



## **Township of Brudenell, Lyndoch and Raglan**

### **Meeting Minutes**

#### **Regular Meeting September 3, 2025 - 07:00 PM**

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 3rd day of September, 2025 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Land Acknowledgement**

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

**3 Adoption of the Agenda**

**Resolution No:** 2025-09-03-01

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**5 Mayor's Address**

I attended the regular County Meeting and regular Council Meetings.

**6 Clerk's Report**

Nothing to Report.

**7 Delegations and/or Presentations**

**7.1 Kristen Niemi and Jamie Thomson (Re-Nature)**

**Resolution No:** 2025-09-03-02

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"Whereas, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan has the following interest: Improving our schoolyards by creating outdoor learning spaces and tree canopy environments.

Whereas, The Re-Nature Foundation is undertaking The Canadian Re-Nature School Program, which will be building outdoor learning spaces and planting trees at the elementary schools in Renfrew County District School Board.

Be it resolved that Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan acknowledges that The Re-Nature Foundation is applying for a funding opportunity from the Federation of Canadian Municipalities' "Growing Canada's Community Canopies" initiative for The Canadian Re-Nature School Program, which will be building learning spaces and planting trees at the elementary schools in Renfrew County District School Board, in partnership with the Township of Brudenell, Lyndoch and Raglan.

Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan also recognizes that the lifetime contribution from the "Growing Canada's Community Canopies" initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs, and that if approved this project will be counted towards that limit."

**CARRIED**

**8 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2025-09-03-03

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of August 6th, 2025 as presented."

**CARRIED**

**9 Committee and/or Staff Reports**

**9.1 Fire Chief Report - Re: Fire Truck Purchase**

Verbal Report

**10 Correspondance**

**Resolution No:** 2025-09-03-04

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of items 10.1, 10.4 & 10.5 to be brought back to the next Regular Meeting of Council."

**CARRIED**

**10.1 Support for Standardized Governance Models for Family Health Teams**

**10.2 Elect Respect Pledge**

**10.3 Standing Senate Committee on Agriculture and Forestry**

**10.4 Requesting a Moratorium on Aerial Spraying of Glyphosate in the Nipissing Forest**

**10.5 Collaborative Action on Sustainable Waste Management in Ontario**

**10.6 County Council Summary**

**11 New Business**

**11.1 Council discussion regarding Hartwick Ranch Road level of maintenance**

**Resolution No:** 2025-09-03-05

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to send a letter to William McCarthy regarding the level of maintenance for Hartwick Ranch Road. The level of maintenance of Hartwick Rach Road will remain status quo, meaning that winter and summer maintenance will continue up to the current plow turn around, and further Council directs the Operations Manager to replace the signage that was removed stating "Unassumed Road, Not Maintained by Municipality."

**CARRIED**

**11.2 Shoreline Road Allowance - Barnes**

**Resolution No:** 2025-09-03-06

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan give tentative approval of the Application for Shoreline Road Allowance purchase to Donald and David Barnes."

**CARRIED**

- 11.3 Letter of Support - Re: Bill C-2**  
**Resolution No:** 2025-09-03-07  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Sheldon Keller

**"Be it resolved** that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Otonabee-South Monaghan resolution regarding Bill C-2.

**And further that** this resolution be forwarded to all Canadian municipalities, the Federation of Canadian Municipalities (FCM), the Ontario Municipal Association, the Minister of Finance, Leslyn Lewis, our local MP, the Ontario Chamber of Commerce, and First Nations, and all Ontario Municipalities; calling for unified opposition."

**CARRIED**

- 11.4 Letter to Council - Douglas Etmanskie**  
**Resolution No:** 2025-09-03-08  
**Moved By:** Wayne Banks  
**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to reply to Mr. Etmanskie that the request to open the unopened road allowance as brought forward has been denied as per section 6.0 (2) in By-Law 2023-47, and further should Mr. Etmanskie want to create a driveway on said unopened road allowance he must approach council with full consideration to sections 6.0 (3)(a-f) in By-Law 2023-47."

**CARRIED**

- 11.5 Councillor Kauffeldt - Request to discuss Playground in Quadeville**

- 12 Financial Report**  
**Resolution No:** 2025-09-03-09  
**Moved By:** Sheldon Keller  
**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**13 By-Laws**

**13.1 Zoning Amendment B85/24(1) - By-Law (Sullivan)**

**Resolution No:** 2025-09-03-10

**Moved By:** Kevin Quade

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-39 being a By-law to amend By-law Number 2-83 of the former Township of Raglan as amended, having been read a first, second and third time and finally passed."

**CARRIED**

**14 Closed Session**

**14.1 To go into Closed**

**Resolution No:** 2025-09-03-11

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of two items under subsection (b) personal matters about an identifiable individual, including municipal or local board employees; and item (c) a proposed or pending acquisition or disposition of land by the municipality or local board."

**CARRIED**

**14.2 To come out of Closed**

**Resolution No:** 2025-09-03-12

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

"That Council comes out of closed at 8:51 pm."

**CARRIED**

**14.3 Report from Closed**

In Closed Session Council received confidential information regarding two identifiable individuals and discussed the proposed acquisition of land by the Township for a columbarium.

- 14.4 Resolution from Closed #1**  
**Resolution No:** 2025-09-03-13  
**Moved By:** Sheldon Keller  
**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with direction given in closed."

**CARRIED**

- 15 Confirmation By-Law**  
**Resolution No:** 2025-09-03-14  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-40 being a By-Law to confirm the proceedings of the September 3, 2025 Regular Meeting of Council, having been read a first, second and third time and finally passed."

**CARRIED**

- 16 Adjournment**  
**Resolution No:** 2025-09-03-15  
**Moved By:** Wayne Banks  
**Seconded By:** Kevin Quade

"THAT this meeting adjourns at 8:53 pm."

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour