



## **Township of Brudenell, Lyndoch and Raglan**

### **Meeting Minutes**

#### **Public Meeting September 3, 2025 - 06:30 PM**

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Meeting Called To Order**

Call to order this Public Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 3rd day of September, 2025 at 6:31 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Adoption of Agenda**

**Resolution No:** 2025-09-03-PM-01

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**3 Disclosure of Interest**

There were no declarations of pecuniary interest expressed.

**4 Purpose of the Public Meeting**

The submitted application proposes an amendment to the Raglan Zoning By-law to rezone the severed parcel in Consent Application File No. B85/24(1) from Rural Marginal (RM) to Rural Marginal-Exception Ten (RM-E10) to increase the water setback from 15 metres to 30 metres to ensure the proposed future dwelling is built to conform to the County of Renfrew Official Plan

**5 Clerk's Report on Notices**

Notices were sent out on July 21st, 2025 by mail and email to all agents and property owners within 120m of subject land and posted on site. No comments were received by the deadline.

**6 Presentations**

**6.1 Presentation by Applicant/Owner**

None

**6.2 Presentation by Those in Support/Opposed**

None

**7 Comments and Discussion by Council**

- 8 Recommendation**  
**Resolution No:** 2025-09-03-PM-02  
**Moved By:** Sheldon Keller  
**Seconded By:** Wayne Banks

County and Township staff have reviewed application and any comments received and are satisfied that all requirements have been met, therefore the recommendation is as follows:

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the Zoning By-Law Amendments for consent files B85/24(1) as submitted, and that staff bring the proposed By-Law to the next Regular Meeting of Council."

**CARRIED**

- 9 Notification at Public Meeting**  
**Resolution No:** 2025-09-03-PM-03  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Kevin Quade

Council is also required by Section 34(14.5) to inform the public at the public meeting of who is entitled to appeal to the Ontario Land Tribunal under Sections 34(11) and (19), as follows:

*Section 34(11) - If Council decides to refuse an application or refuses or neglects to make a decision on an application within 90 days of the municipal clerk receiving the application, the applicant or the Minister of Municipal Affairs, may appeal to the Ontario Land Tribunal by filing an appeal with the clerk of the municipality.*

*Section 34(19) – Not later than 20 days after the giving of notice of passing of the by-law, the applicant, any person or public body who made oral submissions at the public meeting or made a written submission to Council, before the by-law was passed, or the Minister of Municipal Affairs, may appeal to the Ontario Land Tribunal by filing an appeal with the clerk of the municipality.*

**CARRIED**

- 10 Confirmation By-Law**  
**Resolution No:** 2025-09-03-PM-04  
**Moved By:** Wayne Banks  
**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-38 being a By-Law to confirm the proceedings of the September 3rd, 2025 Public Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

- 11**      **Adjournment**  
**Resolution No:** 2025-09-03-PM-05  
**Moved By:** Kevin Quade  
**Seconded By:** Wayne Banks  
That this meeting adjourns at 6:37 pm.  
**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour