



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting January 8, 2025 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 8th day of January, 2025 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

“As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3 Adoption of the Agenda

Resolution No: 2025-01-08-01

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include items 9.5 and 9.6 in Staff Reports."

CARRIED

4 Disclosure of Pecuniary Interest

5 Mayor's Address

Mayor Jahn wished everyone a happy new year. We have a lot of upcoming items this year and will keep us very busy. The budget is approaching and we will work at keeping our tax rates reasonable as we understand many residents are on a fixed income. Welcome to everyone who is attending the meeting.

6 Clerk's Report

7 Delegations and/or Presentations

There were no declarations of pecuniary interest expressed.

7.1 Presentation: Nirvana Fernandez (DNR Productions Events Inc/Knwhere Festival)

Special Events Application - Knwhere Festival

Resolution No: 2025-01-08-02

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby give tentative approval to Knwhere Festival/DNR Productions Events Inc for a music festival on September 11-15, 2025 at 38483 Hwy 28 pending receipt of compliance approvals from Ontario Provincial Police, Renfrew County District Health Unit, BLR Fire Official, BLR Chief Building Official, notification and comment from affected residents, approvals from MTO and certified copy of comprehensive general liability insurance and licence fee to be paid to the Township of BLR."

CARRIED

8 Adoption of Minutes from Previous Meetings

Resolution No: 2025-01-08-03

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of December 4th, 2024 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 BLR Recreation Committee Minutes

Resolution No: 2025-01-08-04

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the October 8th, 2024, Recreation Committee Minutes as information."

CARRIED

9.2 Public Works - Staff Report

Resolution No: 2025-01-08-05

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept the Public Works staff report regarding surplus equipment from the County as information only."

CARRIED

9.3 Fire Chief Report

Resolution No: 2025-01-08-06

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accepts the Fire Chiefs report regarding the Fire Protection Grant as presented for information purposes."

CARRIED

9.4 Public Works - Staff Report – Deferred to Closed Session as Identifiable Individual

9.5 BLR Community Center - Rental Rates

Resolution No: 2025-01-08-07

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby agree to implementing the updated Rental Rates for the BLR Community Center."

CARRIED

9.6 PRPS Skating

Resolution No: 2025-01-08-08

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby allow Palmer Rapids Public School free use of the ice surface for skating, and further the rink attendant will open and close and is not required to stay for the duration as Teachers are present for supervision."

CARRIED

10 Correspondence

Resolution No: 2025-01-08-09

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of 10.2 & 10.3 to be brought back to the next regular meeting of council."

CARRIED

10.1 County Council Summary

10.2 Robbie Dean Family Counselling Centre

10.3 Declaring Toronto a Paid-Plasma-Free Zone

10.4 Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties

11 New Business

11.1 Shoreline Road Allowance - Yvonne and Candice Cybulskie

Resolution No: 2025-01-08-10

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan give tentative approval of the Application for Shoreline Road Allowance purchase to Yvonne and Candice Cybulskie."

CARRIED

11.2 Shoreline Road Allowance - Yvonne and James Cybulskie

Resolution No: 2025-01-08-11

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan give tentative approval of the Application for Shoreline Road Allowance purchase to Yvonne and James Cybulskie."

CARRIED

11.3 Shoreline Road Allowance - Joe and Wendy Holly

Resolution No: 2025-01-08-12

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan give tentative approval of the Application for Shoreline Road Allowance purchase to Joe and Wendy Holly."

CARRIED

11.4 Shoreline Road Allowance - Janna Bradley

Resolution No: 2025-01-08-13

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan give tentative approval of the Application for Shoreline Road Allowance purchase to Janna Bradley."

CARRIED

11.5 Special Events Application - Knwhere Festival – Motion Followed Delegation

11.6 Budget Discussion

11.7 Letter of Support - To request the redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

Resolution No: 2025-01-08-14

Moved By: Wayne Banks

Seconded By: Sheldon Keller

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the resolution passed by the Township of Russell requesting the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;

.And further that this resolution be forwarded to the Prime Minister Justin Trudeau, the Honourable Doug Ford, Premier of Ontario, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and all 444 Municipalities in Ontario.”

CARRIED

11.8 Letter of Support - Child Welfare Funding

Resolution No: 2025-01-08-15

Moved By: Kevin Quade

Seconded By: Wayne Banks

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the County of Renfrew’s resolution regarding Child Welfare Funding as attached.

AND WHEREAS Council for the Township of Brudenell, Lyndoch and Raglan also formally requests that the Province of Ontario consult with and collaborate with Child Welfare agencies to develop an updated and equitable Child Welfare funding formula and that the newly developed funding formula be structured to ensure an equitable and proportionate distribution that meets the diverse, unique, individual and complex needs of the communities and populations served.

And further that this resolution be forwarded to the, the Honourable Doug Ford, Premier of Ontario, Renfrew Nipissing Pembroke MPP John Yakabuski, Association of Municipalities (AMO), Rural Ontario Municipal Association (ROMA), Eastern Ontario Warden’s Caucus (EOWC), Eastern Ontario Mayors’ Caucus (EOMC), Ontario Association of Children’s Aid Societies (OACAS), and all municipalities in Ontario.”

CARRIED

11.9 Severance B152/24(1) & B153/24(2) - Masic

Resolution No: 2025-01-08-16

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B152/24(1) and #B153/24(2), from Omer and Gabriela Masic, for the creation of two new lots and one ROW/Easement, providing that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

11.10 National Wall of Remembrance Association

Resolution No: 2025-01-08-17

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan authorize the donation of \$394.00 to the National Wall of Remembrance Association for a business card size advertisement."

CARRIED

12 Financial Report

Resolution No: 2025-01-08-18

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 Borrowing By-Law

Resolution No: 2025-01-08-19

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-01 being a By-Law to confirm the borrowing of Four Hundred Thousand Dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year, having been introduced and read a first, second and third time and finally passed."

CARRIED

13.2 2025 Interim Tax Levies By-Law

Resolution No: 2025-01-08-20

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-02 being a By-Law to Provide for Interim Tax Levies for the year 2025 for the Township of Brudenell, Lyndoch and Raglan; having been read a first, second and third time and finally passed."

CARRIED

13.3 By-Law 2025-03 to accept a transfer of property

Resolution No: 2025-01-08-21

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-03 being a by-law to accept a transfer of property from Loretta Teresa McDonald for the purpose of assuming it as part of the municipal road system with the property being: Lot 30 Concession 13 being Part 1 of Plan 49R20813; having been read a first, second and third time and finally passed."

CARRIED

13.4 Accessibility Standards Policy By-Law

Resolution No: 2025-01-08-22

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-04 being a By-Law to adopt an Accessibility Standards Policy, having been read a first, second and third time and finally passed."

CARRIED

13.5 By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees

Resolution No: 2025-01-08-23

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-05 Being a By-Law to Amend Schedule "A" of By-Law 2024-23, to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees, having been read a first, second and third time and finally passed.""

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2025-01-08-24

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) regarding two personal matters about an identifiable individuals, including municipal or local board employees."

CARRIED

14.2 To come out of Closed

Resolution No: 2025-01-08-25

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"That Council comes out of closed at 9:36 pm."

14.3 Report from Closed

In Closed Session we dealt with two issues regarding identifiable individuals.

14.4 Public Works - Staff Report

Resolution No: 2025-01-08-26

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan grants the Public Works Supervisor or designate permission for home to work travel in a Municipal pickup for the purpose of winter road patrolling."

DEFEATED

14.5 Resolution from Closed

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan direct staff to review the taxable benefit for the employee for home to work mileage for use of a municipal vehicle."

TABLED

- 15 Confirmation By-Law**
Resolution No: 2025-01-08-27
Moved By: Kevin Quade
Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2025-06 being a By-Law to confirm the proceedings of the January 8th, 2025 Regular Meeting of Council, having been read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2025-01-08-28
Moved By: Kevin Quade

"THAT this meeting adjourns at 9:42 pm."

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour