



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting October 2, 2024 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order this Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 2nd day of October, 2024 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

A minute of silence was observed in honour of the former Reeve Norman Lentz for the many years of dedicated service as Councillor and Reeve for the Township of Raglan and the Township of Brudenell, Lyndoch and Raglan.

3 Adoption of the Agenda

Resolution No: 2024-10-02-01

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include item 13.1 - By-Law to Enter into a Licence Agreement."

CARRIED

4 Disclosure of Pecuniary Interest

5 Mayor's Address

I attended six meetings on behalf of the Township. One was with Cheryl Gallant regarding the status of peace in the world today, raising concerns about cyber attacks causes large power outages for lengthy durations and how Municipalities can be prepared. Oct 26th I also attended the Algonquins of Pikwakanagan with many of the other mayors of the County and was very informative.

6 Clerk's Report

September was quiet month, I attended two meetings as Clerk-Treasurer.

7 Delegations and/or Presentations

7.1 Delegation - Steven & Herb Liedtke

Council discussed and agreed to provide Steven Lidtkie a used culvert which Steven will purchase. Township will provide the fill for entrance. October 30th of 2025 is the agreed upon deadline. This is dependant on the availability and quality of the culvert. An entrance permit must be applied for by Steven Lidtkie and the fees for the permit will be waived.

8 Adoption of Minutes from Previous Meetings

Resolution No: 2024-10-02-02

Moved By: Kevin Quade

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of September 4th, 2024 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 Staff Report - Public Works

Resolution No: 2024-10-02-03

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to proceed with the purchase of a 2012 International Plow Truck from Oxford Mobile Fleet Services Inc. at a base price of \$34,000 plus applicable fees and taxes. Further declares the 2006 International as surplus and dispose of via GovDeals."

CARRIED

9.2 Staff Report - Winter Sand

Resolution No: 2024-10-02-04

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept this report as information only."

CARRIED

9.3 Staff Report - BLR Community Centre

Resolution No: 2024-10-02-05

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby agree that the only tables and chairs to be lent out from the BLR Community Centre are the older wooden ones, and further that there will be no cost associated, but lent out by donation, AND further direct staff to re-evaluate the Rental Rates for the BLR Community Centre and bring back to Council all the suggested changes."

CARRIED

- 9.4 Emergency Exercise Training**
Resolution No: 2024-10-02-06
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

“THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby approve the office closure on October 25th, 8:30am – 2:00pm for the Emergency Training Exercise, and that it be advertised and posted.”

CARRIED

- 9.5 Administration Training Workshop in Pembroke November 20, 2024**
Resolution No: 2024-10-02-07
Moved By: Kevin Quade
Seconded By: Sheldon Keller

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the office closure on Wednesday November 20th for administrative staff to attend a workshop, and further direct staff to advertise the closure.”

CARRIED

- 9.6 Recognition Memorial for Norman Lentz**
Resolution No: 2024-10-02-08
Moved By: Kevin Quade
Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby authorize staff to proceed with purchasing a white oak tree and plaque for the purpose of erecting a memorial for former Reeve Norman Lentz. To be planted on Township Property at 42 Burnt Bridge Road. Further to invite family of Norman Lentz and local media upon completion.”

CARRIED

- 10 Correspondence**
Resolution No: 2024-10-02-09
Moved By: Wayne Banks
Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

- 10.1 Review of the Ontario Works and Ontario Disability Support Program and Financial Assistance Rates**
- 10.2 Provincial Updates to the Municipal Elections Act**
- 11 New Business**

11.1 C8706 - Extension of Height Request form Rogers

Resolution No: 2024-10-02-10

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the height addition to Tower C8706 as requested by Rogers, and further direct staff to issue a concurrence letter to Rogers."

CARRIED

11.2 Emergency Room Expansion Funding Request

Resolution No: 2024-10-02-14

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the donation of a one-time donation of \$25,000.00 towards the Emergency Room Expansion at St. Francis Memorial Hospital."

CARRIED

12 Financial Report

12.1 Financial Reports

Resolution No: 2024-10-02-11

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

12.2 FIR Award

Resolution No: 2024-10-02-12

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council of the Township of Brudenell, Lyndoch and Raglan accept the 2023 FIR award as information."

CARRIED

13 By-Laws

Councillor Kauffeldt declared a pecuniary interest regarding "snowmobile trail" and stepped out of the room.

13.1 By-Law to Enter into a Licence Agreement

Resolution No: 2024-10-02-13

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopts By-Law 2024-38 being a By-Law to Authorize the Entering into a License Agreement Between the Corporation of the Township of Brudenell, Lyndoch and Raglan and the Peterson Pathfinders and the Ontario Federation of Snowmobile Clubs District 6, having been introduced and read a first, second and third time and finally passed."

CARRIED

Councillor Kauffeldt returned to the room.

14 Closed Session

14.1 To go into Closed

Resolution No: 2024-10-02-15

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for three items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees."

CARRIED

14.2 To come out of Closed

Resolution No: 2024-10-02-16

Moved By: Kevin Quade

Seconded By: Wayne Banks

"That Council comes out of closed at 8:57 pm."

CARRIED

14.3 Report from Closed

In Closed Session, Council received information on three issues regarding identifiable individuals.

- 15 Confirmation By-Law**
Resolution No: 2024-10-02-17
Moved By: Sheldon Keller
Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-39 being a By-Law to confirm the proceedings of the October 2nd, 2024 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2024-10-02-18
Moved By: Wayne Banks

"THAT this meeting adjourns at 8:58 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour