











Township of Brudenell, Lyndoch and Raglan



October 2, 2024 - Regular Meeting - Amended - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 Call to Order & Roll Call
- 2 Land Acknowledgement
- 3 Adoption of the Agenda
- 4 Disclosure of Pecuniary Interest
- 5 Mayor's Address
- 6 Clerk's Report
- 7 Delegations and/or Presentations
 - 7.1 Delegation - Steven & Herb Liedtke
 - 📎 Delegation Request Form
 - 📎 Delegation Supporting Documentation
- 8 Adoption of Minutes from Previous Meetings
 - 📎 September 4th, 2024 Minutes
- 9 Committee and/or Staff Reports
 - 9.1 Staff Report - Public Works
 - 📎 Staff Report
 - 9.2 Staff Report - Winter Sand
 - 📎 Staff Report
 - 9.3 Staff Report - BLR Community Centre
 - 📎 Staff Report
 - 9.4 Emergency Exercise Training
 - 📎 Staff Report
 - 9.5 Administration Training Workshop in Pembroke November 20, 2024
 - 📎 Staff Report - Upcoming Workshop
 - 9.6 Recognition Memorial for Norman Lentz
 - 📎 Staff Report
- 10 Correspondance
 - 10.1 Review of the Ontario Works and Ontario Disability Support Program and Financial Assistance Rates


- 10.2  Town of Goderich
- 10.2 Provincial Updates to the Municipal Elections Act
- 10.2  Township of Amaranth
- 10.2  Municipality of Casselman

- 11 **New Business**
- 11.1 C8706 - Extension of Height Request form Rogers
- 11.1  Staff Report
- 11.2 Emergency Room Expansion Funding Request

- 12 **Financial Report**
- 12.1 Financial Reports
- 12.1  Year-to-Date Budget Variance
- 12.1  Monthly Expenses Summary
- 12.2 FIR Award
- 12.2  2023 FIR Award Letter
- 12.2  Letter from the Honourable John Yakabuski MPP

- 13 **By-Laws**
- 13.1 By-Law to Enter into a Licence Agreement
- 13.1  By-Law 2024-38
- 13.1  Schedule A to By-Law 2024-38

- 14 **Closed Session**
- 14.1 To go into Closed
- 14.1 "THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for three items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees."
- 14.2 To come out of Closed
- 14.3 Report from Closed

- 15 **Confirmation By-Law**
- 15  By-Law 2024-39

- 16 **Adjournment**



DELEGATION REQUEST FORM
Schedule "A" Procedural By-law 2023-19

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

APPLICANT INFORMATION:

FIRST NAME: Steven LAST NAME: Liedtke

TITLE/ORGANIZATION (if applicable): _____

SPOKESPERSON(S): Steven / Herb Liedtke

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: Two

MAILING ADDRESS: 10912 Round Lake Road Pembroke

On K8A-0K8

TELEPHONE NO.: (613-635-1212)

E-MAIL: Steven.liedtke67@gmail.com

Has this subject matter been brought to council previously: yes no

Please describe the topic or subject matter you wish to address:

- Property access road
with culvert replacement

If you are seeking a specific action or decision please explain:

- To be able to gain access again
with a road and a culvert in place.

Is this a time sensitive issue:

yes

no

Do you have supporting documentation:

yes

no

If yes: Please ensure documentation is attached or has been forwarded to deputyclerk@blrtownship.ca with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature:

[Handwritten Signature]

Date:

Sept-24/2024

Received By:

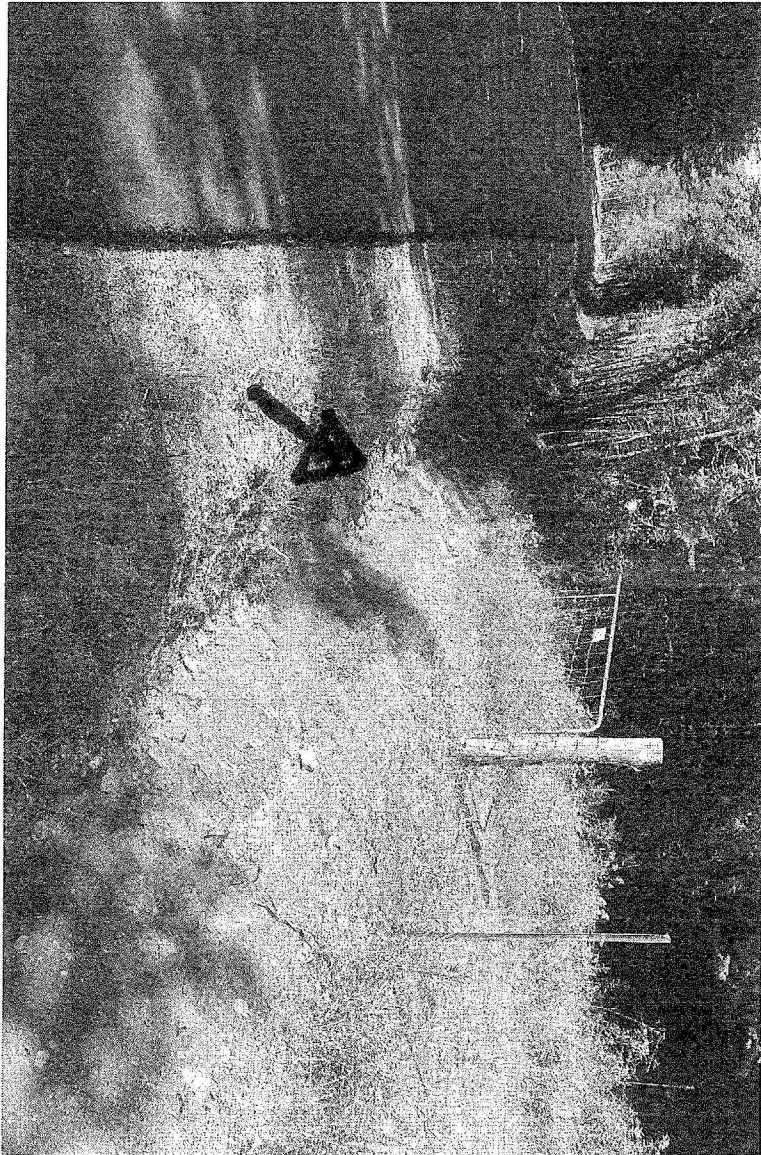
Tommy Thompson

Date:

Sept. 25/24

Time:

10:26 AM





Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting September 4, 2024 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order this Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 4th day of September, 2024 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Adoption of the Agenda

Resolution No: 2024-09-04-01

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

3 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Attended five meetings on behalf of the Township. Health Committee meeting consisted of a tour of Miramichi Lodge and was able to see the Butterfly project specific to caring for residents with dementia.

6 Clerk's Report

Attended two meetings and open house at QRAA for snowmobile club.

7 Delegations and/or Presentations

7.1 Delegation - Reginald Voldock

8 Adoption of Minutes from Previous Meetings

Resolution No: 2024-09-04-02

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of August 7th, 2024 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 RFP PW2024-5 - Construction, Demolition & Bulky Waste Processing

Resolution No: 2024-09-04-03

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the RFP submitted by Sittler Grinding in the amount of \$19,500 for Construction, Demolition and Bulky Waste Processing."

CARRIED

9.2 RFP PW2024-6 - Winter Sand

Resolution No: 2024-09-04-04

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby reject the RFP submitted by RGT Clouthier Construction for the supply of Winter Sand."

CARRIED

9.3 Staff Report Re: Livestock Valuer

Resolution No: 2024-09-04-05

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to advertise for two positions as Livestock Valuers for the Township of Brudenell, Lyndoch and Raglan."

CARRIED

9.4 Christmas Dinner/Awards Banquet

Resolution No: 2024-09-04-06

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the hosting of a Christmas Dinner and Awards Banquet at the BLR Community Center for Staff, Volunteers and immediate family, and further direct staff to organize this event."

CARRIED

10 Correspondence

Resolution No: 2024-09-04-07

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

10.1 NOMA Resolution - Support for OINP (Ontario Immigrant Nominee Program)

10.2 Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA)

10.3 Underserviced Cellular Communication Services in Rural and Urban Centres in the Town of Plympton-Wyoming, other Rural and Urban Centres across Lambton County, and beyond

10.4 Public Sector Salary Disclosure

10.5 Thank you Letter from CRC-SALC

10.6 Resolution to Support AMCTO Provincial Updates to the Municipal Elections Act

10.7 The Painted Landscape Tour

10.8 County Council Summary - August 2024

10.9 Taste of the Valley - Expression of Interest

11 New Business

11.1 Letter of Support - Regulations for the Importation and Safe Use of Lithium-ion Batteries

Resolution No: 2024-09-04-08

Moved By: Kevin Quade

Seconded By: Wayne Banks

"Be it resolved that Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supports the letter received from the Township of Otonabee-South Monaghan regarding calling upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries;

AND THAT this resolution be sent to MP Cheryl Gallant and all Ontario municipalities."

CARRIED

11.2 Letter of Support - Sustainable Funding for OPP Small Rural Municipalities

Resolution No: 2024-09-04-09

Moved By: Wayne Banks

Seconded By: Kevin Quade

"Be it Resolved that Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan does hereby endorse the letter from the Municipality of Tweed and request the Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget

with no cost recovery to municipalities and;

Furthermore, that a copy of the resolution be circulated to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, the Association of Municipalities of Ontario and all Municipalities in Ontario.”

CARRIED

11.3 Letter of Support - AMO/OMA Joint Health Resolution Campaign

Resolution No: 2024-09-04-10

Moved By: Kevin Quade

Seconded By: Sheldon Keller

“**WHEREAS** the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years.

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan urge the Province of Ontario to recognize the physician shortage in the County of Renfrew and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.”

CARRIED

11.4 Letter of Support - Immediate Action Needed to Support Ontario’s Forest Sector

Resolution No: 2024-09-04-11

Moved By: Sheldon Keller

Seconded By: Wayne Banks

“**WHEREAS** Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan received correspondence from the Ontario Forest Industries Association dated June 19, 2024 regarding Immediate Action Needed to Support Ontario’s Forest Sector;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan does hereby receive and support the correspondence dated June 19, 2024 from the Ontario Forest Industries Association and urges the Ontario government support all measures targeting the immediate challenges the Ontario Forest sector faces.”

CARRIED

12 Financial Report

Resolution No: 2024-09-04-12

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 By-Law to Enter into an Encroachment Agreement

Resolution No: 2024-09-04-13

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-32 being a By-Law to Authorize the Entering into an Encroachment Agreement Between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Mervin Ernest Lidtkie, having been introduced and read a first, second and third time and finally passed."

CARRIED

13.2 By-Law to Adopt Municipal Road Construction Minimum Standards Policy

Resolution No: 2024-09-04-14

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-33 being a By-Law to Adopt the Municipal Road Construction Minimum Standards Policy, having been introduced and read a first, second and third time and finally passed."

CARRIED

13.3 By-Law to Regulate the Establishing of Entrances to Township Roads

Resolution No: 2024-09-04-15

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-34 being a By-Law to regulate the establishing of Entrances to Township Roads, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 13.4 By-Law to Adopt Policies and Procedures Governing the Procurement of Goods & Services**
Resolution No: 2024-09-04-16
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-35 being a By-Law to Adopt Policies and Procedures Governing the Procurement of Goods and Services, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 13.5 Shoreline Road Allowance - Thurbide**
Resolution No: 2024-09-04-17
Moved By: Sheldon Keller
Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2024-36 being a By-Law to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 9, Concession 9, in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

CARRIED

14 Closed Session

- 14.1 To go into Closed**
Resolution No: 2024-09-04-18
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (a) the security of the property of the municipality or local board; three items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

CARRIED

- 14.2 To come out of Closed**
Resolution No: 2024-09-04-19
Moved By: Wayne Banks
Seconded By: Kevin Quade

"That Council comes out of closed at 8:46 pm."

CARRIED

- 14.3 Report from Closed**

- 15 Confirmation By-Law**
Resolution No: 2024-09-04-20
Moved By: Sheldon Keller
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-37 being a By-Law to confirm the proceedings of the September 4th, 2024 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2024-09-04-21
Moved By: Iris Kauffeldt

"THAT this meeting adjourns at 8:47 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour



EMPLOYEE REPORT

Report Date: September 27, 2024

Date of Council Meeting: October 2, 2024

Prepared By: Jordan Genrick

Approved By: Virginia Phanenhour

Reason for this Report

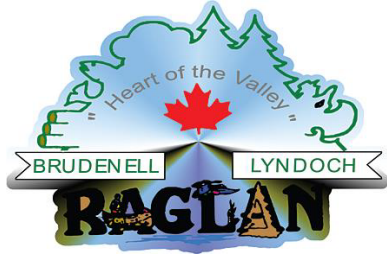
To provide Council with information regarding a replacement plan for the 2006 International Plow Truck.

Recommendation

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to proceed with the purchase of a 2012 International Plow Truck from Oxford Mobile Fleet Services Inc. at a base price of \$34,000 plus applicable fees and taxes. Further declares the 2006 International as surplus and dispose of via GovDeals.”

Facts and Issues

During a recent emissions test truck 106 (2006 International Plow) has failed, was retested and failed again. It's been determined that the engine has failed and requires a top end rebuild. Estimates calculated by staff are +/- \$35,000 (based on a similar rebuild in 2023). These prices do not include repairs necessary for the annual safety. Seeing how the unit is 18 years old it is being suggested that a replacement plan be implemented. Should Council decide to opt out of the recommended replacement the truck will be forced to be parked November 1st as the license will not be able to be renewed. Staff have looked at 4 replacement trucks and have chosen one that will meet the current needs, a 2012 International 7600 with 114,000km Viking reversible plow and sander equipment. The unit can be delivered and may include an annual safety and emissions test for additional fees. Staff are proposing using budgeted vehicle maintenance funds for the replacement. The 2006 International would then go to auction via GovDeals, it is estimated that the truck would sell for \$10-12,000.



EMPLOYEE REPORT

Report Date: September 27, 2024

Date of Council Meeting: October 2, 2024

Prepared By: Jordan Genrick

Approved By: Virginia Phanenhour

Reason for this Report

To provide Council with an update regarding winter sand.

Recommendation

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept this report as information only.”

Facts and Issues

Update following last meetings rejection of the winter sand tender. Staff have contacted three agencies to provide quotation for screening services and stacker rental, two proposals were received, one meets the needs of the Municipality and are able to meet time lines. Siegel Sand and Gravel are able to screen for the Municipality at a cost of \$7.95/Tonne and \$39.50/hr stacker rental plus HST. The Municipality would be responsible for purchasing the aggregate and trucking. Cost estimate excluding trucking is \$54,450.00 plus applicable tax.



INFORMATION REPORT TO COUNCIL

Report Date:	September 25, 2024
Date of Council Meeting:	October 2, 2024
Prepared By:	Kim Aide
Approved By:	Virginia Phanenhour
Agenda Item:	Staff Reports
Attachment(s):	None

Reason for this Report

To provide Council information regarding chair and table lending from the BLR Community Center.

Recommendation

“THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby agree that the only tables and chairs to be lent out from the BLR Community Centre are the older wooden ones, and further that there will be no cost associated, but lent out by donation, AND further direct staff to re-evaluate the Rental Rates for the BLR Community Centre and bring back to Council all the suggested changes.”

Information

Located in the BLR Community Center Hall there are 37 resin tables and 192 plastic chairs used on a regular basis for various functions.

Located in arena/storage and used for overflow at larger events, are 18 wooden tables, 106 wooden chairs and 82 plastic (20 that are in good condition).

To replace one table is a cost of \$90 - 100.00 each. To replace one chair is a cost of \$80-90 each.

Normally when residents borrow tables and chairs, they would receive the older items. Recently the newer tables and chairs have been being lent out due to quantities requested. As there is no charge for this service in our schedule of fees or rental rates, the Township would be assuming the replacement costs.

Lending tables and chairs can increase potential damage due to usage, transportation and the unknowns of what they are being used for.

Staff is suggesting that the only tables and chairs to be lent out are the wooden ones by donation, until the Rental Rates get updated.



INFORMATION REPORT TO COUNCIL

Report Date: September 25, 2024

Date of Council Meeting: October 2, 2024

Prepared By: Tammy Thompson

Approved By: Virginia Phanenhour

Agenda Item: Staff Reports

Attachment(s): None

Reason for this Report

To provide Council information regarding the annual Emergency Training Exercise.

Recommendation

“THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby approve the office closure on October 25th, 8:30am – 2:00pm for the Emergency Training Exercise, and that it be advertised and posted.”

Information

As required by Emergency Management Ontario the Municipality is required to perform an annual Emergency Training Exercise. This year the exercise will be held on Friday October 25th at the Municipal Office in Council Chambers.

Due to the extent of the training and the number of staff that will be required to complete this successfully, we are suggesting that the office be closed from 8:30 am till 2:00 pm.



INFORMATION REPORT TO COUNCIL

Report Date: September 27, 2024

Date of Council Meeting: October 2, 2024

Prepared By: Tammy Thompson

Approved By: Virginia Phanhour

Agenda Item: New Business

Attachment(s): None

Reason for this Report

To provide Council with Information about an upcoming opportunity for staff.

Recommendation

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the office closure on Wednesday November 20th for administrative staff to attend a workshop, and further direct staff to advertise the closure.”

Information

On Wednesday November 20th, Fred Dean is hosting a “Workshop for Staff” at the County of Renfrew in Pembroke. This is a workshop designed for municipal staff. It will cover topics that affect our day-to-day operations and our relationship with council. It will be a day filled with practical advice based on years of experience in local government.



INFORMATION REPORT TO COUNCIL

Report Date: September 26, 2024

Date of Council Meeting: October 2, 2024

Prepared By: Tammy Thompson

Approved By: Virginia Phanenhour

Agenda Item: New Business

Attachment(s): None

Reason for this Report

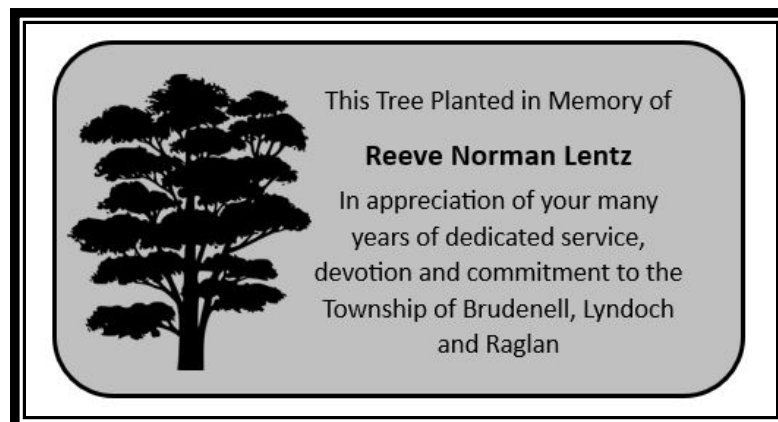
To provide Council with Information regarding planting a memorial tree and installing a plaque for former Reeve Norman Lentz.

Recommendation

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby authorize staff to proceed with purchasing a white oak tree and plaque for the purpose of erecting a memorial for former Reeve Norman Lentz. To be planted on Township Property at 42 Burnt Bridge Road. Further to invite family of Norman Lentz and local media upon completion.”

Information

Reeve Norman Lentz served the former Township of Raglan from 1968-1999, and the Township of Brudenell, Lyndoch and Raglan from 1999-2014. Staff would like Councils support in planting a memorial tree at the Township Office, and to erect a plaque to acknowledge Normans service and to show respect for the dedication and time he gave to the Township over the years serving as Councillor, Deputy Reeve and Reeve.





TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS

Date: May 21, 2024

Resolution No.: 11

Moved by Maureen MacMillan

Seconded by Brian Pecotki

THAT Council for the Township of Killaloe, Hagarty and Richards hereby supports the resolution received from the Township of the Manitouwadge and the Town of Goderich regarding a review of the Ontario Works and Ontario Disability Program financial assistance rates.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Hon. Paul Calandra, MPP John Yakabuski, Hon. Sylvia Jones, Eastern Ontario Warden Caucus, Association of Municipalities of Ontario, Ontario Municipal Social Services Association and all Ontario Municipalities.

Carried:

Not Carried:

Certified a true copy
Tammy Gorgeat
Tammy Gorgeat, CAO/Clerk-Treasurer
Township of Killaloe, Hagarty and Richards



Corporation of the Township of Manitouwadge
P.O. Box 910
1 Mississauga Drive
Manitouwadge, ON P0T 2G0
T: (807) 826-3227 | F: (807) 826-4592

manitouwadge.ca

May 06, 2024

SENT VIA E-MAIL

Andrea Fisher, Clerk
The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5

Dear Clerk Fisher,

RE: Township of Manitouwadge Resolution – Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Please be advised that at its regular meeting held on Wednesday, May 1, 2024, the Council of the Corporation of the Township of Manitouwadge passed and endorsed the attached resolution concerning the Town of Goderich's resolution regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates.

Should you require any additional information, please do not hesitate to contact me.

Many thanks,

Joleen Keough
Clerk/Deputy CAO
The Township of Manitouwadge

CC: Premier Doug Ford
Hon. Paul Calandra
MPP Lisa Thompson, Huron–Bruce
Hon. Sylvia Jones
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
Ontario Municipalities

THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

May 01, 2024

Session No. 2024-122

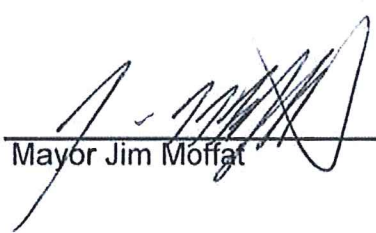
Moved by: TR

Seconded by: B. Hayes

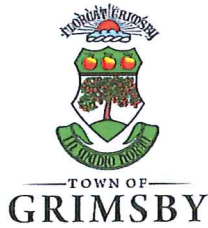
RESOLVED THAT: The Town of Goderich's resolution regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates be received and endorsed.

Recorded Vote	FOR	AGAINST
Councillor Kathy Hudson		
Councillor Coady Keough		
Councillor Braden Kotyk		
Councillor Tonilynn Ruff		
Mayor Jim Moffat		

CARRIED DEFEATED



Mayor Jim Moffat



**The Corporation of the Town of Grimsby
Administration**
Office of the Town Clerk
160 Livingston Avenue, Grimsby, ON L3M 0J5
Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010
Email: vsteele@grimsby.ca

April 23, 2024

SENT VIA E-MAIL

Andrea Fisher, Clerk
The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5

Dear: Clerk Fisher,

**RE: Town of Goderich Resolution – Review of the Ontario Works and Ontario
Disability Support Program Financial Assistance Rates**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on April 15, 2024, passed, and endorsed the following resolution:

Moved: Councillor Korstanje

Seconded: Councillor DiFlavio

Resolved that the Town of Goderich's resolution regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates be received and endorsed.

If you require any additional information, please let me know.

Regards,

Victoria Steele
Town Clerk

CC: Premier Doug Ford
Hon. Paul Calandra
MPP Lisa Thompson, Huron–Bruce
Hon. Sylvia Jones
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
Ontario Municipalities

Wednesday, April 10, 2024

Catalina Blumenberg
Clerk
Prince Edward County
332 Picton Main Street
Picton, Ontario
K0K 2T0

SENT VIA EMAIL: clerks@pecounty.on.ca

RE: Town of Goderich Resolution – Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Dear C. Blumenberg,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren

Seconded By: Councillor Kelly

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month);

WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health-related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Town of Goderich requests the Provincial Government to urgently:

1. At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
3. Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Huron County Social and Property Services, the Western Ontario Wardens Caucus, and all Ontario Municipalities.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,



Andrea Fisher

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



Director of Legislative Services/Clerk
/ar

- cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron–Bruce lisa.thompsonco@pc.ola.org
Hon. Sylvia Jones Sylvia.Jones@pc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
Ontario Municipal Social Services Association dball@omssa.com
Huron County Social and Property Services
Western Ontario Wardens Caucus
Ontario Municipalities



374028 6TH LINE • AMARANTH ON • L9W 0M6

September 18, 2024

AMCTO Advocacy Team
2680 Skymark Ave, Suite 610
Mississauga, ON L4W 5L6

Senty by Email to: advocacy@amcto.com

Re: Provincial Updates to the Municipal Elections Act

At its regular meeting of Council held on September 18, 2024, the Township of Amaranth Council passed the following resolution.

Resolution #: 3

Moved by: G. Little

Seconded by: B. Metzger

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections.

WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process,

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities.

WHEREAS the *Municipal Elections Act, 1996* (MEA) will be 30 years old by the next municipal and school board elections in 2026.

WHEREAS the MEA sets out the rules for local elections, the *Assessment Act, 1990* and the *Education Act, 1990* also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario.

WHEREAS with rules across three pieces of legislation, and the *MEA* containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill.

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce.

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges.

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities.

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration.

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections.

BE IT RESOLVED THAT The Township of Amaranth calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections.

And Be It Further Resolved that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca), the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca), Minister of Finance (Minister.fin@ontario.ca) the Premier of Ontario (premier@ontario.ca), Sylvia Jones MPP (sylvia.jones@ontario.ca) and AMCTO (advocacy@amcto.com)

CARRIED

Please do not hesitate to contact the office if you require any further information.

Yours truly,



Nicole Martin, Dipl. M.A.
CAO/Clerk

cc. All Ontario Municipalities

Minister of Municipal Affairs and Housing (minister.mah@ontario.ca)

Minister of Education (minister.edu@ontario.ca)

Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca)

Minister of Finance (Minister.fin@ontario.ca)

Premier of Ontario (premier@ontario.ca)

Sylvia Jones MPP (sylvia.jones@ontario.ca)



MUNICIPALITÉ DE CASSELMAN
ORDRE DU JOUR
RÉUNION ORDINAIRE

Réunion Ordinaire

No. du point à l'ordre du jour: 12.1.2.
No. du point 2024-220
Titre: Canton de Russell - Résolution visant à soutenir les mises à jour provinciales de l'AMCTO concernant la loi sur les élections municipales
Date: le mardi 17 septembre 2024

Proposé par: Francine Leblanc
Appuyé par: Paul Groulx

Attendu que les règles électorales doivent être claires, qu'elles doivent aider les candidats et les électeurs à participer aux élections et les administrateurs électoraux à organiser les élections; et

Attendu que la législation doit trouver un juste équilibre entre la fourniture de règles et de cadres clairs pour garantir l'intégrité du processus électoral; et

Attendu que la législation doit également réduire le fardeau administratif et opérationnel pour le personnel municipal en veillant à ce que les administrateurs électoraux locaux puissent organiser les élections d'une manière qui réponde aux circonstances uniques de leurs communautés locales; et

Attendu que la Loi de 1996 sur les élections municipales (LEM) aura 30 ans au moment des prochaines élections municipales et scolaires en 2026; et

Attendu que la LEM établit les règles pour les élections locales, que la Loi de 1990 sur l'évaluation foncière et la Loi de 1990 sur l'éducation contiennent également des dispositions ayant une incidence sur les élections locales, ce qui augmente le nombre d'endroits où les électeurs, les candidats et les administrateurs doivent chercher les règles qui régissent le processus démocratique local en Ontario; et

Attendu qu'avec des règles réparties dans trois textes législatifs, et que la Loi sur l'éducation contient un ensemble de clauses disparates, il y a des problèmes d'interprétation, des incohérences et des lacunes à combler; et

Attendu que la loi peut poser des difficultés aux électeurs, aux candidats, aux donateurs et aux annonceurs tiers qui doivent la lire, l'interpréter, s'y conformer et aux administrateurs électoraux qui doivent l'appliquer; et

Attendu que si les élections locales sont gérées aussi efficacement que possible dans le cadre législatif actuel, une modernisation et une amélioration continue sont nécessaires pour garantir que la loi réponde aux besoins d'aujourd'hui et aux défis de demain; et

Attendu que pour conserver la confiance du public et améliorer les garanties, la loi devrait être révisée en tenant compte du paysage en constante évolution qui a une incidence sur l'administration des élections, y

compris la protection de la vie privée, les menaces d'ingérence étrangère, la propagation accrue de la désinformation et l'utilisation accrue de technologies telles que l'intelligence artificielle et l'utilisation d'identités numériques; et

Attendu que « Association of Municipal Managers, Clerks, and Treasurers of Ontario » (AMCTO) a examiné la loi et a formulé plusieurs recommandations, notamment la modernisation de la législation, l'harmonisation des règles et la rationalisation et la simplification de l'administration; et

Attendu que AMCTO a formulé des recommandations de modifications avant les élections de 2026 et des recommandations de modifications à plus long terme avant les élections de 2030; par conséquent

Il est résolu que la Municipalité de Casselman demande à la province de mettre à jour la LEM avec les modifications prioritaires décrites par AMCTO avant l'été 2025 et de commencer à examiner et à réécrire la LEM avec des recommandations à plus long terme avant les élections de 2030; et qu'il soit en outre

Résolu que cette résolution soit transmise à toutes les municipalités de l'Ontario pour obtenir leur appui et que chaque appui soit ensuite transmis au ministre des Affaires municipales et du Logement, au ministre de l'Éducation, au ministre de la Prestation des services publics et commerciaux, au ministre des Finances, au premier ministre de l'Ontario, au député provincial de Glengarry-Prescott-Russell et à AMCTO.

Adoptée

Sébastien Dion



Signed with ConsignO Cloud (2024/09/18)
Verify with verifio.com or Adobe Reader.

Sébastien Dion, Greffier



**MUNICIPALITY OF CASSELMAN
AGENDA
REGULAR MEETING**

Regular Meeting

Agenda Number: 12.1.2.
Resolution Number 2024-220
Title: Russell Township - AMCTO Provincial Updates to the Municipal Elections Act
Date: Tuesday, September 17, 2024

Moved by: Francine Leblanc
Seconded by: Paul Groulx

Whereas elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections; and

Whereas legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process; and

Whereas the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities; and

Whereas the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026; and

Whereas the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario; and

Whereas with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill; and

Whereas the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce; and

Whereas while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges; and

Whereas to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities; and

Whereas the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the

Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration; and

Whereas AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections; therefore

Be it resolved that the Municipality of Casselman calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections; and be it further

Resolved that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public and Business Service Delivery, Minister of Finance, the Premier of Ontario, MPP of Glengarry-Prescott-Russell and AMCTO.

Sébastien Dion

Signed with ConsignO Cloud (2024/09/18)
Verify with verifio.com or Adobe Reader.



Carried

Sébastien Dion, Clerk



INFORMATION REPORT TO COUNCIL

Report Date:	September 16, 2024
Date of Council Meeting:	October 2, 2024
Prepared By:	Tammy Thompson
Approved By:	Virginia Phanenhour
Agenda Item:	New Business
Attachment(s):	None

Reason for this Report

To provide Council with Information regarding an addition to Tower C8706.

Recommendation

“THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the height addition to Tower C8706 as requested by Rogers, and further direct staff to issue a concurrence letter to Rogers.”

Information

Rogers received CRINS’ expedited approval of the 91.5m guyed tower C8706 but they are requesting to increase the height of the tower to 105m to ensure line-of-site to another tower. Without this height increase, the original 91.5m tower will not function.

Rogers has provided township staff other agency approvals such as Transport Canada. No further notifications are required by ISED to be sent as there are no property owners within the notification parameters.



ACTUAL vs. BUDGET YTD

YEAR

2024

G/L Code	Account Title	Actual	Budget	Remaining \$	Remaining %
5002	Administration	\$390,582.94	\$537,730.00	\$147,147.06	27.36%
5003	Fire Department	\$149,447.00	\$236,745.00	\$87,298.00	36.87%
5004	Building Department	\$70,698.27	\$92,000.00	\$21,301.73	23.15%
5005	Livestock Valuers	\$2,476.03	\$1,000.00	(\$1,476.03)	-147.60%
5006	Policing Services	\$186,632.48	\$322,289.00	\$135,656.52	42.09%
5007	911 Service	\$1,870.74	\$2,000.00	\$129.26	6.46%
5008	Transportation Services	\$1,364,741.84	\$1,818,780.00	\$454,038.16	24.96%
5009	Streetlights	\$2,502.20	\$4,500.00	\$1,997.80	44.40%
5010	Environmental Services	\$423,603.24	\$521,850.00	\$98,246.76	18.83%
5015	Recreation & Four Season Park	\$203,817.99	\$243,583.00	\$39,765.01	16.33%
5020	Library Services	\$0.00	\$6,757.00	\$6,757.00	100.00%
5022	Planning & Development	\$2,483.61	\$3,000.00	\$516.39	17.21%
Total		\$2,798,856.34	\$3,790,234.00	\$991,377.66	26.16%

MONTHLY EXPENSES SUMMARY



Account Title

911 Services	Administration	Building Department	Environmental Services	Fire Department	Library Services	Livestock Valuers
Planning & Development	Policing Services	Recreation & Four Season Park	Streetlights	Transportation Services		

G/L Code	Account Title	January	February	March	April	May	June	July	August	September	October	November	December	Total	
5002	Administration	\$52,492.15	\$53,194.81	\$25,287.46	\$33,613.05	\$87,245.11	\$65,348.17	\$26,254.51	\$25,267.09	\$21,880.59				\$390,582.94	
5003	Fire Department	\$46,416.99	\$13,602.65	\$8,022.24	\$25,789.34	\$5,423.68	\$15,483.77	\$12,702.97	\$5,128.92	\$16,876.44				\$149,447.00	
5004	Building Department	\$6,193.24	\$6,898.49	\$7,042.71	\$7,205.36	\$10,576.08	\$8,671.37	\$8,910.52	\$7,815.51	\$7,384.99				\$70,698.27	
5005	Livestock Valuers				\$1,326.70	\$46.70	\$488.85	\$501.84		\$111.94				\$2,476.03	
5006	Policing Services		(\$243.00)	\$26,529.00	\$26,857.00	\$26,857.00	\$26,611.00	\$26,857.00	\$26,857.00	\$26,307.48				\$186,632.48	
5007	911 Services	\$1,129.74			\$456.00	\$152.00			\$133.00					\$1,870.74	
5008	Transportation Services	\$136,401.72	\$132,322.34	\$91,129.47	\$82,314.14	\$108,108.41	\$224,240.30	\$109,426.47	\$400,658.04	\$80,140.95				\$1,364,741.84	
5009	Streetlights	\$327.67	\$198.89	\$170.95	\$889.52	\$179.23	\$194.61	\$170.95	\$180.31	\$190.07				\$2,502.20	
5010	Environmental Services	\$276,340.76	\$16,128.65	\$10,513.17	\$18,346.30	\$16,683.69	\$17,020.50	\$15,217.92	\$16,144.07	\$37,208.18				\$423,603.24	
5015	Recreation & Four Season Park	\$29,231.22	\$13,556.86	\$8,984.35	\$5,166.82	\$12,092.16	\$76,165.74	\$5,549.26	\$46,736.68	\$6,334.90				\$203,817.99	
5020	Library Services													\$0.00	
5022	Planning & Development	\$935.00						\$935.00		\$613.61				\$2,483.61	
Total		\$549,468.49	\$235,659.69	\$177,679.35	\$201,964.23	\$267,364.06	\$434,224.31	\$206,526.44	\$528,920.62	\$197,049.15	\$0.00	\$0.00	\$0.00	\$2,798,856.34	

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2024-4392

September 16, 2024

Ms. Virginia Phanenhour
Clerk Treasurer
Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Road, P.O. Box 40
Palmer Rapids, ON, N0N 1A0
Clerk-treasurer@blrtownship.ca

Dear Ms. Phanenhour:

I am pleased to inform you that your municipality is one of the 21 winners of the 2023 Financial Information Return (FIR) Award. Thank you for your efforts and contribution in ensuring that timely, reliable and accurate financial information was submitted for the Township of Brudenell, Lyndoch and Raglan's 2023 Financial Information Return. Your municipality will be identified on the FIR website (<https://efis.fma.csc.gov.on.ca/fir/index.php/en/financial-information-return-en/>) as one of the winners of this award.

As you know, the FIR reports capture important financial and statistical information for each municipality in the province. This assists the Ministry of Municipal Affairs and Housing in providing the most current information to the growing number of users of our municipal database and provides important information to inform government decision making.

Thank you for the leadership and diligence your municipality has demonstrated in this important area.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra'.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

cc: Mayor Valerie Jahn mayorjahn@blrtownship.ca
John Yakabuski, MPP – Renfrew–Nipissing–Pembroke
John.Yakabuski@pc.ola.org

SEP 26 2024



John Yakabuski, MPP
Renfrew-Nipissing-Pembroke

Constituency Office:
84 Isabella St., Unit 6 Pembroke, ON K8A 5S5
Tel: 613-735-6627 • TF: 1-800-267-2515
Fax: 613-735-6692
Email: john.yakabuski@pc.ola.org
Website: www.johnyakabuski.com

September 19, 2024

Ms. Virginia Phanhour
Clerk Treasurer
Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Rd., PO Box 40
Palmer Rapids, ON K0J 2E0

Virginia
Dear Ms. Phanhour:

I was very pleased to learn that the Township of Brudenell, Lyndoch and Raglan has been selected as one of the winners for the 2023 Financial Information Return (FIR) Award.

Your contribution to the FIR reports ensures that the Ministry of Municipal Affairs and Housing has an accurate record of your Townships financial and statistical information.

Thank you for making an honest and timely submission to the 2023 Financial Information Return.

Sincerely,

A handwritten signature in blue ink, appearing to be "John Yakabuski", written over a circular stamp.

John Yakabuski, MPP
Renfrew-Nipissing-Pembroke

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2024-38

Being a By-Law to Authorize the Entering into a License Agreement Between the Corporation of the Township of Brudenell, Lyndoch and Raglan and the Peterson Pathfinders and the Ontario Federation of Snowmobile Clubs District 6.

WHEREAS pursuant to section 9 of the *Municipal Act*, 2001, S.O. 2001, chapter 25, a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS pursuant to section 8(1) of the *Municipal Act*, 2001 S.O, 2001, chapter 25, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS the Corporation of the Township of Brudenell, Lyndoch and Raglan is the owner of certain lands where the Peterson Pathfinders Snowmobile Club and the Ontario Federation of Snowmobile Clubs District 6 wish to utilize as part of their snowmobile operations'

AND WHEREAS the map depicting the various roads, highways, and lands within municipal boundaries that will be used for snowmobile trails forms part of this By-law as Schedule "A";

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan enacts as follows:

1. That the Corporation of the Township of Brudenell, Lyndoch and Raglan initiates an agreement with the Peterson Pathfinders Snowmobile Club and the Ontario Federation of Snowmobile Clubs District 6 for the utilization of certain municipal property for the purposes of the operation of snowmobiles in accordance with the terms of the agreement attached hereto and marked as Schedules "A".
2. That the Mayor and Clerk, on behalf of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized to enter into the said agreement with the Peterson Pathfinders Snowmobile Club and the Ontario Federation of Snowmobile Clubs District 6 substantially attached hereto as Schedules "A" to the By-Law and to sign all documents and take all action necessary to carry out the intent of this By-law.
3. That this By-law shall be in force and effect from November 15, 2024 until April 15, 2029.

Read and adopted by Resolution 2024-10-02-XX, this 2nd Day of October, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour

LICENSE AGREEMENT

BETWEEN:

Peterson Pathfinders Snowmobile Club

(hereinafter referred to as “**the Club**”)

-and-

Ontario Federation of Snowmobile Clubs District 6

(hereinafter referred to as “**OFSC**”)

-and-

The Corporation of the Township of Brudenell, Lyndoch and Raglan

(hereinafter referred to as “**the Township**”)

WHEREAS the Club is a snowmobile club operating in the Township Brudenell, Lyndoch and Raglan and is a member of Ontario Federation of Snowmobile Clubs which is an organization which assists affiliated member clubs in providing a licensing system for snowmobile use on connected trails across Ontario;

WHEREAS the Club has requested to use certain lands, owned by the Township for the use of a recreational snowmobile trail;

AND WHEREAS The Township is a municipal corporation and is the registered owner of lands, being a road allowance between Lots 26-34, Concession 12 & 13, in the geographic Township of Lyndoch, and more particularly described as part of PIN 57499-0066 (LT) being part of the road

allowance in between Eneas Creek Road and Cameron Lake Road (the “Lands”) and more particularly described in Schedule "A", attached hereto.

AND WHEREAS the Township is desirous of accommodating the Club’s request to use “the lands” in order to promote snowmobiling, recreation, and tourism within the Township.

The parties agree as follows:

Term and Use

1. The Township grants to the Club use of the Lands for the purposes described hereafter, for the period of five months in each and every year during the time when this Agreement is valid, commencing on November 15, 2024 and expiring on April 15, 2025 and for the same five months in each year following until April 15, 2029, unless terminated or extended pursuant to the provisions herein by either party.
2. The Use of the Lands by the Club will be solely for the purpose of recreational activities, specifically snowmobiling or related approved maintenance, inclusive of creation of a trail, trail grooming, inspection, signage, maintenance, brushing and grading. No other right or interest is being granted by the Township to the Club and the Township shall have the right to access the Lands at any time, notwithstanding the Use of the Lands by the Club and this Agreement.

State of the Lands

3. The Club agrees that the Lands are “as is” and nothing in this Agreement will obligate the Township to perform any work upon the Lands or to call upon the Township to do any work or supply any equipment to make the Lands more suitable for the proposed use of the Club.
4. The Club shall engage an Ontario Land Surveyor, at the Club’s expense, to survey and mark the boundary of the Lands. The Club agrees to restrict its activities within the boundaries of the Lands and as set out in this Agreement, save except with the permission of adjacent landowners and agrees not to remove any “boundary trees” without the permission of the applicable adjacent landowner.

Covenants of the Club

5. The Club covenants with the Township as follows:

- (a) To pay any fees imposed by any government, Ministry, department or agency that is required for the use of the Lands as imposed from time to time as same become due;
- (b) To use the Lands only for the purposes as set out herein and not to erect any buildings or structures on the Lands, excepting any gates, fences, or signage that may be erected with the permission of the Township;
- (c) To maintain the appearance of the Lands in a neat, clean and well-kept manner appropriate to the condition of land in the area;
- (d) To maintain any gates, and any fences in good repair at its own expense, and to repair on written notice from the Township;
- (e) To ensure that no refuse, litter, garbage or loose or objectionable material accumulates in or about the Lands;
- (d) To ensure that no trees are removed and no grade changes are carried out on the Lands without the written consent of the Township;
- (e) To not call upon the Township to pay any costs related to this Agreement or the subject matter herein;
- f) Not to assign this agreement without the prior written consent of the Township;
- g) To remain a member in good standing with the Ontario Federation of Snowmobile Clubs;
- h) To leave the Lands in the same condition at the expiry of this Agreement as they were at the commencement of this Agreement within reason given the intended use of the Lands;
- i) To not cut any trees beyond the width of the trail , which location shall be approved by the Township, and shall be solely within the boundary of the Lands;
- j) To not fell any trees onto abutting properties;
- k) To erect any fencing that may be required from time to time to the satisfaction of the Township;
- l) To comply with all federal, provincial and municipal laws, rules, regulations and by-laws and to hold the Township harmless from the consequences of its failure to do so;

- m) To not to permit any All-Terrain Vehicles (ATVs) to utilize the Lands, excepting any ATVs used for maintenance of the snowmobile trail;
- n) To follow the recommendations of any Environmental Site Assessment and Species at Risk Assessment as they relate to the Lands; and
- o) To stockpile any timber that has fallen or felled on the Lands at locations to be designated by the Township, acting reasonably, so that said timber may be disposed of by the Township, unless determined otherwise by the Township.

Insurance

- 6. The Club will provide liability insurance in the amount of \$15,000,000 for liability arising from this Agreement, and the grooming, maintenance and use of Lands but only with respect to the negligence of the Club or its agents of those operators usual to a snowmobile trail. The policy shall name the Township as an additional insured and contain a cross liability clause but only with respect to liability arising from the operations of the named insured. Coverage will be extended to the Lands through an insurance policy held by the Ontario Federation of Snowmobile Clubs (OFSC) and its member organization.
- 7. The OFSC or the Club will confirm OFSC membership of the Club with the Township annually between October 1st and November 15th every year this Agreement is in effect.
- 8. The OFSC or the Club will provide a Certificate of Insurance to the satisfaction of the Township, acting reasonably, confirming the particulars of the above insurance policy between October 1st and November 15th of every year this Agreement is in effect.
- 9. Both the OFSC and the Club agree that they shall notify the Township immediately in the event that the Club ceases to be a member of the Ontario Federation of Snowmobile Clubs and if there are any changes in the status the insurance policy that has been agreed to in this Agreement.

Liability, Indemnity, Release

- 10. The Township shall not be liable in any manner whatsoever for any loss, injury, or damage to person or property including loss of life, by whomsoever suffered, that in any way is connected to the existence, design, use, maintenance or construction of the trail by any person unless caused by the negligence or the wilful act of any employee or agent of the Township while acting within the scope of his or her employment or agency respectively. This provision shall survive the termination or expiry of this Agreement.
- 11. The Club shall indemnify and save harmless the Township, its officers, employees and agents from and against any and all claims, demands, costs, losses, damages, suits or

other proceedings arising from the existence, design, use, maintenance or construction of the trail by any person including, without limitation, loss, damage or injury to person or property, including loss of life, unless such claim or demand is caused by the negligence or the willful act of any employee or agent of the Township while acting within the scope of his or her employment or agency respectively. This provision shall survive the termination or expiry of this Agreement.

12. The Club shall indemnify and save harmless the Township, its officers, employees and agents from and against any and all claims, demands, costs, losses, damages, suits or other proceedings arising from the Club's gating, signing, removal or abandonment of the trails, or any of them, including, without limitation, loss, damage or injury to person or property, including loss of life, unless such claim or demand is caused by the negligence or the willful act of any employee or agent of the Township while acting within the scope of his or her employment or agency respectively. This provision shall survive the termination or expiry of this Agreement.

13. The Club agrees to forever discharge and release the Township and its employees, agents and servants from any claims or demands of any kind whatsoever, past, present and future, arising from or in connection with the granting of this Agreement unless such claim or demand is caused by the negligence or the wilful act of any employee or agent of the Township while acting within the scope of his or her employment or agency respectively. This release is absolute and final and applies whether damages arise out of negligence or otherwise and whether they result in economic loss, injury or damage to property. This provision shall survive the termination of this Agreement.

Review

14. The parties agree that this Agreement may be reviewed from time to time or annually at the discretion of the Township to determine compliance with the terms and to determine whether or not there are any issues which should be addressed with respect to abutting properties. The Club agrees that, if such issues are identified, the Club will comply with the reasonable demands of the Township to mitigate any issues so identified. If there is continuing non-compliance of the Club after receiving written notice by the Township, then the Township may terminate this agreement effective immediately.

Default and Termination

15. The Parties agree that an Act of Default has occurred when:

- (a) The Club or the OFSC has breached his covenants or failed to perform any of its obligations under this Agreement;
- (b) the Club has:

- (i) become bankrupt or insolvent or made an assignment for the benefit of Creditors;
 - (ii) had its property seized or attached in satisfaction of a judgement;
 - (iii) had a receiver appointed;
 - (iv) committed any act or neglected to do anything with the result that a Construction Lien or other encumbrance is registered against the Township's property and same is not promptly discharged;
- (c) any insurance policy is cancelled or not renewed by reason of the use or occupation of the Lands, or by reason of non-payment of premiums;
- (d) the Lands:
- (i) become vacant or remain unoccupied for the five month period for which the license is granted in any year; or
 - (ii) the Lands are used by the Club, or for any other purpose than as provided for in this Agreement without the written consent of the Township.

When an Act of Default on the part of the Club or OFSC has occurred, the Township shall have the right to terminate this Agreement immediately.

16. In addition to the above, if the Club defaults in performing any of its obligations under this Agreement as it relates to any works on the Lands, the Township shall give written notice to the Club of such default giving the Club thirty (30) days to remedy such default, failing which the Township may carry out such works to the satisfaction of the Township. When, in the opinion of the Township, the case is one of emergency, then the work may be done without notice. The cost of such work shall be calculated by the Township Public Works Department whose decisions shall be final. It is understood and agreed that such costs shall include a management fee of twenty percent (20%) of the labour and material value, and a further fee of twenty-five percent (25%) of the value for the dislocation and inconvenience caused to the Township as a result of such default, failure, delay or neglect on the part of the Club.

17. It is expressly understood and agreed by the Club that all improvements affixed upon the Lands shall, at the termination of this Agreement, be vested in the Township without a right to compensation on the part of the Club. Nevertheless, the Township shall have the option of requiring or compelling the Club, upon termination and upon written notice, to remove such improvements, and the Club shall be so bound to remove such and to restore the site to the Township's reasonable satisfaction at its own cost and expense and without any right on the

part of the Club to seek compensation for any reason whatsoever; upon the removal of such improvements.

Right to Extend

18. The Club shall have the option to extend this Agreement for an additional five year term until April 15, 2034, provided the Club is not in default of any of the terms of this Agreement. All terms and conditions of this Agreement shall remain the same save except the insurance coverage provided herein which may be increased at the election of the Township acting reasonably. Notice to exercise this option to extend by the Club must be provided to the Township in writing by no later than November 1, 2028, and no earlier than June 1, 2028.

Governing Law

19. This Agreement shall be interpreted in accordance with and pursuant to the laws of the Province of Ontario.

Entire Agreement

20. This Agreement including its Schedules forms the entire agreement between the parties, and the parties agree that there are no other terms, collateral agreements, conditions, warranties, or representations apart from those expressly set forth herein.

Notice

21. Any notice required to be given under the terms of this agreement shall be sufficiently given if delivered to the parties as follows:

THE CORPORATION OF THE
TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN
42 BURNT BRIDGE ROAD P.O. BOX 40
PALMER RAPIDS, ONTARIO
K0J 2E0
clerk-treasurer@blrtownship.ca

PETERSON PATHFINDERS SNOWMOBILE CLUB
P.O. BOX 224,

COMBERMERE, ONTARIO

K0J 1L0

peterson@snowcountrysnowmobileregion.ca

ONTARIO FEDERATION OF SNOWMOBILE CLUBS – DISTRICT 6

40484 HWY 41,

PEMBROKE ON K8A 6W5

General Email

Successors and Assigns

22. This agreement shall enure to the benefit of, and be binding upon the parties and their respective successors and (where permitted) assigns.

Conditional

23. This agreement is conditional on the Club providing the Township with a satisfactory Environmental Site Assessment and a satisfactory Species at Risk Assessment in the sole discretion of the Township. This condition is inserted for the benefit of the Township and may be fulfilled at the Township's sole and absolute discretion. Notice of fulfillment will be provided to the Club once this condition is satisfied.

**ONTARIO
FEDERATION OF SNOWMOBILE
CLUBS – DISTRICT 6**

Witness

)
)
)
)
)
)
)

PER: _____

PER: _____

Schedule A – Lands to which this Agreement Applies

RDAL BTN CON 13&14, LYNDOKH LYING E OF PT 2, R132530 & W OF THE SLY EXT OF THE W LIMIT OF THE RDAL BTN LT 25&26, CON 13, LYNDOKH ; BRUDENELL being part of PIN 57499-0066 (LT) , as illustrated on the attached sketch.

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2024-39

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of October 2, 2024.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of October 2, 2024, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024-10-02-XX this 2nd Day of October, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour