurred  
for transfer of stolen land

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to [deputyclerk@blrtownship.ca](mailto:deputyclerk@blrtownship.ca) with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

04/29/2026

Received By: \_\_\_\_\_



Date: \_\_\_\_\_

Apr. 29/26.

Time: \_\_\_\_\_

11:15 AM



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Regular Meeting April 1, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 1st day of April, 2026 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Land Acknowledgement**

“As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

**3 Adoption of the Agenda**

**Resolution No:** 2026-04-01-01

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include items 11.6 - 2026 Easter Pancake Breakfast & Colouring Contest and item 13.6 a By-Law to appoint Building & Septic Inspector."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**5 Mayor's Address**

Mayor Jahn attended a number of County Council meetings, other than that it has been a quiet month. Look forward to next Thursday's Special Meeting at 6pm to review the County Report containing the comments provided by residents regarding the Draft Zoning By-Law.

**6 Clerk's Report**

Reminder of the Special Council meeting next Thursday at 6pm and to notify Council that there will be a potential Office closure on April 13th, due to conflicting off-site meetings required to be attended by staff.

**7 Delegations and/or Presentations**

**8 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2026-04-01-02

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of March 4th, 2026 as presented."

**CARRIED**

**9 Committee and/or Staff Reports**

**10 Correspondance**

**Resolution No:** 2026-04-01-03

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of items 10.4, 10.7, 10.8, 10.9 and 10.10 to be brought back to the next regular meeting of council and further that Staff apply for the Ontario Seniors of the Year Award Application for Ellen Musclow."

**CARRIED**

**10.1 County Council Summary**

**10.2 Support for Modernizing the Heritage Organization Development Grant (HODG)**

**10.3 Proposed New Regulation Under the Restricting Public Consumption of Illegal Substances Act**

**10.4 Request for Provincial Legislation Amendments, Health and Safety Concerns**

**10.5 2026 Ontario Senior of the Year Award**

**10.6 By-law to Adopt Amendment No. 3 to the Official Plan of the Corporation of the County of Lennox and Addington**

**10.7 Canada Post Rate Reductions for Libraries**

**10.8 Alto High Speed Rail Project (Bill C-15 Budget)**

**10.9 Ontario Veterinary College Enrollment Capacity**

**10.10 Request for Provincial Consultation and Transparency Regarding Potential Changes to English Public School Board Governance**

**10.11 MPAC to create a 2027 Assessment Role - Letter**

**11 New Business**

**11.1 Letter of Support - Provincial Bail Notification Program**

**Resolution No:** 2026-04-01-04

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

**“Be it resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the OPP Detachment Board – James Bay East regarding a Provincial Bail Notification Program as attached.

**And further that** this resolution be forwarded to the all OPP Detachment Boards, and all municipalities in Ontario.”

**CARRIED**

**11.2 Letter of Support - Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems**

**Resolution No:** 2026-04-01-05

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

**“Be it resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board regarding Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems, as attached.

**And further that** this resolution be forwarded to the Honourable Steve Clark, Government House Leader, AMO, and all municipalities in Ontario.”

**CARRIED**

**11.3 Letter of Support - Support for Bill 21, Protect Our Food Act, 2025**

**Resolution No:** 2026-04-01-06

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"**WHEREAS** farmable land is a critical finite resource; and  
**WHEREAS** Ontario loses as much as 319 acres of farmland a day; and  
**WHEREAS** Ontario's farmland provides food, fiber and fuel to all of Ontario and beyond;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Brudenell, Lyndoch and Raglan support Bill 21, Protect Our Food Act, 2025 and strongly urges the provincial government to support this and every measure to protect our farmland, to aggressively prevent further losses and to ensure the future of agriculture in Ontario for future generations; and

**That** a copy of this resolution be sent to the Premier of Ontario, the Minister of Agriculture, Food and Agribusiness, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Minister of Economic Development, Job Creation and Trade, MPP Billy Denault, Senator Rob Black, the Ontario Federation of Agriculture, the Association of Municipalities of Ontario, and all Municipalities in Ontario."

**CARRIED**

**11.4 Amendment to HR Policy By-Law for 2026**

**Resolution No:** 2026-04-01-07

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"**THAT** we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby amend Schedule A to By-Law 2023-03 - Being a By-Law with Respect to the Establishment of Corporate Policies and Procedures for the Corporation of the Township of Brudenell, Lyndoch and Raglan."

**CARRIED**

**11.5 Killaloe Detachment Board - Resolution for Community Rep's**

**Resolution No:** 2026-04-01-08

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"**THAT** Cheryl Summers and Steve Gravefell be appointed as community members to the Police Service Board for a period concurrent with the present term of Council."

**CARRIED**

**11.6 2026 Easter Pancake Breakfast & Colouring Contest**

**Resolution No:** 2026-04-01-09

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the expenditure of \$200 for the purchase of prizes for the Easter Colouring Contest at the Pancake Breakfast on April 4th 2026."

**CARRIED**

**12 Financial Report**

**13 By-Laws**

**13.1 Shoreline Road Allowance - Barnes**

**Resolution No:** 2026-04-01-10

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-17 being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Raglan Lake lying in front of PT Lot 21, Concession 13, in the Geographic Township of Raglan, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

**CARRIED**

**13.2 Shoreline Road Allowance - Mantifel**

**Resolution No:** 2026-04-01-11

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-07 being a By-Law to provide for the closing and stopping up of part of the original allowance for road along the shore of Raglan Lake lying in front of PT Lot 21, Concession 13, in the Geographic Township of Raglan, and for the transfer thereof to the owner of the abutting land, having been read a third time and finally passed."

**CARRIED**

**13.3 Transfer of Land to Township re: Heins Road**

**Resolution No:** 2026-04-01-12

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-18 being a by-law to accept a transfer of property from Kolja Milosavljevic for the purpose of assuming it as part of the municipal road system with the property being Part of Lot 17 Concession 13 Lyndoch being Part 2 of Plan 49R21053; having been read a first, second and third time and finally passed."

**CARRIED**

**13.4 Assumption and Dedication of Heins Road**

**Resolution No:** 2026-04-01-13

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-19 being a by-law for the assumption and dedication of Part of Lot 17, Concession 13 Lyndoch, being Part 2 on Plan 49R21053; Lyndoch; Township of Brudenell, Lyndoch and Raglan, being part of PIN 57498-0119(LT) in the Township of Brudenell, Lyndoch and Raglan in the County of Renfrew as part of the Heins Road; having been read a first, second and third time and finally passed."

**CARRIED**

**13.5 Entering into an Agreement - Re: Murry Gallagher**

**Resolution No:** 2026-04-01-14

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-20 being a by-law to authorize the execution of an agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Murry Gallagher, having been read a first, second and third time and finally passed."

**CARRIED**

**13.6 Appointment of Building/Septic Inspector**

**Resolution No:** 2026-04-01-15

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-21 being a By-Law to Appoint a Building/Septic Inspector."

**CARRIED**

**14 Closed Session**

**14.1 To go into Closed**

**Resolution No:** 2026-04-01-16

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; subsection (d) labour relations or employee negotiations; and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

**CARRIED**

**14.2 To come out of Closed**

**Resolution No:** 2026-04-01-17

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"That Council comes out of closed at 7:51 pm."

**CARRIED**

**14.3 Report from Closed**

Council received information regarding an employee, discussed employee negotiations and received information that is subject to solicitor-client privilege.

**14.4 To Go Back Into Closed**

**Resolution No:** 2026-04-01-18

**Moved By:** Kevin Quade

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection(c) a proposed or pending acquisition or disposition of land by the municipality or local board."

**CARRIED**

- 14.5 To come out of Closed**  
**Resolution No:** 2026-04-01-19  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Wayne Banks

"That Council comes out of closed at 8:08pm."

**CARRIED**

- 14.6 Resolution from Closed**  
**Resolution No:** 2026-04-01-20  
**Moved By:** Sheldon Keller  
**Seconded By:** Kevin Quade

"That Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with the direction given in closed session."

**CARRIED**

- 15 Confirmation By-Law**  
**Resolution No:** 2026-04-01-21  
**Moved By:** Wayne Banks  
**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-22 being a By-Law to confirm the proceedings of the April 1st, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

**CARRIED**

- 16 Adjournment**  
**Resolution No:** 2026-04-01-22  
**Moved By:** Kevin Quade  
**Seconded By:** Sheldon Keller

"THAT this meeting adjourns at 8:09 pm."

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Special Meeting April 9, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
	County Planner	Lindsey Bennet
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order and Roll Call**

Call to order Special Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 9th day of April, 2026 at 6:06 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Adoption of the Agenda**

**Resolution No:** 2026-04-09-01

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**3 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**4 Purpose**

**4.1 Resident Comments Summarized by County of Renfrew Planners**

**4.2 Council Discussion Re: Changes to Draft By-Law**

**5 Confirmatory By-Law**

**Resolution No:** 2026-04-09-02

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-23 being a By-Law to confirm the proceedings of the April 9th, 2026 Special Meeting of Council, having been read a first, second and third time and finally passed."

**CARRIED**

**6 Adjournment**

**Resolution No:** 2026-04-09-03

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT this meeting adjourns at 8:02 pm."

**CARRIED**

---

Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour



# INFORMATION REPORT TO COUNCIL

<b>Report Date:</b>	May 1, 2026
<b>Date of Council Meeting:</b>	May 6, 2026
<b>Prepared By:</b>	Tammy Thompson
<b>Approved By:</b>	Virginia Phanenhour
<b>Agenda Item:</b>	Committee and/or Staff Reports
<b>Attachment(s):</b>	Sample Policies

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## **Reason for this Report**

To provide Council with Information regarding a social media policy.

## **Recommendation**

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to turn off all commenting on all Township Facebook posts effective immediately, for the purpose of protecting the Townships’ reputation, and further that staff bring a policy to this effect to the next Regular meeting of Council.”

## **Information**

In the past few months, the Town of Renfrew and the County of Renfrew passed Social Media Policies. These policies establish rules on authorized users, content management, and adherence to codes of conduct. The County of Renfrew’s’ policy is to establish consistent comment settings and moderation standards and to maintain a safe and respectful social media channel to provide information and highlight County activities. Town of Renfrew is much the same with the exception that comments are monitored and removed if necessary.

The Township of Brudenell, Lyndoch and Raglan uses the Township Facebook page, a government page, to notify residents of current flood conditions, municipal events, job vacancies, election information, and public skating to name a few. Generally, the feedback/comments are positive in nature and received positively. Over time comments have been being made on the Township Page that are harassing, contain personal attacks, misinformation, repetitive disruptive posts and are seriously harming the Townships reputation as a place to live and do business. While keeping in mind that

everyone is entitled to freedom of speech, the disruptive comments being posted are not in line with the purpose of the Township Facebook page.

In reference to the current Code of Conduct for Council, it states:

*“Council, and its Member’s are the leaders of the Township both inside and outside its geographic boundaries. Especially in an age of social media and electronic messaging, strong positive management of the reputation of the Township is needed. The statements and behaviour of Council affect the Township’s reputation as a place to live and do business. Conflict and inappropriate conduct among Members, staff, officers and members of the public, adversely affects the Township’s reputation and is to be avoided. Put differently, Council has a strong role to protect and promote the Township and its reputation as an excellent place to live, work and do business.”*

The following are options for Council to consider moving forward regarding the Township Facebook page:

**Option 1:** Do Nothing, continue posting and allowing all comments. This option would not be in line with the current Code of Conduct.

**Option 2:** Adopt a hybrid policy where comments are monitored and removed with just cause. This option would require additional staff hours to monitor the page and would not be monitored on the weekends. (See Town of Renfrew’s Policy)

**Option 3:** Adopt a policy that does not allow comments with a redirect message “To keep this channel focused on service updates, comments have been limited for this post. For questions or concerns, please email XXX or visit the Township webpage.” (See County of Renfrew’s Policy)

**Options 4:** Disable the Township Facebook page entirely. This option would not be advised as residents rely on the page for community updates and information.



**Policy:**                    **Social Media Policy**  
**Main Contact:**        **Communications & Engagement Coordinator**  
**Last Revision:**        **June 2025**

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**Policy Statement**

The Town of Renfrew is aware of the importance of using social media to communicate and engage members of the community. What follows is a policy statement that outlines the responsibility of the Town’s employees, members of Council and/or volunteers who may use social media on behalf of the Town. These online social media principles are intended to outline how the Town of Renfrew values should be demonstrated in the social media space and to guide staff and Council participation in this area, both when acting on behalf of the Town and participating personally.

**Purpose of the Policy**

The Town of Renfrew is committed to making our social media accounts a safe and welcoming environment for everyone. We encourage interaction on our official accounts and social media pages. The Town of Renfrew social media pages will be regularly updated and will share timely and accurate information with the public including, but not limited to, decisions of Council, information about the Corporation of the Town of Renfrew, services, programs, employment and career opportunities, surveys, questionnaires, promotions, and other information related to the municipality.

**Definitions**

**Accessibility for Ontarians with Disabilities Act (AODA)** - Accessibility for Ontarians with Disabilities Act, 2005, S.o. 2005, chapter 11, as amended or replaced from time to time. **Chief Administrative Officer (CAO)** – Appointed head of the Corporation and reports directly to Renfrew Town Council.

**Department Head** – highest level of management including, but not limited to, the following positions: Chief Administrative Officer (CAO), Director of



Development & Environment/Deputy CAO, Clerk/Director of Legislative Services & Council Relations/Town Clerk, Treasurer/Director of Finance & Corporate Services, Director of Development & Works, Director of Infrastructure, Public Works & Engineering, Director of Parks & Recreation Community Services & Recreation/Library CEO, and Fire Chief/Director of Fire, Emergency & Protective Services.

**Media** - Refers to communications outlets that use a medium such as radio, television, newspaper, magazine, or the Internet to reach an audience.

**Member of Council** – Elected Head of Council and elected Members of Council.

**Municipal Act** - Municipal Act, 2001, S.O. 2001, c. 25, as amended or replaced from time to time.

**Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)**

- Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended or replaced from time to time.

**Social Media** - Shall mean verbal discussion, electronic communication, or social media post addressed to a Member of Council, any staff member of the Corporation, or the Corporation whether specifically addressed to Council, an individual person(s) or department(s).

**Staff** – includes anyone employed by the Municipality, including officers, fulltime, part-time, temporary, casual or seasonal staff, contract staff, students and volunteers.

**Town of Renfrew** (Town) - The Corporation of the Town of Renfrew

## Application and Exceptions

### Application

The Policy applies to all employees, including those acting on behalf of the Town, such as permanent, temporary, and part-time employees; contractors hired for a specific project or timeframe; volunteers; students; and interns.

### Exceptions



The Policy does not apply to the Offices of the Integrity Commissioner or other Accountability Officers; the Town's agencies and corporations (i.e. Renfrew Public Library, Renfrew Hydro, or Renfrew Power Generation, Downtown Renfrew BIA, etc.).

### Terms of Use

The Town of Renfrew will ensure open, honest, and clear channels of communication using social media as a tool to engage the community, increase awareness of the Town's services and improve accountability through the sharing of accurate and timely information. The use of social media should add value to the Town's traditional forms of communication.

**The Town's website is the primary online source for information.** The Town's social media sites are intended to complement the website's information and engage the community with instantaneous two-way communication. The town's social media sites, where possible, will link to the Town's website.

Social media should be used as a communications tool to enhance communication from the Town to the public about programs and services for the following purposes:

- Raising awareness and sharing information
- Recruiting volunteers and employees
- Promoting Municipal events, programs, and services
- Increasing access to information
- Promoting opportunities for public involvement and engagement

### Social Media Moderators

- Communications and Engagement Coordinator
- Community Outreach and Programs Specialist
- Program Assistant
- Manager of Environmental Services
- Town Clerk (or designate)
- CAO (or designate)
- Department Heads (or designates)



### Who Can Post on Social Media

Town social media sites will be maintained and monitored by the social media moderators. Social media moderators and/or their designates will be responsible for creating and updating the Town's social media sites with departmental, service and/or program-based information.

It is the responsibility of all Town departments to provide content to the social media moderators on services, events, resources, or updates pertaining to their department for online posting.

### Acceptable Content

Information from the following departments and community organizations:

- All Town of Renfrew Departments
- Town of Renfrew Programs and Events
- Fire/Protective Services
- Renfrew Public Library
- Public Notices
- Items from Council and Committee Agendas
- Notification of awards given to members of the community (ex: Citizen of the Year, Senior of the Year).
- Shared information from regional, provincial, or federal accounts (including recognition of grants or awards).
- Information sharing from the Renfrew & Area Chamber of Commerce, Renfrew Business Improvement Area (BIA), Enterprise Renfrew County, Renfrew County Community Futures, Renfrew Victoria Hospital or Renfrew County and District Health Unit.
- Information pertaining to a major community tourist attraction or event (ex. Renfrew Fair).
- Information from a local charitable organization that services the community (ex: Legion, Food Bank) that will assist, benefit, or affect the general population.
- Holiday Greetings from the Mayor or Community Addresses from the Mayor of a general nature – with review and approval from the Chief Administrative Officer (CAO).



### Comments & Content Moderation

The Town of Renfrew welcomes respectful and constructive public engagement on its social media platforms. To maintain a safe and inclusive online environment, all users are expected to conduct themselves in a courteous and respectful manner when interacting with others or posting content.

Comments may be enabled on certain posts; however, the Town reserves the right to limit or disable commenting on specific posts at its discretion. All social media accounts are actively monitored during regular business hours, and comments may be reviewed, hidden, or deleted as needed.

The Town of Renfrew has the sole discretion to monitor or remove any content or comments that violate the guidelines outlined in this policy. Inappropriate or unacceptable content includes, but is not limited to:

- Content contrary to the principles of the Canadian Charter of Rights and Freedoms
- Racist, hateful, sexist, homophobic, defamatory, slanderous, or threatening messages
- Profanity or offensive language
- Serious, unproven, or inaccurate accusations against individuals or organizations
- Aggressive, violent, obscene, or pornographic content
- Impersonation or misrepresentation (e.g., messages not authored by the sender)
- Commercial advertising or endorsements
- Politically partisan messages
- Spam, unintelligible, or irrelevant content
- Comments that include personal information or name Town employees
- Content that infringes on copyright, trademarks, patents, or other intellectual property rights
- Derogatory remarks about Town Council, staff, services, or other levels of government
- Any other content deemed inappropriate by the social media moderators or the Chief Administrative Officer (CAO)



The Town of Renfrew is not legally responsible for user-generated content posted by members of the public on its social media channels and expressly disclaims all liability associated with such posts. While the Town does not retain records of comments that are deleted or hidden by users or administrators, it may retain records of social media content that meet the definition of a “record” under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Please note that while staff may choose to respond to questions, comments or complaints on social media, social media is not an official or recognized channel for two-way communication with the Town or its staff. Members of the public are encouraged to use the Town’s formal communication channels for service requests, inquiries, or feedback. These include:

- Submitting a request through *AccessE11 Portal* for resident complaints and concerns available at [renfrew.ca](http://renfrew.ca).
- Contacting the appropriate staff directly
- Town of Renfrew bciti+ App
- Emailing [info@renfrew.ca](mailto:info@renfrew.ca)

Official contact information and details on accessing Town services are available on the Town of Renfrew’s website.

When staff choose to respond to comments on the Town’s social media platforms, they are encouraged to consult the *Social Media Response Chart* provided in *Appendix A*. This tool, developed by Red Brick Communications, serves as a practical reference to help staff determine the most appropriate course of action - whether to respond, not respond, or escalate for removal. The chart offers a clear and concise decision-making framework to support consistent, respectful, and effective online engagement.

## Emergency Management

Emergency Management ensures the Town of Renfrew is prepared for and can respond to a serious incident or disaster. The Town’s social media sites may be used to relay information to the community in emergency situations (ie. Severe weather, utility outages, road closures, curbside collection disruptions, etc.).

The Communications & Engagement Coordinator is trained to act as a *Public Information Officer* when the Town’s Emergency Operations Centre is activated. This role includes managing and monitoring social media. In the



event of a major crisis, administrators from the main Town accounts will override department social media accounts with emergency messaging.

### Personal Use of Social Media

Town employees and departments, members of committees and volunteers are free to use social media as private citizens but are not authorized to comment on social media sites on behalf of the Town unless they have been appointed to do so.

Staff personal accounts shall not be used for work purposes to advance business of the Town of Renfrew. This is to facilitate compliance with public records law and to ensure that communications from the Town is streamlined through appropriate corporate social media channels.

Disparaging or inflammatory comments and/or unprofessional remarks made about the Town of Renfrew, its employees, members of Council, members of committees, volunteers, municipal affairs, or business could be considered detrimental to the Town of Renfrew and may result in disciplinary action.

It is critical that every municipal employee, member of Council, member of committee, and volunteer be committed to the highest standards of ethical behavior, including while posting and/or commenting on any social media sites.

Disciplinary action may be considered should any social media posts and/or comments be considered to negatively affect the public's perception of the Town of Renfrew.

### Accessibility

The Town is committed to ensuring that communication is accessible to all individuals. The Town will follow all the requirements and best practices from the Accessibility for Ontarians with Disabilities Act.

Communications should be written in plain language, using clear and simple language the average person can understand. Staff should avoid using technical or complex terminology that may be difficult for some individuals to understand.



The Town website will include an accessibility statement indicating the commitment to accessible communication and providing contact information for individuals requiring assistance or accommodations.

### Criteria for Promoting Community Events

The Town of Renfrew may choose to share information about community events on social media. Those events must meet at least one of the following criteria:

- Funded in full, or in part, by the Town of Renfrew;
- Organized or funded by another order of government;
- Organized by a group/organization that is affiliated with the Town (i.e. Renfrew Public Library, Renfrew BIA, McDougal Mill Museum, etc.);
- Organized by a registered charitable organization operating in the Town and;
- Events declared significant by Council

Any posts that promote events that are for individual businesses or for-profit companies/organizations not affiliated with the Town, include objectionable material, do not comply with municipal, provincial, or federal legislation, are political in nature, or promote an individual religion or religious service must not be shared or reposted on a Municipal social media account.

### Social Media Channels

The Town may make use of highly visible, popular, and readily accessible social media channels including:

- Facebook,
- Instagram,
- X (formerly Twitter),
- YouTube,
- LinkedIn and;
- Other social platforms as approved by the Office of the CAO and Town Clerk.

### Single Corporate Account for Each Social Media Platform

All user accounts must be registered to the Town of Renfrew and not be employee and or department name specific. A single corporate account



within each tool – as opposed to several accounts for various projects and enterprises – will ensure:

- Existing staff resources can be used to effectively use and monitor the tools.
- Consolidation of Town’s base of followers under a few accounts
- Effort and advertising dollars needed to build followers are only required once.
- Consistency of corporate information presented through each tool.
- One-stop-shop for the public – consolidation of all Town information in a few key locations where the public would expect to find it.

All corporate social media accounts, along with their login and password information, will be owned by the Town of Renfrew and not the individuals managing the content.

### Specialty Pages

The following departmental pages are approved for use:

- Renfrew Fire Department
- Renfrew Public Library (covered through Library Policies)

### Creating a New Social Media Account

Town employees wishing to create additional social media pages/accounts shall suggest the idea to the social media moderators while justifying that the platform meets the necessary criteria. Criteria considered for adopting new social media pages will include, but not be limited to, research that:

- Demonstrates the need for the specific page;
- Demonstrates the originality of the specific page;
- Identifies appropriate staff resources that would be required to establish and maintain the new page;

If the social media moderator thinks there is a need for a new social media page, the social media moderator will present the proposal to the CAO. The CAO shall make a final decision or refer the proposal to Council for a further decision; Only social media platforms with final approval from the CAO or Council may be used on behalf of the Town. Only the social media



moderators shall be granted access to the new account to monitor and manage. Login and password information of new accounts will be created by the social media moderators.

### Maintenance and Monitoring

All active Town social media channels will be monitored and maintained during regular business hours, Monday to Friday from 8:00 a.m. to 4:00 p.m. unless the need arises and/or is directed otherwise by the CAO or Clerk.

The Town will maintain a list of all approved social media accounts and their login and password information.

### Transparency in Social Media Engagement

The Town does not condone manipulating the social media conversation by creating “fake” posts or pages designed to mislead followers and control a conversation.

### Protection of Privacy

Social media moderators should be mindful of any personal information collected through public comments. Any such information will be securely stored in the Town of Renfrew’s database and may be used if required under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), in accordance with the Town’s privacy policies.

### Guiding Principles for Employees & Members of Council

As an employee or member of Council and a representative of the Town, you must act with honesty and integrity in all matters. This commitment is true for all forms of social media, but especially when acting on behalf of the Town. The following principles guide how our employees must represent the Town.

- Be mindful that you are representing the Town. As a Town of Renfrew representative, it is important that your posts convey the same positive, informative spirit and tone that the Town in stills in all of its communications.



- Be respectful of all individuals, races, religions, and cultures; how you conduct yourself in the online social media space not only reflects on you – it is a direct reflection on the Town.
- Fully disclose your affiliation with the Town: All employees who are communicating on behalf of the Town should always disclose their name and their affiliation. It is never acceptable to use aliases or otherwise deceive people. Your relationship with Town of Renfrew must be stated from the outset.
- Keep records: It is critical that we keep records of our interactions in the online social media space and monitor the activities of those with whom we engage. Because online conversations are often fleeting and immediate, it is important for you to keep track of them when you're officially representing the Town.
- Remember that online statements can be held to the same legal standards as traditional media communications. Keep records of any online dialogue pertaining to the Town.
- **When in doubt, do not post:** Employees are personally responsible for their words and actions, wherever they are. As an online contributor, you must ensure that your posts are completely accurate and not misleading, and that they do not reveal non-public information about the Town.
- Exercise sound judgment and common sense, and if there is any doubt, **DO NOT POST IT.** In any circumstance in which you are uncertain about how to respond to a post, discuss with senior management.
- Give credit where credit is due and don't violate others' rights: **DO NOT** claim authorship of something that is not yours. If you are using another party's content, make certain that they are credited for it in your post and that they approve of you utilizing their content. Do not use the copyrights, trademarks, The Town rights, or other rights of others without the necessary permissions of the rights-holder.
- Remember that even the smallest posts can have large ramifications: The way that you answer an online question might be accurate but can be misinterpreted or misconstrued. Keep that "comprehensive view" in mind when you are participating in online conversations.

### Authority

Section 224 of the Municipal Act, 2001 states the role of Council includes the development and evaluation of the policies and programs of the municipality.



## Monitoring

Legislative Services and Council Relation Department will monitor and evaluate this policy at least once per term of Council to improve communication practices and identify areas for enhancement.

The Town Clerk shall be responsible for receiving complaints related to this policy.

## Contacts

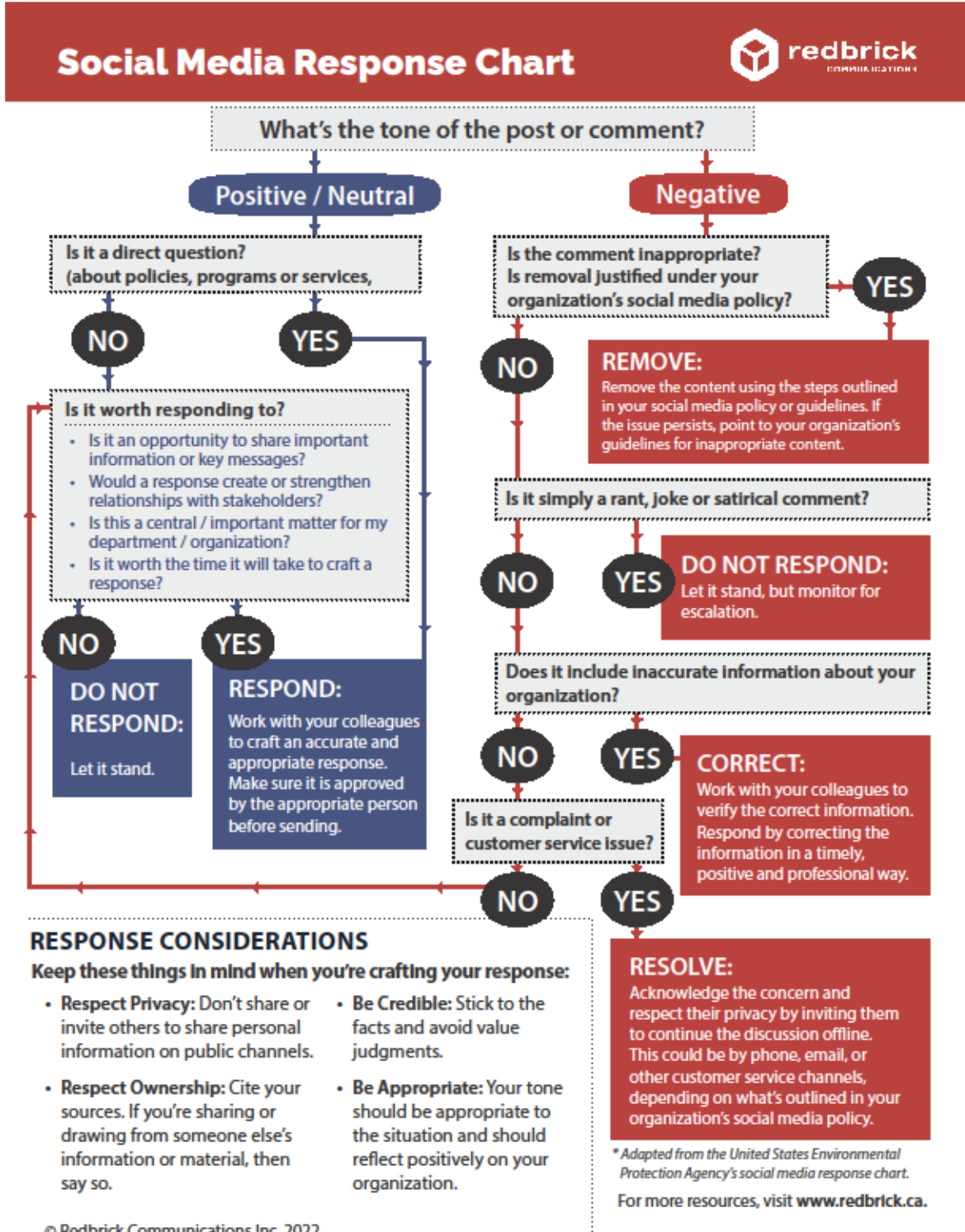
Hannah MacMillan  
Communications & Engagement Coordinator  
127 Raglan Street South  
Renfrew, Ontario K7V 1P8  
Telephone: 613-432-4848, x117  
Email: [hmacmillan@renfrew.ca](mailto:hmacmillan@renfrew.ca)

## Change History

Policy Name	Effective Date	Significant Changes	By-law No.
Social Media Policy	July 8, 2025	New	66-2025



### Appendix A – Social Media Response Chart from Red Brick Communications



Standard Operating Procedure			
<b>SECTION:</b> Media		<b>AUTHOR:</b> Chief Administrative Officer	<b>SOP #:</b> ADMIN-01
<b>POLICY:</b> Social Media Commenting and Moderation Protocol			<b>APPROVED:</b> Chief Administrative Officer
<b>DATE APPROVED:</b> February 11, 2026	<b>REV. DATE:</b>	<b>COVERAGE:</b> All Employees	<b>PAGE #:</b> 1 of 3

**POLICY STATEMENT**

The County of Renfrew will maintain safe and respectful social media channels to provide information and highlight County activities.

**SCOPE**

This standard operating procedure applies to all County operated Corporate and Departmental social media accounts.

**DEFINITIONS**

**Moderation:** Content neutral review and management of comments based on behaviour.

**Platform:** A third-party social media service such as Facebook, Instagram, X/Twitter, LinkedIn, etc.

**Redirect Message:** Once comments are disabled, it is indicated on the post that the County of Renfrew has limited who can comment on the post.

**CONTENT**

**1.0 PURPOSE**

To establish consistent comment settings and moderation standards across all County of Renfrew social media accounts.

**2.0 PRINCIPLES**

- Provide public information and service awareness;
- Celebrate community and staff accomplishments;
- Encourage constructive and respectful engagement;
- Protect staff wellbeing and safety; and
- Reduce misinformation and reputational risk.

Standard Operating Procedure			
<b>SECTION:</b> Media		<b>AUTHOR:</b> Chief Administrative Officer	<b>SOP #:</b> ADMIN-01
<b>POLICY:</b> Social Media Commenting and Moderation Protocol			<b>APPROVED:</b> Chief Administrative Officer
<b>DATE APPROVED:</b> February 11, 2026	<b>REV. DATE:</b>	<b>COVERAGE:</b> All Employees	<b>PAGE #:</b> 2 of 3

### 3.0 COMMENT SETTINGS FRAMEWORK

Comments will be disabled on social media posts where platform features permit.

Comments will be restricted for the following where platform features permit:

- Profanity filters / keyword filters;
- Restrict commenting to followers; and
- Limit tagging / mentions.

### 4.0 REQUIRED REDIRECT MESSAGE WHEN COMMENTS ARE OFF

Posts with comments disabled may include: “To keep this channel focused on service updates, comments have been limited for this post. For questions or concerns, please contact [email] or visit [link].”

### 5.0 MODERATION GUIDELINES

Hidden/removed comments may include:

- Harassment or hate speech;
- Profanity or obscene content;
- Threats or violent statements;
- Personal attacks;
- Doxxing or sharing personal information;
- Misinformation creating public safety risk; and
- Spam or repetitive disruptive posts.

### 6.0 STAFF RESPONSE GUIDELINES

- Acknowledge;
- Redirect; and
- Close.

<b>Standard Operating Procedure</b>			
<b>SECTION:</b> Media		<b>AUTHOR:</b> Chief Administrative Officer	<b>SOP #:</b> ADMIN-01
<b>POLICY:</b> Social Media Commenting and Moderation Protocol			<b>APPROVED:</b> Chief Administrative Officer
<b>DATE APPROVED:</b> February 11, 2026	<b>REV. DATE:</b>	<b>COVERAGE:</b> All Employees	<b>PAGE #:</b> 3 of 3

**7.0 ESCALATION PROCESS**

1. Document and screenshot content.
2. Report to platform.
3. Notify Communications Lead / Chief Administrative Officer.
4. Engage legal or OPP when required.

**8.0 REVIEW**

This standard operating procedure will be reviewed annually or sooner if required.



# FIRE CHIEF'S REPORT TO COUNCIL

**Report Date:** May 1, 2026  
**Date of Council Meeting:** May 6, 2026  
**Prepared By:** Jordan Genrick – Fire Chief  
**Approved By:** Virginia Phanhour

---

## **Reason for this Report**

To provide Council with Information regarding the start of Wild Fire Season 2026.

## **Recommendation**

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the Fire Chiefs – Wild Fire Season report as information only.”

## **Information**

April 1<sup>st</sup> marked the first day of Wild Fire Season. This year the season started with fury! BLRFD has responded to the following thus far:

- April 26<sup>th</sup> – Brush pile out of control on Opeongo Road in Brudenell – This call resulted in a Provincial Offences Ticket being issued for burning without a permit and burning outside burning hours.
- April 27<sup>th</sup> – Mutual Aid call to KHR on Round Lake Rd. for a forest fire being approximately 200 acres in size.
- April 28<sup>th</sup> – Mutual Aid call to MV on Wilowski Dr. for a smaller bush fire heading towards cottages. BLRFD was able to contain and extinguish before any structure losses.
- April 28<sup>th</sup> – Mutual Aid Call to MV – Tree on Hydro Line on Hopefield Rd.

BLRFD would like to remind everyone that Burn Permits are required, they are free, and available on the Municipal website or at the Municipal Office.

Conditions remain dry and everyone needs to act responsibly and with caution.



# INFORMATION REPORT TO COUNCIL

**Report Date:** April 28<sup>th</sup>, 2026

**Date of Council Meeting:** May 6, 2026

**Prepared By:** Jordan Genrick

**Approved By:** Virginia Phanenhour

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## **Reason for this Report**

To provide Council with information regarding the 1992 CAT Grader.

## **Recommendation**

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept this report as information only.

## **Facts and Issues**

As the seasons have shifted from winter to spring it is that time of year, staff answer the call to many residents on gravel roads wondering where the grader is. Putting action to those requests has been challenging thus far this season. In February the 1992 CAT grader was sent to a shop for motor repairs with the anticipation of seeing it's return by end of March. Being limited to one grader and working around mother nature, initial grading operations have been limited. Staff are happy to announce that the 1992 CAT Grader will be returning May 1<sup>st</sup> and will be back in service May 4<sup>th</sup>. Thanks to the Pot Hole Prevention and Repair Grant, the necessary repairs were able to be completed.



—The TOWNSHIP of—  
**NORTH DUMFRIES**

106 Earl Thompson Road, 3<sup>rd</sup> Floor  
PO Box 1060  
Ayr, ON N0B 1E0

April 14, 2026

Sent via Email: Premier, Minister of Finance, Minister of Citizenship and Multiculturalism, and MPP Brian Riddel, Cambridge, and be circulated to all municipalities in Ontario

**RE: Resolution – Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding**

Please be advised, at the Council Meeting held on April 13, 2026 the Township of North Dumfries Council considered the enclosed resolution received from the Town of Saugeen Shores regarding the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding and adopted the following resolution:

*“THAT the Resolution received from the Town of Saugeen Shores regarding the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding be received;*

*Whereas older buildings have inherent sustainability and provide economic, environmental and social benefits for Ontario communities; and,*

*Whereas re-use of existing buildings reduces the need for increased infrastructure that accompanies new builds such as sewer and water services, new roads and sidewalks; and,*

*Whereas re-use of existing building can reduce construction waste and extend the life expectancy of landfills; and,*

*Whereas keeping older buildings helps a community remain visually richer and enhances identity while building its tourism brand and appeal; and,*

*Whereas creating a new, application-based, matching grant program of \$10M/year, modelled on an existing Alberta program would incentivize owners and smaller developers to keep, fix and reuse heritage buildings to create new housing; and,*

*Whereas such a grant program would provide an alternative to the Ontario heritage property tax relief program, which has limited impact on developers and reduces municipal revenues; and,*

*Whereas such a grant program would provide a simpler and more direct way for heritage building owners to fund renovations or conservation; and,*

*Whereas Ontario developers surveyed by the National Trust for Canada in 2014 ranked a heritage-revolving fund as their top incentive to encourage heritage development if:*

- *the grants are simple to apply for and to administer; and,*
- *the fund is large enough to meet at least 33% of the demand so that applicants have a reasonable chance of recovering the cost and effort of applying.*

*Therefore, be it Resolved That the Council of the Township of North Dumfries endorse the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding, and that this resolution be sent to the Premier, Minister of Finance, Minister of Citizenship and Multiculturalism, and MPP Brian Riddel, Cambridge, and be circulated to all municipalities in Ontario.”*

Please feel free to contact me if you have any questions, or concerns.

Sincerely,

Handwritten signature of Ashley Good in blue ink.

Ashley Good, Clerk  
Township of North Dumfries  
519-632-8800 ext. 122  
[agood@northdumfries.ca](mailto:agood@northdumfries.ca)

encl.



**Town of Saugeen Shores**  
600 Tomlinson Drive, P.O. Box 820  
Port Elgin, ON N0H 2C0

March 23, 2026

**SENT VIA EMAIL**

The Honourable Doug Ford  
Premier of Ontario  
premier@ontario.ca

The Honourable Peter Bethlenfalvy  
Minister of Finance  
minister.fin@ontario.ca

The Honourable Graham McGregor, MPP  
Minister of Citizenship and Multiculturalism  
graham.mcgregor@pc.ola.org

**RE: Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding**

At the March 23, 2026, Regular Council meeting for the Town of Saugeen Shores, the attached motion was passed endorsing the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding.

Sincerely,

Hailey Leigh-Mossley  
Deputy Clerk  
Encl.

cc. MPP Lisa Thompson  
All Ontario Municipalities



# THE CORPORATION OF THE TOWN OF SAUGEEN SHORES

**MOVED BY:** C. Grace

**RESOLUTION NO:** 096-2026

**SECONDED BY:** M. Myatt

**DATE:** March 23, 2026

Whereas older buildings have inherent sustainability and provide economic, environmental and social benefits for Ontario communities; and,

Whereas re-use of existing buildings reduces the need for increased infrastructure that accompanies new builds such as sewer and water services, new roads and sidewalks; and,

Whereas re-use of existing building can reduce construction waste and extend the life expectancy of landfills; and,

Whereas keeping older buildings helps a community remain visually richer and enhances identity while building its tourism brand and appeal; and,

Whereas creating a new, application-based, matching grant program of \$10M/year, modelled on an existing Alberta program would incentivize owners and smaller developers to keep, fix and reuse heritage buildings to create new housing; and,

Whereas such a grant program would provide an alternative to the Ontario heritage property tax relief program, which has limited impact on developers and reduces municipal revenues; and,

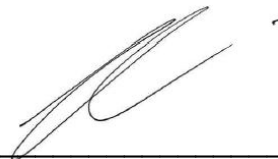
Whereas such a grant program would provide a simpler and more direct way for heritage building owners to fund renovations or conservation; and,

Whereas Ontario developers surveyed by the National Trust for Canada in 2014 ranked a heritage-revolving fund as their top incentive to encourage heritage development if:

- the grants are simple to apply for and to administer; and,
- the fund is large enough to meet at least 33% of the demand so that applicants have a reasonable chance of recovering the cost and effort of applying.

Therefore, be it Resolved That the Council of the Town of Saugeen Shores endorse the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding, and that this resolution be sent to the Premier, Minister of Finance, Minister of Citizenship and Multiculturalism, and MPP Lisa Thompson, and be circulated to all municipalities in Ontario.

- Carried
- Carried, as amended
- Defeated
- Deferred
- Referred
- Tabled
- Withdrawn



\_\_\_\_\_  
Mayor

May 1, 2026

**Subject:** *Architectural Conservancy of Ontario (ACO) Proposal for 2026 Provincial Budget*

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #26-08-15 at the Regular Meeting held Wednesday, April 8<sup>th</sup>, 2026, as follows:

“BE IT RESOLVED THAT the Municipality of Huron Shores supports the resolution of the Town of Saugeen Shores endorsing the Architectural Conservancy of Ontario (ACO) proposal to include \$10 million per year in the 2026 Provincial Budget for the Heritage Helping Housing (HHH) grant program;

AND THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Citizenship and Multiculturalism, the local MPP, and all Ontario municipalities.”

Should you require anything further in order to address the above-noted resolution, please contact the undersigned

Yours truly,



Natasha Roberts

CAO/Clerk  
NR/KN

Cc: Premier of Ontario, the Minister of Finance, the Minister of Citizenship and Multiculturalism, the local MPP, and all Ontario municipalities



**Town of Saugeen Shores**  
600 Tomlinson Drive, P.O. Box 820  
Port Elgin, ON N0H 2C0

March 23, 2026

**SENT VIA EMAIL**

The Honourable Doug Ford  
Premier of Ontario  
premier@ontario.ca

The Honourable Peter Bethlenfalvy  
Minister of Finance  
minister.fin@ontario.ca

The Honourable Graham McGregor, MPP  
Minister of Citizenship and Multiculturalism  
graham.mcgregor@pc.ola.org

**RE: Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding**

At the March 23, 2026, Regular Council meeting for the Town of Saugeen Shores, the attached motion was passed endorsing the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding.

Sincerely,

Hailey Leigh-Mossley  
Deputy Clerk  
Encl.

cc. MPP Lisa Thompson  
All Ontario Municipalities



# THE CORPORATION OF THE TOWN OF SAUGEEN SHORES

**MOVED BY:** C. Grace

**RESOLUTION NO:** 096-2026

**SECONDED BY:** M. Myatt

**DATE:** March 23, 2026

Whereas older buildings have inherent sustainability and provide economic, environmental and social benefits for Ontario communities; and,

Whereas re-use of existing buildings reduces the need for increased infrastructure that accompanies new builds such as sewer and water services, new roads and sidewalks; and,

Whereas re-use of existing building can reduce construction waste and extend the life expectancy of landfills; and,

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Whereas creating a new, application-based, matching grant program of \$10M/year, modelled on an existing Alberta program would incentivize owners and smaller developers to keep, fix and reuse heritage buildings to create new housing; and,

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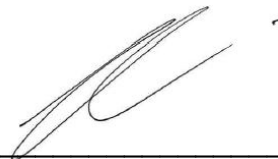
Whereas such a grant program would provide a simpler and more direct way for heritage building owners to fund renovations or conservation; and,

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- the grants are simple to apply for and to administer; and,
- the fund is large enough to meet at least 33% of the demand so that applicants have a reasonable chance of recovering the cost and effort of applying.

Therefore, be it Resolved That the Council of the Town of Saugeen Shores endorse the Architectural Conservancy of Ontario (ACO) Proposal to include \$10M per year in the 2026 provincial budget for Heritage Helping Housing (HHH) grant funding, and that this resolution be sent to the Premier, Minister of Finance, Minister of Citizenship and Multiculturalism, and MPP Lisa Thompson, and be circulated to all municipalities in Ontario.

- Carried
- Carried, as amended
- Defeated
- Deferred
- Referred
- Tabled
- Withdrawn



\_\_\_\_\_  
Mayor

Office of the  
County Warden



9 INTERNATIONAL DRIVE  
PEMBROKE, ON, CANADA  
K8A 6W5  
613-735-7288  
FAX: 613-735-2081  
www.countyofrenfrew.on.ca

April 8, 2026

The Honourable Steven MacKinnon  
Minister of Transport  
Transport Canada  
Tower C, Place de Ville, 330 Sparks St  
Ottawa, Ontario K1A 0N5  
Via email: [tc.ministeroftransport-ministredestransports.tc@tc.gc.ca](mailto:tc.ministeroftransport-ministredestransports.tc@tc.gc.ca)

Dear Minister MacKinnon,

**RE: Advancement of the Ottawa Valley Trade Corridor Improvement Project**

The Government of Canada has introduced the Trade Diversification Corridors Fund to support strategic infrastructure investments that enhance the efficiency, reliability, and overall resilience of the national transportation system. The program is intended to advance initiatives that strengthen trade routes, improve supply chain performance, address congestion points that impact the movement of goods, enhance interregional connectivity, and contribute to broader regional economic development.

Highway 17 forms a vital link within Canada's broader transportation network and serves as a key route supporting economic activity throughout Northern Ontario, the Ottawa Valley, and into Québec. Upgrading the segment between Meath Hill and Deep River presents an opportunity to address identified infrastructure challenges while also reinforcing supply chain reliability and supporting continued economic growth in the region. The Trade Diversification Corridors Fund represents a potential avenue for federal participation in advancing this important corridor improvement initiative.

The Municipal Corporation of the County of Renfrew passed the following resolution on April 12, 2026:

THAT County Council endorse the advancement of the Ottawa Valley Trade Corridor Improvement Project and direct staff to work with federal, provincial, and regional partners to pursue funding through the Government of Canada's Trade Diversification Corridors Fund (TDCF) for improvements to the Highway 17 corridor between Meath Hill and Deep River, as amended;  
AND THAT staff be directed to prepare and submit the necessary expressions of interest, project documentation, and funding applications required to position the project for federal investment;  
AND THAT Council reaffirm its support for strategic investments in the Highway 17 corridor as a critical component of Canada's national transportation and trade network;

AND THAT this recommendation be circulated to all County of Renfrew lower-tier municipal councils, Garrison Petawawa, and Canadian Nuclear Laboratories (CNL) for endorsement.

Attached is a report that was presented to Council providing additional background information in support of this endorsement.

We respectfully request that this matter be given consideration and look forward to your endorsement.

Sincerely,



Jennifer Murphy  
Warden  
[warden@countyofrenfrew.on.ca](mailto:warden@countyofrenfrew.on.ca)

Attach.

- c. Renfrew County Municipalities
- City of Pembroke
- Canadian Nuclear Laboratories
- Garrison Petawawa



## Ottawa Valley Trade Corridor Improvement Project

The Government of Canada has established the Trade Diversification Corridors Fund to support infrastructure investments that improve the efficiency and resilience of Canada's transportation system. The program focuses on projects that:

- strengthen national trade corridors
- improve the reliability of supply chains
- reduce bottlenecks affecting freight movement
- enhance connectivity between economic regions
- support regional economic growth

Projects eligible for funding typically involve improvements to transportation infrastructure that support the movement of goods across Canada and to international markets.

Highway 17 forms part of the Trans-Canada Highway system, one of Canada's most important national transportation routes. The corridor connects Western Canada and Northern Ontario resource economies with the National Capital Region, Québec manufacturing markets, and eastern export gateways.

Within Renfrew County, the section of Highway 17 between Meath Hill and Deep River remains a two-lane highway, creating a significant capacity constraint along the corridor. Addressing this constraint has long been identified as a priority for transportation safety, regional connectivity, and economic development.

The purpose of this report is to seek Council direction to advance the Ottawa Valley Trade Corridor Initiative, a strategic infrastructure project focused on improving the Highway 17 corridor between Meath Hill and Deep River. This report outlines an opportunity to pursue federal funding through the Government of Canada's Trade Diversification Corridors Fund (TDCF), which supports

transportation infrastructure projects that strengthen Canada's supply chains, improve national trade corridors, and support regional economic development. Council support will enable staff to work with provincial and regional partners to position this project for federal funding consideration.

### **Strategic Opportunity**

Federal infrastructure programs such as the TDCF present a significant opportunity for regions to advance strategic transportation investments that support Canada's national economy.

The Highway 17 corridor plays a critical role in moving goods and services between Northern Ontario, the Ottawa Valley, and Québec markets. Improvements to this corridor would not only enhance safety and mobility for residents and businesses in Renfrew County but also strengthen a key segment of Canada's national transportation network.

Positioning this corridor as part of a broader Ottawa Valley Trade Corridor Initiative would allow Renfrew County and regional partners to advance a coordinated infrastructure proposal that aligns with federal priorities related to supply chain resilience, economic growth, and trade competitiveness.

### **Discussion**

Highway 17 serves as a critical transportation corridor connecting multiple economic regions across Canada.

The route supports the movement of goods and services between:

- Northern Ontario mining and resource industries
- forestry and agricultural sectors across Northern Ontario
- the Ottawa Valley regional economy
- the National Capital Region
- manufacturing sectors in Québec
- Eastern export markets

The section of Highway 17 between Meath Hill and Deep River represents one of the remaining two-lane segments along this corridor in Eastern Ontario. This configuration creates several challenges:

- limited passing opportunities for commercial vehicles

- reduced reliability for freight transportation
- increased safety concerns associated with heavy truck traffic
- congestion during peak travel periods
- constraints on future economic growth along the corridor

As freight volumes increase across Canada's transportation system, these limitations affect the efficiency of supply chains and increase transportation costs for businesses that rely on reliable trucking routes. Upgrading this section of Highway 17 to a four-lane divided highway would remove a key bottleneck along the Trans-Canada Highway and improve the movement of goods across the corridor.

### **Economic and Supply Chain Benefits**

Several important sectors rely on the Highway 17 corridor for the movement of goods and services. These include:

- a. Mining and Resource Industries – Mining operations and supply chains based in Northern Ontario depend on reliable highway transportation for equipment, materials, and refined products.
- b. Forestry and Wood Products – Forestry operations rely on transportation corridors such as Highway 17 to move products to processing facilities and export markets.
- c. Agriculture and Food Production – Agricultural products and inputs move along this corridor between Western Canada, Ontario, and Québec markets.
- d. Manufacturing and Technology – Manufacturers in Ottawa and Québec rely on national trucking networks supported by the Trans-Canada Highway.

Improving this corridor would enhance supply chain reliability, reduce transportation delays, and improve overall trade efficiency.

### **Regional and National Benefits**

In addition to regional transportation benefits, improvements to the Highway 17 corridor would contribute to broader economic objectives. Potential benefits include:

- improved reliability for commercial freight movement
- reduced transportation costs for industry

- stronger connections between regional economies
- improved safety along the Trans-Canada Highway
- greater resilience within Canada's national transportation network

Infrastructure investments of this scale also generate economic activity during construction and support long term economic growth across the region.

### **Partnerships**

Advancing the Ottawa Valley Trade Corridor Initiative will require collaboration among multiple partners. Potential partners include:

- Government of Canada
- Province of Ontario
- County of Renfrew and local municipalities
- Regional economic development organizations
- Industry stakeholders and transportation operators

Organizations such as the Eastern Ontario Wardens' Caucus have long advocated for strategic investments in transportation infrastructure that support regional economic development and supply chain efficiency.

### **Financial Considerations**

The total cost of upgrading the Meath Hill to Deep River section of Highway 17 will be determined through detailed engineering and design work led by the Province of Ontario. Major highway expansion projects of this nature typically involve cost sharing between federal and provincial governments. The Trade Diversification Corridors Fund provides a potential opportunity to secure federal participation in this project.

### **Strategic Alignment**

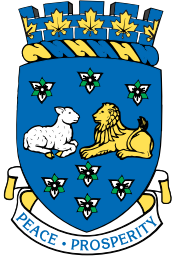
Advancing improvements to the Highway 17 corridor aligns with several County priorities, including:

- supporting economic development and regional prosperity
- strengthening transportation infrastructure
- advocating for investment in rural and regional communities
- improving connectivity between communities and markets

The project also aligns with regional priorities identified through work led by the Eastern Ontario Wardens' Caucus related to strengthening regional transportation networks.

### **Conclusion**

The Highway 17 corridor is a critical component of Canada's national transportation network and plays an important role in supporting economic activity across Northern Ontario, the Ottawa Valley, and Québec. Improving the section of highway between Meath Hill and Deep River represents an opportunity to address long standing infrastructure needs while strengthening Canada's supply chains and supporting regional economic development. The Trade Diversification Corridors Fund provides a potential pathway for federal participation in advancing this important transportation project.



April 2, 2026

**Hon. Sean Fraser**

Minister of Justice and Attorney General of Canada  
Legislative Building  
284 Wellington Street  
Ottawa, Ontario K1A 0H8

Dear Minister Fraser:

**Re: Notice of Motion, Councillor C. James re: Community Safety and Well-Being Plan**

Please be advised that the Council of the Regional Municipality of Waterloo at their regular meeting held on March 25, 2026, approved the following motion:

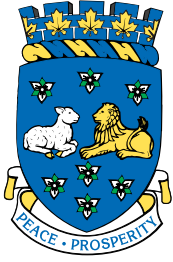
**Whereas the Region of Waterloo's Community Safety and Well-Being Plan, developed under the requirements of the Community Safety and Policing Act, identifies systemic racism, hate, and discrimination as critical risk factors impacting community safety, belonging, and well-being;**

**And whereas the display of a noose is widely recognized as a symbol of racial terror, violence, and intimidation, particularly against Black communities, rooted in the history of anti-Black racism;**

**And whereas symbols of hate, when displayed publicly, contribute to fear, trauma, and exclusion, and undermine the Region's commitments to equity, inclusion, and proactive prevention within its Community Safety and Well-Being Plan;**

**And whereas the Government of Canada has introduced Bill C-9 to strengthen tools to address hate-motivated offences, including provisions related to the public display of certain hate symbols;**

**And whereas the current draft of Bill C-9 does not explicitly include the noose as a prohibited symbol, despite its well-**



**documented use as an instrument of racial intimidation and its direct relevance to community safety and well-being outcomes;**

**And whereas addressing hate symbols through federal legislation complements municipal efforts by strengthening upstream prevention, reducing harm, and supporting safer, more inclusive communities;**

**Therefore be it resolved that:**

- 1. The Regional Municipality of Waterloo formally request that the Government of Canada amend Bill C-9 to explicitly include the noose as a prohibited hate symbol within the legislation;**
- 2. This motion be circulated to all Ontario municipalities, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for endorsement and support as a measure that strengthens community safety and well-being across jurisdictions.**

Please accept this letter for information purposes only. If you have any questions, please contact Councillor C. James, [CJames@regionofwaterloo.ca](mailto:CJames@regionofwaterloo.ca).

Regards,

Michael Oliveri  
Legislative Services Specialist  
Region of Waterloo

cc: All Ontario Municipalities, the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO)

# Council and Committee Monthly Summary

## March 2026

Below you will find highlights of the County of Renfrew County Council and Committee meetings held March 12 and March 25, 2026.

Please note that this summary does not constitute the official record of the meetings and approved minutes should be consulted for that purpose.

The full [Council and Committee packages](#) can be found online.

The [March 12, 2026](#) and [March 25, 2026](#) meetings are on YouTube.

## Warden's Address

### Key highlights

- The March 12 meeting was rescheduled from March 11 due to the weather.
- Warden Jennifer Murphy acknowledged March 8 as International Women's Day, an important opportunity to celebrate the women whose generosity, leadership, and resilience strengthens our communities every day. She said this year's theme, Give to Gain, reflects a truth seen across Renfrew County: when women share their time, knowledge, and compassion, everyone benefits. Whether through mentorship, public service, community building, or quiet acts of support, women create opportunities that ripple far beyond themselves.
- The Warden thanked the many volunteers who worked throughout the winter to keep our trail systems open, particularly our local snowmobile clubs. She noted despite challenging weather conditions, their commitment and countless volunteer hours ensured that residents and visitors could safely enjoy our trails. She added that their efforts support recreation, tourism, and local businesses, and they play a vital role in our winter economy.
- Warden Murphy recently attended Eastern Ontario Wardens' Caucus Board of Directors meeting, with a focus on redefining strategic strengths and opportunities on a regional basis. She noted a highlight of the meeting was a presentation from the Municipal Climate Internship Program, which showcased the meaningful work being undertaken by climate interns across eastern Ontario. She recognized Larissa Coulas, Municipal Climate Action Intern at the County of Renfrew, for her outstanding contributions, adding that her work is a great example of how investing in young professionals brings fresh perspectives, energy, and real progress to municipal initiatives.

## Health Committee

### Presented by: Michael Donohue, Chair

- County Council authorized the submission of the Quality Improvement Plans (QIPs) for Bonnechere Manor and Miramichi Lodge to Health Quality Ontario prior to the March 31, 2026 deadline. A QIP is a formal, documented set of commitments that a health care organization makes to its residents, staff and community to improve quality through focused targets and actions.

- The County of Renfrew Paramedic Service is advancing its leadership in wilderness and remote-access paramedicine through the development of the 2026 Wilderness Response Symposium (WRS), an evolution of the Sierra Team's annual wilderness-response training delivered over the past five years. The symposium, scheduled for June 10-12, 2026 at Camp Arowhon in Algonquin Park, is intended to strengthen inter-agency collaboration, enhance responder readiness in austere environments, and support system-level learning across the province.

## Development & Property Committee

**Presented by: James Brose, Chair**

- County Council approved entering into a partnership agreement with Algonquins of Pikwakanagan First Nation LP for the purpose of supporting an application to the Federation of Canadian Municipalities' Growing Canada's Community Canopies Fund. County Council also authorized a formal Letter of Support confirming the County of Renfrew's participation as a municipal partner in the application.
- County Council adopted Enterprise Renfrew County's proposed Fee for Service model, with a three-year phased-in implementation schedule, for inclusion in the User Fee By-law. As a result of limited funding by the Ministry of Economic Development, Job Creation and Trade (MEDJCT) to the County of Renfrew, a Fee for Service model was proposed in an effort to generate more revenues to offset budget shortfalls. Funding to the County and all 53 other Small Business Enterprise Centres (SBEC) across Ontario has not increased in decades, while inflation, operational costs, salaries and benefits have continued to climb.
- County Council approved the Ottawa Valley Tourist Association Draft 2026 budget as presented. The Ottawa Valley Tourist Association (OVTA), the City of Pembroke and the County of Renfrew are partners in the delivery of tourism marketing and destination management for the City of Pembroke, Renfrew County and the Ottawa Valley.
- County Council supported the Township of Whitewater Region's request that the County of Renfrew assume a lead role in advancing the Crown land submission and acquisition process of approximately 90 acres, the former Timminco Mine Site, to enable industrial growth. County Council also directed staff to lead the regional promotion and marketing of the subject lands, including the associated critical mineral deposit, in support of long-term economic development across the County.

## Corporate Services Committee

**Presented by: Peter Emon, Chair**

- Council approved a by-law that, if Council is limited under the *Municipal Act* "lame duck" rules after Nomination Day for the 2026 municipal election, allows the Chief Administrative Officer to make certain decisions until the new Council is sworn in. This includes hiring or dismissing staff, appointing or removing officers, selling municipal property valued over \$50,000, and approving expenditures or commitments over \$50,000.
- County Council approved several amended and one new Corporate Policy, including: Misconduct in the Workplace, Workplace Sexual Violence and Harassment Prevention, Occupational Health and Safety and Electric Vehicles EV Charging Stations. The policies are available from Human Resources.

- County Council adopted the revised By-law to Establish and Require Payment of User Fees and Charges. As part of the annual budget process, a review is made of the County of Renfrew User Fee By-law and Schedule with the following changes being implemented: hourly rates, Development and Property Enterprise Renfrew County fee table, Paramedic Service, Public Works tourism signs and County Recreational Trail Signage.
- Council was informed that artificial intelligence is an emerging technology that may significantly affect how the County works and delivers services; to begin understanding its potential impacts, County leadership held an introductory workshop on March 4, 2026 to start the discussion and outline an initial approach to this evolving technology.
- The County’s Health & Safety Coordinator and Wellness Coordinator has successfully completed a Train-the-Trainer course in Non-Violent Crisis Intervention, delivered in partnership with Deep River Hospital. This training strengthens the County’s proactive approach to risk management by building internal capacity to prevent, de-escalate, and safely manage potential workplace incidents.
- The 2026 Annual Warden’s Golf Tournament has been scheduled for Friday, June 19, 2026 at the Whitetail Golf Club, near Eganville in North Algona Wilberforce. Details are currently being finalized but online registration will be available in the upcoming month.
- In response to rising fuel prices, County staff have launched a fuel conservation initiative focused on reducing unnecessary fuel use across County operations while maintaining all service levels. Measures include promoting fuel-efficient driving, reducing idling and travel where possible, reviewing fleet use, and closely monitoring fuel consumption to help manage costs and support responsible use of public resources.

## Community Services Committee

### Presented by: Anne Giardini, Chair

- The Renfrew County and District Early Years Table was formed to strengthen system coordination and outcomes for children aged 0–6 and their families, with the inaugural meeting held on February 2, 2026. The Table will be co-chaired by the County of Renfrew’s Manager of Children’s Services and the Renfrew County and District Health Unit’s Manager of Health Promotions, with a mandate to identify and advance actionable improvements across the systems serving young children and families. Members identified several shared priorities:
  - Identifying and addressing service gaps
  - Strengthening coordination, partnerships, and system navigation
  - Reducing barriers and improving access for families
  - Enhancing wraparound care and warm handoffs
  - Increasing awareness of available services
  - Improving data sharing and developing a service directory

The Renfrew County and District Health Unit provided an overview of relevant local data to help support the identification of priority actions and guide the group’s ongoing planning and decision-making efforts.
- The [2026 Renfrew County and District Drug Strategy update](#) was provided as information.
- Council requested additional information on the number of Emergency Assistance clients (408) and Homelessness Prevention Program applications (1,604) in 2025. The data shows that most applications come from larger communities such as Renfrew, Pembroke, and Arnprior, which is expected given their higher populations and greater housing and cost-of-living pressures. When the numbers are compared to population size, some smaller municipalities, including

Bonnechere Valley, Laurentian Hills, and Madawaska Valley, show higher application rates per person, suggesting greater financial pressure in those communities as well. Overall, the information confirms that housing instability and financial hardship are affecting residents across the entire County, with the highest demand in urban centres and notable pressure in some rural areas. The data is based on postal codes, which can cross municipal boundaries, and reflects only certain financial assistance programs, not the full range of supports offered by the County or community partners.

- County Council adopted a by-law to authorize entering into a third-party agreement with the Ministry of the Solicitor General and Pembroke Regional Hospital for the purpose of co-chairing the Renfrew County Situation Table and facilitating the entry of case-related information into the Ministry's Risk-Driven Tracking Database. The Situation Table initiative is a collaborative, multi-sectoral risk intervention model initiated by police services and supported provincially through the Ministry of the Solicitor General. It brings together representatives from police, health care, mental health and addictions services, social services, education, housing, and other community agencies to identify and respond to situations of acutely elevated risk.

## Operations Committee

### Presented by: Glenn Doncaster, Chair

- County Council supported sending a letter, signed by the Warden, to the Prime Minister of Canada to strongly support the Federation of Northern Ontario Municipalities' request for federal involvement in upgrading Highways 11 and 17 under the Building Canada Act. The letter will stress the urgent need to modernize Highway 17 within the County of Renfrew, an important section of the Trans-Canada Highway. It will note FONOM's confirmation that if Ontario formally puts this project forward as a priority, the federal government is prepared to fund up to 50 per cent of the cost. The letter will also emphasize that improving Highways 11 and 17, particularly Highway 17 in Renfrew County, clearly meets nation-building goals, including improving safety, supporting economic growth, strengthening national security, encouraging Indigenous participation, increasing climate resilience, and being ready to build, given Ontario's planned 2+1 pilot project. The letter will call for a clear and public federal commitment to help secure full provincial participation.
- County Council adopted a by-law approving the Trail Wayfinding and Commercial Signage policy. A draft version of the policy was first shared with Council in August 2025 for review and feedback. Since then, minor updates were made in consultation with the Economic Development Division and trail partners, including OVCATA, the Renfrew County ATV Club, OFSC District 6 (Snow Country), and the Ontario Federation of Trail Riders. The policy outlines how businesses can apply for commercial signage along County trails and also supports the installation of additional wayfinding and trail-related infrastructure to enhance the trail experience.
- The Operations Committee approved the 2026 Recreational Trail Works Plans and Budgets as presented for the Algonquin Trail, the K & P Recreational Trail, and the currently unnamed trail over the former CN Line. The approved 2026 Budget includes maintenance funds in the amount of \$200,000 for Algonquin Trail, \$25,000 for K & P Recreational Trail, and \$40,000 for CN Rail Line. The Work Plan for the trail on the former CN Line is contingent on the finalization of the transfer from the Townships of Laurentian Valley and Whitewater Region; which is nearing completion.

- The approved contracts/tenders were as follows:
  - For supply and delivery of light towers, as submitted by Eastrock Equipment, Vars, Ontario, in the amount of \$34,802.50, plus applicable taxes.
  - For the manufacture, supply and delivery of a culvert, as submitted by Armtec Incorporated, Cambridge, Ontario, culvert in the amount of \$82,795.80, plus applicable taxes.
  - For the replacement of County Structure C308 (Tomasinis Culvert), located in the Township of Killaloe, Hagarty and Richards, as submitted by Thomas Cavanagh Construction Limited, Pembroke, Ontario, for aggregate supply and/or supply and delivery rates in the upset amount of \$58,960.00, plus applicable taxes.
  - For the purchase of one 3-ton truck and plow unit, as submitted by Everest Equipment, Ayer's Cliff, Québec in the amount of \$250,000.00, plus applicable taxes.
  - For rehabilitation of County Roads 1 (River Road) and 20 (Castleford Road), in the Township of Horton, as submitted by McCrea Excavating Limited, Pembroke, Ontario in the amount of \$1,128,019.20, plus applicable taxes.
  - For Street Sweeping Urban Areas (County Portions only) as submitted by Kerry Mullen, (16000053 Canada Inc.), L'Isle Aux Allumettes, Quebec in the amount of \$40,080.00 plus applicable taxes.
  - The Weed Control tender has been extended through the 2026 fiscal year with the service being provided by Wagar & Corput Weed Control, Bainsville, Ontario at a cost of \$6,542.15.
  - For two tandem truck and plow units as submitted by Freightliner North Bay, North Bay, Ontario for a net cost of \$917,966.78.
  - For supply and delivery of high-density Polyethylene (HDPE) Culverts. The culverts included intended for replenishing inventory for future culvert replacement needs (Part A); replacement of culverts on County Road 69 (Siberia Road) (Part B); replacement of culverts on County Roads 508 (Calabogie Road) and 653 (Chenau Road) (Part C); and supply to the Township of Greater Madawaska (Part D). The tender was awarded to Ontario Agra Piping and Supplies Incorporated with the County of Renfrew's portions (Parts A, B and C) totalling \$194,072.
  - For the rehabilitation of County Road 653 (Chenau Road), from 0.18km to 1.06km north of Highway 17, a distance of approximately 0.88km in the Township of Whitewater Region, as B.R. Fulton Construction Ltd., Renfrew, Ontario in the amount of \$571,965.00, plus applicable taxes.
  - For a Hydrovac Trailer, as submitted by Amaco Construction Equipment, Mississauga, Ontario, for a net cost of \$92,856.00.
  - For the rehabilitation of County Road 66 (Wilno South Road), from Highway 60 to Inukshuk Road, a distance of approximately 2.93km in the Township of Killaloe, Hagarty and Richards, awarded to Bonnechere Excavating Incorporated, Renfrew, Ontario, in the amount of \$1,127,929.48, plus applicable taxes.
- County Council adopted a by-law to appoint By-law Enforcement Officers for the Corporation of the County of Renfrew: Kevin Raddatz, Manager of Real Estate; and Pro-Tec 5 Incorporated, Pembroke, Ontario.
- County Council adopted a by-law approving the alterations to County Roads and Structures for the 2026 construction season. Approval of the alterations to a highway is intended to be the final step in the design process, where Council authorizes the work to proceed, subject to the budget and tender process. The approval is intended to apply only to those Capital Projects, which would result in alterations to the highway that could affect a person's access to and from

their land, or that could significantly restrict or alter the use of the highway for a period of time. Only those projects that involve significant alterations are presented for approval. The By-law sets out 16 rehabilitation projects on County Roads, five bridge rehabilitation projects and the rehabilitation/reconstruction of five culverts.

## **Additional Information**

**Craig Kelley, Chief Administrative Officer/Deputy Clerk**

613-735-7288

# Council and Committee Monthly Summary

## April 2026

Below you will find highlights of the County of Renfrew County Council and Committee meetings held April 8 and April 22, 2026.

Please note that this summary does not constitute the official record of the meetings and approved minutes should be consulted for that purpose.

The full [Council and Committee packages](#) can be found online.

The [April 8, 2026](#) and [April 22, 2026](#) meetings are on YouTube.

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## Warden's Address

### Key highlights

At the April 8 meeting, Warden Jennifer Murphy highlighted some of the events she attended since the last Council and Committee meetings:

- The opening of the Opeongo Heritage Cup hockey tournament in Madawaska Valley on March 27 along with MPP Billy Denault, MP Cheryl Gallant, and Chief Greg Sarazin of the Algonquins of Pikwakanagan First Nation. She noted the event continues to be a meaningful example of how community, culture, and tradition come together and bring many back to the Valley for the weekend.
- The swearing-in ceremony of the new council for the Algonquins of Pikwakanagan First Nation. She congratulated Chief Greg Sarazin on his re-election and congratulated new and returning members of Council. She was appreciative of the invitation to attend this significant event, calling the ceremony a powerful reminder of the importance of relationship building, recognition, and continued collaboration with Indigenous partners across the region.
- Warden Murphy acknowledged and thanked Minister Nina Tangri, Associate Minister of Small Business with the Ministry of Economic Development, Job Creation and Trade, for her recent visit to Renfrew and Arnprior. During her visit, Minister Tangri toured the Enterprise Renfrew County office at Renfrew Town Hall, met with staff and elected officials, and visited several Starter Company Plus participant businesses in both Renfrew and Arnprior. MPP Billy Denault also attended. She expressed appreciation for the Minister's time and her interest in supporting local entrepreneurship and economic development in Renfrew County.

At the April 22 meeting, Warden Murphy highlighted her recent activities:

- Earlier in the morning, the Warden had the opportunity to provide opening remarks, alongside Pembroke Mayor Ron Gervais, at the Ontario Professional Foresters Association conference. She was able to highlight the work of the County Forester and staff in bringing this conference to Pembroke and extend a warm welcome to all the delegates and guests.
- She recently spoke to a Grade 10 class at Renfrew Collegiate Institute about the role of Warden. She noted the students were incredibly engaged and asked impressive, well thought out questions and she added she spotted some budding politicians in the group.

- The Warden was reappointed Chair of the Eastern Ontario Regional Network (EORN). She looks forward to her continued work with the group on behalf of the County of Renfrew and the broader eastern Ontario region. She was recently in Kingston for EORN business and appreciated the opportunity to work alongside municipal and regional partners on issues that matter to our communities, particularly around connectivity, economic development, and regional collaboration.
- Warden Murphy acknowledged the flooding currently impacting parts of the County of Renfrew and said her thoughts are with residents who are dealing with high water conditions and the challenges that they bring. She thanked Municipal and County staff, emergency management teams, and volunteers who are working together to monitor conditions, providing assistance where needed, and keeping communities informed during this time.
- The Warden noted [registration is open](#) for the Warden's Golf Tournament, which will take place on June 19 at the Whitetail Golf Club. Proceeds from the tournament will be donated to Renfrew County Food Banks.

## Members' Written Motion

- Councillor Glenn Doncaster introduced a [written motion](#) about ALTO High-Speed Rail, which was approved by Council. Through the motion, County Council expressed its support for the ALTO High-Speed Rail project in the Quebec City-Toronto corridor as a nation-building initiative that would improve transportation, reduce travel times, lower greenhouse gas emissions, create jobs, and strengthen Canada's economy. Council encouraged the federal government and project leaders to carefully minimize impacts on residents, landowners, wildlife, and the environment while advancing the project. Council also supported continued funding, timely implementation, transparent decision-making, and ongoing community engagement and directed that the resolution be circulated to federal and provincial leaders, partner organizations, municipalities, and Indigenous stakeholders to demonstrate broad regional support.

## Delegations

- At the April 8 session of County Council, Warden Jennifer Murphy presented a certificate to County Councillor David Shulist (Township of Madawaska Valley) to recognize his hard work and dedication along with many volunteers in the creation of the Opeongo Heritage Cup, an event which celebrates the rich hockey cultural heritage of the Ottawa Valley and marked its 20<sup>th</sup> anniversary at the end of March. In accepting the certificate, Councillor Shulist thanked Warden Murphy for being a part of the opening ceremony with the other leaders, as previously mentioned.
- At the April 8 meeting of County Council, representatives from the [Circle of Turtle Lodge](#) appeared as a delegation. The Circle of Turtle Lodge, an Indigenous-led charity serving Renfrew County, is seeking municipal support to advance reconciliation, cultural education, and community well-being. The request includes an allocation of municipally owned land near Pembroke (preferably near water) to establish an Indigenous Knowledge Centre and Council advocacy to Queen's Park for an additional Education Tax stream, allowing property owners to direct education taxes to Indigenous charities providing public cultural education. The Circle of Turtle Lodge has served the region since 1999 and works in partnership with local institutions, municipalities, and Indigenous organizations.

## Community Services Committee

### Presented by: Anne Giardini, Chair

- County Council adopted a by-law to enter into an agreement with Arcori Software Inc., Thunder Bay, Ontario, to support the County of Renfrew's Community Housing program, with the funds being taken from the Strategic Priorities Reserve for the implementation costs and, if required, from the Renfrew County Housing Corporation Operating Budget.
- County Council adopted a by-law to execute a Memorandum of Understanding with Renfrew Victoria Hospital and St. Francis Memorial Hospital for a one-year pilot of the Hospital-to-Home initiative, aimed at supporting low-income seniors by providing access to community housing with enhanced hospital-to-home services.
- County Council adopted a by-law to enter into a Municipal Partnership Agreement with the Algonquins of Pikwakanagan First Nation (AOPFN) to support an application to the Federation of Canadian Municipalities' (FCM) Green Municipal Fund – Sustainable Municipal Buildings program for a feasibility study related to a proposed Cultural Centre.

## Operations Committee

### Presented by: Glenn Doncaster, Chair

- County Council endorsed the advancement of the Ottawa Valley Trade Corridor Improvement Project and directed staff to work with federal, provincial, and regional partners to pursue funding through the Government of Canada's Trade Diversification Corridors Fund for improvements to the Highway 17 corridor between Meath Hill and Deep River. Council further directed staff to prepare and submit the necessary expressions of interest, project documentation, and funding applications to position the project for federal investment. Council reaffirmed its support for strategic investments in the Highway 17 corridor as a critical component of Canada's national transportation and trade network and directed that the recommendation be circulated to all lower-tier municipal councils in the County of Renfrew, Garrison Petawawa, and Canadian Nuclear Laboratories for endorsement.
- County Council adopted the County Roundabout Implementation Framework; authorized feasibility studies for one urban location (Petawawa Boulevard in the Town of Petawawa or Daniel Street in the Town of Arnprior) and one rural location (Haley Station in the Township of Whitewater Region) directed staff to report back with operational modelling results, a lifecycle cost comparison, and a proposed funding strategy prior to any capital commitment.
- County Council adopted a by-law to execute a third one-year contract extension for pavement marking as submitted by Trillium Pavement Marking (TPM), Carleton Place, Ontario, dated February 11, 2026, in the amount of \$699,497.72, plus applicable taxes.
- In accordance with County Policy for Enhanced Traffic Warning Devices, the Township of McNab/Braeside submitted a request for the County to share the cost of permanently painting 40 km/h road markings on County Road 23 (Highland Road) and County Road 63 (Stewartville Road). The cost will be shared equally between the County and the Township. The requested markings will be installed when line-painting operations begin later in the season, and the Township will be billed for its share of the cost. The Township also requested the installation of centre-line bollards on each road. The County will cover 50% of the installation costs, while the Township will be responsible for ongoing maintenance and winter removal of the bollards.

- The Township of McNab/Braeside submitted a resolution requesting reconsideration of the planned temporary closure of County Structure B121 (Waba Creek Bridge) on County Road 2 (White Lake Road). The bridge, located approximately 0.8 km west of County Road 23 (Highland Road), is scheduled for rehabilitation during the upcoming construction season and requires extensive deck repairs. Due to the narrow width of the bridge, staged construction with traffic maintained is not feasible, making a temporary closure necessary. County staff worked with the design consultant to reduce impacts by limiting the closure to a maximum of eight weeks during the summer months to avoid affecting school bus routes. However, a temporary closure is required to ensure the completion of long-lasting repairs.
- The approved contracts/tenders were as follows:
  - For the upgrade of the lighting system at the White Water Road Patrol facility to Carter's Electrical Contracting, Westmeath, Ontario, in the amount of \$8,658.95, plus applicable taxes. Upon completion of the installation, Carter's Electrical Contracting will reimburse the County of Renfrew up to \$4,572 through the Ontario Save on Energy grant, as the Government of Ontario is offering businesses incentives to upgrade aging lighting systems.
  - For janitorial services for the Public Works and Engineering Patrol sites from Valley Pro Cleaning, Foresters Falls, Ontario, in the amount of \$45,579.88, plus applicable taxes. The contract provides professional deep cleaning services for a one-year term, with options to extend, enabling the County to address immediate health and safety concerns while assessing long-term service requirements.
  - For the supply and delivery of a side-by-side to support recreational trail maintenance and construction, as submitted by Pete's Sales and Service Limited, Pembroke, Ontario, in the amount of \$51,340.00, plus applicable taxes.
  - For manhole cover and catch basin cleaning to Clean Water Works Inc., Ottawa, Ontario, in the amount of \$38,296.50. The municipalities participating in this contract are the Townships of Admaston/ Bromley, Horton, and Whitewater Region.
  - For Signs, Traffic Control Equipment and Reflective Sheeting to Stinson Equipment Ltd., Markham, Ontario in the amount of \$47,863.50. The municipalities participating in this contract are the Towns of Laurentian Hills and Petawawa, and the Township of Greater Madawaska.
- Various contracts for the Rehabilitation of County Road 69 (Siberia Road), from Sunny Hill Road to Pipedream Road, Township of Madawaska Valley, a distance of 3.75 km, were awarded under delegated authority:
  - For the supply of Granular Material as submitted by Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$227,350.00.
  - For in-place full depth reclamation of bituminous pavement as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, in the amount of \$27,737.60
  - For the rehabilitation of the roadway as submitted by Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$820,591.63.

## Development & Property Committee

**Presented by: James Brose, Vice-Chair**

- County Council passed a resolution to issue a letter under the Warden's signature in support of the Township of McNab/Braeside's resolution, which requests that the Ministry of Tourism, Culture and Gaming undertake a review and modernization of the Heritage Organization

Development Grant (HODG). The Heritage Organization Development Grant (HODG) is an annual operating grant of up to \$1,545 that supports more than 170 heritage organizations across the province in informing and educating the public about their community's history, however the grant has remained unchanged for over 15 years and no longer reflects increasing operating costs such as insurance, utilities, and record preservation.

- County Council adopted the updated Terms of Reference for the Renfrew County Agriculture Economic Development Committee as presented. At the February meeting of the Renfrew County Agriculture Economic Development Advisory Committee, the terms of reference were reviewed and updated to include the addition of new members, reflect changes in the election of the Chair and Vice-Chair positions, address quorum issues and clarify reporting.
- County Council enacted a by-law to adopt and approve Official Plan Amendment Number 49 (OPA 49) to the County of Renfrew Official Plan. The amendment allows the property owner to apply to the Township of McNab/Braeside for a minor variance to permit an additional dwelling unit on an existing undersized lot. The minor variance process could include the conditions and recommendations outlined in the planning justification study and the hydrogeological assessment submitted as part of the Official Plan Amendment application.
- Effective April 1, 2026, the [Centre for Workforce Development](#), located in Belleville, was selected by the Ministry of Labour, Immigration, Training and Skills Development to expand Local Board services by establishing an additional site for the Renfrew and Lanark area for the 2026-27 fiscal year. This change is a result of Algonquin College Pembroke Campus' decision to not enter into a new Local Board Transfer Payment Agreement beyond March 31, 2026, for what is now formerly known as the Labour Market Group of Renfrew/Lanark. Economic Development staff will be engaging with the Centre for Workforce Development to better understand what these changes mean for Renfrew and Lanark counties.
- The Tourism Industry Association of Canada (TIAC) has recently launched a [Local Impact dashboard](#), which includes tourism economic impact data at the federal electoral level. This new tool, which pulls data points from Statistics Canada and Tourism HR Canada, provides regions with updated information about the local tourism workforce and tourism business community. The [2025 data for Algonquin-Renfrew-Pembroke](#) notes 2,920 (6.38%) tourism workers across 547 tourism businesses.
- Renfrew County staff has identified an area of greenspace on County Administrative Building (CAB) property located at 7/9 International Drive as a suitable location for the proposed new Pembroke Paramedic Base, that would utilize the CAB greenspace area lying adjacent to International Drive and the Best Western property. Ongoing consultation regarding this property with the City has thus far proven fruitful.

## Health Committee

**Presented by: Michael Donohue, Chair**

- Council received an update on the Mesa Mobile Outreach Team Program for 2025–26. Between June 1, 2025, and March 25, 2026, the program supported 343 unique clients through a coordinated, multidisciplinary approach addressing mental health, substance use, housing, and homelessness. Services included more than 1,540 community paramedic visits, responses to community calls, and 600 referrals to external supports. The program continues to play a key role in improving access to care for vulnerable residents and supporting client-centred, community-based health services across Renfrew County.

- The Community Paramedic Program, in partnership with the Renfrew County and District Health Unit, continues to support harm reduction through wellness clinics using a drug-checking machine. Eight clinics have been held across the county, reaching nine unique clients and testing 11 drug samples. The initiative provides low-barrier access to services, enhances individual safety, and helps improve awareness of local substance trends.

## Corporate Services Committee

### Presented by: Peter Emon, Chair

- County Council adopted a by-law to set tax ratios for County and lower-tier purposes for the year 2026. The Tax Ratio and Tax Rate By-laws were deferred to a special meeting held on March 25, 2026, to incorporate the optional Small-Scale On-Farm Business tax subclasses. The incorporation of these four subclasses only impacted the Tax Rates By-law, resulting in a shift in the tax burden from the small number of eligible properties to all other properties. For the residential class, this represented an increase of 0.00000023 in the tax rate, or approximately \$0.02 per \$100,000 of assessment in the County levy.
- County Council adopted a by-law to establish the 2026 tax rates for County of Renfrew purposes.
- County Council directed staff to transfer \$250,000 from the Winter Control Reserve into the Working Capital Reserve effective April 2026 and that staff be directed to develop a comprehensive Reserve Policy for Council consideration in 2026, outlining clear authority, objectives, criteria and processes for the Treasurer for the use and replenishment of all County Reserve accounts.
- The Chief Administrative Officer/Deputy Clerk provided a quarterly report for Q1 2026 which overviewed key activities, emerging pressures, and strategic progress during the first quarter of 2026.

### Additional Information

**Craig Kelley, Chief Administrative Officer/Deputy Clerk**

613-735-7288

# Newsletter

March 2026

## EOWC Advocacy Update

### The EOWC Attends Great Lakes Day 2026 in Washington, D.C.



Left-to-right: Nathan Townend, Vice-Chair, EOWC; Bonnie Clark, Chair, EOWC.

The EOWC was proud to represent eastern Ontario in Washington, D.C. as part of Great Lakes Day 2026, in partnership with the [Great Lakes and St. Lawrence Cities Initiative](#).

As the third-largest regional economy in the world, the Great Lakes–St. Lawrence region depends on strong cross-border collaboration, and eastern Ontario continues to play a key role in this dynamic binational corridor.

EOWC leadership, including Chair Bonnie Clark, Vice-Chair Nathan Townend, Secretary-Treasurer Sheridan Graham, and Executive Director Meredith Staveley-Watson, joined municipal leaders from across Canada and the United States for a series of high-level advocacy meetings. Together, the delegation held

10 meetings with U.S. congressional offices, embassy representatives, and key stakeholders.

As part of the delegation, municipal leaders called on U.S. government officials to:

- Preserve United States-Mexico-Canada (USMCA) and avoid new tariffs or tariff increases on Canada in 2026
- Partner with local governments and Indigenous communities to attract half a million new businesses to the Great Lakes region and increase traffic along the Seaway
- Reauthorize the Clean Water and Drinking Water State Revolving Funds to help close the water infrastructure gap
- Advance the Brandon Road Interbasin Project by releasing committed construction funds and removing administrative delays to protect the Great Lakes from invasive carp

[Learn More](#)



Left-to-right: Ryan Sorenson, Mayor, Sheboygan, WI; Sam Cunningham, Mayor, Waukegan, IL; Cavalier Johnson, Mayor, Milwaukee, WI; Alvin Tedjo, Councillor, Mississauga, ON; Chris Ronayne, Executive, Cuyahoga County, OH; Sea O'Meara, Councillor, Halton Region, ON; Tom Mrakas, Mayor, Aurora, ON; Lauren Anderson, Councillor, Chatham-Kent, ON; Byron Nolen, Mayor, Inkster, MI; Iain Lovatt, Mayor, Whitchurch-Stouffville, ON; Bonnie Clark, Chair, EOWC; Lew Conner, Mayor, Two Harbors City, MN; Marcus Muhammad, Mayor, City of Benton Harbor, MI; Peter Frost, Councillor, Township of the Archipelago, ON; Jack Bradley, Mayor, Lorain, OH; Mat Siscoe, Mayor, St. Catharines, ON.

## The EOWC Opposes the ALTO High-Speed Train Project in its Current Form

On March 19, the EOWC Board of Directors passed a resolution opposing the Alto high-speed rail project as currently proposed. While supportive of strategic infrastructure in eastern Ontario, the EOWC emphasizes that projects must strengthen, not compromise, our rural and small-urban communities, businesses, and lands.

Key asks from the EOWC include:

- Full project and route details
- Clear understanding of local, environmental, and infrastructure impacts
- Meaningful engagement with municipalities, residents, First Nations, businesses, and regional partners
- Exploration of train routes along existing infrastructure corridors

## The EOWC Attends Minister Flack's Empire Club Event



Left-to-right: Rob Flack, Minister, Ministry of Municipal Affairs and Housing; Nathan Townend, Vice-Chair, EOWC.

The EOWC attended the Empire Club of Canada's lunch featuring Minister Rob Flack, where discussions focused on the Ontario government's latest actions to address the housing crisis.

Amid rising home prices, slowing construction, and ongoing economic pressures, the event highlighted efforts to reduce red tape, accelerate development, and better support communities across the province.

With eastern Ontario's population expected to grow by more than 35% by 2051, the EOWC remains committed to working with all levels of government and partners to increase housing supply, strengthen infrastructure, and support sustainable, long-term growth across the region.

## The EOWC Attends Minister Bethlenfalvy's Pre-Budget Address



Left-to-right: Marcus Ryan, Chair, WOWC; Peter Bethlenfalvy, Minister, Ministry of Finance; Bonnie, Chair, EOWC.

Ahead of the Ontario Budget, the EOWC was pleased to take part in an event hosted by the Empire Club of Canada featuring Minister Peter Bethlenfalvy. EOWC Chair Bonnie Clark joined leaders and partners to discuss the province's economic priorities and outlook.

## The EOWC Shares 2026 Ontario Budget Statement

The EOWC has shared its reflections on the [2026 Ontario Budget](#), titled "A Plan to Protect Ontario," noting how it aligns with priorities outlined in [the EOWC's pre-budget submission](#).

The statement highlights investments in municipal infrastructure, housing, health services, and economic development that support eastern Ontario communities. The EOWC emphasizes the importance of continued provincial support to strengthen rural and small-urban municipalities, improve services, and build resilient communities across the region.

[Learn More](#)

## EOWC Advocacy Win: Ontario Proposes Expanded HST Rebate to Boost Housing Affordability

The [Ontario government is proposing to remove the full 13% HST on eligible new homes](#) valued up to \$1 million, providing rebates of up to \$130,000 to make homeownership more affordable. In partnership with the federal government, this initiative could deliver nearly \$2.2 billion in joint tax relief, while encouraging new

home construction. The temporary measure is expected to stimulate thousands of housing starts, support job creation, and ease costs for families entering the housing market.

This represents a significant advocacy win for the EOWC, as it reflects recommendations submitted in [the EOWC's letter](#) to Minister Gregor Robertson and Ms. Ana Bailão regarding the implementation of Build Canada Homes.

## The EOWC Attends Elect Respect Queen's Park Day



Elect Respect Representatives, led by Marianne Meed Ward, Mayor of Burlington.

The EOWC was pleased to join [Elect Respect](#) at Queen's Park for their advocacy day, standing in support of respectful and inclusive public service. The day provided a valuable opportunity to connect with leaders and reinforce a shared commitment to fostering safe, respectful environments for all.

[Take the Pledge](#)

## The EOWC Hosts the Municipal Climate Interns at March Board Meeting



Left-to-right: Sarah Fencott, Municipal Climate Intern, Bruce County; Nathan Townend, Vice-Chair, EOWC; Larissa Coulas, Municipal Climate Intern, Renfrew County; Lindsay Winters, Municipal Climate Interns, Municipality of Port Hope; Ashtyn Nauffts, Municipal Climate Intern, Prince Edward County; Bonnie Clark, Chair, EOWC; Dexter Adkin, Municipal Climate Intern, Peterborough County; Ben Hicks, Municipal Climate Intern, Prince Edward County; Shania Dennall, City of Niagra Falls, Municipal Climate Intern, EOWC.

The EOWC was pleased to welcome the [Municipal Climate Interns](#) to its Board of Directors meeting on March 19.

The interns shared updates on their work to date within their host municipalities, while also gaining valuable insight into municipal governance and current advocacy efforts across eastern Ontario.

## The EOWC Attends the 99th ORBA Convention



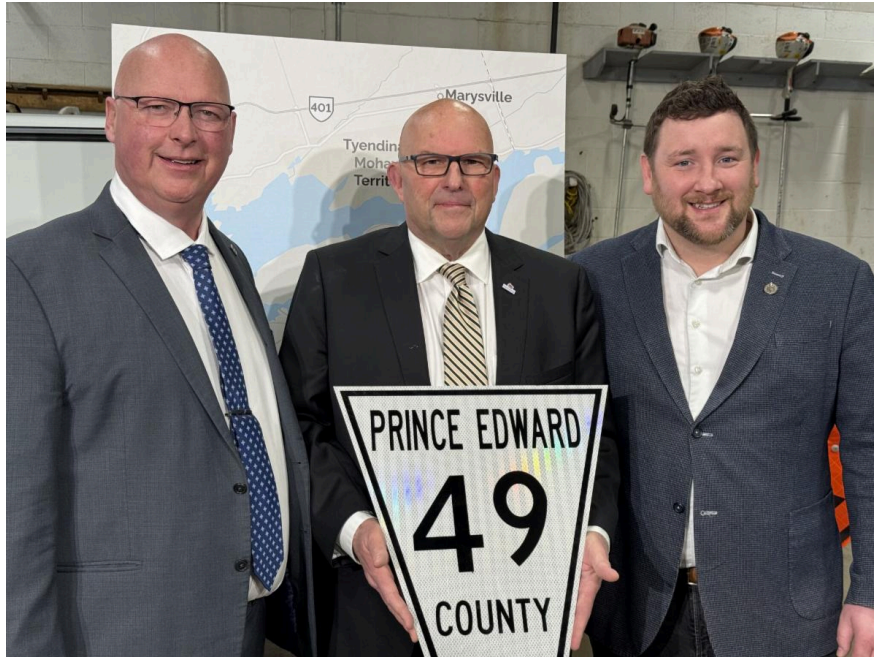
Left-to-right: Bonnie Clark, Chair, EOWC; Mark Mallett, President, ORBA.

The EOWC was pleased to attend the 99th [Ontario Road Builders' Association](#) Convention alongside partners from across the infrastructure sector.

Eastern Ontario plays a critical role in connecting Canada's two largest cities and is home to key trade-enabling highways, roads, and bridges that keep goods and people moving. The EOWC continues to emphasize that investing in infrastructure is investing in economic growth, with member municipalities at the forefront of building and maintaining strong, connected communities.

The EOWC also extends congratulations to incoming Ontario Road Builders' Association President, Mark Mallett.

## Ontario Rehabilitates County Road 49 in Prince Edward County



Left-to-right: Ric Bresee, MPP, Hastings-Lennox and Addington; Steve Ferguson, Mayor, Prince Edward County; Tyler Allsopp, MPP, Bay of Quinte.

[Ontario is funding the rehabilitation of 18.4 km of County Road 49 between Picton and the Bay of Quinte Skyway Bridge](#), addressing one of the province's most deteriorated roads. The upgrades, including repaving, new culverts, and guiderail improvements, will enhance safety, and support the movement of people and goods.

## Ontario Advances Highway 17 Expansion in Eastern Ontario



Left-to-right: Billy Denault, MPP, Renfrew - Nipissing - Pembroke; Ric Bresee, MPP, Hastings - Lennox and Addington; Jennifer Murphy, Warden, County of Renfrew.

The [Ontario government has taken the next step toward widening Highway 17 between Renfrew and Arnprior](#), issuing a Request for Proposals to design the expansion from two to four lanes. Spanning 22.5 kilometres, this project will strengthen a key Trans-Canada trade corridor, improve traffic flow, and support job creation during construction. Building on earlier upgrades completed in 2023, the expansion aims to boost economic resilience, enhance regional connectivity, and ensure safer travel for residents and businesses across eastern Ontario.

## New Affordable Seniors Housing Coming to Belleville



The [Ontario and federal governments are investing \\$375,000 to support affordable housing for seniors in Belleville](#), including 18 rent-geared-to-income units at the new Epworth Place development. Part of a broader effort to address the housing crisis, the project will provide a mix of affordable and market-rate apartments with community-focused amenities. Construction is underway, with residents expected to move in later this summer.

## Ontario Advances Plans for Major Nuclear Project in Port Hope



Ontario has secured a key agreement to advance [a proposed nuclear generating station at the Wesleyville site in Port Hope](#), a project poised to become the largest of its kind in the world. The development could create over 10,500 jobs and contribute an estimated \$235 billion to the provincial economy while delivering reliable, clean power to millions of homes. The project marks a significant step toward meeting rising energy demand and supporting long-term economic growth.

## New HART Hub Opens in Renfrew County to Support Recovery

[Ontario has launched a Homelessness and Addiction Recovery Treatment \(HART\) Hub in Renfrew County](#), expanding access to integrated mental health, addictions, and social services. The facility provides treatment, supportive housing, employment counseling, and basic needs assistance, helping individuals facing housing instability and substance use challenges on their path to recovery.

## Ontario Moves Forward on New Brockville Correctional Complex



[Ontario is issuing a Request for Qualifications to build the new Brockville Correctional Complex and expand the St. Lawrence Valley Correctional and Treatment Centre](#), adding 295 beds in eastern Ontario. This initiative is part of a provincewide plan to add 1,436 correctional beds by 2032, strengthening bail enforcement and ensuring space is available to keep serious and repeat offenders behind bars.

## Ontario Investing \$45M to Repair Municipal Roads and Bridges

The [Ontario government is providing \\$45 million through the 2026-27 Connecting Links program](#) to help 20 municipalities repair roads and bridges that connect communities, support local jobs, and facilitate the movement of goods. Funding will support 21 projects across the province, boosting infrastructure reliability and economic growth.

This includes the following eastern Ontario municipalities:

- Bancroft
- Centre Hastings
- Havelock-Belmont-Methuen
- Loyalist Township
- Madawaska Valley
- Smith Falls



# EORN

## EASTERN ONTARIO REGIONAL NETWORK

EORN continues to move forward on key activities:

- Submitted comments to the CRTC on the Mobile Reporting Standards (CRTC 2026-9) consultation
- Annual General Meeting scheduled for April 16, 2026
- February project updates shared with municipalities, MPs, and MPPs

## Regional Updates and News

# Ontario



### Ontario Invests \$2M to Build More Accessible Communities

The [Ontario government is investing over \\$2 million through the new Enhancing Access to Spaces for Everyone Grant](#) to support more than 40 projects aimed at improving accessibility for seniors and people with disabilities. Funding will help municipalities, non-profits, and Indigenous communities upgrade spaces with features like ramps, elevators, accessible washrooms, and safer pathways.

---

### Ontario Invests \$21.5M to Strengthen Long-Term Care Workforce

The [Ontario government is investing over \\$21 million to train and upskill 700 long-term care staff](#), with a focus on supporting rural and northern communities. Through expanded Learn and Earn programs, existing workers will have opportunities to become personal support workers and registered practical nurses while continuing to work. This investment aims to strengthen staffing, improve quality of care for residents, and support career growth within the long-term care sector across the province.

---

### Ontario Leads Historic Agreement to Build National Energy Corridor

Ontario has secured a landmark agreement with provinces and territories across Canada to strengthen and connect the country's electricity systems through [a new national energy corridor](#). The partnership will advance transmission infrastructure, expand electricity trade, and support a more reliable and resilient grid to meet growing demand.

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## Ontario Expands Support for Rural and Northern Livestock Producers

The [Ontario government is modernizing the Veterinary Assistance Program to improve access to veterinary care for livestock producers in Northern and rural communities](#). Updates include expanded eligibility, streamlined applications, increased compensation rates, and coverage for additional livestock such as honeybees and fish. These changes aim to strengthen the agri-food sector, support veterinarians, and ensure farmers have reliable services to maintain healthy livestock and resilient operations.

---

## Ontario Commits Up to \$90M for Ice Storm Recovery

The [Ontario government is providing up to \\$90 million to help municipalities recover from the March 2025 ice storm](#), which caused widespread damage and power outages across central and eastern Ontario. Through the Municipal Ice Storm Assistance program, 59 communities are receiving initial funding to support emergency response efforts and cleanup costs, helping restore local infrastructure and services.

## Upcoming Events



### **GREAT LAKES AND ST. LAWRENCE** CITIES INITIATIVE

#### **GLSLCI Conference**

The Great Lakes St. Lawrence Cities Initiative will be hosting their annual conference from May 6-8, 2026, in Hamilton, Ontario.

[Register](#)



## EOWC 2026 Queen's Park Advocacy Day

On May 11, 2026, the EOWC will head to Toronto for our Queen's Advocacy Day, advocating for the needs of eastern Ontario's 103 municipalities.



## 2026 CAMA Conference

From May 25-27, 2026, CAMA will host their 52nd Annual Conference and Annual General Meeting at the Whistler Convention Centre, in Whistler, British Columbia.

[More information](#)

Connect With Us on LinkedIn, Facebook and X



## About the EOWC

The EOWC is a regional non-profit organization representing 13 upper and single-tier municipalities across eastern Ontario. The EOWC supports and advocates on behalf of 103 municipalities and serves 1.1 million residents. The EOWC covers an area of approximately 50,000 square kilometers from Northumberland County to the Québec border.

The EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with government, business and industry.

media, and the public.

Visit the EOWC's website at [eowc.org](http://eowc.org).

## Connect with the EOWC

2026 Chair, Warden of Peterborough County, Bonnie Clark

2026 Vice-Chair, Warden of Lennox and Addington County, Nathan Townend

Executive Director, Meredith Staveley-Watson

[info@eowc.org](mailto:info@eowc.org)



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Meredith Staveley-Watson, Director of Government Relations and Policy | 235 Pinnacle Street | Belleville,  
ON K8N 3A9 CA

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March 17, 2026

**RE: Ontario Regulation 391/21: Blue Box**

The Council of the Municipality of Bluewater passed the following resolution at their March 16, 2026 regular meeting:

**MOVED:** Councillor Harris **SECONDED:** Councillor Hessel

**WHEREAS** under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only; and

**WHEREAS** 'ineligible' sources, which producers are not responsible for, include industrial, commercial, and institutional locations (IC & I) such as businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks; and

**WHEREAS** failure to include 'ineligible sources under the Ontario Regulation 391/21: Blue Box program is in essence a provincial tax on ineligible sources; and

**WHEREAS** should a municipality continue to provide services to the 'ineligible sources, the municipality will be required to oversee the collection, transportation, processing of the recycling; and

**WHEREAS** changes may result in many small businesses and not-for-profit organizations losing access to comparable recycling services and force them to seek providers at a much higher cost than the previous services rendered through the Blue Box collection system; and

**WHEREAS** the rising costs of collection of recycling for industrial, commercial and institutional recycling may lead to the abandonment of recycling entirely, increasing environmental damage; and

**WHEREAS** landfilling needs throughout the Province of Ontario are already at capacity in many communities; and

**WHEREAS** The Municipality of Bluewater has approximately 150 or more "non-eligible" sources that will not be provided service from the Producer Responsibility Organization;

**NOW THEREFORE** the Municipality of Bluewater Council hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from small businesses and not-for-profit organizations within the industrial, commercial and institutional sectors; and

**FURTHER THAT** Council hereby request the support of all Ontario Municipalities; and

**FURTHER THAT** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Todd McCarthy, Minister of the Environment, Conservation, and Parks; the Honourable Rob Flack, Minister of Municipal Affairs and Housing; and the Honourable Lisa Thompson, Minister of Rural Affairs and the local MPP for Huron-Bruce.

**CARRIED.**

Sincerely,

A handwritten signature in black ink that reads "Alexander". The signature is written in a cursive, flowing style.

Chandra Alexander  
Acting CAO  
Manager of Corporate Services/Clerk


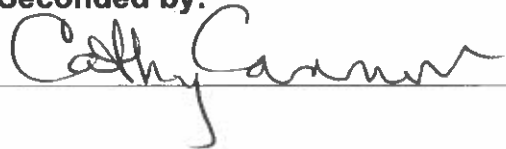


The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, April 21, 2026

<b>Resolution # RC26077</b>	<b>Meeting Order: 6</b>
<b>Moved by:</b> 	<b>Seconded by:</b> 

**WHEREAS** the Municipality of Wawa acknowledges that municipal infrastructure—including roads, bridges, water and wastewater systems—underpins public safety, economic vitality, and quality of life in Ontario’s rural and small urban communities; and

**WHEREAS** the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities; and

**WHEREAS** in 2022, the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026; and

**WHEREAS** fixed funding levels, amid rising labour, material, and climate resilience costs, have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities’ ability to deliver and sustain essential services without incurring unsustainable debt; and

**WHEREAS** predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance, and execute long-term asset management plans, reduce emergency repairs, and leverage complementary federal and private infrastructure financing; and

**WHEREAS** the Municipality of Wawa requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability, and equitable access for all small and rural municipalities;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Council of the Corporation of the Municipality of Wawa calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.

Page 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics, and rural equity considerations.
5. A dedicated contingency reserve equal to five percent (5%) of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs, or project overruns without reallocating core funding.
6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments, and reserve expenditures—in a transparent, publicly accessible online dashboard.

**FURTHER THAT** the Council of the Municipality of Wawa supports the April 15, 2026 resolution of the Township of Shuniah regarding the Ontario Community Infrastructure Fund (OCIF); and

**FURTHER THAT** this resolution be circulated to the Premier of Ontario, the Leader of the Official Opposition, the Minister of Infrastructure, the Minister of Municipal Affairs and Housing, local Members of Provincial Parliament (MPPs), the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

RESOLUTION RESULT		RECORDED VOTE	
<input type="checkbox"/>	CARRIED	<b>MAYOR AND COUNCIL</b>	<b>YES NO</b>
<input type="checkbox"/>	DEFEATED	Mitch Hatfield	
<input type="checkbox"/>	TABLED	Cathy Cannon	
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon	
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann	
<input type="checkbox"/>	WITHDRAWN	Joseph Opato	

**Disclosure of Pecuniary Interest and the general nature thereof.**

- Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

This document is available in alternate formats.

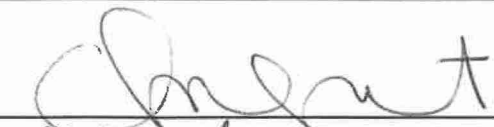


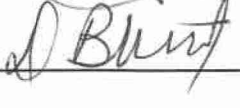
MUNICIPALITY OF SHUNIAH

# COUNCIL RESOLUTION

Resolution No.: 167-26

Date: Apr 14, 2026

Moved By: 

Seconded By: 

WHEREAS the Municipality of Shuniah acknowledges that municipal infrastructure - including roads, bridges, and water and wastewater systems - underpins public safety, economic vitality, and quality of life in Ontario's rural and small urban communities; and

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities; and

WHEREAS in 2022, the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026; and

WHEREAS fixed funding levels amid rising labour, materials, and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt; and

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance, and execute long-term asset management plans, reduce emergency repairs, and leverage complementary federal and private infrastructure financing; and

WHEREAS the Municipality of Shuniah requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability, and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Municipality of Shuniah calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on

a calendar-year basis and disbursed in the first quarter of each fiscal year.

3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.

4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics, and rural equity considerations

5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs, or project overruns without reallocating core funding.

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments, and reserve expenditures—in a transparent, publicly accessible online dashboard.

FURTHER THAT the Council of the Municipality of Shuniah supports the February 23rd, 2026 resolution of the Township of North Glengarry regarding the Ontario Community Infrastructure Fund (OCIF); and

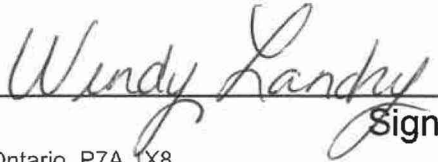
FURTHER THAT this supporting resolution and the originating correspondence be circulated to the Premier of Ontario, the Leader of the Official Opposition, the Minister of Infrastructure, the Minister of Municipal Affairs and Housing, Local MPP's, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities. *NOMA*

**Carried**

**Defeated**

**Amended**

**Deferred**

  
Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



*Naturally Spirited*

**TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS**

**Date: December 16, 2025**

**Resolution No.:** 05

Moved by Margaret McMillan

Seconded by Harold Ferguson

WHEREAS, the Municipality of Calvin, in its resolution dated November 26, 2025, has called for strengthening self-defence protections and addressing the rising incidence of home invasions;

AND WHEREAS, Council for the Township of Killaloe, Hagarty and Richards recognizes the importance of ensuring the safety and security of its residents;

NOW THEREFORE BE IT RESOLVED that Council for the Township of Killaloe, Hagarty and Richards supports the Municipality of Calvin's resolution and urges relevant authorities to take action to enhance self-defence protections and implement measures to reduce home invasions.

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, the Minister of Justice and Attorney General of Canada, the Attorney General of Ontario, the Solicitor General of Ontario, MPP Billy Denault and all Ontario municipalities.

Carried: ✓

Not Carried: \_\_\_\_\_

**tgorgerat@khrtownship.ca**

---

**From:** Township of Killaloe Hagarty Richards <info@khrtownship.ca>  
**Sent:** November 27, 2025 2:53 PM  
**To:** tgorgerat@khrtownship.ca  
**Subject:** FW: Strengthening Self Defence Protections and addressing Rising Home Invasions in Ontario  
**Attachments:** Calvin Resolution 2025-345 Strengthening Self Defence Protections and Addressing Rising Home Invasions in Ontario.pdf

Nathan Yandernoll  
Office Assistant

Township of Killaloe, Hagarty and Richards  
1 John Street, P.O. Box 39  
Killaloe ON K0J 2A0

Tel – 613-757-2300  
Fax – 613-757-3634  
Email: [info@khrtownship.ca](mailto:info@khrtownship.ca)  
Website: [killaloe-hagarty-richards.ca](http://killaloe-hagarty-richards.ca)

---

**From:** Deputy Clerk [mailto:DeputyClerk@calvintownship.ca]  
**Sent:** Thursday, November 27, 2025 2:48 PM  
**To:** mark.carney@parl.gc.ca; Premier of Ontario | Premier ministre de l'Ontario <premier@ontario.ca>; doug.downey@pc.ola.org; attorneygeneral@ontario.ca; Vic Fedeli MP (vic.fedelico@pc.ola.org) <vic.fedelico@pc.ola.org>; sean.fraser@parl.gc.ca  
**Subject:** Strengthening Self Defence Protections and addressing Rising Home Invasions in Ontario

Please see attached the Passed Resolution 2025-345 By The Corporation of the Municipality of Calvin.

Trish Araujo  
Deputy Clerk  
Corporation of the Municipality of Calvin  
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0  
Ph: 705-744-2700 Ext. 201 | Fax: 705-744-0309  
[deputyclerk@calvintownship.ca](mailto:deputyclerk@calvintownship.ca)



# Corporation of the Municipality of Calvin

## Council Resolution

Date: November 26, 2025

### **Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario**

Resolution Number: 2025-345

Moved By: Mayor Gould

Seconded By: Councillor Manson

WHEREAS violent home invasions have increased in several regions of Ontario, creating growing fear and frustration among residents;  
AND WHEREAS Ontario homeowners increasingly believe that current self-defence laws do not provide sufficient or clear protection for individuals who lawfully defend themselves and their families during violent intrusions;  
AND WHEREAS rural residents often experience police response times that can exceed 30 minutes or more, leaving citizens without immediate protection when confronted with life-threatening emergencies;  
AND WHEREAS the absence of "home invasion" as a distinct offence in the national Uniform Crime Reporting system prevents governments from understanding the true scale of this crime and responding appropriately;  
AND WHEREAS the Province of Ontario has repeatedly called for strengthened homeowner protections, including consideration of castle-law-style provisions, and for the federal government to act;  
AND WHEREAS residents expect all levels of government to take decisive action to address gaps that leave families vulnerable in their own homes;

#### **NOW THEREFORE BE IT RESOLVED THAT:**

1. The Municipality of Calvin strongly supports the Province of Ontario's call for strengthened homeowner self-defence protections, including the adoption of clear and robust "castle law"-type provisions to ensure that law-abiding residents can protect themselves without fear of unjust prosecution.
2. Council calls on the Government of Canada to immediately prioritize reforms to the Criminal Code that strengthen and clarify the rights of homeowners who act in legitimate self-defence during violent home invasions.
3. Council demands that the federal government amend the Uniform Crime Reporting system to classify "home invasion" as a distinct criminal offence, allowing for accurate tracking, targeted enforcement, and informed public policy.
4. Council urges the Province of Ontario to take stronger action to monitor, publish, and improve police response times in rural and northern communities, and to ensure that residents are not left unprotected due to resourcing shortages.
5. Council encourages all Ontario municipalities to adopt similar resolutions to demonstrate a unified municipal voice calling for urgent reforms that protect citizens in their homes.

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:  
The Prime Minister of Canada, The Minister of Justice and Attorney General of Canada.  
The Premier of Ontario, The Attorney General of Ontario, The Solicitor General of Ontario,  
MPP Vic Fedeli, and all Ontario municipalities.

Results: Carried

CERTIFIED to be a true copy of  
Resolution No. 2025-345 passed by the  
Council for the Corporation of the Municipality of Calvin  
on the 25<sup>th</sup> day of November 2025.



Trish Araujo  
Deputy Clerk

## Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

Agenda Item: Resolution – Background Report (Submitted by Mayor Gould)

Ontario Premier Doug Ford has repeatedly called for a review or adoption of "castle laws" in Canada, beginning June 16, 2025, and continuing in August and October of 2025. Premier Ford has emphasized that Ontario families must feel safe in their homes and that law-abiding residents should not face legal uncertainty when legitimately defending themselves from violent intruders.

Several urban and suburban regions, including York and Peel, have experienced a documented rise in violent home invasions and have established dedicated task forces to address this trend. In contrast, rural communities lack reliable statistics because "home invasion" is not recognized as a distinct offence under the national Uniform Crime Reporting (UCR) system. As a result, these incidents are recorded under broader categories such as break-and-enter or assault, making it difficult to assess the true scale of the problem outside major urban centres.

Rural residents face additional vulnerabilities due to limited policing resources and significantly longer emergency response times, which can leave homeowners without immediate protection during life-threatening situations. These conditions highlight the need for clearer legal protections for homeowners, improved crime-tracking practices, and decisive action from both provincial and federal governments to enhance public safety.

Resolution: Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

WHEREAS violent home invasions have increased in several regions of Ontario, creating growing fear and frustration among residents;

AND WHEREAS Ontario homeowners increasingly believe that current self-defence laws do not provide sufficient or clear protection for individuals who lawfully defend themselves and their families during violent intrusions;

AND WHEREAS rural residents often experience police response times that can exceed 30 minutes or more, leaving citizens without immediate protection when confronted with life-threatening emergencies;

AND WHEREAS the absence of "home invasion" as a distinct offence in the national Uniform Crime Reporting system prevents governments from understanding the true scale of this crime and responding appropriately;

AND WHEREAS the Province of Ontario has repeatedly called for strengthened homeowner protections, including consideration of castle-law-style provisions, and for the federal government to act;

AND WHEREAS residents expect all levels of government to take decisive action to address gaps that leave families vulnerable in their own homes;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Municipality of Calvin strongly supports the Province of Ontario's call for strengthened homeowner self-defence protections, including the adoption of clear and robust "castle law"-type provisions to ensure that law-abiding residents can protect themselves without fear of unjust prosecution.
2. Council calls on the Government of Canada to immediately prioritize reforms to the Criminal Code that strengthen and clarify the rights of homeowners who act in legitimate self-defence during violent home invasions.
3. Council demands that the federal government amend the Uniform Crime Reporting system to classify "home invasion" as a distinct criminal offence, allowing for accurate tracking, targeted enforcement, and informed public policy.
4. Council urges the Province of Ontario to take stronger action to monitor, publish, and improve police response times in rural and northern communities, and to ensure that residents are not left unprotected due to resourcing shortages.

5. Council encourages all Ontario municipalities to adopt similar resolutions to demonstrate a unified municipal voice calling for urgent reforms that protect citizens in their homes.

**BE IT FURTHER RESOLVED THAT** copies of this resolution be forwarded to:  
The Prime Minister of Canada, The Minister of Justice and Attorney General of Canada.  
The Premier of Ontario, The Attorney General of Ontario, The Solicitor General of Ontario,  
MPP Vic Fedeli, and all Ontario municipalities.

April 1, 2026

Northern Ontario Municipalities

***\*Sent Via Email\****

Re: Special Economic Zone

Dear Northern Ontario Municipalities,

The following resolution was ratified by Council of the City of Greater Sudbury on March 31, 2026:

WHEREAS Canada's economic security and modern defence capabilities depend on resilient supply chains, energy security, and reliable access to critical minerals;

AND WHEREAS Greater Sudbury is one of Canada's most important critical mineral hubs, producing and refining nickel, copper, and other critical minerals essential to national and provincial priorities;

AND WHEREAS these minerals support industries across Canada and among our allies, making Greater Sudbury a strategic centre in the global competition for critical resources;

AND WHEREAS mining activity in Greater Sudbury is rapidly expanding, with the number of mines within municipal boundaries expected to grow from nine to fifteen within five years;

AND WHEREAS the City maintains extensive infrastructure, including more than 3,600 kilometres of roads and major water and wastewater systems across a land mass comparable to Prince Edward Island, supporting both residents and a multi billion dollar industrial ecosystem;

AND WHEREAS the current municipal funding model does not reflect the scale of responsibility borne by Greater Sudbury, resulting in an unsustainable burden on local taxpayers despite the city generating nearly one third of Northern Ontario's GDP;

AND WHEREAS most mining related revenues flow to provincial and federal governments, with only a small portion reinvested in the community that enables this economic activity;

AND WHEREAS a Special Economic Zone designation would ensure that more of the wealth generated in Greater Sudbury is reinvested locally in infrastructure, housing, workforce development, and social services, with significant returns on this investment for both our communities and our government partners;

AND WHEREAS Greater Sudbury has strong partnerships with Atikameksheng Anishnawbek and Wahnapiatae First Nation, and enhanced fiscal capacity would support continued collaboration and shared prosperity;

THEREFORE BE IT RESOLVED that the Council of the City of Greater Sudbury formally request that the Government of Ontario designate Greater Sudbury as a Special Economic Zone;

AND BE IT FURTHER RESOLVED that the Council request the Government of Canada recognize Greater Sudbury as a region of national strategic importance and work with the province of Ontario to implement complementary federal measures;

AND BE IT FURTHER RESOLVED that this resolution be shared with Atikameksheng Anishnawbek, Wahnapiatae First Nation, FONOM, AMO, and all Northern Ontario municipalities for their support.

AND BE IT FURTHER RESOLVED that a letter conveying Council's support for these measures be sent to:

- Gimaa Craig Noochtai, Atikameksheng Anishnawbek
- Chief Larry Roque, Wahnapiatae First Nations
- The Honourable Doug Ford, Premier of Ontario
- The Right Honourable Mark Carney, Prime Minister of Canada
- The Federation of Northern Ontario Municipalities (FONOM)
- Association of Municipalities of Ontario (AMO)
- All Northern Ontario municipalities

Yours truly,

Brigitte Sobush  
Manager of Clerk's Services/Deputy City Clerk

c. Members of City Council



Office of the City Clerk, City Hall  
500 George Street North  
Peterborough, Ontario  
K9H 3R9

April 24, 2026

The Right Honourable Mark Carney, Prime Minister of Canada;  
Honourable Patty Hajdu, Minister of Jobs and Families and Minister responsible for the Federal Economic Development Agency for Northern Ontario;  
MP Emma Harrison;  
Paul Thompson, Deputy Minister of Employment and Social Development;  
Rob Wright, Deputy Minister of Labour and Associate Deputy Minister of Employment and Social Development;  
Cliff Groen, Associate Deputy Minister of Employment and Social Development;  
Honourable Doug Ford, Premier of Ontario;  
Honourable Michael Parsa, Minister of Children, Community and Social Services;  
MPP Dave Smith;  
Daniele Zanotti, Deputy Minister of the Ministry of Children, Community, and Social Services;  
Cordelia Clarke Julien, Assistant Deputy Minister Social Assistance Program Branch;  
Federation of Canadian Municipalities (FCM);  
Association of Municipalities of Ontario (AMO); and  
All Ontario Municipalities

**Subject: Guaranteed Basic Income Resolution**

The following resolution, adopted by City Council at its meeting held on March 30, 2026, is forwarded for your consideration.

**WHEREAS:**

- 1. Poverty and income insecurity continue to negatively impact the health and well-being of residents in Peterborough and across Ontario;**
- 2. Municipal governments bear significant costs from the downstream effects of poverty, including increased demand for social services, emergency shelters, and community programs;**
- 3. Evidence from the Ontario Basic Income Pilot (2017–2019) and comparable programs demonstrated meaningful improvements in health, housing stability, and food security among participants;**



City of  
Peterborough

4. A Guaranteed Basic Income (GBI) requires collaboration between the Government of Ontario and the Government of Canada to design, fund, and implement effectively; and
5. Municipalities, as the order of government closest to residents, are well-positioned to advocate for income security policies that reflect local needs.

**THEREFORE BE IT RESOLVED THAT:**

1. Council urges the Government of Ontario and the Government of Canada to collaborate on the design, funding, and implementation of a Guaranteed Basic Income for all Canadian residents;
2. Council calls upon the Province of Ontario to reinstate a basic income pilot with a view to province-wide implementation; and
3. The Clerk be directed to forward a certified copy of this resolution to the Premier of Ontario, the Prime Minister of Canada, our local MPP and MP, relevant federal and provincial Ministers, AMO and FCM, and to share it with all Ontario municipalities for endorsement.

Sincerely,

A handwritten signature in black ink, appearing to read "John Kennedy".

John Kennedy  
City Clerk



# Asset Management Plan: Non-Core Assets

Township of Brudenell, Lyndoch and Raglan

**Date**  
April 13, 2026

Prepared by:  
Roth IAMS Ltd.  
Project No. 25506  
[www.rothiams.com](http://www.rothiams.com)



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## DISCLAIMER

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This report has been prepared by Roth IAMS for the Township of Brudenell, Lyndoch and Raglan (Township), pursuant to the terms of our agreement with the Township dated November 23, 2022. Roth IAMS neither warrants nor represents that the information contained in this report is accurate, complete, sufficient, or appropriate for use by any person or entity other than the Township or for any purpose other than set out in the engagement agreement.

This report is based on information from Roth IAMS Building Condition Assessments and documentation that was made available to Roth IAMS as of the date of this report. Roth IAMS has not audited nor otherwise attempted to independently verify the provided information unless otherwise indicated. Should additional information be provided to Roth IAMS after the issuance of this report, Roth IAMS reserves the right (but will under no obligation) to review this information and adjust its comments accordingly.

Pursuant to the terms of our engagement, it is understood and agreed that all decisions in connection with the implementation of advice and recommendations as provided by Roth IAMS during the course of this engagement shall be the responsibility of, and made by, the Township of Brudenell, Lyndoch and Raglan, Roth IAMS has not and will not perform management functions or make management decisions for the Township.

This report may include or refer to future-oriented financial information. Readers are cautioned that these financial projections are based on assumptions regarding future events. Actual results will vary from the information presented, even if the hypothesis occurs, and the variations may be material.

Comments in this report are not intended, nor should they be interpreted to be legal advice or opinion.

Roth IAMS has no present or contemplated interest in the Township of Brudenell, Lyndoch and Raglan, nor are we an insider or associate of the Township. Accordingly, we believe we are independent of the Township of Brudenell, Lyndoch and Raglan and are acting objectively.

## LIMITS AND CONSTRAINTS

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The Asset Management Plan (AMP) development required input from the Township staff. It was developed based on the available data; as such, there are limitations and constraints:

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## Non-Core Asset Management Plan

- The analysis is sensitive to several critical data fields, including asset's estimated useful life, replacement cost, quantity and in-service date. Inaccuracies or imprecision in any of these fields can impact the reporting and analytics.
- User-defined and unit costs estimate, based typically on staff judgement, recent projects, or established through completion of technical studies, offer the most precise approximations of current replacement costs. When this is not possible, historical costs incurred at the time of asset acquisition or construction can be inflated to the present day. This approach, while sometimes necessary, can produce inaccurate estimates.
- The risk models are designed to support objective project prioritization and selection. However, in addition to the inherent limitations that all models face, they also require the availability of important asset attribute data to ensure that asset risk ratings are valid, and assets are properly stratified within the risk matrix. Missing attribute data can misclassify assets.

These limitations can impact the analysis, including condition summaries, age profiles, long-term replacement and rehabilitation forecasts, as well as shorter-term 10-year forecasts. These challenges require a sustained effort by the Township to maintain information. As the asset management program continues, the quality of future AMPs and other core documents will continue to increase.

## EXECUTIVE SUMMARY

---

The Township of Brudenell, Lyndoch and Raglan's Asset Management Plan was developed in accordance with the Ontario Regulation 588/17 (as amended by O. Reg. 193/21). This document is part two of the Asset Management Plan. It contains a comprehensive analysis of the Township's non-core municipal infrastructure asset portfolio.

The Township's Asset Management Plan shows a need for financial investment for the non-core municipal infrastructure assets, above the current funding rates, to reduce the deterioration of these assets. This Asset Management Plan will be used to help guide the Township with planning for future maintenance and capital improvements. In this section, recommendations based on the analysis undertaken are made.

### Summary of Key Findings

- The Township's non-core municipal infrastructure asset base is valued at \$29.0 million with facilities making up the largest share at \$17.33 million (60%).
- Half of the facilities are in Good and Fair condition with a value of \$2.44M which is 14% of the portfolio. Likewise, half of the facilities are considered to be in Poor and Critical condition; however, the total value of these facilities is \$14.89M 86%, of the portfolio. Given the majority of the Township's facility value lies in assets that are in substandard condition, there is a substantial financial risk. As such, priority should be given to maintenance and capital repair efforts targeting these high-value, deteriorating facilities to mitigate long-term costs and service disruptions.
- For all equipment, \$8.0M (69%) are in Good and Fair condition and \$3.6M (31%) are in Poor and Critical condition. The Township has developed a robust maintenance program that has effectively extended the lifespan of its equipment portfolio.
- The Township currently addresses critical issues and assets requiring repair or replacement through its operating budget.

### Conclusions and Recommendations

- Repair and replacement capital works should be prioritized based on a risk assessment. For example, assets identified as Poor and Critical and having a significant consequence of failure should be prioritized first.

## Non-Core Asset Management Plan

- Assets which have been deemed in Good and Fair condition should be targeted for maintenance to ensure they continue to perform at current levels of service.
- The responsibility to maintain existing infrastructure is challenging, however, in addition to current funding, the Township should plan for capital expenditures separate from maintenance to address current and future infrastructure requirements:
- The Township should perform facility assessments and update this Asset Management Plan at a minimum every 5 years. *O. Reg. 588/17, s. 7(1)*
- The Township should continue to seek funding from the Provincial and Federal governments (when available) to undertake capital-related works.

## INTRODUCTION

### Township Information

The Township of Brudenell, Lyndoch and Raglan (Township) is located in central Ontario within Renfrew County. Although considered a rural municipality, it has small areas of semi-urban population located in the hamlets of Palmer Rapids and Quadeville. The total population was 1552<sup>1</sup> in 2021, it has remained relatively steady with minor growth in the previous 5 years. The land area is 701.29 square kilometres<sup>2</sup>. The main administrative office is located in the town of Palmer Rapids. The major industries are forestry, and tourism and recreation supported by smaller local businesses.

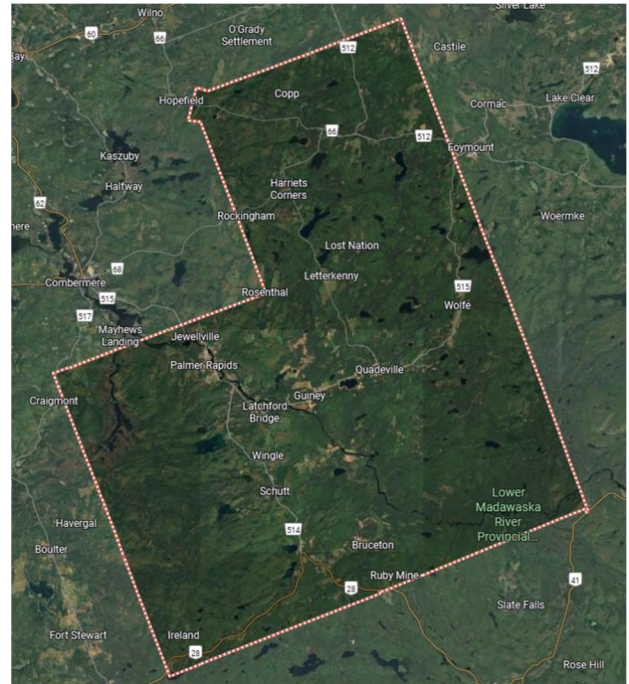


Figure 1: Map of the Township of Brudenell, Lyndoch and Raglan, Google maps

This document is Part Two of the Township's Asset Management Plan. Part One for core assets, such as roadways, was completed in 2023. This Part Two for non-core assets includes the facilities and equipment (machinery and vehicles) owned and operated by the Township. Together, these documents satisfy the Ontario Regulation 588/17 (as amended by O. Reg. 193/21) July 2025 requirements.

The AMP will be utilized to help frame the conversation around future capital plans. It is meant to:

- Document current and potential practices/processes
- Establish metrics to measure the success of a service
- Provide supporting information for capital planning
- Provide a line of sight from policy goals to the assets that support the services
- Meet O. Reg. 588/17 requirements

<sup>1</sup> [Focus on Geography Series, 2021 Census - Brudenell, Lyndoch and Raglan \(Census subdivision\)](#)

<sup>2</sup> [Focus on Geography Series, 2021 Census - Brudenell, Lyndoch and Raglan \(Census subdivision\)](#)

## Non-Core Asset Management Plan

AMPs can help lay the groundwork for transparent and defensible decisions as it relates to capital maintenance and improvements.

### ASSET MANAGEMENT PLAN OUTLINE

---

The AMP identifies the funding needed to maintain a defined Level of Service to the community. The population of the Township has remained relatively stable and there is no expectation of increased demands on the assets beyond the current levels of service. The focus of this plan will be to maintain the current levels of service and consider proposed levels of service.

The AMP includes the following components:

- State of Infrastructure
- Levels of Service
- Lifecycle Management Strategies
- Financial Strategies Development
- Improvement Plan

### State of Infrastructure

The State of Infrastructure reflects the current state of the facility assets in terms of condition, age, how much useful life remains, and replacement cost. To determine the state of condition for the Township's assets, a System Condition Index (SCI) was used. The SCI is an industry standard tool used to benchmark the condition of facilities across a portfolio of buildings, focusing on critical systems.

$$SCI = \frac{\sum \text{Critical System Renewal Needs in a Given Period of Time}}{\text{Current Critical System Replacement Value}} \times 100$$

The Township has identified the Critical Systems (Appendix B, Table 9) used to calculate the facilities SCI.

To determine the condition of equipment (machinery and vehicles), Township staff provided input based on their experience and expertise. A scale was established using remaining service life to determine condition for each piece of equipment (Table 8, page 29).

The State of Infrastructure will set the groundwork for forecasting and providing information for the remaining sections.

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### Levels of Service

Level of Service is defined as: "the parameters, or combination of parameters, which reflect social, political, environmental and economic outcomes that the organization delivers" (*ISO 55000:2024*) and is a key measure for how the assets interact with the services that are offered to provide the best results. Different from Part One, the Levels of Service for Part Two are determined by the individual Municipalities. Levels of Service are meant to be monitored and adjusted to meet the demands of the population.

### Lifecycle Management Strategies

Lifecycle Management Strategies are documented potential interventions that could be applied to each asset throughout its lifecycle. Leveraging the different activities at different frequencies can extend or maintain the assets in their condition.

Lifecycle Management activity categories include:

- Acquisition / New construction
- Operations and Maintenance
- Renewal / Rehabilitation
- Replacement
- Disposal / Decommissioning

### Financial Strategies Development

Building upon the information from each of the previous sections, high-level financial scenarios can be derived. It is essential to understand how assets will deteriorate in performance and condition if no funding is available, how much funding would be required to complete all necessary work, and to find an acceptable balance between funding and asset degradation.

### Improvement Plan

The improvement plan provides guidelines and recommendations on how to administer the AMP and maintain the data.

## ASSETS INCLUDED IN PLAN

---

Part Two of the AMP covers the non-core municipal infrastructure to meet O. Reg. 588/17. The table shows the asset classes and their related data sources.

*Table 1: Asset Types and Data Sources Summary*

Asset Type	Data Source
Facilities	FCAs Township of Brudenell, Lyndoch and Raglan Staff
Equipment (Machinery and Vehicles)	Township of Brudenell, Lyndoch and Raglan Staff

# Non-Core Asset Management Plan

## OVERVIEW

The Township of Brudenell, Lyndoch and Raglan include 22 facilities, 26 equipment machinery and 18 vehicles in their capital asset inventory.

## FACILITIES: STATE OF INFRASTRUCTURE

Table 2: Building List and Valuation

Departments	Facility Names	Age	Area (m <sup>2</sup> )	2025 Replacement Value
Administration	Township Office	1994	2220	\$1,115,701.37
Fire Services	Palmer Fire Hall #1	1960	2196	\$934,408.82
	Hardwood Lake Fire Hall #2	1992	1344	\$704,546.27
	Quadeville Fire Hall #3	1990	1500	\$980,832.88
	Brudenell Fire Hall #4	1992	1364	\$809,682.07
Parks and Recreation	Four Season Park - Canteen	1984	734	\$710,324.90
	Four Season Park - Pavillion	2010	1200	\$157,556.19
	Four Season Park - Storage Building	1967	576	\$104,516.61
	BLR Community Centre	1992	24000	\$7,436,347.02
	Genricks Lake Beach	2022	128	\$81,529.41
	Gorman Lake Beach	2018	128	\$81,529.41
	Kauffeldt Lake Beach	2022	128	\$81,529.41
	Raglan White Lake Beach	2022	128	\$81,529.41
Public Works	Palmer Public Works Garage	1974	2580	\$1,534,154.68
	Palmer Storage Shed	1974	861	\$191,611.70
	Palmer Storage Shed 2	1974	894	\$192,829.76
	Quadeville Public Works Garage	1970	3450	\$1,860,439.48
	Storage Building - Quadeville	1974	818	\$134,763.81
	Storage Shed 2 - Quadeville	1980	600	\$38,288
Waste Management	Raglan Transfer Station	2018	64	\$29,737.49
	Lyndoch Transfer Station	2018	64	\$33,834.20
	Brudenell Waste Site	2018	64	\$34,487.43
	<b>Total</b>		<b>45041</b>	<b>\$17,330,188.32</b>

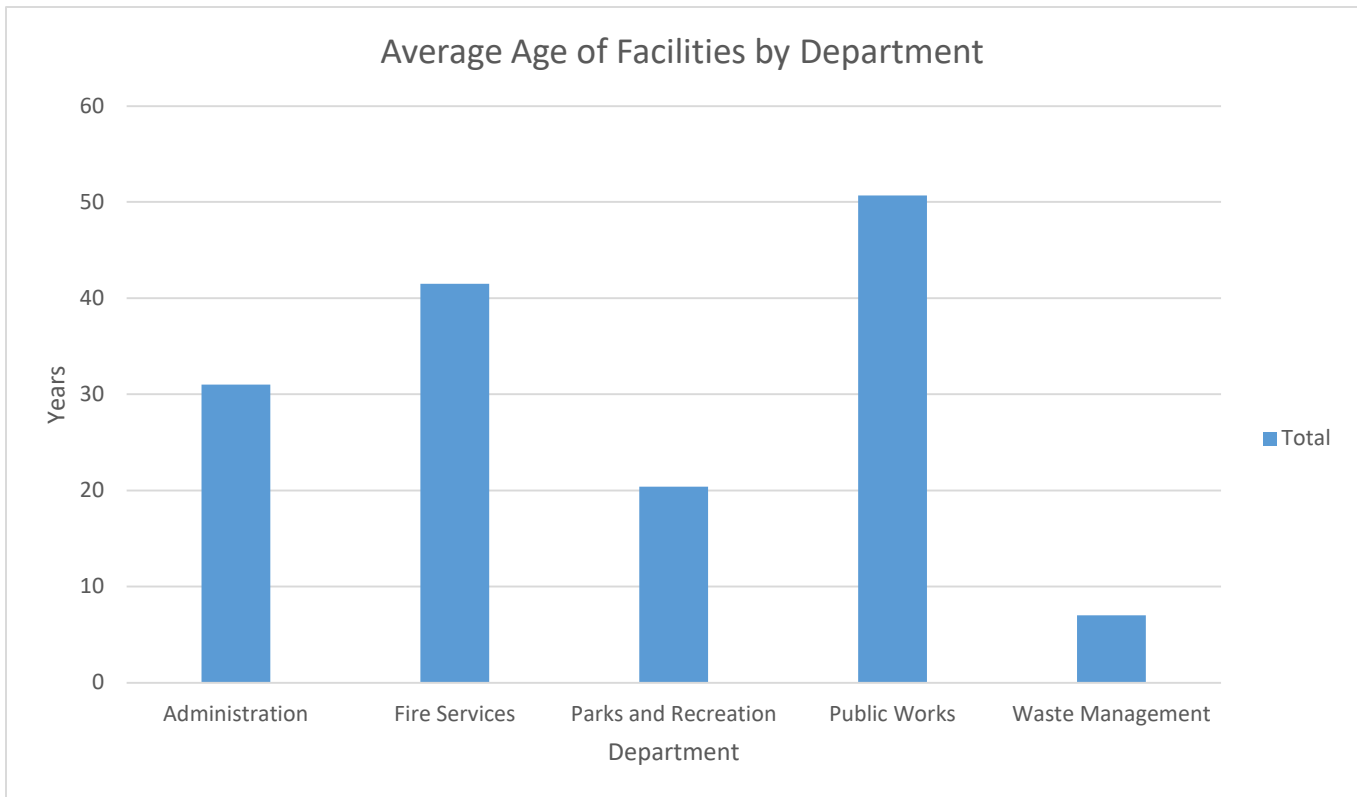


Figure 2: Average Age of Facilities by Department

The facilities in the Public Works and Fire Services departments are, on average, the oldest in the portfolio. Typically, the older a facility is, the older its critical elements are, making them more likely to require replacement, extensive maintenance, and greater financial investment. Conversely, newer facilities will benefit from a robust preventative maintenance program, which is essential to preserve their condition and extend the lifespan of their systems and components.

## Condition Summary

To determine the condition of the facilities Township staff identified specific facility components as critical to building functionality and reliability. The System Condition Index (SCI) is used in asset management as an alternative to the Facility Condition Index. The SCI is a benchmarking metric that quantifies the condition of identified critical systems by expressing the ratio of needed repair costs over a given period of time to each system's replacement value. A list of these systems can be found in Appendix B, Table 11.

$$SCI = \frac{\sum \text{Critical System Renewal Needs in a Given Period of Time}}{\text{Current Critical System Replacement Value}} \times 100$$

## Non-Core Asset Management Plan

This calculation gives a ratio that compares the condition of a facility's critical systems to other facilities in the portfolio. The costs of the facilities' critical systems total 5-Year DCRM costs or unfunded liability, for a specific SCI evaluation period, are then compared against the cost of replacing those same critical systems.

The result of this comparison indicates the System Condition Index. SCI is measured as a percentage from 0 to 100, with "0" indicating new, or with no renewal needs. A facility with a lower SCI needs less repair and renewal work than a facility with a higher SCI. A higher SCI indicates critical systems are in worse condition, requiring more investment to maintain or improve current levels of service. By investing in repair and renewal (e.g., repairing roofs, updating heating ventilation and air conditioning units, modernizing electrical and plumbing systems), a facility's SCI can be lowered and thereby improve the overall facility condition.

For facilities in the Township's portfolio the SCI condition rating uses the following break down.

*Table 3: System Condition Index (SCI) Condition Rating System*

RATING	DEFINITION	SCI Score
1 - Good	Functioning as intended; normal deterioration observed; for most infrastructure assets, this implies that no repairs are anticipated within the next 10 years.	0-5%
2 - Fair	Deterioration either because of premature failure or consistent with the element age was observed at the time of the assessment. Given the observed or reported condition element repair or replace is recommended within 5 - 10 years.	5-10%
3 - Poor	Based on the observed or reported condition, the element is anticipated to fail. Deferral of the repair or replacement is recommended within three to five years, it may result unexpected failure.	10-20%
4 - Critical	Based on the observed or reported condition, the element is anticipated to fail. Replacement of this equipment is required within the next three years.	> 20%

## Non-Core Asset Management Plan

For the Township the following table shows the condition of the facilities based on the SCI percentage and how each facility compares to others in the portfolio.

*Table 4: System Condition Based on 5-Year Critical Systems (SCI)*

Department	Asset Name	5-Year Critical System Replacement Costs	Critical System Replacement Value	SCI (%)
Administration	Township Office	\$ 36,657.73	\$ 875,240.21	4%
Fire Service	Brudenell Fire Hall #4	\$ 53,787.31	\$ 517,306.61	10%
	Hardwood Lake Fire Hall #2	\$ 39,877.92	\$ 502,470.66	8%
	Palmer Fire Hall 1	\$ 123,374.08	\$ 622,779.89	12%
	Quadeville Fire Hall #3	\$ 129,047.07	\$ 812,293.96	10%
Parks and Recreation	Four Season Park - Canteen	\$ 114,739.60	\$ 482,522.29	24%
	Four Season Park - Pavillion	-	\$ 77,072.74	0%
	Four Season Park - Storage Building	\$ 45,369.46	\$ 46,138.48	86%
	Genricks Lake Beach	-	\$ 45,911.68	0%
	Gorman Lake Beach	-	\$ 45,911.68	0%
	Kauffeldt Lake Beach	-	\$ 45,911.68	0%
	BLR Community Centre	\$ 739,644.39	\$ 6,071,071.06	12%
Public Works	Raglan White Lake Beach	-	\$ 70,481.17	0%
	Palmer Public Works Garage	\$ 577,579.01	\$ 1,130,165.89	51%
	Palmer Storage Shed	\$ 57,217.37	\$ 103,667.40	55%
	Palmer Storage Shed 2	\$ 90,959.70	\$ 190,410.39	48%
	Quadeville Public Works Garage	\$ 942,870.84	\$ 1,741,611.27	54%
	Storage Building - Quadeville	\$ 56,357.11	\$ 91,189.49	62%
Waste Management	Storage Shed 2 - Quadeville	\$ 1,935.44	\$ 32,642.93	6%
	Brudenell Waste Site	-	\$ 2,770.10	0%
	Lyndoch Transfer Station	-	\$ 13,705.38	0%
	Raglan Transfer Station	-	\$ 27,965.90	0%
Total		\$ 3,009,417.03	\$ 3,549,240.86	22%

The System Condition Index (SCI) rankings for the Public Works and Fire Services facilities, consistent with their age, indicate elevated maintenance needs, potential component replacements, and increased operational risk. Facilities with higher SCI scores typically require planning for full replacement. Those rated in Fair or Poor condition demand increased maintenance and close monitoring to mitigate risks, while

facilities in Good condition should be supported by a strong preventative maintenance program to preserve their condition and extend the lifespan of their systems.

## **FACILITIES: LEVELS OF SERVICE (LOS)**

---

### **Overview**

Level of Service (LOS) helps both qualify and quantify the success of each service area. The Township has defined its levels of service for each non-core municipal infrastructure asset group to be reliability and affordability, particularly in relation to the general condition of the assets. In future iterations of the Asset Management Plan, these attributes could be expanded to reflect additional areas of importance for the Township such as environmental impact, financial sustainability, health and safety and accessibility.

According to the Township's System Condition Index, 50% of all facilities are currently in Good or Fair condition, based on the most recent available data. This also indicates that 50% of assets are in Poor or Critical condition and require serious attention. Notably, the buildings in Poor or Critical condition are primarily associated with the Public Works Department and Fire Services.

### **Proposed Levels of Service and Associated Risks**

The Township has proposed Levels of Service (LOS) related to facilities to maintain the current LOS over the next 10 years.

### **Achievability of Proposed Levels of Service**

To maintain the desired LOS, it is prudent to view the facility portfolio rather than focusing solely on individual assets. The Township can continue to support facilities in Good and Fair condition through ongoing maintenance, with an emphasis on critical systems and health and safety elements. At the same time, financial resources should be strategically directed toward facilities in Poor or Critical condition, where the risks and needs are greatest. Even to maintain current facility conditions, this approach will require increased funding to ensure long-term sustainability and service delivery.

### Financial Affordability

Maintaining the current LOS across the Township's facility portfolio highlights a required increase in funding. Facilities in Good or Fair condition can continue to deliver reliable service with regular operational maintenance and funding. However, facilities in Poor or Critical condition require more significant and sustained capital investment. Without increased financial commitment the Township cannot maintain the current level of service, causing continued deterioration, leading to heightened safety risks, reduced service reliability, and lower public satisfaction.

From a financial affordability perspective, a gradual, planned increase in capital funding—targeted specifically at facilities in Poor or Critical condition—offers a more sustainable path forward. This strategy would not only maintain the condition and performance of assets within the portfolio but also help extend asset life and reduce long-term costs associated with emergency repairs or premature replacement.

Currently, the Township relies on its operating budget to fund both maintenance and capital repairs. Operating budgets are intended for short-term, routine expenditures and may not be sufficient to support major rehabilitation or renewal efforts. Using operating funds for capital needs introduces financial unpredictability, reduces resources available for preventative maintenance, and may compromise consistent service delivery.

Given the Township's smaller population and limited tax base, financial planning must balance desired service levels with affordability. Future decisions around LOS should be guided by a long-term asset management strategy that prioritizes risk, lifecycle costs, and the capacity of the Township to fund both maintenance and renewal in a fiscally responsible manner.

## FACILITIES: LIFECYCLE MANAGEMENT STRATEGY

### Overview

Lifecycle Management of assets comprises of six different categories. These categories include:

*Table 5: Life Cycle Management Categories*

Lifecycle Category	Description
Acquisition/New Construction	When the needs of the Township are not met by the current inventory the strategy might be to purchase or build new assets to meet the new demand.
Replacement	When an asset has reached its useful life and is no longer viable for use, either by service capacity or condition. The asset will be replaced like-for-like if failed due to condition or replacement with an improved version if service capacity related failure.
Renewal/Rehabilitation	Renewal/Rehabilitation activities are significant repairs that are designed to extend the life of an asset.
Operations and Maintenance	Maintenance activities include regularly scheduled inspections, maintenance, or more significant repair and activities associated with unexpected events.
Disposal	Disposal activities occur once an asset has reached the end of its useful life or when the asset is no longer required.
Non-Infrastructure Solutions	Non-infrastructure solutions are actions or policies that can lower costs or extend asset life.

### Lifecycle Management Activity Risks

Lifecycle activities should be carried out consistently and at prescribed intervals to maximize the useful life of each facility. However, funding constraints can limit the Township’s ability to fully implement these activities as planned. The risk of deferring or omitting lifecycle interventions is accelerated asset deterioration, which can result in the

## Non-Core Asset Management Plan

environmental issues, health and safety issues, the need for premature replacements or costlier corrective actions.

For the facilities owned by the Township, the primary focus of lifecycle management is on element replacement, rehabilitation/renewal, and ongoing operations and maintenance. Given the Township's minor growth in population over the past 5 years, the demand for new facility construction remains minimal. Therefore, the strategic priority should be maintaining existing facilities through regular, proactive maintenance to extend the life of critical systems.

When facility critical systems reach the point where routine maintenance is no longer effective or components become obsolete, the Township must be prepared to undertake major renewals or full replacements. Planning and budgeting for these eventualities in advance will reduce the burden on the annual operating budget. This proactive approach ensures that routine maintenance can continue uninterrupted, allowing the Township to meet its defined Levels of Service and avoid costly service disruptions.

## EQUIPMENT (MACHINES AND VEHICLES): STATE OF INFRASTRUCTURE

### Machines: Inventory and Valuation

Table 6: Machine Equipment Inventory and Valuation

Equipment List	EUL	2025 Approximate Replacement Value
926E CAT LOADER	10 *	\$ 350,000.00
THOMPSON STEAMER #2	6 *	\$ 30,000.00
D5M DOZER	3	\$ 500,000.00
140G CAT GRADER	3 *	\$ 800,000.00
M315 CAT EXCAVATOR	6	\$ 1,000,000.00
540 Zamboni	6	\$ 500,000.00
MZ61 Zero Turn Mower	12	\$ 12,000.00
ASPHALT RECLAIMER	16	\$ 50,000.00
TRACTOR MOWER	24	\$ 50,000.00
816F CAT COMPACTOR	28	\$ 950,000.00
20 Ton Tag Float	7	\$ 50,000.00
928 CAT LOADER	11	\$ 350,000.00
Portable Generator #1	14	\$ 30,000.00
Portable Generator #2	14	\$ 30,000.00
Scott AP75 SCBA (14)	15	\$ 201,000.00
644 JOHN DEER LOADER	16	\$ 400,000.00
Vermeer Brush Chipper	16	\$ 25,000.00
140M CAT GRADER	17	\$ 800,000.00
CASE 95C TRACTOR	21	\$ 150,000.00
THOMPSON STEAMER #1	26	\$ 30,000.00
Promac Excavator Brusher	29	\$ 80,000.00
Sand Bagger	19	\$ 45,000.00
<b>Total</b>		<b>\$ 6,433,000.00</b>

The current replacement value of the equipment is just above \$6.4 million dollars, 22% of the non-core asset value.

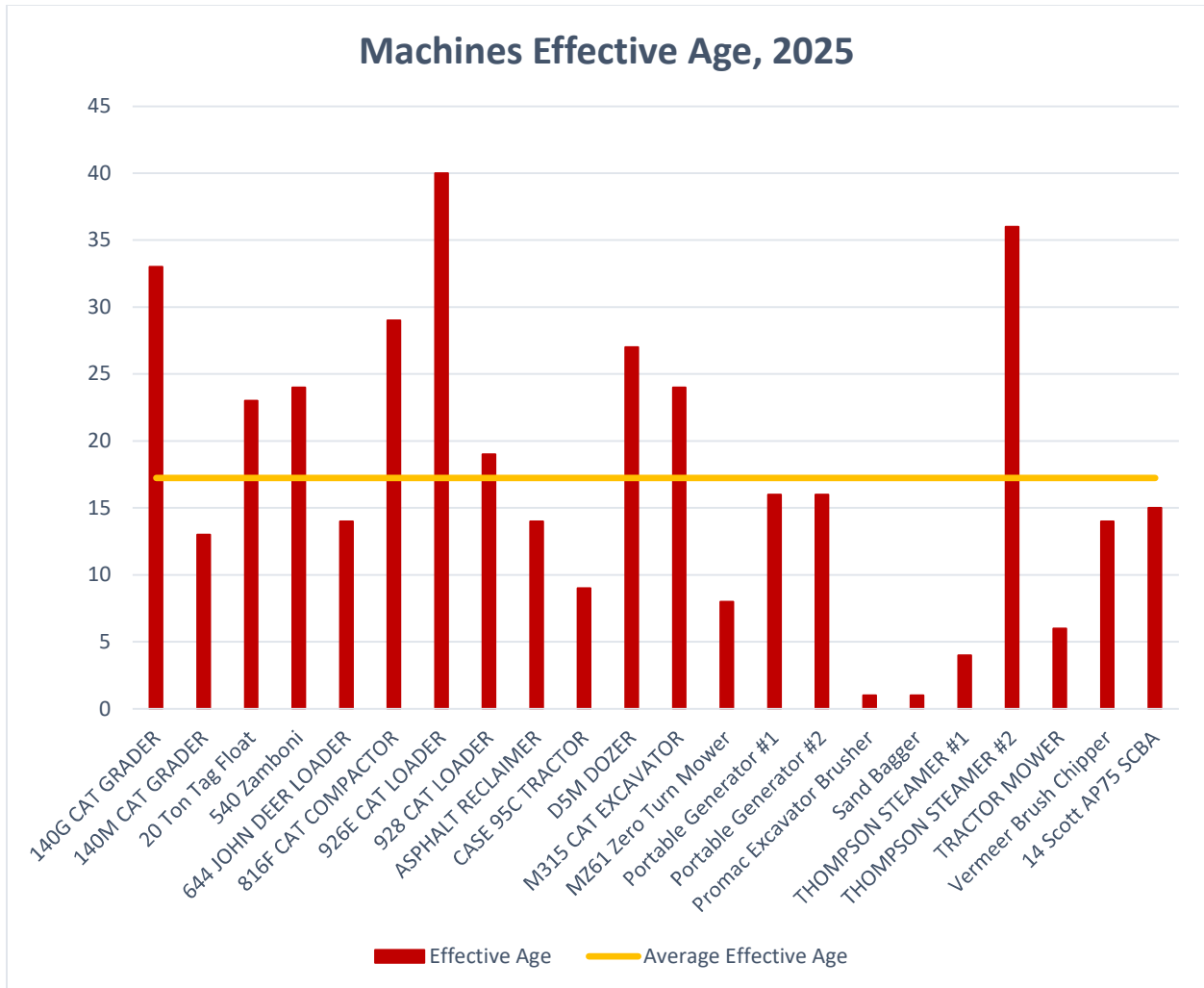


Figure 3: Machines Effective Age, 2025

The Township has maintained the 35 pieces of equipment, extending the life of their assets in this class. Many have been in service well beyond 15 years because of an effective maintenance program. The average effective age is 16.6 years.

\* Three pieces of equipment: 926E CAT LOADER, THOMPSON STEAMER #2, AND 140 G CAT GRADER are well beyond their expected useful life and are expected to be decommissioned / replaced in 2028.

## Vehicles: Inventory and Valuation

Table 7: Vehicle Inventory and Valuation

Vehicle List	EUL	2025 Approximate Replacement Value
CHEV 2500 HD	14	\$ 100,000
INTERNATIONAL PUMPER	35 *	\$ 450,000
GMC TOPKICK PUMPER	32 *	\$ 450,000
INTERNATIONAL PLOW TRUCK	14	\$ 450,000
GMC 1500	7	\$ 90,000
FREIGHTLINER FL80	6	\$ 450,000
GMC TOPKICK TANKER	6	\$ 450,000
INTERNATIONAL PLOW TRUCK	14	\$ 450,000
CHEV SILVERADO 2500	12	\$ 100,000
FORD F150	13	\$ 80,000
CHEV SILVERADO 2500	14	\$ 100,000
CHEV SILVERADO 2500	14	\$ 100,000
CHEV SILVERADO 1500	14	\$ 80,000
FREIGHTLINER PLOW TRUCK	18	\$ 450,000
FREIGHTLINER M112 RO/PLOW	20	\$ 500,000
FREIGHTLINER M112	6	\$ 450,000
INTERNATIONAL ROLL-OFF	16	\$ 450,000
INTERNATIONAL FIRE TRUCK	8	\$ 40,000
<b>Total</b>		<b>\$ 5,240,000</b>

The vehicle inventory consists of 17 vehicles with a current replacement value of approximately \$5.2 M dollars. The average remaining useful life is 10 years.

\* These two vehicles are beyond the expected useful life.

## Vehicle Age Summary

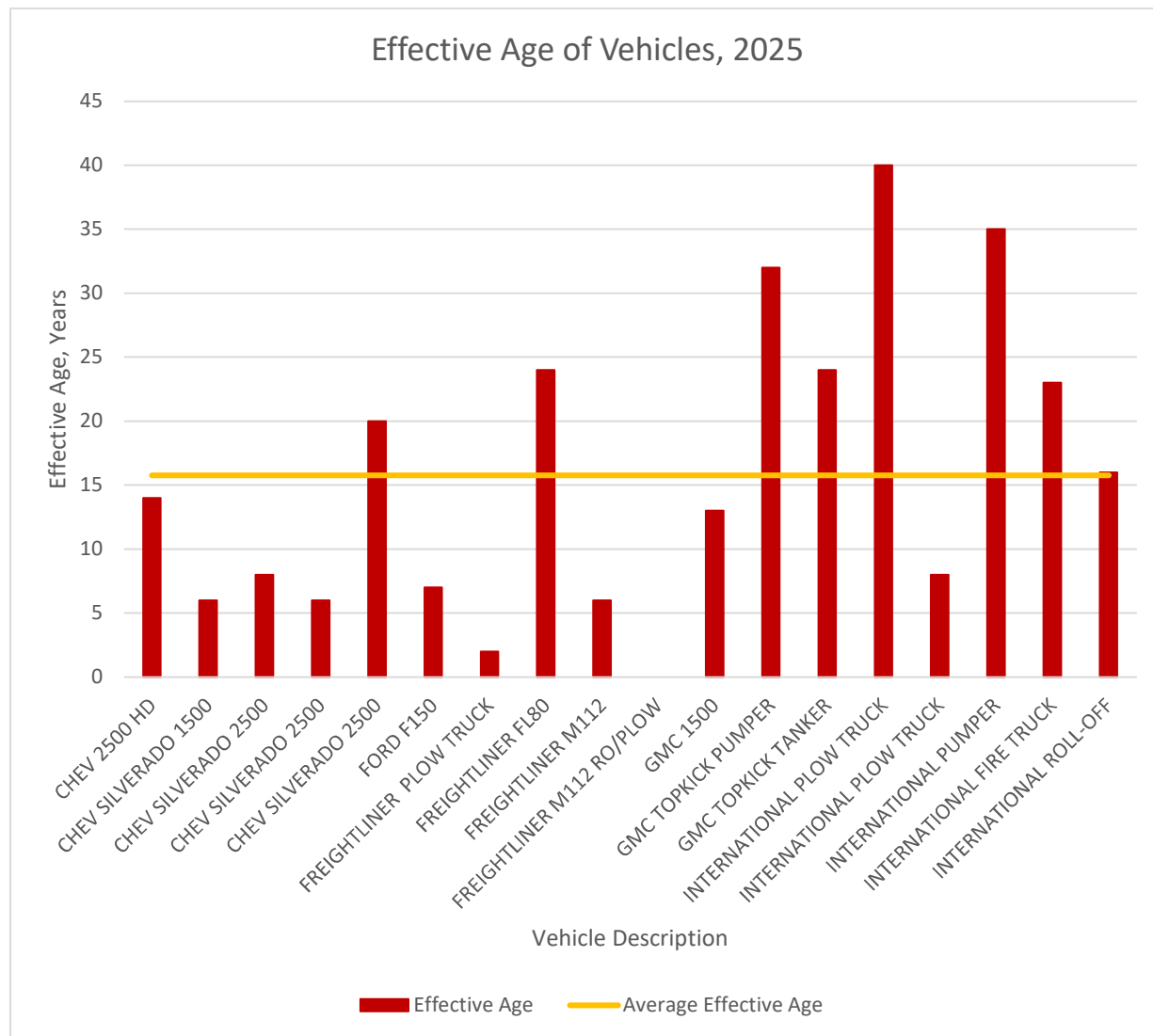


Figure 4: Vehicle Effective Age, 2025

The Township’s vehicle fleet has an average effective age of 15.8 years, indicating an older inventory. Nevertheless, a well-coordinated maintenance program has ensured that these vehicles remain roadworthy. Several vehicles had a full refurbishment in 2024, extending the expected useful life to 2040. The Township has indicated that the International Plow Truck is not to be replaced.

## Equipment Condition Rating System

The condition rating system is based on input from the Township’s facility team. By applying the same rating criteria to all equipment— both vehicles and machine equipment—the Township can maintain an accurate, standardized overview of its inventory.

Table 8: Equipment Condition Rating System

RATING	DEFINITION	REPLACEMENT YEAR
1 - Good	Functioning as intended; normal deterioration observed; for most infrastructure assets, this implies that no repairs are anticipated within the next five years.	> 5 years
2 - Fair	Deterioration either because of premature failure or consistent with the element age was observed at the time of the assessment. Given the observed or reported condition element repair or replace is recommended within three to five years.	3 to 5 years
3 – Poor	Based on the observed or reported condition, the element is anticipated to fail. Deferral of the repair or replacement is recommended within one to three years; otherwise, it may result in unexpected failure.	1 to 3 years
4 – Critical	Based on the observed or reported condition, the element is anticipated to fail. Replacement of this equipment is required within the next year.	<1 years

## Condition Summary

The condition of the equipment of the Township is self-reported based on feedback from the maintenance department. The regular maintenance program conducted by the Township’s maintenance department has extended the life and condition of many of its assets. As stated previously, two vehicles in the waste management department have been identified as end of life and are not planned to be replaced. Removing those vehicles improves the overall condition of this asset class in the Township non-core asset portfolio.

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# Non-Core Asset Management Plan

Table 9: Equipment Condition Summary

Department	Description	Condition	Expected Replacement Year
Administration	FORD F150	Good - >5 years	2038
Fire Services	INTERNATIONAL FIRE TRUCK	Good - >5 years	2033
	Scott AP75 SCBA (14)	Good - >5 years	2040
	FREIGHTLINER FL80	Good - >5 years	2031
	FREIGHTLINER M112	Good - >5 years	2049
	GMC 1500	Good - >5 years	2032
	GMC TOPKICK PUMPER	Good - >5 years	2023
	GMC TOPKICK TANKER	Good - >5 years	2031
	INTERNATIONAL PUMPER	Good - >5 years	2020
	Sand Bagger	Good - >5 years	2054
Parks and Recreation	540 Zamboni	Poor - < 3 years	2031
	MZ61 Zero Turn Mower	Fair - 3-5 years	2037
Public Works	140G CAT GRADER	Poor - < 3 years	2022
	140M CAT GRADER	Good - >5 years	2042
	20 Ton Tag Float	Fair - 3-5 years	2032
	644 JOHN DEER LOADER	Good - >5 years	2041
	928 CAT LOADER	Fair - 3-5 years	2036
	ASPHALT RECLAIMER	Fair - 3-5 years	2041
	CASE 95C TRACTOR	Good - >5 years	2046
	CHEV 2500 HD	Good - >5 years	2031
	CHEV SILVERADO 2500	Good - >5 years	2037
	CHEV SILVERADO 2500	Good - >5 years	2039
	CHEV SILVERADO 2500	Good - >5 years	2039
	FREIGHTLINER PLOW TRUCK	Good - >5 years	2043
	FREIGHTLINER M112 RO/PLOW	Good - >5 years	2045
	INTERNATIONAL PLOW TRUCK	Good - >5 years	2030
	INTERNATIONAL PLOW TRUCK	Good - >5 years	2037
	M315 CAT EXCAVATOR	Poor - < 3 years	2031
	Portable Generator #1	Fair - 3-5 years	2039
	Portable Generator #2	Fair - 3-5 years	2039
	Promac Excavator Brusher	Good - >5 years	2054
	THOMPSON STEAMER #1	Good - >5 years	2051
	THOMPSON STEAMER #2	Poor - < 3 years	2019
	TRACTOR MOWER	Fair - 3-5 years	2049
	Vermeer Brush Chipper	Good - >5 years	2041
	Waste Management	926E CAT LOADER	Critical - < 1 year
CHEV SILVERADO 1500		Good - >5 years	2039

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# Non-Core Asset Management Plan

D5M DOZER	Poor - < 3 years	2028
INTERNATIONAL ROLL-OFF	Critical - < 1 year	2029
816F CAT COMPACTOR	Fair - 3-5 years	2026

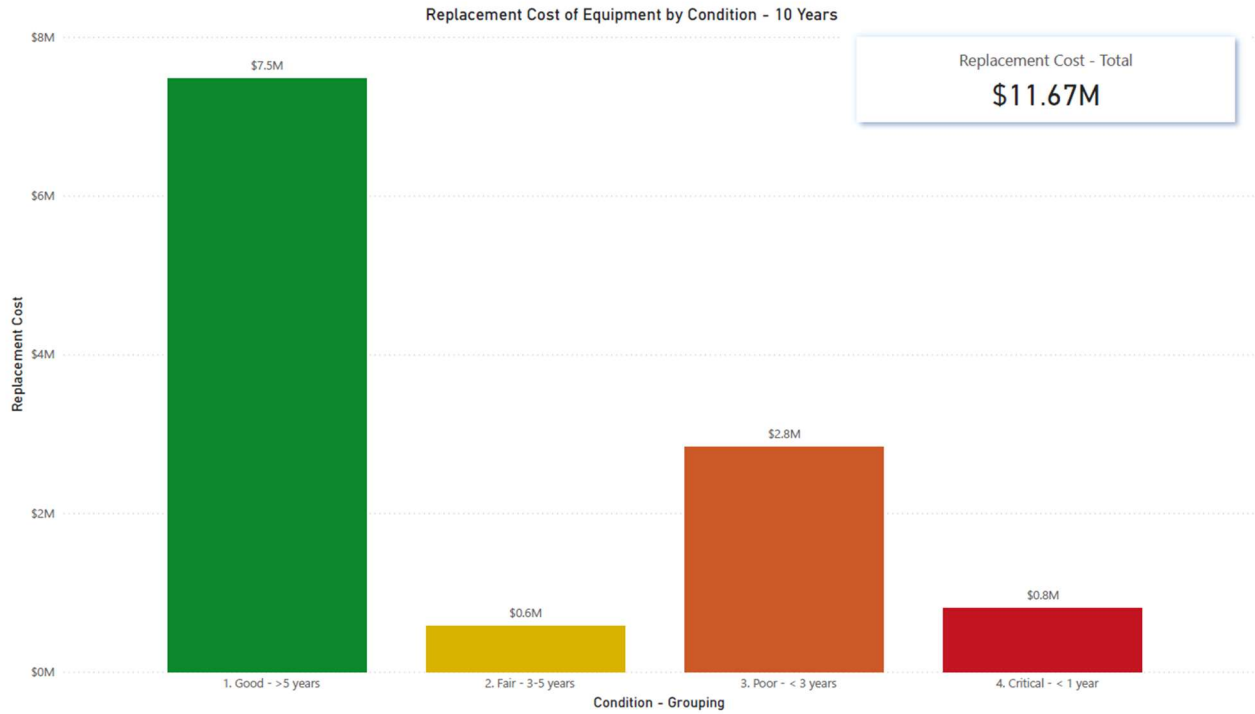


Figure 5: Replacement Cost of Equipment by Condition

Figure 5 shows that most of the equipment is in Good and Fair Condition.

## EQUIPMENT: LEVELS OF SERVICE (LOS)

---

The Level of Service for the equipment asset class, like the facility class, is defined to be affordability and reliability.

### Achievability of Proposed Levels of Service

The Township reports that 82% of the equipment is currently in Good or Fair condition. This condition can be maintained by continuing the existing maintenance program, which has proven effective to date.

### Financial Affordability

The Township has been using the Operations and Maintenance budget, averaging \$374,656 per year over the last 4 years, to finance the maintenance programs of its equipment. As illustrated in the State of Infrastructure section, this approach has been successful in keeping the equipment, vehicles and machines reliable in an affordable way. By adhering to this plan, the Township has been able to fund the necessary maintenance activities without imposing undue financial burdens on its residents. As noted previously, creating a separate capital budget to allow for planning and saving for more costly repairs would provide a predictable financial source reducing the impact on the ability to maintain other assets.

## EQUIPMENT: LIFECYCLE MANAGEMENT STRATEGY

---

### Overview

Lifecycle Management of assets comprises of six different categories as seen in Table 5. The categories most relevant to the equipment class include:

### Equipment Life Cycle

#### Acquisition

Asset acquisition refers to the purchase of new equipment to meet emerging service needs or when existing assets can no longer be effectively maintained or safely operated.

### Operations and Maintenance

Ongoing maintenance and operation of equipment includes routine tasks such as refuelling, replacing washer fluid and motor oil, rotating tires, and other regular activities necessary to ensure the equipment remains safe, functional, and efficient.

### Replacement

Replacement, in the context of equipment, refers to the renewal or substitution of major components—such as the engine, transmission, exhaust system, tires, and other critical parts—to extend the asset’s service life and maintain operational reliability.

### Disposal / Decommissioning

Decommissioning occurs at the end of an asset’s life cycle, when all other activities—such as maintenance, repairs, and component replacements—are no longer sufficient to keep the equipment safe or functional, or when critical components have become obsolete and are no longer available.

### Lifecycle Management Activity Risks

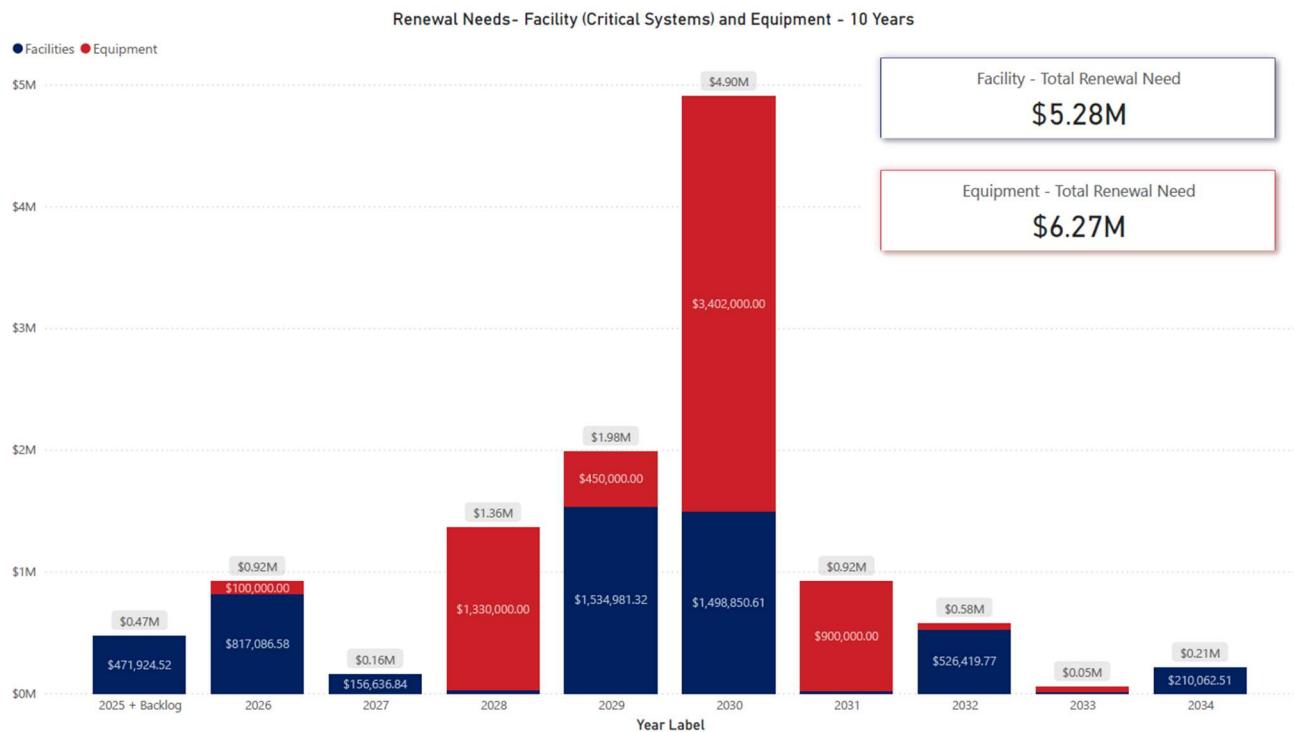
The Lifecycle activities defined are suggested activities that should be completed on a regular basis at prescribed intervals to maximize the life of the equipment. The equipment is meeting the desired Levels of Service without requiring immediate, large-scale interventions. However, to sustain this performance, each asset must continue to be evaluated through lifecycle activities to identify emerging needs. As part of the lifecycle management activities, a decision was made to eliminate the lowest-performing assets from the inventory within the last year.

Funding limitations will affect the extent upon which activities can be completed. The risk of not completing the series of activities at the appropriate time will lead to quicker deterioration and/or result in requiring replacement activities to be completed sooner than expected.

## PORTFOLIO FINANCIAL STRATEGY

### Overview

As mentioned in the introduction, the Township has a small population and as such a limited source of funding. The current financial strategy does not maintain a separate capital budget for asset maintenance and improvements; instead, capital repairs are funded out of the operating maintenance budget. This approach may limit the ability to plan and prioritize long-term asset renewal and infrastructure investments. Having a formal capital budget would allow the Township to leverage grants, loans, or partnerships that are earmarked for capital projects, opportunities that may be missed without explicit capital planning.



Over the next 10 years the cost of renewal needs will total \$12.3 Million.

Figure 6: Renewal Needs - Facility (Critical Systems) and Equipment - 10 Years

The Township must engage in strategic financial planning and resource allocation to address upcoming renewal needs while continuing to fund regular, ongoing maintenance. As shown in Figure 6, there is a steady increase in critical system renewal requirements across facilities over the next three years. Also, there are significant spikes in projected equipment replacements in 2028, 2030, and 2031. These

## Non-Core Asset Management Plan

projections underscore the need for proactive budgeting to maintain service continuity and mitigate the risk of unexpected financial pressures. In Figure 7, the facilities' critical system recommendations are categorized by Uniformat Codes. The majority of the costs derive from Uniformat B (Envelope) and D (Services).

It is worth noting that a dollar of funding will not always address a dollar of DCRM. This may occur as modernization and upgrades typically take place during replacement.

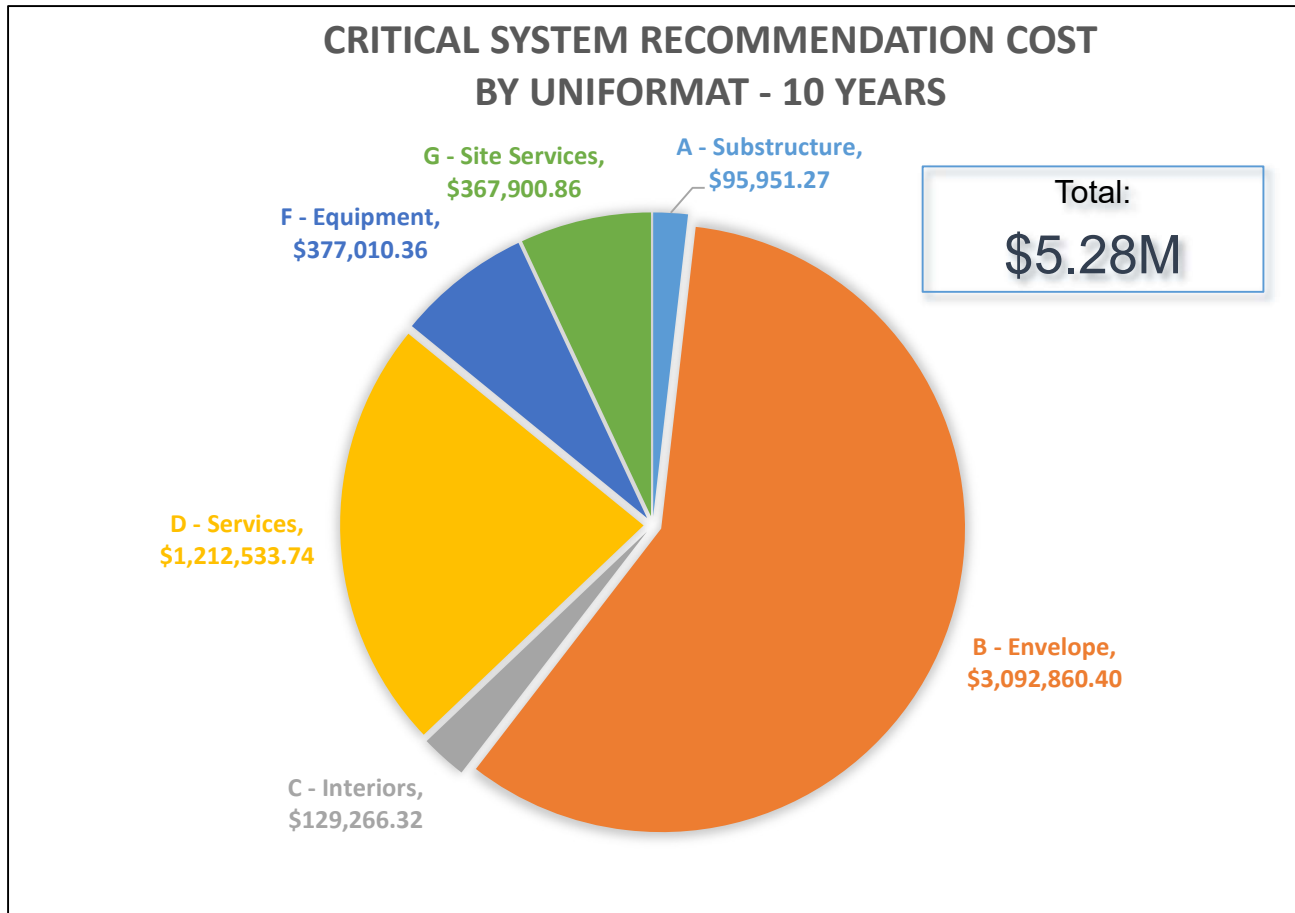


Figure 7: Critical System Recommendation Cost by Uniformat – 10 Years

# Non-Core Asset Management Plan

## Brudenell, Lyndoch and Raglan Township 10 Year Forecasted Actuals

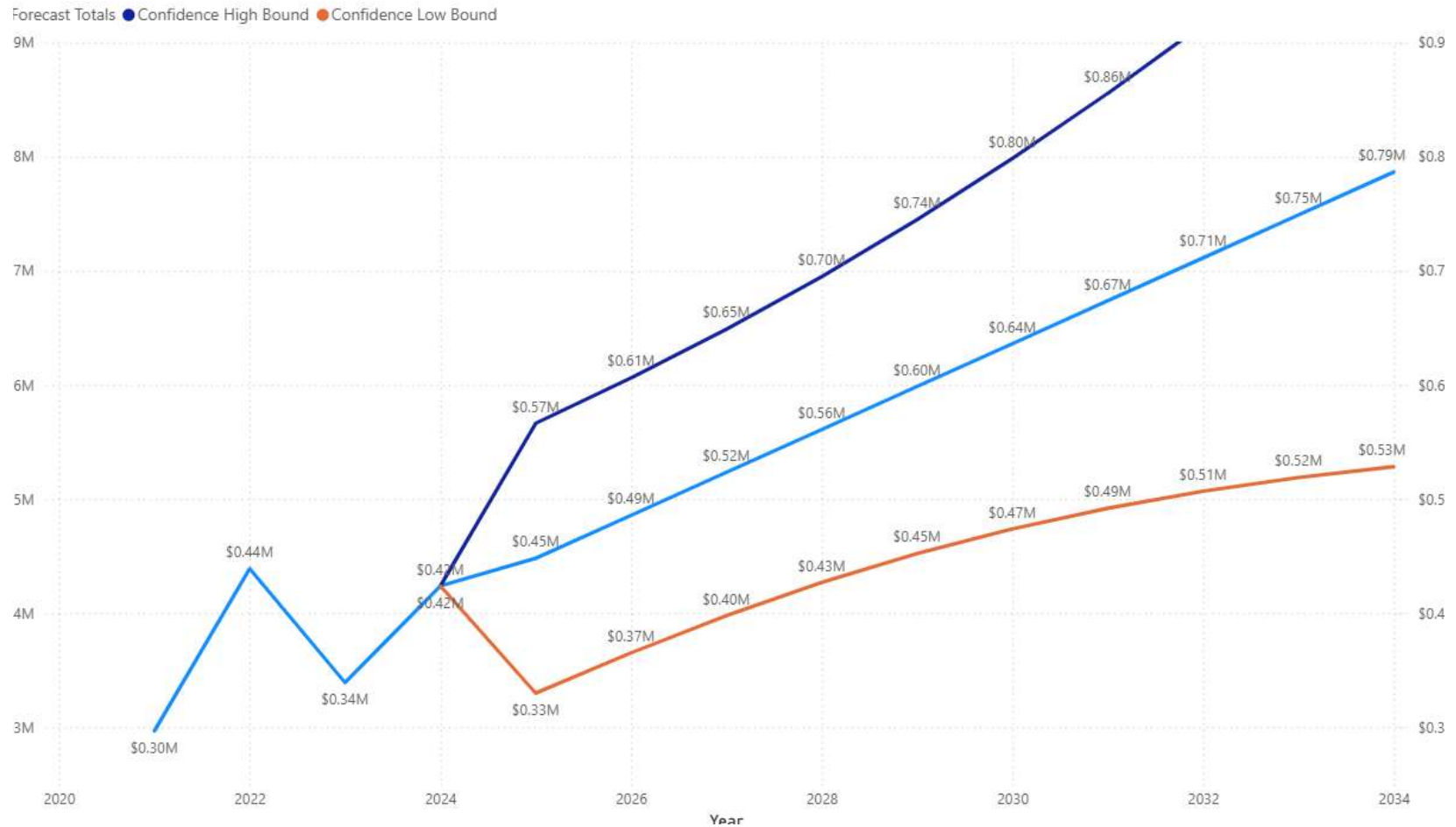


Figure 8: 10-Year Forecasted Actual Annual Funding

The above Figure 8 shows the annual forecasted funding based on the previous 3 years' budgets, provided by the Township. This funding is for all maintenance activities, operational maintenance and what would be considered capital expense. The funding scenarios presented in Figure 10 and Figure 11 are based on facility data from the 2023 Building Condition Assessments, illustrating potential spending.

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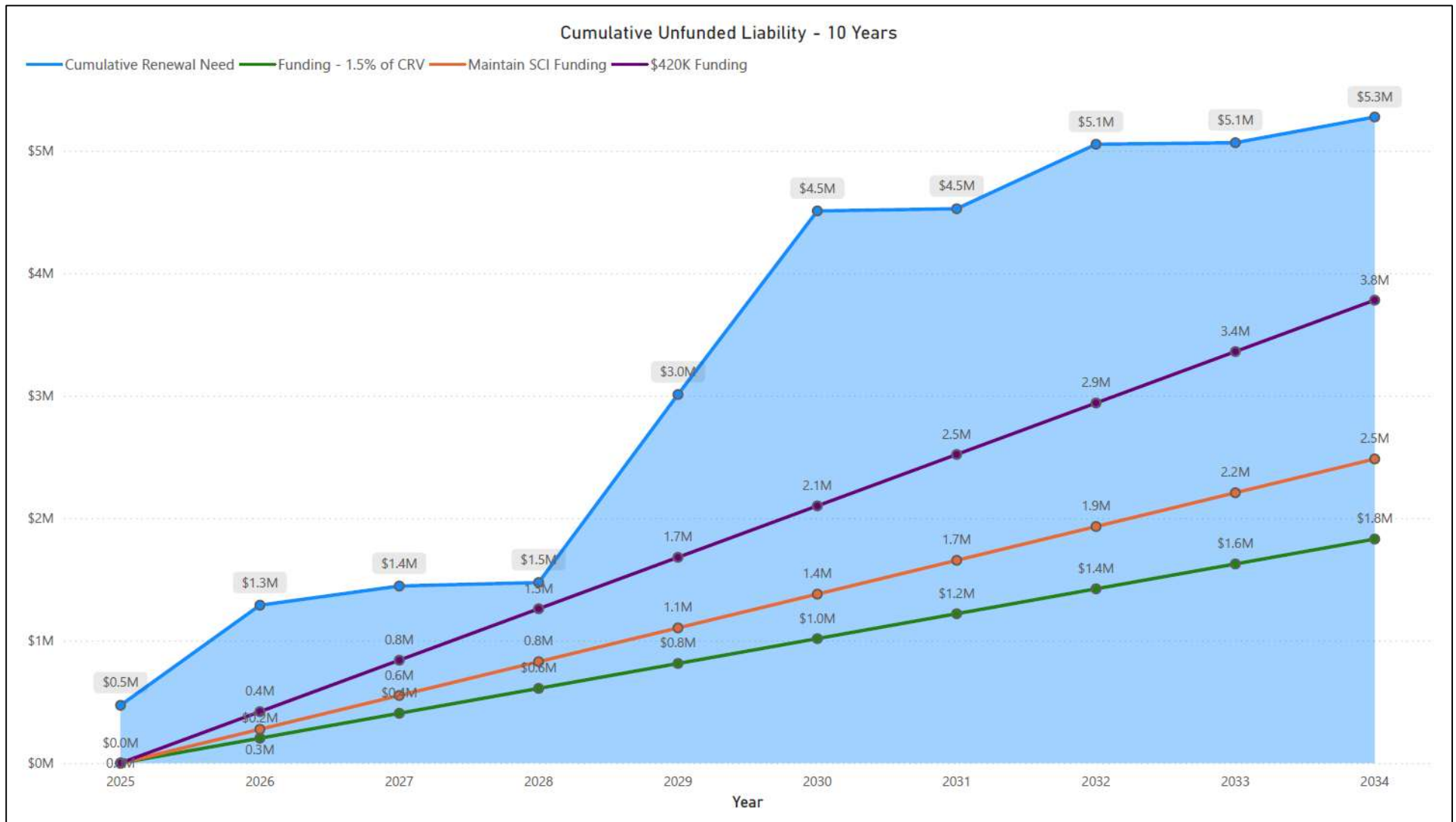


Figure 9: Cumulative Unfunded Liability – 10 Years

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## Non-Core Asset Management Plan

Figure 9 illustrates the long-term implications of various funding scenarios on the cumulative Deferred Capital and Renewal Maintenance (DCRM) liability over a 10-year planning horizon. The purpose of this analysis is to demonstrate how different levels of annual investment influence the ability to manage the asset portfolio effectively and sustainably.

Each of the lines represents a different funding scenario:

Funding required to maintain current SCI

Funding \$420,000 per year

1.5 % of Current Replacement Value (CRV) per year.

The solid area sums up the total DCRM from the current year, with any unmet needs carried forward from previous years, and includes the evaluation period of 10 years.

# Non-Core Asset Management Plan

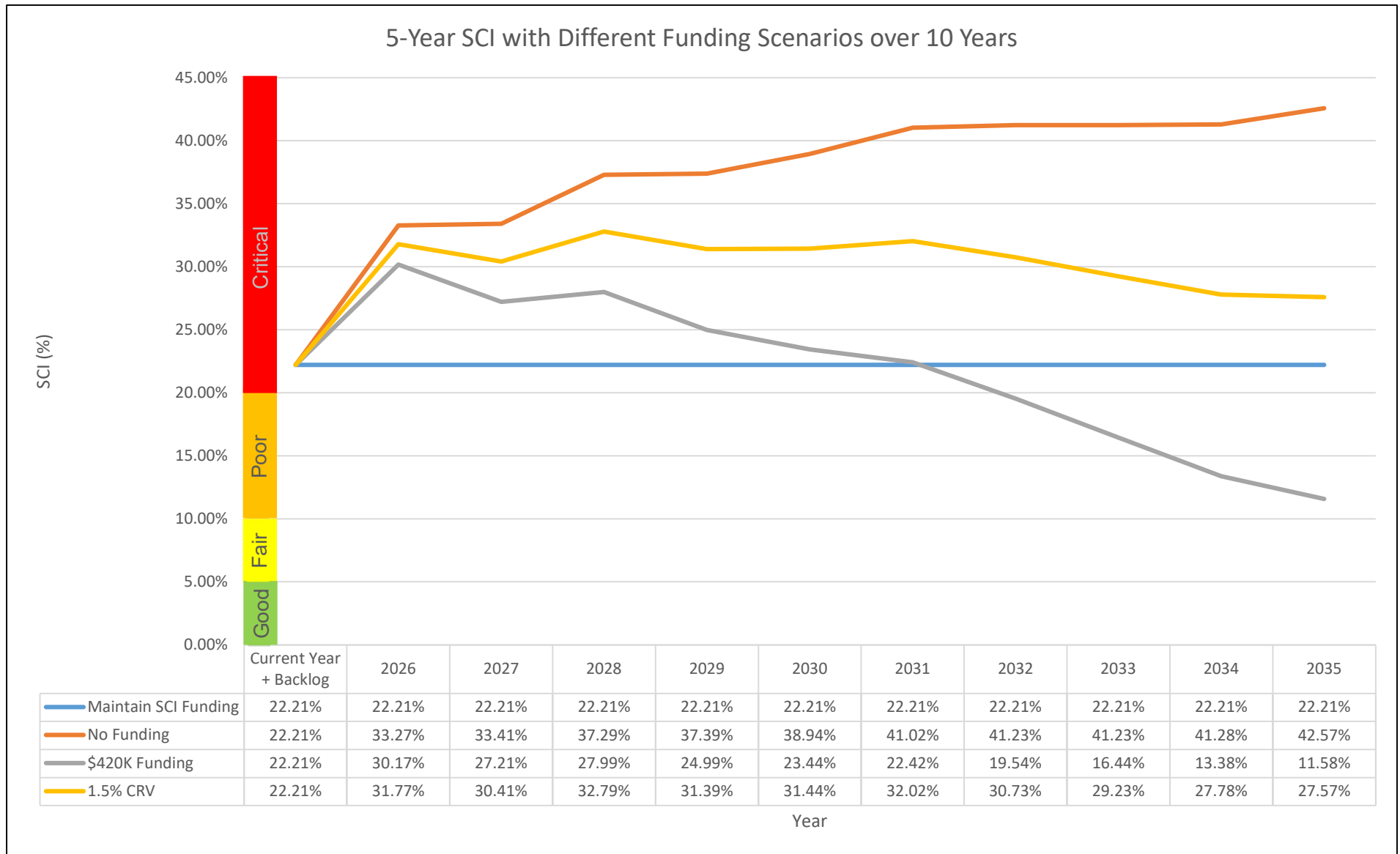


Table 10: 5-Year SCI with Different Funding Scenarios over 10 Years

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## Facility Funding Scenario One – Maintain System Condition Index (SCI) Score

Scenario One maintains the current condition of the facilities. The Township may consider spending \$296K annually, the 10-year annualized amount, to meet this funding scenario.

## Facility Funding Scenario Two – No Capital Investment

Scenario Two represents the worst-case scenario, in which no capital investment is made over the next ten years. This scenario reflects the difficult reality faced by many municipalities, balancing conflicting priorities such as maintaining aging infrastructure, supporting community growth, and improving service delivery, all within limited financial resources.

Given these constraints, this scenario explores the impact of deferring all capital renewal and replacement activities. While it assumes that regular maintenance activities will continue as scheduled, the absence of capital investment will lead to a gradual and significant decline in overall asset condition. Over time, critical elements will deteriorate beyond what maintenance alone can address, potentially leading to service disruptions, increased safety risks, and higher long-term costs due to emergency repairs or full asset failures.

Understanding the implications of this scenario is crucial for making informed, strategic decisions about non-core municipal infrastructure investment and long-term financial planning.

## Facility Funding Scenario Three – \$420K towards Critical System needs

Scenario Three uses the forecasted annual funding amount of \$420K, based on the total actual annual funding for 2024, with no increase in funding, and applies the total amount towards facilities only. If the township were to invest \$420K towards the facilities, it would improve the SCI from 22.2% (Critical) to 11.6 % (Poor) in 10 years, which would be an overall improvement but still mean more investment is required.

## Facility Funding Scenario Four – 1.5% of Current Replacement Value (Critical Systems)

Scenario Four uses the industry standard of 1.5% of the Current Replacement Value (Critical Systems) to determine the funding amount and demonstrate its impact on the facility critical systems condition.

These scenarios are intended to illustrate potential future spending trends and inform long-term planning; however, they should not be interpreted as formal budgetary requests.

## Other Considerations

Other Considerations refers to unscheduled or emergency maintenance items (i.e. storm damage) that are not contemplated as part of scheduled maintenance works.

Local staff and officials are likely to be the first responders to address these emergencies. These unscheduled items may result in an immediate decrease in service levels, and possibly health and safety consequences to service users. These items should be addressed as soon as possible.

Due to the inability to forecast these events, they were left out of the scenarios provided. Costs for these items, while unplanned, can be managed using short term loans or financing from reserves.

## IMPROVEMENT PLAN

The AMP is meant to be monitored and improved upon year over year. Some suggestions for future considerations are documented in Table 9.

*Table 9: Future Improvement Road Map Activities*

Area	Action	Reason
Condition	Update Building Condition Assessments	The Township should review building conditions every five years. Regularly updated condition assessments provide a more accurate representation of the current state of each asset and offer valuable data points to better track asset deterioration over time. This proactive approach supports informed decision-making, improves long-term capital planning, and ensures that resources are allocated efficiently based on up-to-date asset information.
Asset Data	Consolidated Asset Register	Maintaining a consolidated Asset Register is essential for supporting future maintenance planning and updates to the Asset Management Plan (AMP). A centralized register provides a comprehensive overview of all Township assets, including their condition, useful life, and replacement values. This not only improves decision-making and prioritization but also supports compliance with PSAB 3150 guidelines for the accounting and reporting of tangible capital assets.
Maintenance	Computerized Maintenance Management System (CMMS)	Formal tracking system of workorders, will provide further detail into the ongoing maintenance management practices. The CMMS could then be leveraged to ensure the optimal amount of maintenance is completed per year to maximize assets lifespan.
On Going Monitoring	Monitor State of Infrastructure and Levels of Service each year	Monitoring the current state of infrastructure and levels of service enables the Township to gain a clearer understanding of the performance and capacity of its assets. Ongoing monitoring not only supports more accurate and timely decision-making but also helps to better inform capital planning initiatives, ensuring that investments are aligned with actual needs and long-term service goals.
Risk Identification	Develop a Risk Matrix to be applied against assets	Understanding the level of risk associated with each asset, along with the potential impact of related interventions, is key to improving the prioritization of capital planning within the Township. By categorizing risk across Township-owned infrastructure, the municipality can gain better insight into its

		<p>overall risk exposure and define its risk appetite more clearly. Furthermore, identifying asset-specific risks helps determine which assets are most critical to service delivery, enabling more informed, proactive, and cost-effective decision-making.</p>
<p>Expanded Levels of Service</p>	<p>Determine further levels of service</p>	<p>Expanding the Levels of Service (LOS) to include additional categories will enhance the Township’s ability to monitor and respond to public needs and expectations. Potential areas for inclusion are climate change resilience, energy efficiency, and accessibility. Incorporating these LOS categories would provide a more holistic view of asset performance and community impact. To effectively implement these additional LOS, baseline measurements are required to establish current performance levels, enabling future comparisons and impact assessments.</p>

## APPENDIX A – ONTARIO REGULATION 588/17 DETAILS

### Ontario Regulation 588/17

The Government of Ontario introduced a phased approach to implementing Asset Management across all municipalities in Ontario.

Figure 10 highlights the key milestones set out in Ontario Regulation 588/17 (O. Reg. 588/17).

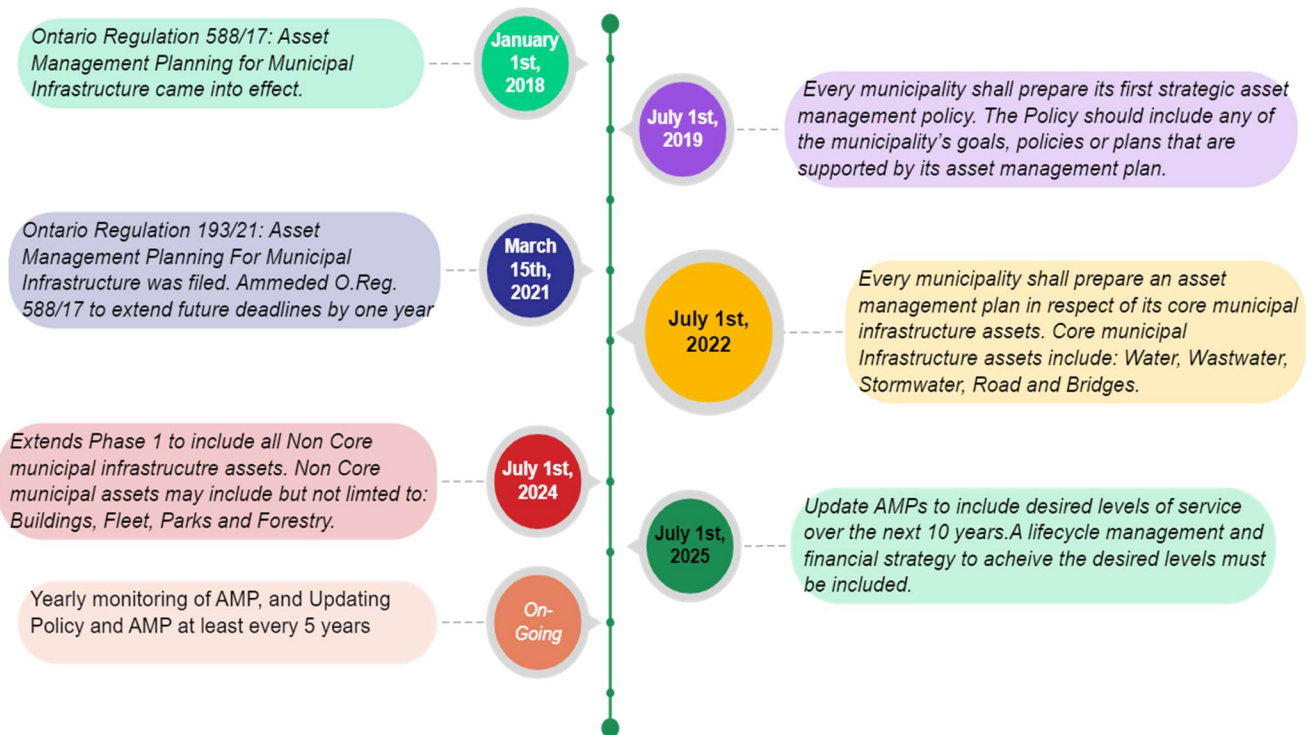


Figure 10: O. Reg. 588/17 Timeline

## O. Reg. 588/17 Requirement Mapping

The following mapping table highlights the connection between the regulation sections and their associated sections.

Table 11 maps the O. Reg. 588/17 Requirements for the July 1<sup>st</sup>, 2024 deadline.

*Table 11 : O.Reg. 588/17 Mappings*

O.Reg Section	Description	AMP Section
Sec.5(2).3(i)	Summary of the assets, per category	1.2.1 Asset Inventory and Valuation
Sec.5(2).3(ii)	Replacement cost of the assets, per category	1.2.1 Asset Inventory and Valuation
Sec.5(2).3(iii)	Average age of the asset by category	1.3 Asset Age Summary
Sec.5(2).3(iv)	Condition information of assets by category	1.4 Condition Assessments
Sec.5(2).3(v)	Approach to assessing condition, by category	1.4 Condition Assessments
Sec.5(2).1(i), Sec.5(2).2	Current levels of service for core municipal infrastructure assets	2.2 O.Reg.588/17 Community Levels of Service 2.3 O.Reg 588/17 Technical Levels of Service
Sec.5(2).4(i) – Sec5(2).4(iv)	Lifecycle management activities to maintain current levels of service	3.1 Lifecycle Management Strategy
Sec.5(2).5(i) – Sec.5(2).5(ii)	Future growth and assumptions	4 Growth Management

## APPENDIX B - CONDITION INFORMATION

---

### Building Condition Assessments

The assessment of the buildings/site components used methods and procedures that are consistent with standard commercial and customary practices as outlined in ASTM International, former American Society for Testing and Materials, ASTM Standard E2018-15 for Property Condition Assessments. As per this ASTM International Standard, the assessment of the building/site components through the BCA process captured the overall condition of the site at that specific point in time. The BCAs assigned a condition rating to each of the building elements to dictate their future renewal needs. The BCA outlines the condition ratings used against each building element during the assessment.

### Uniformat II

UNIFORMAT II ASTM E1557 (Uniformat II) uses element nomenclature systems for its assets. Uniformat II is the de facto industry standard for building system nomenclature. The breakdown by Uniformat II Level 1 (Major Group Elements) of the renewal needs is as follows:

- A - Substructure
- B - Building Shell
- C - Interior Construction
- D - Services
- E - Equipment & Furnishing
- F - Special Construction & Demolition
- G - Building Sitework.

For further clarity, Level 1 D –Services elements are further classified into Level 2 (Group Elements). contains the following group elements:

- D10 – Conveying
- D20 - Plumbing
- D30 - HVAC
- D40 – Fire Protection
- D50 – Electrical

### System Condition Index

System Condition Index (SCI) is an industry standard tool used to benchmark the condition of buildings across a portfolio of buildings focusing on critical systems.

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The calculation for SCI uses the following formula, shown in:

$$SCI = \frac{\sum \text{Critical System Renewal Needs in a Given Period of Time}}{\text{Current Critical System Replacement Value}} \times 100$$

The values used within the SCI calculation are from the FCAs. The values identified are an accurate reflection of the current state of the buildings, due to the recency of the assessments completed, on the date that this document was created.

## Renewal Needs

The renewal needs are based on recommendations extracted from the FCAs, which were provided by the building elements. The renewal needs could comprise the whole element or a specific component of the building element. With all the elements broken down to Level 3/4 within the Uniformat II standard, the industry collected data such as expected useful life (EUL), and Current Replacement Value (CRV) to forecast out prescribed needs.

## Current Replacement Value of the Critical Systems

The CRV is the sum of the value of the building elements that comprise the identified critical systems of each building. The values are based on unit rates published by R.S. Means and/or Marshall & Swift Valuation Service. Multiplying the unit rates by the estimated quantities of each element in a facility results in the CRV for the building. The CRV represents the cost to construct an existing facility in today's dollars, limited to material and labour costs.

Table 12: Uniformat Codes Critical to Brudenell, Lyndoch and Raglan Facility Operations

Uniformat Code	Name	Township of Brudenell, Lyndoch and Raglan
A101001	Standard Foundations	Critical
A102001	Special Foundations	Critical
A103001	Slab on Grade	Critical
B103001	Structure	Critical
B201021	Masonry	Critical
B202001	Windows	Critical
B203008	Automatic Door Openers	Critical
B203022	Overhead Doors - Industrial	Critical
B203023	Single Door - Hollow Metal	Critical
B203024	Single Door - Wood	Critical
B203025	Single Door - Aluminum and Glass	Critical
B203027	Double Door - Wood	Critical
B203028	Double Door - Aluminum and Glass	Critical
B301028	Metal Roofing	Critical
C102006	Overhead Doors - Industrial	Critical
C102007	Automatic Door Openers	Critical
C102021	Single Door - Hollow Metal	Critical
C102024	Double Door - Hollow Metal	Critical
C201001	Interior Stair Construction	Critical
C201002	Exterior Stair Construction	Critical
C201004	Exterior Ramp Construction	Critical
C303004	Acoustic Tile Ceiling	Critical
C303007	Suspended Acoustic Ceiling Panels	Critical
D201001	Water Closets	Critical
D201002	Urinals	Critical
D201003	Lavatories	Critical
D201004	Sinks	Critical
D202001	Domestic Water Piping and Fittings	Critical
D202008	Domestic Water Expansion Tanks/Pressure Tanks	Critical
D202032	Domestic Water Heaters - Commercial Gas-Fired	Critical
D202033	Domestic Water Heaters - Commercial Electric	Critical
D202034	Domestic Water Heaters - Residential Gas-Fired	Critical
D202035	Domestic Water Heaters - Residential Electric	Critical
D202037	Domestic Water Heaters - Instantaneous	Critical
D203001	Sanitary Waste and Vent Piping and Fittings	Critical
D301002	Natural Gas Supply Piping and Fittings	Critical
D301012	Fuel Supply Storage Tanks (Interior)	Critical

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D302003	Fuel Fired Forced Air Furnaces	Critical
D302004	Fuel-Fired Unit Heaters	Critical
D302032	Fuel-Fired Radiant Tube Heaters	Critical
D303021	Refrigerant DX Condensing Units - 1 to 5 Tons	Critical
D304001	Air Distribution Systems	Critical
D304032	Exhaust Fans - Axial	Critical
D304033	Exhaust Fans - Residential	Critical
D304034	Exhaust Fans - Large	Critical
D305010	Electric Baseboard Heaters	Critical
D409005	Dry Chemical Fire Extinguishing Systems (Kitchen Hood)	Critical
D501005	Panelboards up to 400A	Critical
D501024	Main Service Panels	Critical
D501025	Main Service Disconnects	Critical
D501031	Electrical Distribution	Critical
D501033	Panelboards Residential	Critical
D502001	Branch Wiring and Devices	Critical
D502002	Interior Lighting	Critical
D502011	Branch Wiring and Devices - Residential	Critical
D502021	Interior Lighting Residential	Critical
D502029	Incandescent Light Fixtures	Critical
D502041	Exterior Lighting	Critical
D502051	Exit Lighting	Critical
D509003	Emergency Lighting	Critical
D509012	Emergency Power Generator Systems - Natural Gas	Critical
D509021	Emergency Lighting - Battery Pack Units (EBUs)	Critical
D509032	Automatic Transfer Switches - 400A to 800A	Critical
F104021	Ice Rink Slab and Piping	Critical
F104023	Ice Rink Dasher Boards - Indoor	Critical
G202021	Asphalt Paved Surfaces - Parking Area	Critical
G202024	Gravel Paved Surface - Parking Area	Critical
G202025	Vehicle Bollard (Limiting Devices)	Critical
G203022	Concrete Paved Surfaces	Critical
G203026	Exterior Site Stairs - Concrete	Critical
G203030	Exterior Ramps - Concrete	Critical
G204080	Message Sign - Post-Mounted	Critical
G301001	Well Systems	Critical
G301021	Water Supply Service	Critical
G302016	Septic Tank - 4000 Gallons	Critical
G401010	Electrical Service Single Phase	Critical
G401011	Electrical Service	Critical

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## Township Staff, Equipment Inventory Condition

Table 13: Township Report, Equipment Inventory Condition

Asset Class	Department	Location	Address	Expected Useful Lifetime Range	EUL	Asset ID	Description	In Service / Purchase Date	Year	Expected Replacement Year	Replacement Year	Estimated Replacement Cost	Notes	Condition
EQUIPMENT	WASTE	BRUDENELL WASTE SITE	6824 BRUDENELL ROAD	25-30 YEARS	10	-	926E CAT LOADER	1990	1985	2015	2028	\$ 350,000.00	-	Critical - < 1 year
EQUIPMENT	ROADS	QUADEVILLE	3400 QUADEVILLE ROAD	25-30 YEARS	6	-	THOMPSON STEAMER #2	1990	1989	2019	2028	\$ 30,000.00	-	Poor - < 3 years
EQUIPMENT	WASTE	BRUDENELL WASTE SITE	6824 BRUDENELL ROAD	25-30 YEARS	3	-	D5M DOZER	2005	1998	2028	2028	\$ 500,000.00	-	Poor - < 3 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	3	-	140G CAT GRADER	1992	1992	2022	2030	\$ 800,000.00	-	Poor - < 3 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	6	-	M315 CAT EXCAVATOR	2023	2001	2031	2030	\$ 1,000,000.00	-	Poor - < 3 years
EQUIPMENT	RECREATION	PALMER RAPIDS	22 BURNT BRIDGE ROAD	25-30 YEARS	6	-	540 Zamboni	2016	2001	2031	2030	\$ 500,000.00	-	Poor - < 3 years
EQUIPMENT	RECREATION	PALMER RAPIDS	42 BURNT BRIDGE ROAD	15-20 YEARS	12	-	MZ61 Zero Turn Mower	2017	2017	2037	2030	\$ 12,000.00	-	Fair - 3-5 years
EQUIPMENT	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	25-30 YEARS	16	-	ASPHALT RECLAIMER	2022	2011	2041	2030	\$ 50,000.00	-	Fair - 3-5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	24	-	TRACTOR MOWER	2024	2019	2049	2030	\$ 50,000.00	-	Fair - 3-5 years
EQUIPMENT	WASTE	BRUDENELL WASTE SITE	6824 BRUDENELL ROAD	25-30 YEARS	1	-	816F CAT COMPACTOR	2024	1996	2026	2031	\$ 950,000.00	Refurbished in 2023	Fair - 3-5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	7	-	20 Ton Tag Float	2024	2002	2032	2032	\$ 50,000.00	-	Fair - 3-5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	11	-	928 CAT LOADER	2024	2006	2036	2036	\$ 350,000.00	-	Fair - 3-5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	14	-	Portable Generator #1	2009	2009	2039	2039	\$ 30,000.00	-	Fair - 3-5 years
EQUIPMENT	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	25-30 YEARS	14	-	Portable Generator #2	2009	2009	2039	2039	\$ 30,000.00	-	Fair - 3-5 years

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EQUIPMENT	FIRE	BRUDENELL	5495 PALMER ROAD	25-30 YEARS	15	-	Scott AP75 SCBA (5)	2025	2010	2040	2040	\$ 72,000.00	Refurbished in 2024	Fair - 3-5 years
EQUIPMENT	FIRE	BRUDENELL	8020 OPEONGO ROAD	25-30 YEARS	15	-	Scott AP75 SCBA (9)	2025	2010	2040	2040	\$ 129,000.00	Refurbished in 2024	Good - >5 years
EQUIPMENT	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	25-30 YEARS	16	-	644 JOHN DEER LOADER	2013	2011	2041	2041	\$ 400,000.00	-	Good - >5 years
EQUIPMENT	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	25-30 YEARS	16	-	Vermeer Brush Chipper	2011	2011	2041	2041	\$ 25,000.00	-	Good - >5 years
EQUIPMENT	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	25-30 YEARS	17	-	140M CAT GRADER	2022	2012	2042	2042	\$ 800,000.00	-	Good - >5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	21	-	CASE 95C TRACTOR	2022	2016	2046	2046	\$ 150,000.00	-	Good - >5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	26	-	THOMPSON STEAMER #1	2021	2021	2051	2051	\$ 30,000.00	-	Good - >5 years
EQUIPMENT	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	29	-	Promac Excavator Brusher	2024	2024	2054	2054	\$ 80,000.00	-	Good - >5 years
EQUIPMENT	FIRE	PALMER RAPIDS	42 BURNT BRIDGE ROAD	25-30 YEARS	19	-	Sand Bagger	2024	2024	2054	2054	\$ 45,000.00	-	Good - >5 years
VEHICLE	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	15-20 YEARS	6	111	CHEV 2500 HD	2022	2011	2031	2026	\$ 100,000.00	-	Good - >5 years
VEHICLE	FIRE			15-20 YEARS	8		INTERNATIONAL FIRE TRUCK	2025	2003	2033	2033	\$ 40,000.00	-	Good - >5 years
VEHICLE	FIRE	HARDWOOD LAKE	38713 HWY 28	25-30 YEARS	5	9654	INTERNATIONAL PUMPER	2013	1990	2020	2028	\$ 450,000.00	-	Good - >5 years
VEHICLE	FIRE	BRUDENELL	8020 OPEONGO ROAD	25-30 YEARS	2	9653	GMC TOPKICK PUMPER	2015	1993	2023	2030	\$ 450,000.00	-	Good - >5 years
VEHICLE	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	15-20 YEARS	6	211	INTERNATIONAL PLOW TRUCK	2010	2011	2031	2030	\$ 450,000.00	-	Good - >5 years
VEHICLE	FIRE	PALMER RAPIDS	42 BURNT BRIDGE ROAD	15-20 YEARS	7	9861	GMC 1500	2016	2012	2032	2030	\$ 90,000.00	-	Good - >5 years
VEHICLE	FIRE	QUADEVILLE	3400 QUADEVILLE ROAD	25-30 YEARS	6	9655	FREIGHTLINER FL80	2022	2001	2031	2031	\$ 450,000.00	-	Good - >5 years
VEHICLE	FIRE	PALMER RAPIDS	8020 OPEONGO ROAD	25-30 YEARS	6	9731	GMC TOPKICK TANKER	2023	2001	2031	2031	\$ 450,000.00	-	Good - >5 years
VEHICLE	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	15-20 YEARS	12	117	INTERNATIONAL PLOW TRUCK	2016	2017	2037	2037	\$ 450,000.00	-	Good - >5 years
VEHICLE	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	15-20 YEARS	12	217	CHEV SILVERADO 2500	2025	2017	2037	2037	\$ 100,000.00	-	Good - >5 years

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Non-Core Asset Management Plan



VEHICLE	BUILDING	PALMER RAPIDS	42 BURNT BRIDGE ROAD	15-20 YEARS	13	118	FORD F150	2023	2018	2038	2038	\$ 80,000.00	-	Good - >5 years
VEHICLE	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	15-20 YEARS	14	119	CHEV SILVERADO 2500	2018	2019	2039	2039	\$ 100,000.00	-	Good - >5 years
VEHICLE	ROADS	QUADEVILLE	3310 QUADEVILLE ROAD	15-20 YEARS	14	219	CHEV SILVERADO 2500	2018	2019	2039	2039	\$ 100,000.00	-	Good - >5 years
VEHICLE	WASTE	QUADEVILLE	3310 QUADEVILLE ROAD	15-20 YEARS	14	319	CHEV SILVERADO 1500	2023	2019	2039	2039	\$ 80,000.00	-	Good - >5 years
VEHICLE	ROADS	PALMER RAPIDS	42 BURNT BRIDGE ROAD	15-20 YEARS	18	123	FREIGHTLINER PLOW TRUCK	2022	2023	2043	2043	\$ 450,000.00	-	Good - >5 years
VEHICLE	FIRE	PALMER RAPIDS	5945 PALMER ROAD	25-30 YEARS	24	9665	FREIGHTLINER M112	2018	2019	2049	2049	\$ 450,000.00	-	Good - >5 years
VEHICLE	WASTE	QUADEVILLE	3310 QUADEVILLE ROAD	15-20 YEARS	4	109	INTERNATIONAL ROLL-OFF	2022	2009	2029		\$ 400,000.00		Critical - < 1 year

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**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

**RE: Request for Provincial Legislation Amendments, Health and Safety Concerns**

Dear Minister Piccini,

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

**Resolution No: 2026-05-06-XX**

**Moved by: Councillor XXX**

**Seconded by: Councillor XXX**

**“Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Association of Ontario Road Supervisors (AORS) regarding the Request for Provincial Legislation Amendments, Health and Safety Concerns.**

**And further that this resolution be forwarded to the Premier of Ontario, Solicitor General of Ontario, Minister of Emergency Preparedness and Response, Minister of Municipal Affairs and Housing, Minister of Transportation, Acting Minister of Infrastructure, Renfrew Nipissing Pembroke MP and MPP, AMO, AORS and all Ontario Municipalities.”**

**CARRIED**

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan



**Minister of Labour, Immigration, Training and Skills Development David Piccini**  
14<sup>th</sup> Floor, 400 University Avenue  
Toronto, ON M7A 1T7

**February 5, 2026**

**Dear Minister Piccini,**

**On behalf of Ontario's municipal public works professionals, we are writing to raise an urgent health and safety concern that is increasingly placing municipal workers and subcontractors at risk while they maintain the critical infrastructure our communities rely on every day.**

**While the Occupational Health and Safety Act establishes important protections against workplace hazards, it does not adequately address a growing and very real threat: unsafe working conditions created by interference, harassment, and dangerous actions from members of the public.**

**Through consultations with AORS members across the province, we are hearing consistent and deeply troubling examples of escalating behaviour directed at municipal workers - particularly winter maintenance operators. These are not isolated incidents, but a pattern that is becoming increasingly normalized during significant weather events. Examples reported to AORS include:**

- An individual throwing a large chunk of ice at an active piece of municipal equipment while it was operating.**
- A resident threatening to kill a sidewalk plow operator.**
- A man climbing onto a snow plow and refusing to get off until the operator agreed to plow his road next.**
- Two municipal staff members being confronted, accosted, and aggressively yelled at in public - one at a gas station and another while simply standing in line for coffee - by individuals angry about road conditions that were not even under that municipality's jurisdiction, as well as a mailbox that had been struck.**
- A voicemail left by a resident threatening to shoot a municipal plow driver with a shotgun the next time the street was plowed.**
- A resident angry about snow at the end of their driveway jumping in front of an active plow and refusing to move. The plow was delayed for over an hour during a major snow event, placing service levels and the municipality's overall emergency response at risk. The situation was only resolved once supervisors and by-law officers arrived on scene.**

**These incidents represent only a small sample of what municipal plow drivers and winter maintenance crews are experiencing across Ontario. What was once limited to disgruntled complaints has escalated into direct threats, physical interference, and dangerous confrontations that place workers, subcontractors, and the public at risk. This issue is becoming a systematic threat to municipal service delivery and is only amplified during significant weather events.**

**Municipal workers and their contracted partners are responsible for maintaining roads, bridges, sidewalks, and other essential services - often in extreme weather and high-risk environments. When these workers are threatened or obstructed, it becomes not only a workplace safety issue, but a broader public safety concern. In some cases, conditions have become so unsafe that**

municipal staff and subcontractors have walked off job sites, jeopardizing timely service delivery during critical events.

We respectfully ask the Province to consider the following changes:

- Under the Emergency Management and Civil Protection Act, when a municipality declares a Significant Weather Event, municipal winter maintenance vehicles and operators - including subcontractors working on behalf of municipalities - should be afforded enhanced protection, with interference or obstruction treated with the same severity as interference with police, fire, or paramedic services.
- Establish clear public-safety interference provisions, similar in intent to Ontario's Slow Down, Move Over legislation, that recognize the essential role of municipal roadside workers.
- Consider adopting provisions similar to Manitoba's recently passed Bill 38, an amendment to their Highway Traffic Act effective January 1, 2026, which requires motorists to maintain a minimum distance of 30 metres behind snowplows where speed limits are 80 km/h or lower, and 100 metres where speed limits exceed 80 km/h.

These changes would provide clarity, deterrence, and enforceability—sending a strong message that interference with municipal workers performing essential services will not be tolerated. Just as Ontario protects first responders from obstruction during emergencies, we must extend similar protections to the public works professionals who keep our communities safe, connected, and functioning.

AORS would welcome the opportunity to meet with you and your staff to discuss these concerns further and to collaborate on legislative solutions that better protect municipal workers and subcontractors while strengthening public safety across the province.

Thank you for your consideration of this critical issue.

Sincerely,



**Karla Musso-Garcia, CRS-I**  
President, Association of Ontario Road Supervisors  
Operations Manager, Township of Oro-Medonte



**Kelly Elliott**  
Interim Executive Director  
Association of Ontario Road Supervisors

Cc (via e-mail)

Premier Doug Ford

Minister of Emergency Preparedness and Response Jill Dunlop

Minister of Municipal Affairs and Housing Rob Flack

Minister of Transportation Prabmeet Sarkaria

Acting Minister of Infrastructure Todd McCarthy

Scott Butler, Good Roads Executive Director

Walid Abou-Hamde, Ontario Road Builders' Association Chief Executive Officer



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

**RE: Canada Post Rate Reduction for Libraries**

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

**Resolution No: 2026-05-06-XX**

**Moved by: Councillor XXX**

**Seconded by: Councillor XXX**

**"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Perry to maintain and protect reduced-rate postal distribution for library materials, and;**

**And further that this resolution be forwarded to the Township of Perry, Minister of Government Transportation, Public Services and Procurement, Renfrew Nipissing Pembroke MP and MPP and all Ontario Municipalities."**

**CARRIED**

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan



**The Corporation of the  
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: February 18, 2026

Resolution No.: 2026-078

Moved By: Joe Lumley

Seconded By: Paul Sowrey

**Whereas** public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

**And whereas** interlibrary loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

**And whereas** reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

**And whereas** recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

**Now therefore be it resolved that** the Council of the Corporation of the Township of Perry calls upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

**And that** Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and interlibrary loan services;

**And that** a copy of this resolution be forwarded to The Honourable Joel Lightbound, Minister of Government Transformation, Public Works and Procurement, Scott Aitchison, MP Parry Sound-Muskoka, Hon. Graydon Smith, MPP Parry Sound-Muskoka, and all Ontario municipalities for support.

**Carried:**

**Defeated:**

  
**Norm Hofstetter, Mayor**

RECORDED VOTE		
Council	For	Against
<b>Councillors</b> Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
<b>Mayor</b> Norm Hofstetter		



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

**RE: Opposition to ALTO High-Speed Rail Project in its Current Form**

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

**Resolution No: 2026-05-06-XX**

**Moved by: Councillor XXX**

**Seconded by: Councillor XXX**

**“Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Eastern Wardens’ Caucus to oppose the ALTO High-Speed Rail Project in its Current Form, and;**

**And further that this resolution be forwarded to the Prime Minister of Canada, Minister of Transportation, President and CEO of ALTO, EOWC Members of Parliament, Premier of Ontario, EOWC Members of Provincial Parliament, Federation of Canadian Municipalities, AMO, ROMA, Ontario Federation of Agriculture, Eastern Ontario Mayors’ Caucus, all EOWC municipalities, Eastern Ontario First Nations partners and all Ontario Municipalities.”**

**CARRIED**

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan

**Resolution: The EOWC Opposes ALTO High-Speed Rail Project in Its Current Form**

---

**Date: March 19, 2026**

**Moved by: Warden Richard Klidd, Lanark County**

**Seconded by: Warden Corinna Smith-Gatcke, United Counties of Leeds and Grenville**

**WHEREAS** the Federal Government has identified ALTO high-speed rail as a nation-building project with an estimated cost of \$60 to \$90 billion, to deliver faster, more reliable passenger rail service; and

**WHEREAS** ALTO is advancing plans for a high-speed passenger rail project between the Quebec City-Toronto corridor, cutting through eastern Ontario; and

**WHEREAS** there is only currently one proposed stop across the Eastern Ontario Wardens' Caucus' (EOWC) 50,000 square kilometre region, benefitting urban residents at the cost of rural residents and lands; and

**WHEREAS** portions of the proposed project will traverse and impact eastern Ontario communities, infrastructure, residential and agricultural lands, municipal trails, and environmentally sensitive areas, and with no long-term economic benefits; and

**WHEREAS** the closure and/or dead-ending of roads will have significant ongoing and unknown costs to municipalities, as well as service delivery and emergency response implications to residents and businesses; and

**WHEREAS** eastern Ontario municipalities and residents have not received sufficient detailed information regarding potential local impacts, including land use, environmental effects, municipal infrastructure interfaces, and long-term financial or operational implications; and

**WHEREAS** municipal governments are responsible for protecting local interests, ensuring compatibility with existing planning frameworks, as well as safeguarding environmental, community, and resident mental health and well-being; and

**WHEREAS** the EOWC and its member municipalities are actively trying to engage with ALTO through a truly meaningful consultation process to understand the impacts of both proposed high speed rail train routes to our residents, lands, trails, and businesses; and

**WHEREAS** the EOWC is eastern Ontario's united advocacy voice representing 103 communities who value and will advocate for the region's beautiful lands that hold deep

agricultural and cultural roots, and that are home to our rural and small-urban communities that will be impacted by ALTO.

**THEREFORE BE IT RESOLVED THAT** the EOWC formally opposes the ALTO project in its current form; and

**THAT** this opposition is based on concerns related to insufficient municipal consultation, unclear rural and small-urban impacts, potential environmental effects, and alignments with existing eastern Ontario planning and Infrastructure priorities; and

**THAT** the EOWC urge our member municipalities, partners, businesses, and residents to share their questions and comments with ALTO and federal representatives as part of the engagement process; and

**THAT** the EOWC look to gather detailed information from ALTO to more fully understand the project and its impacts across eastern Ontario; and

**THAT** the EOWC advocates that the Federal Government and ALTO fully explore train route options along existing infrastructure corridors, such as VIA Rail and/or Highway 401; and

**THAT** a copy of this resolution be sent to the Right Honourable Mark Carney, Prime Minister of Canada, The Honourable Steve Mackinnon, Minister of Transportation, Martin Imbleau, President and CEO of ALTO, EOWC Members of Parliament, Premier Doug Ford, EOWC Members of Provincial Parliament, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, the Ontario Federation of Agriculture, the Eastern Ontario Mayors' Caucus, all EOWC municipalities, and Eastern Ontario First Nations partners.

**CARRIED**

Signed by:



EOWC Chair Bonnie Clark  
[info@eowc.org](mailto:info@eowc.org)



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

**RE: Ontario Veterinary College Expansion of Enrollment Capacity**

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

**Resolution No: 2026-05-06-XX**

**Moved by: Councillor XXX**

**Seconded by: Councillor XXX**

**"Be It resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Papineau-Cameron regarding Ontario Veterinary College Expansion of Enrollment Capacity, and;

**And further that** this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, Minister of Economic Development, Job Creation and Trade, Minister of Colleges, Universities, Research Excellence and Security, AMO, and all Ontario Municipalities."

**CARRIED**

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan



**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON POH 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
Website: www.papineaucameron.ca

DATE: February 24, 2026

RESOLUTION NUMBER: 2026-50

MOVED BY:

*Shelley Belanger*

SECONDED BY:

*M Chenier*

WHEREAS large animal livestock owners in Northern Ontario have extremely limited access to large animal veterinary services;

AND WHEREAS the cost of large animal veterinary services in Northern Ontario is significantly higher due to long travel distances and the limited number of large animal veterinarians available to service the region;

AND WHEREAS it has come to the attention of the Council of Papineau-Cameron Township that three qualified individuals within our community have applied to the Ontario Veterinary College for large animal veterinary, but were denied admission due to limited enrollment capacity;

THAT the Council of Papineau-Cameron Township formally requests that the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, and the Canadian Veterinary Medical Association consider expanding enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians.

AND FURTHER THAT a copy of this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, the Hon. Victor Fedeli MPP Minister of Economic Development, Job Creation and Trade, the Hon. Trevor Jones MPP Minister of Agriculture, Food and Agribusiness, the Hon. Nolan Quinn MPP Minister of Colleges, Universities, Research Excellence and Security, Association of Municipalities of Ontario, and Ontario Municipalities for their consideration and support.

CARRIED:

*Robert Corriveau*  
(Mayor)

NOT CARRIED:

(Mayor)

Recorded Vote (Upon Request of Councillor

) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			

COPY



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

**RE: Ontario Veterinary College Expansion of Enrollment Capacity**

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

**Resolution No: 2026-05-06-XX**

**Moved by: Councillor XXX**

**Seconded by: Councillor XXX**

**“Be It resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Papineau-Cameron regarding Ontario Veterinary College Expansion of Enrollment Capacity, and;

**And further that** this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, Minister of Economic Development, Job Creation and Trade, Minister of Colleges, Universities, Research Excellence and Security, AMO, and all Ontario Municipalities.”

**CARRIED**

Sincerely,

Tammy Thompson  
Deputy Clerk  
Township of Brudenell, Lyndoch and Raglan

# TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

## ONTARIO REGULATION 284/09 REPORT

### 2026 BUDGET - PSAB BASIS



Prepared by: Virginia Phanenhour, Clerk-Treasurer

ONTARIO REGULATION 284/09 REPORT

## **2026 Budget - PSAB Basis**

### **Summary**

#### **Ontario Regulation 284/09 Overview**

Ontario Regulation 284/09 entitled "Budget Matters - Expenses" relates to the budget and three expenses: amortization expense, post-employment benefit expenses and solid waste landfill closure and post-closure expenses. When preparing the current year's budget, the municipality may exclude these expenses providing that a report is prepared about the excluded expenses and the report is adopted by resolution.

#### **2026 Budget - Tax Rate Purposes**

The 2026 Budget was passed by By-Law 2026-15 on March 4, 2026 in the amount of \$ 1,538,215. This budget adopted the 2026 tax rates for taxation purposes based on a modified accrual basis similar to previous years. Under this budget, amortization was not included as an expenditure while capital expenditures and debt principle were included. Post employment benefits expenses and solid waste landfill closure/post closure expenses were also not included. Revenue included transfers from reserves while expenditures included transfers to reserves.

#### **2026 Budget - PSAB Basis**

Under a PSAB based budget, capital expenditures and debt principal are not included as expenditures, while amortization expenses are included. Transfers into reserves and withdrawals out of reserves are also not included on the budget as expenditures and revenues respectively, but are considered Financing and Transfers on the Schedule of Financial Activities. The dollar difference between debt principal, capital expenditures and amortization results in the transfer to/from equity in tangible capital assets on the Schedule of Financial Activities.

#### **Post-Employment Benefits Expense**

Post-Employment Benefits Expenses are not applicable to our Municipality.

#### **Landfill Site Closure and Post-Closure Expenses**

As of December 31, 2025, the Municipality has a balance of \$ 248,831 in a Reserve for Solid Waste Disposal and \$ 460,401 in a Reserve for Working Funds. The Municipality currently has three landfill sites. The Brudenell Waste Site is an active waste site. The Lyndoch Waste Site and Raglan Waste Site have been closed and converted into transfer stations. Regular post-closure expenditures for the former Lyndoch and Raglan Waste Site (i.e. monitoring costs) are being expensed each year as incurred. The

Municipality purchased the Contaminant Attenuation Zone (CAZ) for the Raglan Transfer Station in 2012.

The Brudenell Waste Site has approximately 17 years remaining. Closure costs will include applying final cover. On the Township's Consolidated Statement of Financial Position as at December 31, 2025, a landfill closure and post closure liability of \$ 257,000 is reported based on estimates for events over a twenty five year period using the best information available to management.

Although the Municipality does not have a specific reserve for landfill closure costs, the solid waste disposal reserve would be sufficient to cover the cost for at least one landfill site based on the current estimated landfill site liability amount. Depending on the current year's operating budget, it is recommended that known closure costs should continue to be expensed in the operating budget.

### **Amortization Expense**

For the 2026 year, the Municipality included capital expenditures in the budget while amortization expenses were excluded. Amortization expenses attribute the capital cost of an asset over its life span.

In 2026, a total of \$ 796,485 was budgeted for capital expenditures in the General Budget. A total of \$ 75,000 was transferred to reserves in the General Budget for capital asset replacement. In addition, a total of \$ 262,350 was withdrawn from reserves and reserve funds in the General Budget for capital. In the past, the Municipality has used transfer to reserves, reserve funds and current year capital expenditures to replace existing tangible capital assets such as trucks and road construction.

Based on current estimates for the 2026 year, amortization expenses will amount to \$ 1,333,590 in the General Budget. For the year 2026, the Municipality's transfers to reserves and budgeted capital expenditures will be less than the current amortization expenses resulting in capital-funding deficit. For the 2026 budget, the amount being withdrawn from reserves is more than the yearly contributions being made into reserves.

An Asset Management Plan for municipal roads was completed in 2023, the balance of the Asset Management Plan has been completed in 2026. This will help determine the future cost of work required to maintain, rehabilitate and replace the existing infrastructure.

### **CONCLUSIONS**

To avoid large increases in the tax rate, the Municipality should continue to make reserve contributions each year, in an amount larger than any reserve withdrawals, as well as making annual capital replacement to reserves.

**Township of Brudenell, Lyndoch and Raglan**  
**Schedule of General Operations**  
**For the year ended 31 December 2026**  
 (with 2026 budget and 2025 actual figures for comparison)

	<u>2026</u> <u>Budget</u>	<u>2026</u> <u>Actual</u>	<u>2025</u> <u>Actual</u>
<b>Revenue:</b>			
Net municipal taxation	\$ 1,617,412	\$	\$ 1,593,923
Government transfers:			
Ontario	1,483,525		1,145,983
Canada	50,828		114,000
Other municipalities	40,000		39,883
Other	<u>258,199</u>		<u>393,488</u>
	<u>\$ 3,449,964</u>	<u>\$</u>	<u>\$ 3,287,277</u>
<b>Expenses:</b>			
General government	\$ 529,467	\$	\$ 485,039
Protection to persons and property	782,240		732,019
Transportation services	2,381,624		2,329,281
Environmental services	210,277		263,476
Recreation and cultural services	188,446		172,655
Planning and development	<u>8,000</u>		<u>16,957</u>
	<u>\$ 4,100,054</u>	<u>\$</u>	<u>\$ 3,999,427</u>
Shortfall of revenue over expenses	<u>\$ (650,090)</u>	<u>\$</u>	<u>\$ (712,150)</u>
<b>Transfers:</b>			
Transfer from (to) reserves	\$ 179,850	\$	\$ (131,129)
Transfer from discretionary reserve fund	7,500		
Transfer from equity in tangible capital assets	<u>456,455</u>		<u>843,954</u>
Net transfers	<u>\$ 643,805</u>	<u>\$ -</u>	<u>\$ 712,825</u>
Change in general surplus (deficit) for the year	\$ (6,285)	\$ -	\$ 675
General surplus at the beginning of the year	<u>6,285</u>	<u>6,285</u>	<u>5,610</u>
General surplus at the end of the year	<u>\$ -</u>	<u>\$ 6,285</u>	<u>\$ 6,285</u>

(See accompanying notes)



# MONTHLY EXPENSES SUMMARY

Account Title						
911 Services	Administration	Building Department	Environmental Services	Fire Department	Library Services	Livestock Valuers
Planning & Development	Policing Services	Recreation & Four Season Park	Streetlights	Transportation Services		

G/L Code	Account Title	January	February	March	April	May	June	July	August	September	October	November	December	Total	
5002	Administration	\$92,537.86	\$27,378.96	\$41,892.02	\$49,578.63									\$211,387.47	✓
5003	Fire Department	\$37,228.12	\$10,503.72	\$40,709.92	\$14,322.51									\$102,764.27	✓
5004	Building Department	\$3,083.01	\$1,355.87	\$6,948.85	\$9,311.17									\$20,698.90	✓
5005	Livestock Valuers	\$3,042.20	\$43.96		\$405.00									\$3,491.16	✓
5006	Policing Services	(\$27,922.00)	\$27,922.00	\$30,262.96	\$30,633.00									\$60,895.96	✓
5007	911 Services													\$0.00	
5008	Transportation Services	\$109,477.66	\$81,018.55	\$98,372.70	\$117,779.35									\$406,648.26	✓
5009	Streetlights	\$1,051.26	\$206.49	\$176.09	\$184.64									\$1,618.48	✓
5010	Environmental Services	\$8,940.36	\$12,868.34	\$12,108.00	\$15,531.70									\$49,448.40	✓
5015	Recreation & Four Season Park	\$32,781.05	\$8,824.49	\$13,277.03	\$6,215.65									\$61,098.22	✓
5020	Library Services													\$0.00	
5022	Planning & Development			\$417.22										\$417.22	
<b>Total</b>		<b>\$260,219.52</b>	<b>\$170,122.38</b>	<b>\$244,164.79</b>	<b>\$243,961.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$918,468.34</b>	



ACTUAL vs. BUDGET YTD

YEAR

2026

G/L Code	Account Title	Actual	Budget	Remaining \$	Remaining %
5002	Administration	\$211,387.47	\$569,525.00	\$358,137.53	62.88%
5003	Fire Department	\$102,764.27	\$377,578.00	\$274,813.73	72.78%
5004	Building Department	\$20,698.90	\$109,800.00	\$89,101.10	81.15%
5005	Livestock Valuers	\$3,491.16	\$1,000.00	(\$2,491.16)	-249.12%
5006	Policing Services	\$60,895.96	\$373,918.00	\$313,022.04	83.71%
5007	911 Service	\$0.00	\$2,000.00	\$2,000.00	100.00%
5008	Transportation Services	\$406,648.26	\$1,840,030.00	\$1,433,381.74	77.90%
5009	Streetlights	\$1,618.48	\$3,500.00	\$1,881.52	53.76%
5010	Environmental Services	\$49,448.40	\$295,542.00	\$246,093.60	83.27%
5015	Recreation & Four Season Park	\$61,098.22	\$130,767.00	\$69,668.78	53.28%
5020	Library Services	\$0.00	\$6,939.00	\$6,939.00	100.00%
5022	Planning & Development	\$417.22	\$8,000.00	\$7,582.78	94.78%
<b>Total</b>		<b>\$918,468.34</b>	<b>\$3,718,599.00</b>	<b>\$2,800,130.66</b>	<b>75.30%</b>

Township of Brudenell, Lyndoch and Raglan

Financial Statements

For the year ended 31 December 2025

**MACKILLICAN & ASSOCIATES**

CHARTERED PROFESSIONAL ACCOUNTANTS



TOWNSHIP OF  
**BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, P.O. Box 40  
PALMER RAPIDS, ONTARIO K0J 2E0  
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**Management's Responsibility for the Consolidated Financial Statements**

The accompanying consolidated financial statements of the Corporation of the Township of Brudenell, Lyndoch and Raglan (the "Township") are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of the significant accounting policies is contained in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Council meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by MacKillican & Associates, independent external auditors appointed by the Township. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Township's consolidated financial statements.

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Virginia Phanenhour  
Deputy Clerk - Treasurer

Township of Brudenell, Lyndoch and Raglan  
Consolidated Financial Statements Index  
For the year ended 31 December 2025

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## INDEPENDENT AUDITOR'S REPORT

To the Members of Council,  
Inhabitants and Ratepayers of the  
Corporation of the Township of Brudenell, Lyndoch and Raglan.

### **Opinion**

We have audited the consolidated financial statements of the Township of Brudenell, Lyndoch and Raglan (the Township), which comprise the consolidated statement of financial position as at 31 December 2025, and the consolidated statement of operations and accumulated surplus, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Township as at 31 December 2025, and its financial performance and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards (PSAS).

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

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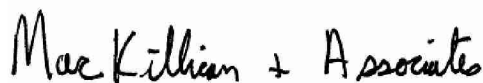
*J.D. Healey, CPA, CA, LPA / R.K. Richards, CPA, CA, LPA / B.D. Thompson, CPA, CA, LPA / D.J. Thompson, CPA, CA, LPA*

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

RENFREW, Ontario.  
6 May 2026.



**Chartered Professional Accountants,**  
Licensed Public Accountants.

## Township of Brudenell, Lyndoch and Raglan

Consolidated Statement of Financial Position

As at 31 December 2025

(with 2024 figures for comparison)

	<u>2025</u>	<u>2024</u>
Financial assets:		
Cash in bank	\$ 1,978,239	\$ 1,556,023
Taxes receivable	483,184	537,664
Accounts receivable	<u>108,381</u>	<u>46,576</u>
	<u>\$ 2,569,804</u>	<u>\$ 2,140,263</u>
Liabilities:		
Accounts payable and accrued liabilities	\$ 192,637	\$ 183,518
Deferred revenue - obligatory reserve funds (Note 5)	647,640	651,649
Net long term liabilities (Note 3)	490,375	275,400
Asset retirement obligations - landfills (Notes 6 and 15)	<u>257,000</u>	<u>263,500</u>
	<u>\$ 1,587,652</u>	<u>\$ 1,374,067</u>
Net financial assets	<u>\$ 982,152</u>	<u>\$ 766,196</u>
Non-financial assets:		
Tangible capital assets (net) (Notes 1 (d) (i) and 9)	\$ 19,874,478	\$ 20,771,582
Inventories of supplies (Note 1 (e))	115,752	134,430
Prepaid expenses	<u>3,587</u>	<u>2,391</u>
	<u>\$ 19,993,817</u>	<u>\$ 20,908,403</u>
Accumulated surplus	<u>\$ 20,975,969</u>	<u>\$ 21,674,599</u>
Accumulated surplus comprised of:		
Equity in tangible capital assets (Note 13)	\$ 19,652,228	\$ 20,496,182
General	6,285	5,610
Reserves and reserve funds	1,574,456	1,436,307
Unfunded - asset retirement obligations - landfills (Note 2)	<u>(257,000)</u>	<u>(263,500)</u>
Total accumulated surplus	<u>\$ 20,975,969</u>	<u>\$ 21,674,599</u>

(See accompanying notes)

Township of Brudenell, Lyndoch and Raglan  
Consolidated Statement of Operations and Accumulated Surplus  
For the year ended 31 December 2025  
(with 2025 budget and 2024 actual figures for comparison)

	2025 <u>Budget</u>	2025 <u>Actual</u>	2024 <u>Actual</u>
Revenue:			
Taxation and user charges (Note 16)	\$ 1,585,797	\$ 1,593,923	\$ 1,558,446
Government transfers:			
Ontario	1,291,473	1,145,983	1,337,663
Canada	111,828	114,000	2,319
Other municipalities	44,096	39,883	52,797
Other	<u>246,780</u>	<u>400,508</u>	<u>280,995</u>
	<u>\$ 3,279,974</u>	<u>\$ 3,294,297</u>	<u>\$ 3,232,220</u>
Expenses:			
General government	\$ 506,059	\$ 485,039	\$ 482,146
Protection to persons and property	718,253	732,019	705,863
Transportation services	2,272,962	2,329,281	2,306,908
Environmental services	274,885	256,976	238,901
Health services			25,000
Recreation and cultural services	165,895	172,655	159,472
Planning and development	<u>8,000</u>	<u>16,957</u>	<u>6,166</u>
	<u>\$ 3,946,054</u>	<u>\$ 3,992,927</u>	<u>\$ 3,924,456</u>
Shortfall of revenue over expenses	\$ (666,080)	\$ (698,630)	\$ (692,236)
Accumulated surplus at the beginning of the year	<u>21,674,599</u>	<u>21,674,599</u>	<u>22,366,835</u>
Accumulated surplus at the end of the year	<u>\$ 21,008,519</u>	<u>\$ 20,975,969</u>	<u>\$ 21,674,599</u>

(See accompanying notes)

Township of Brudenell, Lyndoch and Raglan  
Consolidated Statement of Changes in Net Financial Assets  
For the year ended 31 December 2025  
(with 2025 budget and 2024 actual figures for comparison)

	<u>2025</u> <u>Budget</u>	<u>2025</u> <u>Actual</u>	<u>2024</u> <u>Actual</u>
Shortfall of revenue over expenses	\$ (666,080)	\$ (698,630)	\$ (692,236)
Amortization of tangible capital assets	1,324,463	1,324,463	1,264,342
Acquisition of tangible capital assets	(794,850)	(463,943)	(991,499)
Loss (gain) on sale of tangible capital assets		13,716	(6,030)
Proceeds on sale of tangible capital assets		22,868	16,488
Use of (acquisition of) inventory		18,678	2,927
Consumption (acquisition) of prepaid expenses	<u>                    </u>	<u>(1,196)</u>	<u>(1,195)</u>
Increase (decrease) in net financial assets	\$ (136,467)	\$ 215,956	\$ (407,203)
Net financial assets at the beginning of the year	<u>766,196</u>	<u>766,196</u>	<u>1,173,399</u>
Net financial assets at the end of the year	<u>\$ 629,729</u>	<u>\$ 982,152</u>	<u>\$ 766,196</u>

(See accompanying notes)

Township of Brudenell, Lyndoch and Raglan

Consolidated Statement of Cash Flows

For the year ended 31 December 2025

(with 2024 figures for comparison)

	<u>2025</u>	<u>2024</u>
Cash flows from operating activities:		
Shortfall of revenue over expenses	\$ (698,630)	\$ (692,236)
Add amortization which does not involve cash	1,324,463	1,264,342
Loss (gain) on sale of tangible capital assets	<u>13,716</u>	<u>(6,030)</u>
	<u>\$ 639,549</u>	<u>\$ 566,076</u>
Net change in non cash working capital balances related to operations:		
- decrease (increase) in taxes receivable	\$ 54,480	\$ (105,615)
- decrease (increase) in accounts receivable	(61,805)	46,524
- increase (decrease) in accounts payable and accrued liabilities	9,119	(95,564)
- increase (decrease) in deferred revenue	(4,009)	14,435
- increase (decrease) in landfill closure post closure costs	(6,500)	(500)
- decrease (increase) in inventories of supplies	18,678	2,927
- decrease (increase) in prepaid expenses	<u>(1,196)</u>	<u>(1,195)</u>
	<u>\$ 8,767</u>	<u>\$ (138,988)</u>
Cash flows from operating activities	<u>\$ 648,316</u>	<u>\$ 427,088</u>
Cash flows from (used for) financing activities:		
Proceeds from Ontario Infrastructure debenture	\$ 275,000	
Repayment of long term liabilities	<u>(60,025)</u>	<u>\$ (71,169)</u>
Cash flows from (used for) financing activities	<u>\$ 214,975</u>	<u>\$ (71,169)</u>
Cash flows used for capital activities:		
Additions to tangible capital assets:		
Protection services	\$ (99,027)	\$ (41,916)
Transportation services	(364,916)	(569,578)
Environmental services		(269,664)
Recreation and cultural services		(110,341)
Proceeds on sale of tangible capital assets	<u>22,868</u>	<u>16,488</u>
Cash flows used for capital activities	<u>\$ (441,075)</u>	<u>\$ (975,011)</u>
Increase (decrease) in cash and cash equivalents during the year	\$ 422,216	\$ (619,092)
Cash and cash equivalents at the beginning of the year	<u>1,556,023</u>	<u>2,175,115</u>
Cash and cash equivalents at the end of the year	<u>\$ 1,978,239</u>	<u>\$ 1,556,023</u>

(See accompanying notes)

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

## 1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the Township of Brudenell, Lyndoch and Raglan are the representation of management prepared in accordance with generally accepted accounting standards for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Township and changes thereto. The Consolidated Statement of Financial Position reports financial assets and liabilities. Financial assets are available to provide resources to discharge existing liabilities or finance future operations. Municipal position represents the financial position of the Township and is the difference between financial assets and liabilities. This information explains the Township's overall future revenue requirements and its' ability to finance activities and meet its' obligations.

### (a) Reporting Entity

(i) The consolidated financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds, and changes in investment in tangible capital assets of the Township. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township. Interdepartmental and organizational transactions and balances between these organizations are eliminated.

### (ii) Accounting for County and School Board Transactions

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the county and school boards are not reflected in the municipal fund balances of these financial statements.

### (b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenue; expenses are recognized in the period goods or services are acquired and a liability is incurred or transfers are due.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed.

### (c) Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the change in net financial assets for the year.

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Tangible Capital Assets

- (i) Tangible capital assets (TCAs) are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Where the cost was not readily determinable, the assets were valued at their current fair market value and then discounted back to their in-service date using the Non-Residential Building Construction Price Index (NRBCPI) for infrastructure and using the Consumer Price Index (CPI) for all other assets. Land for road segments is valued at \$ 1.00 per segment. All other land is valued at cost. Where cost was not readily determinable, the land was given a value of \$ 1.00 per segment. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	15 - 25 years
Buildings	15 - 40 years
Machinery and equipment	5 - 15 years
Vehicles	7 - 20 years
Linear assets	15 - 50 years

Amortization is calculated commencing the first month of the year following acquisition using the above rates. In the year of disposal, a full year of amortization will be charged against the asset. Capital work in progress is not amortized until it is put into service.

The Township has a capitalization threshold of \$ 5,000, so that individual TCAs of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons.

(ii) Contribution of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expenditure equal to the net book value of the assets as of the date of transfer.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenditure as incurred.

(e) Inventories

Inventories held for consumption are recorded at the lower of cost or replacement cost.

(f) Investment Income

Investment income earned on current funds (other than obligatory reserve funds) is reported as revenue in the period earned. Investment income earned on externally restricted funds is added to the fund balance and forms part of the respective deferred revenue balance.

(g) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Township of Brudenell, Lyndoch and Raglan

Notes to the Consolidated Financial Statements

For the year ended 31 December 2025

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

(h) Deferred Revenue

Certain amounts are received pursuant to regulations or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(i) Deferred Revenue - Obligatory Reserve Funds

The Township receives restricted contributions under the authority of provincial and federal legislation and Township by-laws. These funds by their nature are restricted in their use and, until applied to applicable costs, are recorded as deferred revenue. Amounts applied to qualifying expenditures are recorded as revenue in the fiscal period they are expended.

(j) Use of Estimates

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates. Significant estimates include the allowance for doubtful taxes, landfill closure and post closure costs and amortization.

(k) Cash and Cash Equivalents

Cash and cash equivalents are comprised of cash on hand and in bank and investments due no greater than three months from the date of acquisition or that are cashable on demand.

(l) Revenue Recognition

Taxation revenue consists of non-exchange transactions. It is recognized in the period to which the assessment relates and reasonable estimates of amounts can be made. Annual revenue also includes adjustments related to reassessments or appeals related to prior years. Fees and user charges relate to licensing fees, fees for use of various programming, and fees imposed based on specific activities, revenue is recognized when the activity is performed or when the services are rendered.

(m) Financial Instruments

Financial instruments include cash in bank, accounts receivable, accounts payable and accrued liabilities and net long term liabilities. Unless otherwise noted, it is management's opinion that the Municipality is not exposed to significant interest, currency or credit risks arising from these financial instruments.

The carrying amounts reported on the statement of financial position for cash in bank, accounts receivable, and accounts payable and accrued liabilities, approximates their fair values, due to the immediate and short term maturities of these financial instruments.

The fair value of net long term liabilities is based on rates currently available to the Municipality with similar terms and maturities and approximates its' carrying amounts as disclosed on the statement of financial position.

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

## 2. AMOUNTS TO BE RECOVERED

Amounts to be recovered represent the requirement of the Township to raise funds in subsequent periods to finance unfunded liabilities, comprised of the landfill closure and post closure liabilities.

## 3. NET LONG TERM LIABILITIES

(a) The balance of net long term liabilities of \$ 490,375 (2024 - \$ 275,400) reported on the "Consolidated Statement of Financial Position" is made up of long term liabilities incurred by the Municipality.

(b) Principal and interest payments required on the long term liabilities are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 80,650	\$ 17,219	\$ 97,869
2027	80,650	14,127	94,777
2028	60,950	11,166	72,116
2029	41,250	9,329	50,579
2030	41,250	7,821	49,071
2031 to 2035	<u>185,625</u>	<u>16,606</u>	<u>202,231</u>
	<u>\$ 490,375</u>	<u>\$ 76,268</u>	<u>\$ 566,643</u>

## 4. OPERATIONS OF SCHOOL BOARDS AND COUNTY OF RENFREW

Requisitions were made by the School Boards and County of Renfrew requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	<u>School Boards</u>	<u>County</u>
Property taxes	\$ 394,921	\$ 1,068,234
Payments in lieu	<u>950</u>	<u>49,937</u>
	<u>\$ 395,871</u>	<u>\$ 1,118,171</u>

## 5. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the public sector accounting standards of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place because federal, provincial and municipal legislation restricts how these funds may be used. The balances in the obligatory reserve funds of the Township are summarized below:

(a) The balance of deferred revenue - obligatory reserve funds on the "Consolidated Statement of Financial Position" at the end of the year is comprised of the following externally restricted reserve funds:

	<u>2025</u>	<u>2024</u>
OCIF Component Based	\$ 621,760	\$ 567,023
Gasoline Tax - Federal	<u>25,880</u>	<u>84,626</u>
	<u>\$ 647,640</u>	<u>\$ 651,649</u>

Township of Brudenell, Lyndoch and Raglan

Notes to the Consolidated Financial Statements

For the year ended 31 December 2025

5. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS (Continued)

(b) Transactions during the year in the deferred revenue - obligatory reserve funds are as follows:

	<u>2025</u>	<u>2024</u>
Balance at the beginning of the year	\$ 651,649	\$ 637,214
Gas tax revenue	50,828	49,538
OCIF Component Based	272,217	316,063
Interest earned	<u>18,648</u>	<u>29,277</u>
	\$ 993,342	\$ 1,032,092
Used to purchase tangible capital assets	<u>(345,702)</u>	<u>(380,443)</u>
Balance at the end of the year	<u>\$ 647,640</u>	<u>\$ 651,649</u>

6. ASSET RETIREMENT OBLIGATIONS - LANDFILLS

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post closure care of solid waste landfill sites. This requirement is to be provided for over the estimated remaining life of the landfill site based on usage.

Landfill closure and post closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. Some closure costs are incurred on an ongoing basis and are included in the yearly fiscal operating budget. All remaining expected closure and post closure costs have been discounted at the Township's average long term borrowing rate, net of estimated inflation. There are currently no reserves set aside for either closure or post closure activities.

The reported liability is based on estimates and assumptions with respect to events extending over the useful life and estimated post closure care period using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

Landfill sites' estimated remaining capacity in cubic metres	37,260
Landfill sites' remaining useful life in years	17
Expected years of post closure care	10

The estimated total undiscounted expenses over the 10 year post closure period amount to approximately \$ 257,000.

7. CONTINGENT LIABILITIES

In the normal course of operations the Township becomes involved in various claims and legal proceedings. While the final outcome with respect to claims and legal proceedings pending at 31 December 2025 cannot be predicted with certainty, it is in the opinion of the Township that their resolution will not have a material adverse effect on the Township's financial position or results of operations.

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

#### 8. BUDGET FIGURES

The operating budget approved by the Township of Brudenell, Lyndoch and Raglan for 2025 is reflected on the Consolidated Statement of Operations. The budget established for capital investment in tangible capital assets is on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. As well, the Township does not budget activity within reserves and reserve funds, with the exception being those transactions which affect either operations or capital investments. Budget figures have been reclassified for the purpose of these financial statements to comply with PSAB reporting requirements.

#### 9. TANGIBLE CAPITAL ASSETS

The Schedule of Tangible Capital Assets provides information on the tangible capital assets of the Township by major asset class and by function, as well as for accumulated amortization of the assets controlled. The reader should be aware of the following information relating to tangible capital assets:

(i) Contributed Tangible Capital Assets

The Township records all tangible capital assets contributed by an external party at fair value on the earlier of the date received or of the transfer of risk and responsibility. Typical examples are roadways, water and sewer lines installed by a developer as part of a subdivision agreement. There were no such transfers in 2025.

(ii) Tangible Capital Assets Recognized at Nominal Value

Certain assets have been assigned a nominal value of one dollar, because of the difficulty of determining a tenable valuation. The most significant such assets are the Township's road allowances. The 2025 road network had segments, each of which has been assigned a value of one dollar for the road allowance itself.

#### 10. MUNICIPALITIES BENEFIT COMMITTEE

The Township of Brudenell, Lyndoch and Raglan is a member of the Municipalities Benefit Committee (MBC) which is an employee group benefits plan arranged through Manulife to share in the financial risk of extended health and dental benefits. In the event that a deficit position is incurred, the Township of Brudenell, Lyndoch and Raglan must repay their pro-rata share of the deficit through a lump sum deposit or an increase in future annual premiums collected through the monthly billed rates. In the case of a surplus position, upon full funding of the claims fluctuation reserve (CFR), the surplus is transferred into a deposit account held by Manulife on the MBC's behalf. The surplus funds in the deposit account are to be used to fund premium requirements, enhancements to the benefit plan or fund future deficits. If the Township of Brudenell, Lyndoch and Raglan leaves the MBC, the Township forfeits its right to any surplus.

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

## 11. CONTRACTUAL OBLIGATIONS

The Township has not negotiated a contract with the Ontario Provincial Police for the provision of policing services, however the Ontario Provincial Police provide policing services on an annual basis. Annual charges are determined based on the level of service and are reconciled to actual costs in the following year. The contract for 2025 was \$ 331,880 (2024 - \$ 319,255).

## 12. SEGMENTED INFORMATION

(a) The Township is responsible for providing a wide range of services to its' citizens. The Township reports on functional areas and programs in its' consolidated financial statements. A brief description of each segment follows:

- i) General government is comprised of Council and administration and is responsible for the overall governance and management of the Municipality.
- ii) Protection is comprised of police, fire, and other protective services.
- iii) Transportation is comprised of roads including parking, signs and signals, streetlights and the maintenance of roads of the Township.
- iv) Environmental services include water supply and distribution, wastewater treatment, and solid waste and recycling services.
- v) Recreation and cultural services include parks and recreation and libraries.
- vi) Planning and development services are comprised of managing development for residential and business interests, as well as infrastructure and parks.

(b) For each functional area, expenditures represent both amounts that are directly attributable to the functional area and amounts that are allocated on a reasonable basis. The expenditures for 31 December 2025 are as follows:

	<u>Salaries and benefits</u>	<u>Interest on long term debt</u>	<u>Materials and contracted services</u>	<u>Rent and external transfers</u>	<u>Amortization</u>	<u>Total</u>
General government	\$ 265,052	\$ 4,464	\$ 192,715	\$ 355	\$ 22,453	\$ 485,039
Protection services	185,715		500,427		45,877	732,019
Transportation services	534,580	6,935	613,288		1,174,478	2,329,281
Environmental services	76,180	662	149,219		30,915	256,976
Recreation	19,419		97,996	4,500	50,740	172,655
Planning and development	<u>                    </u>	<u>                    </u>	<u>16,957</u>	<u>                    </u>	<u>                    </u>	<u>16,957</u>
	<u>\$ 1,080,946</u>	<u>\$ 12,061</u>	<u>\$ 1,570,602</u>	<u>\$ 4,855</u>	<u>\$ 1,324,463</u>	<u>\$ 3,992,927</u>

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

12. SEGMENTED INFORMATION (Continued)

(c) The expenditures for 31 December 2024 are as follows:

	<u>Salaries and benefits</u>	<u>Interest on long term debt</u>	<u>Materials and contracted services</u>	<u>Rent and external transfers</u>	<u>Amortization</u>	<u>Total</u>
General government	\$ 252,119	\$ 4,936	\$ 201,836	\$ 802	\$ 22,453	\$ 482,146
Protection services	168,035		496,142		41,686	705,863
Transportation services	505,900	6,838	653,010		1,141,160	2,306,908
Environmental services	79,108		145,635		14,158	238,901
Health services				25,000		25,000
Recreation	17,212		93,875	3,500	44,885	159,472
Planning and development			6,166			6,166
	<u>\$ 1,022,374</u>	<u>\$ 11,774</u>	<u>\$ 1,596,664</u>	<u>\$ 29,302</u>	<u>\$ 1,264,342</u>	<u>\$ 3,924,456</u>

(d) For each functional area, revenues represent both amounts that are directly attributable to the functional area and amounts that are allocated on a reasonable basis. The revenues for 31 December 2025 are as follows:

	<u>Taxes</u>	<u>User charges and other revenues</u>	<u>Government transfers - Ontario</u>	<u>Government transfers - Canada</u>	<u>Total</u>
General government	\$ 1,593,923	\$ 117,021	\$ 851,300	\$ 2,017	\$ 2,564,261
Protection services		160,829	49,435		210,264
Transportation services		2,890	240,664	111,983	355,537
Environmental services		97,553			97,553
Recreation services		38,249	4,584		42,833
Planning and development		23,849			23,849
	<u>\$ 1,593,923</u>	<u>\$ 440,391</u>	<u>\$ 1,145,983</u>	<u>\$ 114,000</u>	<u>\$ 3,294,297</u>

(e) The revenues for 31 December 2024 are as follows:

	<u>Taxes</u>	<u>User charges and other revenues</u>	<u>Government transfers - Ontario</u>	<u>Government transfers - Canada</u>	<u>Total</u>
General government	\$ 1,558,446	\$ 101,182	\$ 781,000		\$ 2,440,628
Protection services		105,791	55,020		160,811
Transportation services		342	384,422		384,764
Environmental services		79,531		\$ 2,319	81,850
Recreation services		40,028	117,221		157,249
Planning and development		6,918			6,918
	<u>\$ 1,558,446</u>	<u>\$ 333,792</u>	<u>\$ 1,337,663</u>	<u>\$ 2,319</u>	<u>\$ 3,232,220</u>

Township of Brudenell, Lyndoch and Raglan  
Notes to the Consolidated Financial Statements  
For the year ended 31 December 2025

## 13. EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2025</u>	<u>2024</u>
Tangible capital assets - net	\$ 19,874,478	\$ 20,771,582
Net long term liabilities associated with capital assets	<u>(222,250)</u>	<u>(275,400)</u>
	<u>\$ 19,652,228</u>	<u>\$ 20,496,182</u>

## 14. PENSION CONTRIBUTIONS

The Municipality makes contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan during the year. The plan provides defined pension benefits to employees based on their length of service and rates of pay. During the year ended 31 December 2025, the municipality contributed \$ 71,744 (2024 - \$ 64,172) to the plan and is included as an expense in the Consolidated Statement of Operations and Accumulated Surplus. The Township does not recognize in its consolidated financial statements any share of the pension plan surplus as this is a joint responsibility of all Ontario municipalities and their employees. The pension plan had a deficit for 2025 of \$ 6,127,000,000 (2024 - deficit of \$ 4,319,000,000) based on the fair market value of the Plan's assets.

## 15. ASSET RETIREMENT OBLIGATIONS

The Township has accrued for asset retirement obligations related to the legal requirement for the remediation of the landfill sites owned by the Township. The obligations are determined based on the estimated undiscounted cash flows that will be required in the future to remediate the landfills in accordance with current legislation.

The change in the estimated obligations during the year consist of the following:

	<u>2025</u>	<u>2024</u>
Landfill closure and post closure costs	\$ 263,500	\$ 264,000
Decrease in change of estimate	<u>(6,500)</u>	<u>(500)</u>
	<u>\$ 257,000</u>	<u>\$ 263,500</u>

## 16. TAXATION

	<u>2025</u>	<u>2024</u>
Property taxes	\$ 1,517,000	\$ 1,482,557
Payment in lieu of property taxes	<u>76,923</u>	<u>75,889</u>
	<u>\$ 1,593,923</u>	<u>\$ 1,558,446</u>

Township of Brudenell, Lyndoch and Raglan

Schedule of General Operations

For the year ended 31 December 2025

(with 2025 budget and 2024 actual figures for comparison)

	<u>2025</u> <u>Budget</u>	<u>2025</u> <u>Actual</u>	<u>2024</u> <u>Actual</u>
Revenue:			
Net municipal taxation	\$ 1,585,797	\$ 1,593,923	\$ 1,558,446
Government transfers:			
Ontario	1,291,473	1,145,983	1,337,663
Canada	111,828	114,000	2,319
Other municipalities	44,096	39,883	52,797
Other	<u>246,780</u>	<u>393,488</u>	<u>279,957</u>
	<u>\$ 3,279,974</u>	<u>\$ 3,287,277</u>	<u>\$ 3,231,182</u>
Expenses:			
General government	\$ 506,059	\$ 485,039	\$ 482,146
Protection to persons and property	718,253	732,019	705,863
Transportation services	2,272,962	2,329,281	2,306,908
Environmental services	274,885	263,476	239,401
Health services			25,000
Recreation and cultural services	165,895	172,655	159,472
Planning and development	<u>8,000</u>	<u>16,957</u>	<u>6,166</u>
	<u>\$ 3,946,054</u>	<u>\$ 3,999,427</u>	<u>\$ 3,924,956</u>
Shortfall of revenue over expenses	<u>\$ (666,080)</u>	<u>\$ (712,150)</u>	<u>\$ (693,774)</u>
Transfers:			
Transfer from (to) reserves	\$ 199,337	\$ (131,129)	\$ 442,189
Transfer from equity in tangible capital assets	<u>461,133</u>	<u>843,954</u>	<u>212,132</u>
Net transfers	<u>\$ 660,470</u>	<u>\$ 712,825</u>	<u>\$ 654,321</u>
Change in general surplus (deficit) for the year	\$ (5,610)	\$ 675	\$ (39,453)
General surplus at the beginning of the year	<u>5,610</u>	<u>5,610</u>	<u>45,063</u>
General surplus at the end of the year	<u>\$ -</u>	<u>\$ 6,285</u>	<u>\$ 5,610</u>

(See accompanying notes)

Township of Brudenell, Lyndoch and Raglan

Schedule of Reserves and Reserve Funds

For the year ended 31 December 2025

(with 2024 figures for comparison)

	<u>2025</u>	<u>2024</u>
Contributions:		
From operations	\$ <u>199,733</u>	\$ <u>5,038</u>
Transfers:		
Transfer to operations	\$ 36,584	\$ 76,525
Transfer to tangible capital asset acquisitions	<u>25,000</u>	<u>369,664</u>
	<u>\$ 61,584</u>	<u>\$ 446,189</u>
Change in reserves and reserve funds balance	\$ 138,149	\$ (441,151)
Reserves and reserve funds at the beginning of the year	<u>1,436,307</u>	<u>1,877,458</u>
Reserves and reserve funds at the end of the year	<u>\$ 1,574,456</u>	<u>\$ 1,436,307</u>
Reserves:		
Working funds	\$ 460,401	\$ 408,178
General government	26,800	26,800
Protection services	87,016	81,516
Roadways	626,537	590,880
Solid waste disposal	248,831	216,612
Recreation	<u>91,144</u>	<u>85,614</u>
Total reserves	\$ 1,540,729	\$ 1,409,600
Discretionary reserve fund set aside for specific purpose:		
Recreation facilities - other	<u>33,727</u>	<u>26,707</u>
Total reserves and reserve funds	<u>\$ 1,574,456</u>	<u>\$ 1,436,307</u>

(See accompanying notes)

Township of Brudenell, Lyndoch and Raglan

Schedule of Tangible Capital Assets

For the year ended 31 December 2025

(with 2024 figures for comparison)

Segmented by asset class:	Balance at 31 December <u>2024</u>	<u>Additions</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2025</u>
<u>Cost</u>				
Land	\$ 300,905			\$ 300,905
Land improvements	26,327			26,327
Buildings	2,625,595			2,625,595
Machinery and equipment	1,676,530	\$ 58,675	\$ (30,494)	1,704,711
Vehicles	1,935,197	55,453	(103,286)	1,887,364
Linear assets	47,460,879	349,815	61,337	47,872,031
Capital work in progress	<u>113,600</u>		<u>(61,337)</u>	<u>52,263</u>
Total	<u>\$ 54,139,033</u>	<u>\$ 463,943</u>	<u>\$ (133,780)</u>	<u>\$ 54,469,196</u>

Accumulated <u>amortization</u>	Balance at 31 December <u>2024</u>	<u>Amortization</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2025</u>
Land improvements	\$ 25,407	\$ 61		\$ 25,468
Buildings	1,234,606	62,051		1,296,657
Machinery and equipment	630,787	92,123	\$ (30,494)	692,416
Vehicles	955,426	88,823	(66,702)	977,547
Linear assets	<u>30,521,225</u>	<u>1,081,405</u>		<u>31,602,630</u>
Total	<u>\$ 33,367,451</u>	<u>\$ 1,324,463</u>	<u>\$ (97,196)</u>	<u>\$ 34,594,718</u>

<u>Net book value</u>	Balance at 31 December <u>2024</u>	Balance at 31 December <u>2025</u>
Land	\$ 300,905	\$ 300,905
Land improvements	920	859
Buildings	1,390,989	1,328,938
Machinery and equipment	1,045,743	1,012,295
Vehicles	979,771	909,817
Linear assets	16,939,654	16,269,401
Capital work in progress	<u>113,600</u>	<u>52,263</u>
Total	<u>\$ 20,771,582</u>	<u>\$ 19,874,478</u>

(See accompanying notes)

## Township of Brudenell, Lyndoch and Raglan

## Schedule of Tangible Capital Assets

For the year ended 31 December 2025

(with 2024 figures for comparison)

Segmented by function: <u>Cost</u>	Balance at 31 December <u>2024</u>	<u>Additions</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2025</u>
General government (administration)	\$ 606,421			\$ 606,421
Protection services (fire)	1,078,655	\$ 99,027	\$ (93,110)	1,084,572
Transportation services (roads)	49,628,415	364,916	(10,176)	49,983,155
Environmental services (waste, recycling)	815,615		(30,494)	785,121
Recreation and cultural services (recreation)	<u>2,009,927</u>			<u>2,009,927</u>
Total	<u>\$ 54,139,033</u>	<u>\$ 463,943</u>	<u>\$ (133,780)</u>	<u>\$ 54,469,196</u>

<u>Accumulated amortization</u>	Balance at 31 December <u>2024</u>	<u>Amortization</u>	Disposals, write-offs and adjustments	Balance at 31 December <u>2025</u>
General government (administration)	\$ 261,228	\$ 22,453		\$ 283,681
Protection services (fire)	482,444	45,877	\$ (65,177)	463,144
Transportation services (roads)	31,597,788	1,174,478	(1,525)	32,770,741
Environmental services (waste, recycling)	274,269	30,915	(30,494)	274,690
Recreation and cultural services (recreation)	<u>751,722</u>	<u>50,740</u>		<u>802,462</u>
Total	<u>\$ 33,367,451</u>	<u>\$ 1,324,463</u>	<u>\$ (97,196)</u>	<u>\$ 34,594,718</u>

<u>Net book value</u>	Balance at 31 December <u>2024</u>	Balance at 31 December <u>2025</u>
General government (administration)	\$ 345,193	\$ 322,740
Protection services (fire)	596,211	621,428
Transportation services (roads)	18,030,627	17,212,414
Environmental services (waste, recycling)	541,346	510,431
Recreation and cultural services (recreation)	<u>1,258,205</u>	<u>1,207,465</u>
Total	<u>\$ 20,771,582</u>	<u>\$ 19,874,478</u>

(See accompanying notes)

**THE CORPORATION OF THE TOWNSHIP OF  
BRUDENELL, LYNDOKH AND RAGLAN**

**BY-LAW NO. 2026-25**

**Being a By-Law to Appoint a Chief Building Official**

**WHEREAS** subsection 3(1) of the *Building Code Act, 1992*, SO 1992, c 23, provides that the Council of each municipality is responsible for the enforcement of the *Building Code Act, 1992*, in the municipality, except as where otherwise provided for in the Act;

**AND WHEREAS** subsection 3(2) of the *Building Code Act, 1992*, SO 1992, c 23, directs the Council of each municipality to appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the *Building Code Act, 1992*, in the areas in which the municipality has jurisdiction;

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan enacts as follows:

1. That Kelsey Smith be appointed the Chief Building Official for the Corporation of the Township of Brudenell, Lyndoch and Raglan.
2. This bylaw supercedes any preceding by-law appointing individuals to this position.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2026-05-06-XX this 6<sup>th</sup> Day of May, 2026.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**

**THE CORPORATION OF THE TOWNSHIP OF  
BRUDENELL, LYNDOKH AND RAGLAN**

**BY-LAW NO. 2026-25**

**Being a By-law authorizing execution of an Agreement between  
The Corporation of the Township of Brudenell, Lyndoch and Raglan and  
The Corporation of the Township of Carlow/Mayo**

**WHEREAS** pursuant to the Municipal Act, 2001, S.O. C.25, Section 5 (3), states that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Municipal Act, as amended indicates that a municipality may enter into an agreement with one or more municipalities or local bodies or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

**AND WHEREAS** the Council of the Corporation of The Township of Brudenell, Lyndoch, and Raglan deems it desirable to enter into an agreement with the Council of the Township of Carlow/Mayo for the services of an Animal Control Officer and By-law Enforcement Officer.

**AND WHEREAS** the Municipal Councils of the Corporation of the Township of Brudenell, Lyndoch and Raglan and the Corporation of the Township of Carlow/Mayo have the authority conferred upon them by the Building Code Act, S.O. 1992, and the Municipal Act, 2001, as amended, for entering into such agreements;

**NOW THEREFORE** the Council of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the Mayor and the Clerk be and are hereby authorized to execute an agreement with the Corporation of the Township of Carlow/Mayo under the terms and conditions set out in said agreement hereto annexed and forming part of this By-law.
2. THAT Schedule "A" that forms part of the Agreement hereto attached shall not be released as public information as it contains information regarding wages and benefits relating to an Employee (via a Shared Services Agreement) of the Corporation of the Township of Brudenell, Lyndoch and Raglan.
3. THIS By-law shall come into force and take effect immediately upon the passing thereof.

4. THAT this By-law repeals all previous By-laws and/or Motions of Council pertaining to the same.

Read and adopted by Resolution 2026-05-06-XX this 6<sup>th</sup> day of May, 2026.

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Mayor, **Valerie Jahn**

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Clerk-Treasurer, **Virginia Phanenhour**

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF CARLOW/MAYO  
OF THE FIRST PART**

**-and-**

**THE CORPORATION OF THE TOWNSHIP OF BRUDENELL,  
LYNDOCH AND RAGLAN  
OF THE SECOND PART**

**WHEREAS** pursuant to the **Municipal Act, 2001, S.O. C.25, Section 5 (3)**, states that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Municipal Act, as amended indicates that a municipality may enter into an agreement with one or more municipalities or local bodies or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

**AND WHEREAS** the Council of the Corporation of The Township of Carlow/Mayo deems it desirable to enter into an agreement with the Council of the Township of Brudenell, Lyndoch, and Raglan for the services of an Animal Control Officer and By-law Enforcement Officer.

**NOW THEREFORE** the parties hereto respectfully covenant and agree with each other as follows:

**1. DEFINITIONS**


- i) **Animal Control Officer** means a person appointed or employed by the Township of Carlow/Mayo for the purpose of supervising all the provisions of this by-law within the limits of the Township of Brudenell, Lyndoch and Raglan.
  - ii) **By-Law Enforcement Officer** means a person appointed or employed by the Township of Carlow/Mayo for the purpose of supervising all the provisions of this by-law within the limits of the Township of Brudenell, Lyndoch and Raglan.
- 2. That the Township of Carlow/Mayo and the Township of Brudenell, Lyndoch and Raglan shall hereby agree to share the services of the Animal Control Officer and By-law Enforcement Officer subject to the terms and conditions contained herein.**
- i) **That the position of Animal Control Officer and By-law Enforcement Officer shall be as outlined contained herein and to be available for on-call Animal Control services and By-law Enforcement as required by the Township of Brudenell, Lyndoch and Raglan. The salary negotiated shall be based on a monthly standby pay, plus an hourly wage, plus employer-related payroll expenses such as CPP, EI, EHT and WSIB based on the standby pay and any hours incurred with the Township of Brudenell, Lyndoch and Raglan.**
  - ii) **Mileage will be charged at a per kilometer rate**

- iii) That for employment purposes the Animal Control Officer and By-law Enforcement Officer shall be considered an employee of the Township of Carlow/Mayo.
  - iv) That the Township of Carlow/Mayo shall charge out to the Township of Brudenell, Lyndoch and Raglan the services of the Animal Control Officer and By-law Enforcement Officer as per the terms of Schedule "A" attached hereto.
  - v) The cost of any training programs, seminars and conferences pertaining to Animal Control and By-law Enforcement Officer shall be shared equally between the Township of Carlow/Mayo and all municipalities participating in the same agreement of shared services of Animal Control and By-Law Enforcement Officer.
3. That the Animal Control Officer and By-law Enforcement Officer shall work within/for Brudenell, Lyndoch and Raglan Township, when called upon by Brudenell, Lyndoch and Raglan Township office staff on an on-call, casual basis, as required, and when available.
  4. That the Animal Control Officer's and By-law Enforcement Officer's responsibilities will be set out in each municipality's Appointment By-Law.
  5. That the parties hereto agree that no party or parties shall withdraw or be entitled to withdraw from this Agreement prior to December 31, 2027.
  6. That the parties hereto agree that no party shall withdraw or be entitled to withdraw from this Agreement prior to 60 days written notice or with the resignation of the current Animal Control Officer and By-law Enforcement Officer.
  7. This agreement shall become null and void if the current Animal Control Officer and By-law Enforcement Officer should leave the employment of The Township of Carlow/Mayo and a suitable/willing replacement cannot be found.
  8. Schedule "A" attached hereto shall form part of this agreement.
  9. The parties agree that they shall pass all necessary By-Laws to give full force and effect to this Agreement.
  10. This Agreement shall come into force and take effect upon the 6<sup>th</sup>, day of May 2026.

**IN WITNESS WHEREOF** the said corporations have hereunto affixed their Corporate Seal attested by the hands of the proper signing authorities.

DATED this 14th day of April 2026

**THE CORPORATION OF THE  
TOWNSHIP OF CARLOW/MAYO**

  
Randy Wallace Mayor

  
Kayla Weichenthal- Deputy Clerk

DATED this 6<sup>th</sup> day of May 2026

**THE CORPORATION OF THE  
TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN**

\_\_\_\_\_  
**Valerie Jahn- Mayor**

\_\_\_\_\_  
**Virginia Phanenhour- Clerk**

**SCHEDULE "A"**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**THE CORPORATION OF THE  
TOWNSHIP OF BRUDENELL, LYNDOKH & RAGLAN**

BY-LAW NUMBER 2026-27

A By-law to amend By-law Number 87-08 of the former Township of Brudenell and Lyndoch as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, THE TOWNSHIP OF BRUDENELL, LYNDOKH & RAGLAN HEREBY ENACTS AS FOLLOWS:

1. By adding the following subsection to Section 13.0 Rural Marginal (RM) Zone, immediately following subsection 13.3(z):

“(aa) Rural Marginal – Exception Twenty Seven (RM-E27) Zone

Notwithstanding any other provisions of this By-law to the contrary, for the lands located in the RM-E27 Zone, within Part of Lot 308, Range B South, in the geographic Township of Brudenell, a commercial garage shall be an additional permitted use.

- (a) Schedule “A” is amended by rezoning those lands described above, from Rural Marginal (RM) to Rural Marginal – Exception Twenty Seven (RM-E27), as shown on the attached Schedule “A”.

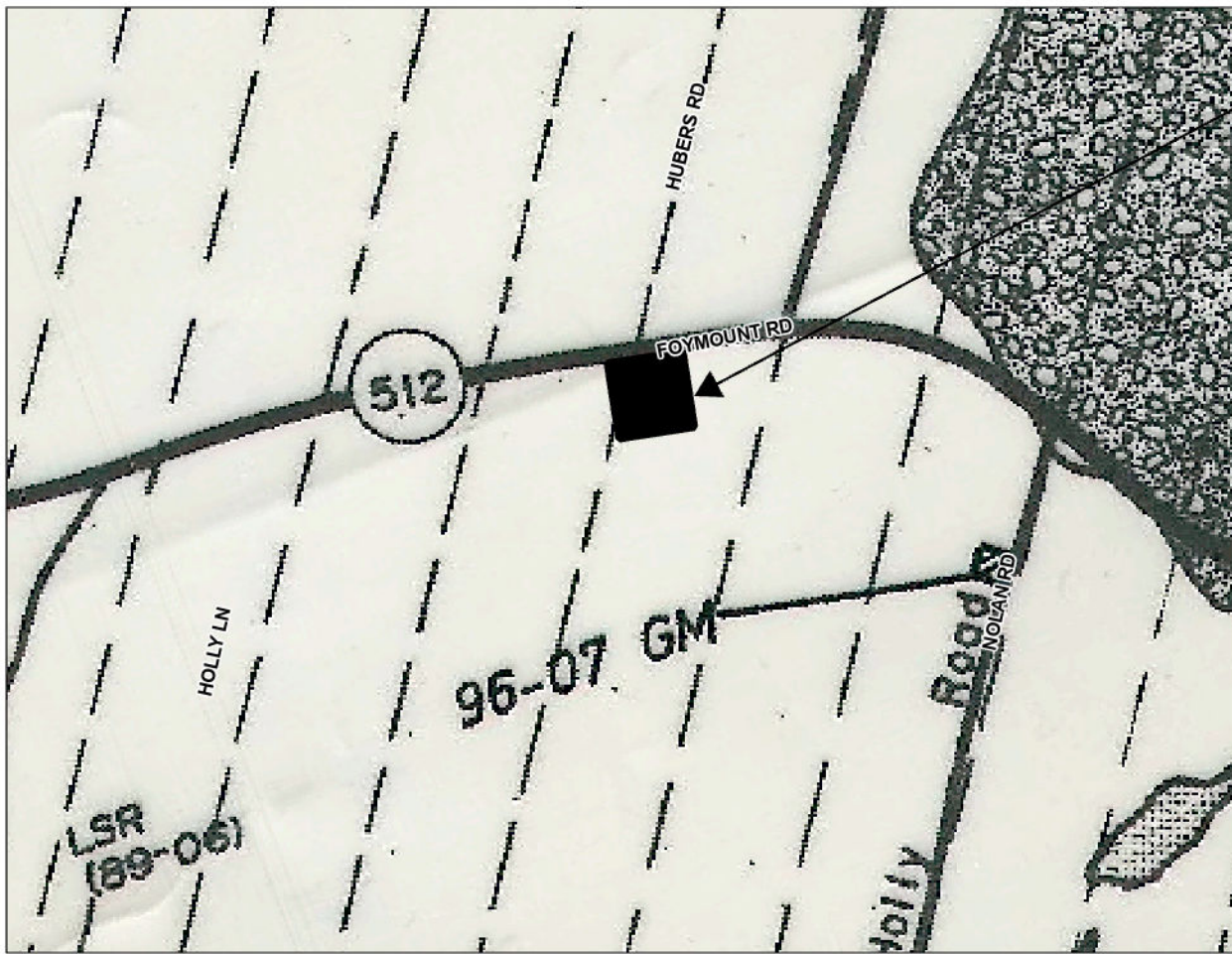
2. THAT save as aforesaid all other provisions of By-Law 87-08, as amended, shall be complied with.
3. This By-law shall come into force and take effect on the day of final passing thereof.

Read and adopted by Resolution 2026-05-06-XX this 6th Day of May, 2026.

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MAYOR, Valerie Jahn

CORPORATE  
SEAL OF  
MUNICIPALITY

\_\_\_\_\_  
CLERK-TREASURER, Virginia Phanenhour



From RM  
to RM-E27



1:10,866

CORPORATION OF THE  
TOWNSHIP OF BRUDENELL, LYNDOKH & RAGLAN

This is Schedule "A" to By-law Number 2026-27  
 Passed the 6th day of May 2026  
 Signatures of Signing Officers:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer

**LEGEND**

**RM**

Rural Marginal

**- E**

Exception Zone



Extractive Industrial



Area affected by this Amendment  
from RM to RM-E27

**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BYLAW NO. 2026-28**

Being a By-Law for the purposes of rescinding By-Law Number 2025-44  
pertaining to the acquisition of land for Municipal purposes.

**WHEREAS** Section 5(3) of the Municipal Act, R.S.O. 2001, provides that, a municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**AND WHEREAS** it is deemed necessary to rescind By-Law Number 2025-44 and Schedule A to same by-law as pertains to the acquisition of land for Municipal purposes;

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT By-Law Number 2025-44 and Schedule A to same, is hereby rescinded; and
2. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2026-05-06-XX this 6<sup>th</sup> Day of May, 2026.

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**Mayor**, Valerie Jahn

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**Clerk-Treasurer**, Virginia Phanenhour

**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BYLAW NO. 2026-29**

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of May 6, 2026.

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of May 6, 2026, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2026-05-06-XX this 6<sup>th</sup> Day of May, 2026.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**