



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting June 4, 2025 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 4th day of June, 2025 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade (Absent)

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2025-06-04-01

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include the Staff Report under item 9.1 and item 11.10 Multi-Year Accessibility Plan, and one additional item in Closed under Subsection (b)."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Attended County Council meetings where there were discussions regarding bill 5, more information to follow. Attending celebration of life for Norman Lentz.

6 Clerk's Report

Nothing to Report

7 Delegations and/or Presentations

7.1 Delegation - Davey Perrigo

8 Adoption of Minutes from Previous Meetings

Resolution No: 2025-06-04-02

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of May 7th, 2025 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 RFP PW2025-01 - Asphalt Paving

Resolution No: 2025-06-04-03

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby award tender PW2025-1 to Bonnechere Excavating Inc. for hot mix asphalt in the amount of \$277,594.25 plus HST."

CARRIED

9.2 Canada Summer Jobs

Verbal Report

10 Correspondence

Resolution No: 2025-06-04-04

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

10.1 Advocating for Reduced Provincial Tax Rate on Ontario-Made Cider

10.2 Bill 5 - Risks to your communities and support requested

10.3 St. Francis Valley Healthcare Foundation - Rockathon 2025

10.4 ANAVET Request

11 New Business

11.1 Request from Paddler Coop Re: Paddle for Benny

Resolution No: 2025-06-04-05

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the request from Paddler Coop to provide an in-kind donation of up to \$150, in the way of no-charge photocopying, printing and laminating of the event posters and paperwork, as well as loaning the tables and chairs for the event to be held on September 27th, 2025 at Paddler Coop in Palmer Rapids."

CARRIED

11.2 Letter of Support - Opposition to Strong Mayor Powers

Resolution No: 2025-06-04-06

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Killaloe, Hagarty and Richards resolution regarding Opposition to Strong Mayor Powers.

And further that this resolution be forwarded to Doug Ford, Premier of Ontario Lisa Thompson, Minister of Rural Affairs Cheryl Gallant MP, Billy Denault, MPP AMO (Association of Municipalities of Ontario) All Ontario Municipalities."

CARRIED

11.3 Letter of Support - Ontario Works Financial Assistance Rates

Resolution No: 2025-06-04-07

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Prince Edward-Lennox and Addington Social Services Committee resolution regarding Ontario Works Financial Assistance Rates.

And further that this resolution be forwarded to Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and all Ontario Municipalities."

CARRIED

11.4 Letter of Support - Call for inclusive research to reflect diversity of Canadian communities

Resolution No: 2025-06-04-08

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Parry Sounds resolution regarding the Call for inclusive research to reflect diversity of Canadian communities.

And further that this resolution be forwarded to Doug Ford, Premier of Ontario Lisa Thompson, Minister of Rural Affairs Cheryl Gallant, MP Billy Denault, MPP AMO (Association of Municipalities of Ontario) All Ontario Municipalities."

CARRIED

11.5 Severance B188/23 - Marquardt

Resolution No: 2025-06-04-09

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B188/23, from Bradley & Tracy Marquardt, for the creation of one new lot providing that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

11.6 Severance B189/23 - Fortuna

Resolution No: 2025-06-04-10

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B189/23, from Mark & Mary Jane Fortuna, for the creation of one new lot providing that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

11.7 To Give Direction for Managing NES Blue Box Materials

Resolution No: 2025-06-04-11

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to establish a twin binning system at the Raglan Transfer Station for the acceptance of all Non-Eligible Sources of Blue Box materials, commencing on January 1st, 2026."

CARRIED

11.8 Special Events Application - Twin Music Festival Palmer Rapids

Resolution No: 2025-06-04-12

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the 2025 Twin Music Festival application pending satisfactory comments from OPP, Fire Department, Building Official and RC Health Unit as well as an organized medical/first aid station on site for the duration of the event from Thursday till Sunday."

CARRIED

11.9 Updating HR Policy

Resolution No: 2025-06-04-13

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby amend Schedule A to By-Law 2023-03 - Being a By-Law with Respect to the Establishment of Corporate Policies and Procedures for the Corporation of the Township of Brudenell, Lyndoch and Raglan."

CARRIED

11.10 Multi-Year Accessibility Plan

Resolution No: 2025-06-04-14

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the Multi-Year Accessibility Plan as presented."

CARRIED

12 Financial Report

Resolution No: 2025-06-04-15

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 Zoning Amendment B181/24 - By-Law (McKee)

Resolution No: 2025-06-04-16

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-27 being a By-law to amend By-law Number 2-83 of the former Township of Raglan as amended, having been read a first, second and third time and finally passed."

CARRIED

13.2 Shoreline Road Allowance - Janna Bradley

Resolution No: 2025-06-04-17

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2025-28 being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Raglan White Lake lying in front of adjoining Lot 21, Concessions 12 & 13, (Part 1) in the Geographic Township of Raglan, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

CARRIED

13.3 2025 - Tax Rate By-Law

Resolution No: 2025-06-04-18

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-29 being a By-Law to approve the 2025 Tax Rates, having been introduced and read a first, second and third time and finally passed."

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2025-06-04-19

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) two items regarding personal matters about an identifiable individuals, including municipal or local board employees and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose."

CARRIED

14.2 To come out of Closed

Resolution No: 2025-06-04-20

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"That Council comes out of closed at 8:38 pm."

CARRIED

14.3 Report from Closed

Council discussed two items regarding identifiable individuals and received advice from solicitor.

14.4 Resolution from Closed #1

Resolution No: 2025-06-04-21

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk-Treasurer to proceed with direction given in closed."

CARRIED

15 Confirmation By-Law

Resolution No: 2025-06-04-22

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-30 being a By-Law to confirm the proceedings of the June 4th, 2025 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

16 Adjournment

Resolution No: 2025-06-04-23

Moved By: Iris Kauffeldt

"THAT this meeting adjourns at 8:39 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour