



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting April 1, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 1st day of April, 2026 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2026-04-01-01

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include items 11.6 - 2026 Easter Pancake Breakfast & Colouring Contest and item 13.6 a By-Law to appoint Building & Septic Inspector."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Mayor Jahn attended a number of County Council meetings, other than that it has been a quiet month. Look forward to next Thursday's Special Meeting at 6pm to review the County Report containing the comments provided by residents regarding the Draft Zoning By-Law.

6 Clerk's Report

Reminder of the Special Council meeting next Thursday at 6pm and to notify Council that there will be a potential Office closure on April 13th, due to conflicting off-site meetings required to be attended by staff.

7 Delegations and/or Presentations

8 Adoption of Minutes from Previous Meetings

Resolution No: 2026-04-01-02

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of March 4th, 2026 as presented."

CARRIED

9 Committee and/or Staff Reports

10 Correspondance

Resolution No: 2026-04-01-03

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of items 10.4, 10.7, 10.8, 10.9 and 10.10 to be brought back to the next regular meeting of council and further that Staff apply for the Ontario Seniors of the Year Award Application for Ellen Musclow."

CARRIED

10.1 County Council Summary

10.2 Support for Modernizing the Heritage Organization Development Grant (HODG)

10.3 Proposed New Regulation Under the Restricting Public Consumption of Illegal Substances Act

10.4 Request for Provincial Legislation Amendments, Health and Safety Concerns

10.5 2026 Ontario Senior of the Year Award

10.6 By-law to Adopt Amendment No. 3 to the Official Plan of the Corporation of the County of Lennox and Addington

10.7 Canada Post Rate Reductions for Libraries

10.8 Alto High Speed Rail Project (Bill C-15 Budget)

10.9 Ontario Veterinary College Enrollment Capacity

10.10 Request for Provincial Consultation and Transparency Regarding Potential Changes to English Public School Board Governance

10.11 MPAC to create a 2027 Assessment Role - Letter

11 New Business

11.1 Letter of Support - Provincial Bail Notification Program

Resolution No: 2026-04-01-04

Moved By: Kevin Quade

Seconded By: Wayne Banks

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the OPP Detachment Board – James Bay East regarding a Provincial Bail Notification Program as attached.

And further that this resolution be forwarded to the all OPP Detachment Boards, and all municipalities in Ontario.”

CARRIED

11.2 Letter of Support - Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems

Resolution No: 2026-04-01-05

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board regarding Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems, as attached.

And further that this resolution be forwarded to the Honourable Steve Clark, Government House Leader, AMO, and all municipalities in Ontario.”

CARRIED

11.3 Letter of Support - Support for Bill 21, Protect Our Food Act, 2025

Resolution No: 2026-04-01-06

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"**WHEREAS** farmable land is a critical finite resource; and
WHEREAS Ontario loses as much as 319 acres of farmland a day; and
WHEREAS Ontario's farmland provides food, fiber and fuel to all of Ontario and beyond;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Brudenell, Lyndoch and Raglan support Bill 21, Protect Our Food Act, 2025 and strongly urges the provincial government to support this and every measure to protect our farmland, to aggressively prevent further losses and to ensure the future of agriculture in Ontario for future generations; and

That a copy of this resolution be sent to the Premier of Ontario, the Minister of Agriculture, Food and Agribusiness, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Minister of Economic Development, Job Creation and Trade, MPP Billy Denault, Senator Rob Black, the Ontario Federation of Agriculture, the Association of Municipalities of Ontario, and all Municipalities in Ontario."

CARRIED

11.4 Amendment to HR Policy By-Law for 2026

Resolution No: 2026-04-01-07

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"**THAT** we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby amend Schedule A to By-Law 2023-03 - Being a By-Law with Respect to the Establishment of Corporate Policies and Procedures for the Corporation of the Township of Brudenell, Lyndoch and Raglan."

CARRIED

11.5 Killaloe Detachment Board - Resolution for Community Rep's

Resolution No: 2026-04-01-08

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"**THAT** Cheryl Summers and Steve Gravefell be appointed as community members to the Police Service Board for a period concurrent with the present term of Council."

CARRIED

11.6 2026 Easter Pancake Breakfast & Colouring Contest

Resolution No: 2026-04-01-09

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the expenditure of \$200 for the purchase of prizes for the Easter Colouring Contest at the Pancake Breakfast on April 4th 2026."

CARRIED

12 Financial Report

13 By-Laws

13.1 Shoreline Road Allowance - Barnes

Resolution No: 2026-04-01-10

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-17 being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Raglan Lake lying in front of PT Lot 21, Concession 13, in the Geographic Township of Raglan, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

CARRIED

13.2 Shoreline Road Allowance - Mantifel

Resolution No: 2026-04-01-11

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-07 being a By-Law to provide for the closing and stopping up of part of the original allowance for road along the shore of Raglan Lake lying in front of PT Lot 21, Concession 13, in the Geographic Township of Raglan, and for the transfer thereof to the owner of the abutting land, having been read a third time and finally passed."

CARRIED

13.3 Transfer of Land to Township re: Heins Road

Resolution No: 2026-04-01-12

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-18 being a by-law to accept a transfer of property from Kolja Milosavljevic for the purpose of assuming it as part of the municipal road system with the property being Part of Lot 17 Concession 13 Lyndoch being Part 2 of Plan 49R21053; having been read a first, second and third time and finally passed."

CARRIED

13.4 Assumption and Dedication of Heins Road

Resolution No: 2026-04-01-13

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-19 being a by-law for the assumption and dedication of Part of Lot 17, Concession 13 Lyndoch, being Part 2 on Plan 49R21053; Lyndoch; Township of Brudenell, Lyndoch and Raglan, being part of PIN 57498-0119(LT) in the Township of Brudenell, Lyndoch and Raglan in the County of Renfrew as part of the Heins Road; having been read a first, second and third time and finally passed."

CARRIED

13.5 Entering into an Agreement - Re: Murry Gallagher

Resolution No: 2026-04-01-14

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2026-20 being a by-law to authorize the execution of an agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Murry Gallagher, having been read a first, second and third time and finally passed."

CARRIED

13.6 Appointment of Building/Septic Inspector

Resolution No: 2026-04-01-15

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2026-21 being a By-Law to Appoint a Building/Septic Inspector."

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2026-04-01-16

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; subsection (d) labour relations or employee negotiations; and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

CARRIED

14.2 To come out of Closed

Resolution No: 2026-04-01-17

Moved By: Kevin Quade

Seconded By: Wayne Banks

"That Council comes out of closed at 7:51 pm."

CARRIED

14.3 Report from Closed

Council received information regarding an employee, discussed employee negotiations and received information that is subject to solicitor-client privilege.

14.4 To Go Back Into Closed

Resolution No: 2026-04-01-18

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection(c) a proposed or pending acquisition or disposition of land by the municipality or local board."

CARRIED

- 14.5 To come out of Closed**
Resolution No: 2026-04-01-19
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"That Council comes out of closed at 8:08pm."

CARRIED

- 14.6 Resolution from Closed**
Resolution No: 2026-04-01-20
Moved By: Sheldon Keller
Seconded By: Kevin Quade

"That Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with the direction given in closed session."

CARRIED

- 15 Confirmation By-Law**
Resolution No: 2026-04-01-21
Moved By: Wayne Banks
Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-22 being a By-Law to confirm the proceedings of the April 1st, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2026-04-01-22
Moved By: Kevin Quade
Seconded By: Sheldon Keller

"THAT this meeting adjourns at 8:09 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour