



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting January 7, 2026 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 7th day of January, 2026 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2026-01-07-01

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include item 9.3 Review of Waste Management By-Law."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Hope everyone had an enjoyable holiday season and happy new year. Welcome everyone to the meeting. Mayor Murphy contacted me to notify us that the Cell Tower on Letterkenny Rd is now active. I also received correspondence regarding Fire Protection Grant for the Fire Department, which we did very well on in the amount of just under 65,000. This will go towards purchasing more bunker gear and supplies/equipment to safely respond to electric vehicle fires.

6 Clerk's Report

There will be a public meeting at 6:30pm prior to the next regular meeting of council on February 4th, 2026.

7 Delegations and/or Presentations

7.1 Presentation from the County of Renfrew Re: Comprehensive Zoning By-Law

County presented the draft zoning by-law for Brudenell, Lyndoch and Raglan. An Open House will be schedule for February 11th at 5-7pm at the BLR Community Center for residents to be able to ask the County of Renfrew questions and clarify any concerns. There will not be a presentation. Residents will be able to provide official comment at the Public Meeting to be held on February 18th at 7pm also to be held at the BLR Community Center.

8 Adoption of Minutes from Previous Meetings

Resolution No: 2026-01-07-02

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of December 3rd, 2025 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 CBO - Staff Report

Resolution No: 2026-01-07-03

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the CBO Staff Report as information only."

CARRIED

9.2 Public Works Report

Verbal Report

9.3 Review of Waste Management By-Law

Verbal Report

10 Correspondance

Resolution No: 2026-01-07-04

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated, with the exception of item 10.2, 10.6 and 10.7 which are to be brought back to the next Regular Meeting of Council"

CARRIED

- 10.1 Professional Activity (P.A) Day on Municipal Election Day – School Boards - Councillor Carpenter
- 10.2 A Call to Action: Standing Together for Justice and the Protection of Canada’s Children
- 10.3 The Proposed Amendments to the Conservation Authorities Act
- 10.4 Site Ready Funding
- 10.5 Ontario Community Infrastructure Fund (OCIF)
- 10.6 Call for Reform and Publication of the Ontario Sex Offender Registry
- 10.7 Support for Steel and Lumber Sectors
- 10.8 Bill 9 - Municipal Accountability Act

11 New Business

11.1 Letter of Support - Solve the Crisis and Winter Homelessness Program Support

Resolution No: 2026-01-07-05

Moved By: Kevin Quade

Seconded By: Wayne Banks

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Ajax’s resolution regarding Solve the Crisis and Winter Homelessness Program Support as attached.

And further that this resolution be forwarded to the Premier of Ontario, Renfrew Nipissing Pembroke MPP, and all municipalities in Ontario.”

CARRIED

11.2 Letter of Support - Affordable Rental Housing

Resolution No: 2026-01-07-06

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Municipality of Wawa’s resolution regarding Affordable Rental Housing as attached.

And further that this resolution be forwarded to the Premier of Ontario, Renfrew Nipissing Pembroke MPP and MP, and all municipalities in Ontario.”

CARRIED

11.3 Letter of Support - Removing HST/GST from New Homes to Support Housing Affordability

Resolution No: 2026-01-07-07

Moved By: Wayne Banks

Seconded By: Kevin Quade

"**Be it resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Bradford West Gwillimbury's resolution regarding Removing HST/GST from New Homes to Support Housing Affordability as attached.

And further that this resolution be forwarded to the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, our local MP and MPP, the Association of Municipalities of Ontario, and all municipalities in Ontario."

CARRIED

11.4 Council Discussion Regarding Minimum Maintenance Standards/Public Works

11.5 Letter to Council re: Moccasin Lake Road

Resolution No: 2026701-07-08

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to continue winter maintenance to the current location as was determined in 2024. And the staff notify the resident that there will be no changes at this time."

CARRIED

12 Financial Report

Resolution No: 2026-01-07-09

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 Borrowing By-Law

Resolution No: 2026-01-07-10

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-01 being a By-Law to confirm the borrowing of Four Hundred Thousand Dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year, having been introduced and read a first, second and third time and finally passed."

CARRIED

13.2 2026 Interim Tax Levies By-Law

Resolution No: 2026-01-07-11

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-02 being a By-Law to provide for interim tax levies for the year 2026 for the Township of Brudenell, Lyndoch and Raglan; having been read a first, second and third time and finally passed."

CARRIED

13.3 By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees

Resolution No: 2026-01-07-12

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-03 Being a By-Law to Amend Schedule "A" of By-Law 2024-23, to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees, having been read a first, second and third time and finally passed."

CARRIED

- 13.4 Vote By Mail By-Law**
Resolution No: 2026-01-07-13
Moved By: Wayne Banks
Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-04 Being a By-law to authorize voting by Vote-by-Mail for the 2026 Municipal Elections, having been read a first, second and third time and finally passed."

CARRIED

14 Closed Session

- 14.1 To go into Closed**
Resolution No: 2026-01-07-14
Moved By: Wayne Banks
Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) personal matters about an identifiable individual and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

CARRIED

- 14.2 To come out of Closed**
Resolution No: 2026-01-07-15
Moved By: Iris Kauffeldt
Seconded By: Kevin Quade

"That Council comes out of closed at 9:19 pm."

CARRIED

14.2.1 Report from Closed

"In Closed Session Council received confidential information regarding an identifiable individual and information regarding a legal matter."

- 14.3 Resolution from Closed #1**
Resolution No: 2026-01-07-16
Moved By: Wayne Banks
Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with direction given in closed."

CARRIED

- 15 Confirmation By-Law**
Resolution No: 2026-01-07-17
Moved By: Wayne Banks
Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2026-05 being a By-Law to confirm the proceedings of the January 7th, 2026 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2026-01-07-18
Moved By: Kevin Quade
Seconded By: Wayne Banks

"THAT this meeting adjourns at 9:20 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour