



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Public Meeting February 5, 2025 - 06:30 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Meeting Called To Order**

Call to order this Public Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 5th day of February, 2025 at 6:34 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller (absent)

Councillor Quade

**2 Adoption of Agenda**

**Resolution No:** 2025-02-05-PM-01

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**3 Disclosure of Interest**

There were no declarations of pecuniary interest expressed.

**4 Purpose of the Public Meeting**

Zoning Amendment #1 B134/23(1)

The submitted application proposes an amendment to the Brudenell & Lyndoch Zoning By-law to: 1) Rezone the severed parcel in Consent Application File No. B134/23(1) from Rural Marginal (RM) to Rural Marginal – Exception Twenty Three (RM-E23) to reduce the minimum lot frontage requirement from 30.5 metres to 19 metres, and 2) Rezone the retained parcel in Consent Application File Nos. B134/23(1), B135/23(2) and B136/23(3) from Rural Marginal (RM) to Rural Marginal – Exception Twenty Four (RM-E24) to reduce the minimum lot frontage requirement from 30.5 metres to 25 metres.

Zoning Amendment #2 B135/23(2) B136/23(3)

The submitted application proposes an amendment to the Brudenell & Lyndoch Zoning By-law to rezone the severed parcels in Consent Application File Nos. B135/23(2) and B136/23(3) from Rural Marginal (RM) to Rural Marginal – Exception Twenty Five (RM-E25) to increase the front yard setback from 7.5 metres to 25 metres to provide a separation distance between any future dwellings and any future wayside pit extraction.

**5 Clerk's Report on Notices**

Notices were sent out on January 13th, 2025 by mail and email to all agents and property owners within 120m of subject land and posted on site. No comments were received by the deadline.

**6 Presentations**

**6.1 Presentation by Applicant/Owner**

**6.2 Presentation by Those in Support/Opposed**

**7 Comments/Discussion by Council**

**8 Recommendation**

**Resolution No:** 2025-02-05-PM-02

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

County and Township staff have reviewed application and any comments received and are satisfied that all requirements have been met, therefore the recommendation is as follows:

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the Zoning By-Law Amendments for consent files B134/23(1), B135/23(2) and B136/23(3) as submitted, and that staff bring the proposed By-Laws to the next Regular Meeting of Council."

**CARRIED**

**9 Notification at Public Meeting**

Council is also required by Section 34(14.5) to inform the public at the public meeting of who is entitled to appeal to the Ontario Land Tribunal under sections 34(11) and (19), as follows:

Section 34(11) - If Council decides to refuse an application or refuses or neglects to make a decision on an application within 90 days of the municipal clerk receiving the application, the applicant or the Minister of Municipal Affairs, may appeal to the Ontario Land Tribunal by filing an appeal with the clerk of the municipality.

Section 34(19) - Not later than 20 days after giving of notice of passing of the bylaw, the applicant, any person or public body who made oral submissions at the public meeting or made a written submission to Council, before the bylaw was passed, or the Minister of Municipal Affairs, may appeal to the Ontario Land Tribunal by filing an appeal with the clerk of the municipality.

**10 Confirmation By-Law**

**Resolution No:** 2025-02-05-PM-03

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-07 being a By-Law to confirm the proceedings of the February 5th, 2025 Public Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**11 Adjournment**

**Resolution No:** 2025-02-05-PM-04

**Moved By:** Kevin Quade

**Seconded By:** Iris Kauffeldt

That this meeting adjourn at 6:41 pm.

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour