











Township of Brudenell, Lyndoch and Raglan



















September 4, 2024 - Regular Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N
Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 **Call to Order & Roll Call**
- 2 **Adoption of the Agenda**
- 3 **Land Acknowledgement**
- 4 **Disclosure of Pecuniary Interest**
- 5 **Mayor's Address**
- 6 **Clerk's Report**
- 7 **Delegations and/or Presentations**
 - 7.1 Delegation - Reginald Voldock
 -  Delegation Request Form
 -  Picture 1
 -  Picture 2
 -  Picture 3
- 8 **Adoption of Minutes from Previous Meetings**
 -  August 7, 2024 Regular Meeting Minutes
- 9 **Committee and/or Staff Reports**
 - 9.1 RFP PW2024-5 - Construction, Demolition & Bulky Waste Processing

Staff Report will be presented at the meeting.
 - 9.2 RFP PW2024-6 - Winter Sand

Staff Report will be presented at the meeting.
 - 9.3 Staff Report Re: Livestock Valuer
 -  Staff Report
 - 9.4 Christmas Dinner/Awards Banquet
 -  Staff Report
- 10 **Correspondance**
 - 10.1 NOMA Resolution - Support for OINP (Ontario Immigrant Nominee Program)
 -  Township of Terrace Bay
 - 10.2 Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material

(NORM) at the Agnew Lake Tailings Management Area (ALTMA)

- 10.3  Township of Nairn and Hyman
Underserviced Cellular Communication Services in Rural and Urban Centres in the Town of Plympton-Wyoming, other Rural and Urban Centres across Lambton County, and beyond
- 10.4  Town of Plympton-Wyoming
Public Sector Salary Disclosure
- 10.5  Township of Stirling/Rawdon
Thank you Letter from CRC-SALC
- 10.6  Thank you Letter
Resolution to Support AMCTO Provincial Updates to the Municipal Elections Act
- 10.7  Township of Russell
The Painted Landscape Tour
- 10.8  Letter Seeking Municipal Support
County Council Summary - August 2024
- 10.9  County Council Summary - August 2024
Taste of the Valley - Expression of Interest
-  Taste of the Valley - Expression of Interest
- 11 New Business**
- 11.1 Letter of Support - Regulations for the Importation and Safe Use of Lithium-ion Batteries
 Letter of Support
- 11.2 Letter of Support - Sustainable Funding for OPP Small Rural Municipalities
 Letter of Support
- 11.3 Letter of Support - AMO/OMA Joint Health Resolution Campaign
 Letter of Support
- 11.4 Letter of Support - Immediate Action Needed To Support Ontario's Forest Sector
 Letter of Support
- 12 Financial Report**
-  Year-to-Date Budget Variance
-  Monthly Expenses Summary
- 13 By-Laws**
- 13.1 By-Law to Enter into an Encroachment Agreement
 By-Law 2024-32
- 13.2 By-Law to Adopt Municipal Road Construction Minimum Standards Policy
 By-Law 2024-33
- 13.3 By-Law to Regulate the Establishing of Entrances to Township Roads
 By-Law 2024-34
- 13.4 By-Law to Adopt Policies and Procedures Governing the Procurement of Goods & Services
 By-Law 2024-35
- 13.5 Shoreline Road Allowance - Thurbide

 By-Law 2024-36

14 Closed Session

14.1 To go into Closed

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (a) the security of the property of the municipality or local board; three items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees; subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

14.2 To come out of Closed

14.3 Report from Closed

15 Confirmation By-Law

 By-Law 2024-37

16 Adjournment



DELEGATION REQUEST FORM
Schedule "A" Procedural Bylaw 2023-19

TO BE A DELEGATION AT A REGULAR COUNCIL OR COMMITTEE MEETING you must complete this form, in its entirety and submit it to the Deputy Clerk no later than seven days prior to the meeting at which you wish to be heard. Council agendas are finalized the Friday prior to the meetings. The Clerk reserves the right to designate the request to the appropriate meeting upon review of the completed form.

APPLICANT INFORMATION

FIRST NAME: Reginald LAST NAME: Voldock

TITLE/ORGANIZATION (if applicable): _____

SPOKESPERSON: Reg

NUMBER OF PEOPLE EXPECTED TO BE IN ATTENDANCE: 1

MAILING ADDRESS: 2701 Thomas A Dehon Pkwy, Corp DNT

TELEPHONE NO.: 613-837-3401, Cottage, 613-757-3365

E MAIL: rv.voldock@hotmail.com

Has this subject matter been brought to council previously, yes no

Please describe the topic or subject matter you wish to address:

Water runoff from 278 Holly Lane, cove #213, lapropper ditching other new garage was build in 2023

If you are seeking a specific action or decision please explain:

Building inspector was too casual probably after final home have had time talked to him in May 2023, the not not solve occurring to see any changes. Water after every storm. owner raised property by 2-3ft with granular. A grave water runs through it. Have approached him and won't do any thing. Will sent photos.

Is this a time sensitive issue:

yes no

Do you have supporting documentation:

yes no

Photos, prior 4 request Construction.

If yes: Please ensure documentation is attached or has been forwarded to deputyclerk@ukiah.ca with the application. Please provide a copy of materials used in your presentation, if any, to the Deputy Clerk. Materials provided prior to the meeting will be circulated to Council/Committee for their review before the meeting. Please be advised all materials including your name form part of the Public Record.

Signature: Reginald Voldock Date: one Aug 13 - 2024

Received By: _____ Date: _____

Time: _____









Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting August 7, 2024 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 7th day of August, 2024 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2024-08-07-01

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

4 Disclosure of Pecuniary Interest

Councillor Kauffeldt regarding items 7.1 and 9.2. "A conflict with proposed trail possibly going by the Store "Gas Station" that I own."

5 Mayor's Address

County of Renfrew has been on break for July, I attended 3 meetings for municipality, and the ribbon cutting opening for sports court at Four Seasons Park on August 3rd, 2024.

6 Clerk's Report

Nothing to report.

7 Delegations and/or Presentations

Iris left the room.

7.1 Delegation Request - Stefan Woyslaw - Peterson Pathfinders

Iris returned to the room.

8 Adoption of Minutes from Previous Meetings

Resolution No: 2024-08-07-02

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Public Meeting of July 3rd, 2024 and the Regular Council Meeting of July 3rd, 2024 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 BLR Recreation Committee Minutes

Resolution No: 2024-08-07-03

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the June 11th, 2024 Recreation Committee Minutes as information."

CARRIED

Iris left the room.

9.2 Proposed Snowmobile Trail - Council discussion and potential motion on the matter.

Resolution No: 2024-08-07-04

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby grant support for the proposed Snowmobile Trail as presented by the Peterson Pathfinders and approve the opening of the unopened road allowance between Eneas Creek Road and Cameron Lake Road. Approval of the snowmobile trail will be dependent on a satisfactory Environmental Site Assessment; on the Peterson Pathfinders and any subcontractors following the recommendations of an Environmental Site Assessment; on the receipt of a satisfactory Assessment of Risk for Species at Risk; and the execution of an MOU acceptable to the Township, and further Council directs staff to contact the Municipal Solicitor to draft an MOU."

CARRIED

Direction to staff to advertise for an Open House on August 21st at 7:00pm a the Quadeville Community Center.

Iris returned to the room.

9.3 Public Works - Staff Report re: RFP

Resolution No: 2024-08-07-05

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the RFP PW2024-4 from Freightliner North Bay in the amount of \$473,900 excluding HST, on the condition of a satisfactory review by the Operation Manager."

CARRIED

9.4 Merkowsky Consent Application - Revised Drawings

Resolution No: 2024-08-07-06

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the exchange of Part 3 and Part 4 on the proposed consent application and further request that the applicant enter into a crossing agreement and apply for a zoning amendment for the retained portion of lands, all cost associated are the responsibility of the applicant."

CARRIED

10 Correspondence

Resolution No: 2024-08-07-07

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of 10.1, 10.4,10.6 and 10.11 to be brought back to the next council meeting."

CARRIED

10.1 Regulations for the Importation and Safe Use of Lithium-ion Batteries

10.2 MFIPPA Modernization

10.3 Royal Assent of Administrative Monetary Penalty System in the Building Code Act

10.4 Sustainable Funding for OPP Small Rural Municipalities

10.5 Family Doctors Resolution

10.6 AMO/OMA Joint Health Resolution Campaign

10.7 Planning Act and Development Charges Act Regulations related to the Cutting Red Tape to Build More Homes Act, 2024 (Bill 185)

10.8 Schooley Mitchell - Cost Reduction Experts

10.9 Rockingham Church 22nd Anniversary Celebration

10.10 Ontario Long Service Medal for Paramedics

10.11 Immediate Action Needed to Support Ontario's Forest Sector

11 New Business

11.1 Shoreline Road Allowance Purchase - Thurbide - Draft Reference Plan

Resolution No: 2024-08-07-08

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the draft survey as presented for the Shoreline Road Allowance purchase by Patricia Thurbide."

CARRIED

11.2 Special Event - Paddler Cooperative

Resolution No: 2024-08-07-09

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Paddler Cooperative Special Event notification as information only."

CARRIED

11.3 Letter of Support - Urging the Government to Promptly Resume Assessment Cycle

Resolution No: 2024-08-07-10

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"Be it resolved that the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution from the Municipality of Callander urging the Government to promptly resume the assessment cycle.

And further that Council directs staff to provide a copy of this resolution to the Premier, the relevant provincial authorities, the Association of Municipalities in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible."

CARRIED

11.4 Letter of Support - Resolution to exempt Emergency Vehicles from Emission Standards

Resolution No: 2024-08-07-11

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"Be it resolved that the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution from the Township of Bonnechere Valley to request that Emergency Vehicles be exempt from Emission Standards.

And further that a copy of this resolution be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Dominic LeBlanc, Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs and The *Honourable Steven Guilbeault* Minister of Environment and Climate Change, The Honourable Pierre Poilievre, Leader of the Conservative Party of Canada, *Jagmeet Singh*, Leader of the New Democratic

Party and MP Cheryl Gallant, as well as the Federation of Canadian Municipalities (FCM), The Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association and all municipalities within Renfrew County.”

CARRIED

11.5 Annual Review and Update of HR Policies - 2024

Resolution No: 2024-08-07-12

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt all the changes to the HR Policy of By-Law 2023-03 as required by legislation."

CARRIED

11.6 Blue Box Recycling Cooperative Procurement Opportunity

Resolution No: 2024-08-07-13

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to respond to the letter from Killaloe Hagarty and Richards indicating that Brudenell, Lyndoch and Raglan would like to explore this cooperative option for the purposes of managing non-eligible materials post blue box transition."

CARRIED

11.7 The Royal Canadian Legion Ontario Command “Military Service Recognition Book”

Resolution No: 2024-08-07-14

Moved By: Wayne Banks

Seconded By: Kevin Quade

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the cost of \$395.00 for a business sized advertisement in The Royal Canadian Legion Ontario Command's 12th Annual Military Service Recognition Book."

CARRIED

12 Financial Report

Resolution No: 2024-08-07-15

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 By-Law to Accept a Transfer of Property from Tara Aine Shiner and Jacob John Shiner for the Purpose of Assuming it as Part of the Municipal Road System

Resolution No: 2024-08-07-16

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-30 being a By-Law to Accept a Transfer of Property from Tara Aine Shiner and Jacob John Shiner for the Purpose of Assuming it as Part of the Municipal Road System, having been introduced and read a first, second and third time and finally passed."

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2024-08-07-17

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of three items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees and one item under subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose."

CARRIED

14.2 To come out of Closed

Resolution No: 2024-08-07-18

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"That Council comes out of closed at 8:49 pm."

CARRIED

14.3 Report from Closed

In Closed Session Council received information regarding three identifiable individuals and one item where we received legal advice

15 Confirmation By-Law

Resolution No: 2024-08-07-19

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-31 being a By-Law to confirm the proceedings of the August 7th, 2024 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 16 Adjournment**
Resolution No: 2024-08-07-20
Moved By: Iris Kauffeldt
"THAT this meeting adjourns at 8:50 pm."
CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour



INFORMATION REPORT TO COUNCIL

Report Date:	August 28, 2024
Date of Council Meeting:	September 4, 2024
Prepared By:	Tammy Thompson
Approved By:	Vigrinia Phanenhour
Agenda Item:	Committee and/or Staff Reports
Attachment(s):	None

Reason for this Report

To provide Council with Information regarding appointing Livestock Valuers.

Recommendation

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to advertise for two positions as Livestock Valuers for the Township of Brudenell, Lyndoch and Raglan."

Information

Due to a recent passing, the Township has a vacant position as a Livestock Valuer. Under the Ontario Wildlife Damage Compensation Program, the Township is required to have a minimum of one Livestock Valuer appointed.

Staff is recommending that two positions be advertised, one to serve as a back up for the other to ensure that the Township is fulfilling its obligations. By appointing two Valuers this will also avoid having to outsource to other municipalities.

Livestock Valuers are paid per call on an hourly basis and mileage as set by Council.



INFORMATION REPORT TO COUNCIL

Report Date:	August 27, 2024
Date of Council Meeting:	September 4, 2024
Prepared By:	Tammy Thompson
Approved By:	Virginia Phanenhour
Agenda Item:	New Business
Attachment(s):	None

Reason for this Report

To ask Council if they would be willing to host a staff Christmas Dinner and Awards Banquet. Invited would be Council, Staff, Volunteers and immediate families of all invited.

Recommendation

“THAT Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the hosting of a Christmas Dinner and Awards Banquet at the BLR Community Center for Staff, Volunteers and immediate family, and further direct staff to organize this event.”

Information

In 2017, Council for BLR hosted a Christmas Dinner and Awards Ceremony for staff and volunteers and families. Currently there are a number of Long-Time Service Awards to be handed out within the fire department. In addition, two recent retirees that we would also like to acknowledge at this event.

Quotes have been obtained for catering for this event, at the top end, would come in at approximately \$3000.00 plus tax dependent on attendance. Staff suggests that this is an invitation only event with the requirement to RSVP for more accurate numbers for catering purposes.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

August 14, 2024

NOMA
P.O. Box 10308
Thunder Bay, Ontario
P7B 6T8

To Whom It May Concern:

At the Township of Terrace Bay Regular Council Meeting held on August 6, 2024 the following resolution was passed.

RE: NOMA Resolution - Support for OINP (Ontario Immigrant Nominee Program)

Resolution: 239-2024

Moved by: Councillor Adduono

Seconded by: Councillor Dube

WHEREAS employers across Northern Ontario are experiencing a critical shortage of skilled workers, contributing to a shrinking labour market.

WHEREAS, the labour shortage is causing significant economic hardship for Northern Ontario communities, including reduced productivity and business closures; and

WHEREAS population and migration trends to 2021 suggest that Northern Ontario needs 100,000 newcomers by 2041 to sustain current population; and

WHEREAS the success of the federal Rural and Northern Immigration Pilot (RNIP) demonstrates the effectiveness of allocating nomination spots to address regional labour shortages in attracting newcomers to Northern Ontario; and

WHEREAS, the Ontario Immigrant Nominee Program has been expanded from 9,750 nominees in 2022 to a goal of 21,500 nominees in 2024;

NOW, THEREFORE, BE IT RESOLVED BY the COUNCIL of the Township of Terrace Bay

1. Urges the Government of Ontario to address the critical labour market shortage in Northern Ontario by allocating 3,000 Ontario Immigrant Nominee Program spots to support the region's economic growth and development.

BE IT FURTHER RESOLVED THAT Copies of this resolution be forwarded to: the Ontario Minister of Labour, Immigration, Training & Skills Development; local Members of Provincial Parliament; the Northwestern Ontario Municipal Association/Federation of Northern Ontario Municipalities; and the Aguasabon and Thunder Bay Chambers of Commerce



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

Sincerely,

Jon Hall
Chief Administrative Officer/Clerk

CC:

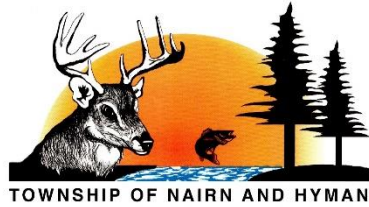
MLITSD David Piccini – David.piccini@ontario.ca

MPP – Thunder Bay Superior North – Lise Vaugeois – Lvaugeois-QP@ndp.on.ca

FONOM – fonom.info@gmail.com

Aguasabon Chamber of Commerce – aguasabonchamber@gmail.com

Thunder Bay Chamber of Commerce – chamber@tbchamber.ca



August 21, 2024

Sent via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA)

Dear Premier Ford,

I am writing to you on behalf of the Council of the Township of Nairn and Hyman and the Council of the Township of Baldwin to formally submit the attached resolution passed jointly by the two Councils at a Joint Emergency Council Meeting on August 19, 2024.

Our two Townships very recently learned of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine Site and Nipissing First Nation reserve lands and deposit it at the Agnew Lake Tailings Management Area in the Township of Nairn and Hyman. The decision to transport and deposit NORM has far-reaching implications for the environment, public health, and safety of our communities, and this significant decision was made without any consultation with our municipalities and the other municipalities located near Agnew Lake or along the Highway 17 corridor.

In addition to the participation of our municipalities in this Emergency Council Meeting, many representatives from surrounding First Nations attended the meeting, underscoring the widespread concern across our region about this impending project. The planned transportation of NORM is scheduled to begin in the coming weeks, therefore we respectfully request your attention to this urgent matter.

The resolution reads as follows:

RESOLUTION: 2024-EM1-2

DATE: August 19, 2024

MOVED BY: Councillor McVey

SECONDED BY: Councillor Cote

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin have been informed of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine and Nipissing First Nation reserve land, and deposit it at the Agnew Lake Tailings Management Area (ALTMA) in the Township of Nairn and Hyman; and

WHEREAS this decision has significant implications for the environment, public health, and safety of the surrounding communities, including those within the Township of Nairn and Hyman and the Township of Baldwin; and

WHEREAS the decision to transport and deposit NORM to the ALTMA site was made without any consultation with the Township of Nairn and Hyman or the other municipalities bordering Agnew Lake, resulting in the exclusion of local municipalities from the decision-making process; and

WHEREAS the exclusion of local municipalities from this process represents a serious breach of trust and a disregard for the well-being of the residents of these communities; and

WHEREAS there are significant concerns among residents regarding the potential contamination of drinking water sources, particularly Agnew Lake, which many residents rely on for safe drinking water; and

WHEREAS the risks associated with NORM are well-documented, and the proximity of the ALTMA to Agnew Lake heightens the concerns regarding the potential contamination of this vital water source; and

WHEREAS according to information received from the Ministry of Mines, there are already some areas of the ALTMA site where dose estimates exceed the Canadian Nuclear Safety Commission's regulatory limit for casual site users; and

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin held a joint Emergency Council Meeting on August 19, 2024;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands that the Province of Ontario, the Ministry of Mines and the Ministry of Transportation immediately halt the project involving the transportation and deposition of NORM at the ALTMA site until a clear line of communication is established with local municipalities; and

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands full disclosure of all pertinent details regarding the proposed future NORM transportation and deposition plan, including specific transportation routes, emergency response plans, safety protocols, and the future management plan for the ALTMA site; and

THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin insists that environmental and health impact assessments be conducted with input from independent experts, and that these assessments include opportunities for public hearings to ensure transparency and community involvement; and

THAT the Province of Ontario enact legislation that consultation with municipalities is a requirement of any projects that include the transportation or deposition of NORM; and

THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable George Pirie, the Minister of Mines; the Honourable Prabmeet Sarkaria, the Minister of Transportation; the Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks; Chief Toulouse and Sagamok Anishnawbek Council Members; Chief Nootchtai and Atikameksheng Anishnawbek Council Members; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; the Canadian Environmental Law Association; MP Carol Hughes; MPP Michael Mantha; the Association of Ontario Municipalities and all Ontario Municipalities.

CARRIED

For more information regarding this matter, please contact our municipal office by email at belindaketchabaw@nairncentre.ca or by phone at (705) 869-4232.

Yours truly,



Belinda Ketchabaw
CAO Clerk Treasurer
Township of Nairn and Hyman

Cc:

Honourable George Pirie, the Minister of Mines
Honourable Prabmeet Sarkaria, the Minister of Transportation
Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks
Chief Toulouse and Sagamok Anishnawbek Council Members
Chief Nootchtai and Atikameksheng Anishnawbek Council Members
Ontario Ombudsman
Canadian Nuclear Safety Commission
Canadian Environmental Law Association
MP Carol Hughes
MPP Michael Mantha
Association of Ontario Municipalities
All Ontario Municipalities



Hon. Melanie Joly, Minister of Foreign Affairs of Canada
Hon. Mary Ng, Minister of Export Promotion, International Trade & Economic Development of Canada
Hon. Francois-Phillip Champagne, Minister of Innovation, Science, & Industry of Canada
Innovation Science & Economic Development Canada (ISED)
Government of Canada
MP Marilyn Gladu
MPP Bob Bailey
(sent via e-mail)

Re: Underserviced Cellular Communication Services in Rural and Urban Centres in the Town of Plympton-Wyoming, other Rural and Urban Centres across Lambton County, and beyond

Please be advised that the Council of the Town of Plympton-Wyoming, at its meeting on July 31st, 2024, passed the following resolution:

Whereas the Government of Canada and The Town of Plympton-Wyoming have approved 2 new Cell Tower installations, yet no installations have occurred. ISED regulations state, *“Following the consultation, and once the company and local municipality agree, the tower must be built within three years.”*

And Whereas the Town of Plympton-Wyoming is not able to utilize all the available modern technology for Fire Services due to the lack of cell signals and reliable cellular service coverage in our rural and urban communities.

And Whereas residents of our community are not able to have reliability and confidence in our telecommunications infrastructure for our commercial establishments and economic growth, employment, school, virtual medical appointments, mental health, welfare and emergency services.

And Whereas Many areas are considered “Dead Zones” causing rural and urban communities to incur prohibitive costs which include roaming and overage fees and/or alternative resources in order to gain basic and limited communication functionality.

And Whereas the Federal Government is already exploring 6G services, yet existing Cell Towers in The Town of Plympton-Wyoming are only providing 3G which is ending in 2025, LTE and 4G service – where these services are even available.

And Whereas the ISED has committed to have a reliable Network and states that, *“Reliable telecommunications networks have never been more crucial. They support not only a wide range of economic and social activities but also other critical infrastructure sectors and*

government services, and they are crucial for emergency services and public safety. They are fundamental to the safety, prosperity and well-being of Canadians.”

And Whereas the top priority of the ISED as stated in the Telecommunications Reliability Agenda is, *“Robust Networks and Systems – This means there is robust architecture for telecommunications networks with appropriate redundancy, diversity, and hardening against hazards, with particular care for emergency services. There are systems with controls and monitoring and the telecommunications supply chain including supplier equipment is trusted and secure. Investments are made to support these activities including in rural and remote areas or to address coverage gaps.”*

Now Therefore Be It Resolved that the Council of the Town of Plympton-Wyoming requests that the Federal Government and ISED and make it their priority to push forward with their commitment to provide this crucial infrastructure in a meaningful and timely manner and provide action and enforcement of the regulations that mandate timely installation of approved Cell Tower Installations.

The health and well-being of our community is at the mercy of our Federal Government taking these matters seriously; taking action to reduce the harm being caused to our residents well being and allowing our emergency services to perform at standard that our larger urban municipalities are able to.

Sincerely,



Ella Flynn
Executive Assistant – Deputy Clerk
Town of Plympton-Wyoming

Cc:
All Ontario Municipalities



2529 Stirling-Marmora Road
Box 40
Stirling, ON K0K 3E0
Phone: 613-395-3380 Fax: 613-395-0864

August 21, 2024

Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Hon. Ford,

Re: Public Sector Salary Disclosure

At the August 6, 2024 Standing Committees meeting, Committee made the following recommendation:

Moved by Councillor Dean Graff
Seconded by Councillor Don Stewart

That the report from the CAO-Treasurer entitled, "Public Sector Salary Disclosure" be received; and

That Committee recommends to Council the following resolution be adopted and forwarded to the Province of Ontario Premier's Office, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and all Ontario Municipalities;

Now Therefore Be It Resolved That the Public Sector Salary Disclosure Act be updated to reflect the inflation rates since 1996; and further

That the Act be further updated so that the inflation rate is applied each year to the requirement to report public salaries.

Carried.

This resolution was subsequently ratified and confirmed by Council at their meeting of August 19, 2024.

Sincerely,

Sydney Dodson
Deputy Clerk

/sd

Cc: Roxanne Hearn – CAO/Treasurer, Premier Doug Ford, the Ministry of Municipal Affairs and Housing, AMO, all Ontario Municipalities

**Embracing the Future
while Remembering our Past**



TOWNSHIP OF
RUSSELL

CERTIFIED RESOLUTION

Date: **August 26, 2024** **Item(s) no.:** 10 (ref. a)

Subject: Resolution to Support AMCTO Provincial Updates to the Municipal Elections Act

Moved by: **Jamie Laurin**

Seconded by: **Lisa Deacon**

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections; and

WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process; and

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities; and

WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026; and

WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario; and

WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill; and

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce; and

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges; and

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities; and

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration; and


WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections; therefore

BE IT RESOLVED THAT the Township of Russell calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections; and be it further

RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public and Business Service Delivery, Minister of Finance, the Premier of Ontario, MPP of Glengarry-Prescott-Russell and AMCTO.

MOTION APPROVED

I, Joanne Camiré Laflamme, Clerk of the Corporation of the Township of Russell, hereby certify that the foregoing is a true copy of the resolution adopted by the Council of the Corporation of the Township of Russell on the 26th day of August 2024.



Joanne Camiré Laflamme
Clerk

Painted Landscape Tour

Connecting land and community through heritage and contemporary art

Anya Gansterer, Rural Arts and Culture Advocacy and Consulting
Christine Luckasavitch, Waaseyaa Consulting



The Painted Landscape Tour is a project that, through visual art, celebrates both the heritage and contemporary culture and the natural environment of the Ottawa Valley. This tour features interpretive signage at 10 culturally, geologically, and historically significant locations across the southern reaches of the Kitchissippi (Ottawa River) Watershed, the unceded and ancestral traditional territory of Algonquin Peoples, known as Omàmìwininiaki.

In this first phase of the project, 10 locations will be selected where renowned Canadian painters, including Tom Thomson, AJ Casson, AY Jackson, William Kurelek, Esther Schweg, and Hazel Deveroux and many others, created famous paintings inspired by the Ottawa Valley landscape.

10 contemporary artists with ties to the Ottawa Valley - including Algonquin artists - will be invited to paint the same scene from their current perspective creating a conversation between the “heritage artist” and the contemporary artist that spans both space and time.

At each site, interpretive panels will feature a heritage painting presented alongside the contemporary artwork. Accompanying text will include local historical and contemporary stories, including Algonquin cultural knowledge and natural history. Algonquin knowledge-based content will be woven throughout all sites. All text will be presented in Anishinaabemowin, English, and French.

The touring route will be animated via a series of public engagements, including an unveiling ceremony and an event celebrating each location, for a total of 10 workshops or guided walks. These events will include artist talks, art workshops, and natural and cultural history guided hikes or presentations. This route will take on a virtual format, ultimately becoming an extension of the existing [Pimosedà app](#) (via the Friends of Bonnechere Provincial Park), giving an opportunity to extend the visitor experience. In virtual format, in addition to offering space for additional visuals and textual information, the Pimosedà app is an avenue for visitors to “tour” the route – and, as an extension, the Ottawa Valley - even when they are not physically present.

Current partners include the County of Renfrew, Ottawa Valley Tourism Association and the Friends of Bonnechere Park.

Project Objectives and Outcomes

- **Connect visitors to and residents of the Ottawa Valley with our unique cultural heritages, contemporary cultures and the natural world.** Outcome: Deepen our collective sense of belonging to our communities and the natural world.
- **Partner with Algonquin and local Indigenous Elders, Knowledge Keepers, and artists.** Outcome: Celebrate Algonquin culture and ways of knowing.
- **Anchor a regional tourism product with heritage and contemporary artists, celebrating art and our communities across time.** Outcome: Elevate the status of Ottawa Valley artists and culture.
- **Accessible content reflecting multiple local lived experiences together in one visitor experience.** Outcome: Visitors, residents, and participants experience cultural inclusivity.
- **Create a sustainable tourism product that can stand alone with minimal ongoing investment, which also has the potential to grow and be animated.** Outcome: Increased tourism, deepened visitor experience, platform for further growth.
- **Create a product that is physically accessible via 4 seasons and accessible virtually anytime from anywhere.** Outcome: Increased tourism, financial impact, and sharing of Algonquin and Ottawa Valley Culture.
- **Create an intersectional tourism product that crosses over different types of travelers (art, heritage, culture, wilderness explorers, touring (motorized and non-motorized), naturalists).** Outcome: Increased tourism and financial impact.

Painting and Location Examples



A.Y. Jackson, Big Rock at Lake Clear
1962
Lake Clear, Eganville
Bonnechere Valley Township



Big Rock at Lake Clear
July 2024



A.J. Casson, Whitney
1940s (Date TBD)
Whitney, Post Street
South Algonquin Township



Post Street, Whitney
August 2024



William Kurelek, Polish Wedding at Kaszuby
1977
Township of Madawaska Valley
LOCATION TO BE DETERMINED

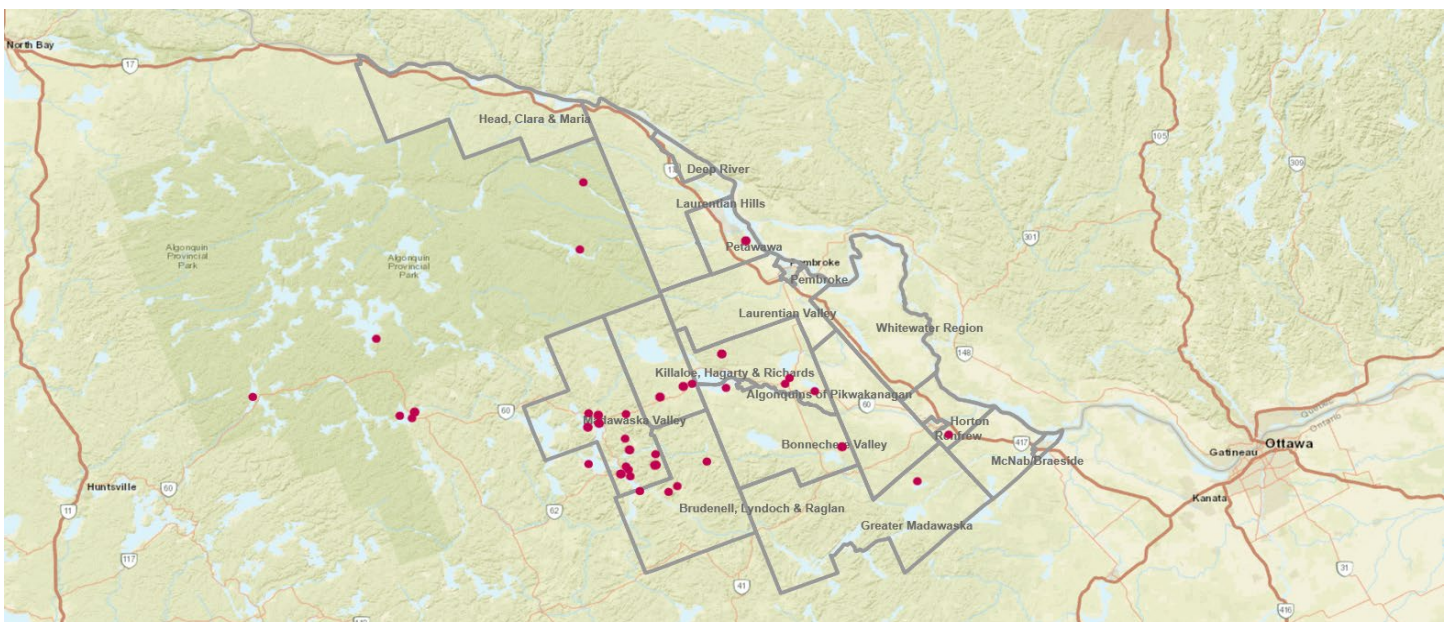
Artists & Locations

In the initial research phase, the following artists have been identified as having painted in the following Ottawa Valley communities between 1915 and 1980.

Artists + Ottawa Valley and Area Communities Identified

<p>A.Y. Jackson</p> <ul style="list-style-type: none"> • Combermere • Dacre • Clontarf • Eganville • Rockingham • Diamond Lake • Renfrew • Rosenthal • Opeongo Lake • Whitney • Killaloe • Palmer Rapids 	<p>A.J. Casson</p> <ul style="list-style-type: none"> • Barry's Bay • Whitney • Palmer Rapids • Kamaniskeg Lake • Wilno • Rockingham • Negeek Lake • Halfway • Combermere • Yantha Lake 	<p>Tom Thompson</p> <ul style="list-style-type: none"> • Petawawa <p>William Kurelek</p> <ul style="list-style-type: none"> • Barry's Bay • Wilno • Kaszuby • Combermere <p>Maurice Haycock</p> <ul style="list-style-type: none"> • Barry's Bay • Eganville • Combermere 	<p>Hazel Deveroux</p> <ul style="list-style-type: none"> • Barry's Bay • Wilno • Rockingham • Combermere • Golden Lake <p>Esther Schweig</p> <ul style="list-style-type: none"> • Barry's Bay • Wilno • Rockingham • Combermere
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Map



Locations are approximate and based on preliminary research only. We anticipate that many more locations across all townships will be identified through further research.

Partnerships & Funding

We are currently seeking municipal partners to bring the Painted Landscape Tour to life. During this initial project stage, the 10 signage sites will be spread as evenly as possible throughout townships across the Ottawa Valley. We have general asks of municipal partners, listed below, as well as asks specific to the FedDev Tourism Growth Program funding application (deadline of September 17th, 2024). All municipal support for this project is greatly appreciated.

We ask that all confirmation of support *in principle* can be communicated via email to Anya Gansterer (anyagansterer@gmail.com) and Christine Luckasavitch (christine@waaseyaaconsulting.ca) **no later than Friday, August 30th, 2024.**

Asks of Municipal Partners:

- Support with application to the Tourism Growth Program with FedDev (see details below)
- Land use for signage locations
- Assistance with installation
- Donation of materials (aggregates)
- Maintenance (grass cutting, levelling of site grounds; heavy machinery is not anticipated)
- Financial contribution for 2025
 - All contributions are appreciated; suggested \$2,000 per sign
 - Financial contributions will support research, translation services, graphic design, sign fabrication, etc.
 - If a township is unable to contribute financially, please know this does not preclude the township from the project

FedDev Tourism Growth Fund

To assist in funding this project, we are applying for the Tourism Growth Program with FedDev Ontario. **This deadline is fast approaching: September 17th, 2024.** To achieve all grant requirements and strengthen our application, we are asking municipalities for letters of support which “clearly articulate why the [municipal] partner is coming on to the project from their perspective.” The letter should answer the following questions:

Why is the municipality coming on as a partner?

What are the benefits for that municipality specifically? (Local culture, stories, tourism product)

In addition, the letter of support should clearly articulate how the township is able to support the Painted Landscape Tour.

Anya and Christine are able to support the township in drafting a letter of support, as needed.

Questions & Next Steps

Understanding that municipalities may benefit from learning more about this project prior to confirming participation, Anya and Christine are available for further conversation.

Contact Information



anyagansterer@gmail.com

613-633-1236



christine@waaseyaconsulting.ca

613-334-1643

County Council Summary

August 28, 2024

Below you will find highlights of the County of Renfrew County Council meeting August 28, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [August County Council package](#) can be found on our website.

[August meeting](#) YouTube link.

Warden's Address

Key highlights

- Over the summer, Warden Peter Emon had the privilege of attending 52 meetings and events on County business. Reflecting on these experiences, he was reminded of the vibrant and diverse nature of our communities. Each town and village has its own charm, and he is deeply grateful to the volunteers who dedicate their time and energy to organizing such engaging events. He noted Renfrew County truly shines as a fantastic summer destination, and it is all thanks to the collective effort and enthusiasm of our local residents.
- On June 28, he attended the Work to End Intimate Partner Violence event in Barry's Bay. He said we are becoming all too aware of Intimate Partner Violence tragedies in our communities and we need to work together to find an end.
- He celebrated Canada Day in Admaston/Bromley along with acknowledging the milestones of several volunteer firefighters.
- On August 2, he attended the groundbreaking for the 96-bed Four Seasons Lodge in Deep River. He said this is huge news for long-term care in our County, and he was happy to attend alongside County Councillors Grills, Giardini, Serviss and Renfrew-Nipissing-Pembroke MPP John Yakabuski.
- On August 27, he and the CAO attended Algonquin College's Dean's Luncheon at the Pembroke Campus. The Warden said it was a great opportunity to discuss many community challenges with leaders from across several sectors in Renfrew County. The County looks forward to strengthening its relationship with the College as we move forward on several new initiatives in the future.
- August was spent preparing for delegations at the AMO Conference through AMO, EOWC and the County. He participated in [five delegation meetings](#) with the County and additional [meetings on behalf of the Eastern Ontario Wardens' Caucus](#). He thanked MPP Yakabuski for his engagement at the delegation meetings along with other members of County Council.
- The Warden introduced Deputy Mayor Daina Proctor from the Township of Horton, who has recently taken the County of Renfrew oath of office. She will be stepping in, as the Alternate Member, for Mayor Dave Bennett during his absence.

Delegations

- The Warden presented \$5,000 in proceeds from the 17th annual Warden’s Golf Tournament held in June to Autism Ontario East Region and the Renfrew County Housing and Homelessness Fund – Mesa. Tahseen Ali, Fund and Volunteer Coordinator for Autism Ontario East Region, made a presentation explaining what the organization does and how the funds will be used. Community Services Managers Jennifer Dombroskie, Margo Smith and April Muldoon and Mesa Coordinator Barb Tierney accepted the cheque for the Housing and Homelessness Fund – Mesa.
- Ottawa Valley Tourist Association (OVTA) Board Chair Stefi Van Wijk and Vice-Chair Meghan James [provided an update](#) (pages 37-49) on tourism promotion activities of the destination marketing organization for Renfrew County, the City of Pembroke and Upper Ottawa Valley. It is a not-for-profit membership-based organization with a mandate to promote and grow tourism in the Ottawa Valley.

Announcements

- County Councillor Glenn Doncaster highlighted the accomplishments of Deep River resident Kyle Tremblay, who is currently competing at the Paralympic Games in Paris. He is the only Canadian to qualify for Para-Archery. In the preliminary round on August 29, he set a new personal best. Warden Peter Emon wrote a letter of congratulations and encouragement to Mr. Tremblay.

Health Committee

Presented by: Michael Donohue, Chair

- On May 22, 2024, the County of Renfrew, in collaboration with the Ottawa Valley Ontario Health Team (OVOHT) and the Renfrew County and District Health Unit, hosted an event to officially launch Mesa; highlighting the collaborative approach to compassionate care and building a healthier, more resilient community. The [final Mesa Gathering report](#), combines knowledge collected at the event from more than 180 participants, representing 49 agencies that provide services to community members facing addictions, mental health challenges and homelessness. It summarizes contributions from presentations, lived experience, local and regional expertise, stories, discussions and input guiding nine initial recommendations.
- The Emergency Services Department was successful in an application for an Ontario Community Emergency Preparedness Grant to help communities and organizations purchase critical supplies, equipment, and deliver training and services to improve local emergency preparedness and response. The goal of the grant was to purchase a gravity-feed sandbag processing machine, supplies and equipment to be shared among all local municipalities and First Nations. The machine is gravity fed, has four stations for filling and has a two-yard capacity. Bags can be efficiently filled and tied on the machine's working space. This has a capacity to make 700-900 bags per hour with less effort than filling manually. This machine will be available to all municipalities to sign out and use. A training program will be available, and setup and instructions will be provided on request. A multi-purpose flat deck trailer has been purchased to transport the sandbagger.

The balance of the application focuses on services such as coordination of staff operators/volunteers from the County of Renfrew and participating local municipalities and partners for the delivery of shared public education, training, planning and coordination for flood mitigation, readiness, response, and recovery efforts across the County of Renfrew and its 17 member municipalities and the Algonquins of Pikwakanagan First Nation.

- County Council passed a resolution supporting Ontario's Big City Mayors (OBCM) in their campaign to draw attention to the opioid crisis and homeless encampments by requesting that the Province:
 - Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.
 - Have this Minister strike a task force with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a Made in Ontario Action Plan.
 - Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary.
 - Commit to funding the appropriate services these individuals need, community by community where there are gaps in the system.
 - Invest in 24/7 Community Hubs / Crisis Centres to relieve pressure on emergency centres and first responders.
- County Council supported the Association of Municipalities of Ontario and Ontario Medical Association Joint Resolution Campaign on Physician Shortage and urges Province of Ontario to recognize the physician shortage in the County of Renfrew and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

Community Services Committee

Presented by: Anne Giardini, Chair

- The County of Renfrew's Mesa initiative is a comprehensive plan to better support individuals struggling with mental health, addictions, and homelessness. The goal is to provide wraparound support services to individuals, enhancing their housing stability and overall health. Through the collaborative approach with three Departments within the County of Renfrew – Emergency Services, Community Services, and Property and Development working in partnership with service providers in the community, there has already been a notable increase in coordination of care. The County of Renfrew continues to work collaboratively with the City of Pembroke, Algonquins of Pikwakanagan First Nation and the Province of Ontario to breakdown the silos and leverage the expertise and resources that exist within the community to work towards better outcomes for all residents of the County.
- The County of Renfrew is taking significant steps forward by launching a series of housing initiatives designed to support individuals grappling with mental health challenges, addictions, and homelessness. These programs aim to provide stable, supportive housing solutions and connect residents with vital resources to aid their recovery and well-being. Despite these promising efforts, a warming centre is still required to safeguard those who may not yet be ready to engage with service providers or participate in treatment and other support programs. During the severe winter months, a warming centre would ensure that these vulnerable individuals remain safe and protected from the harsh elements, providing an essential lifeline

until they are prepared to start their journey towards stability. The Committee directed staff to review options for a warming centre for the period of November 2024 – April 2025 and to initiate discussions with the City of Pembroke and interested service providers (including The Grind Pembroke) regarding these options and bring back information in September.

Development & Property Committee

Presented by: James Brose, Chair

- The first event in the 2024 [Taste of the Valley](#) series was held on Saturday, August 10 in Barry's Bay with more than 45 vendors participating. The next event in the series is set for September 7 in Killaloe, followed by September 28 in Petawawa, October 19 in Cobden, and December 14 in Renfrew.
Municipalities interested in hosting a Taste of the Valley event in 2025 or 2026 are invited to submit an [Expression of Interest](#) before 4 p.m. on September 27, 2024. Expressions of Interest must indicate the year (2025 and/or 2026) and up to three preferred dates on a Saturday, between the last weekend in July and September 30, and/or the second Saturday in December, avoiding holiday weekends. Municipalities can submit for both years, however, only one event per municipality per two-year cycle will be awarded.
- Registration launched this month for the [Municipal Agriculture Economic Development and Planning Forum \(MAEDPF\)](#), being held October 22-24, 2024 at the Best Western Pembroke Inn and Conference Centre. The event, co-hosted by the County of Renfrew and Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA), includes a welcome reception the evening of October 22, bus tour to various agricultural sites on October 23, and conference day on October 24. There are [sponsorship opportunities \(page 159\)](#) available for organizations and municipalities interested in supporting the event.
The MAEDPF is open to municipal and First Nations economic development and planning staff from across rural Ontario who support the agriculture sector, individuals involved with agriculture economic development and policy making and those working in the food, farming and agri-food value chain.
- On August 1, 2024, Business Development Officer David Wybou and County Forester Lacey Rose recorded a webinar to promote Renfrew County's BDO Zone "AA" rating for woody biomass. The webinar aired on August 8 via [Digest TV](#).
- The responses to the recent Expression of Interest for Affordable Housing have provided valuable insights into various approaches for addressing our affordable housing needs. Notably, some proposals were from consultants suggesting feasibility studies. These studies could help us assess the value of existing assets and develop strategies for replacing them with new assets. Overall, the EOIs received were diverse and generated considerable interest, reflecting the productive outcomes of the Housing Summit. A total of 13 proponents submitted 18 proposals, showcasing innovative ideas and potential paths to move forward for addressing our housing needs. Staff will further review, considering the prospective proposals identified in the EOI.
- County Council authorized the Chief Administrative Officer/Deputy Clerk to enter a joint settlement agreement with Tomlinson and the Township of Horton. Tomlinson submitted joint applications to the Township of Horton and the County of Renfrew for planning approvals, a zoning by-law amendment (ZBA) and official plan amendment (OPA) for the development of a pit along Storyland Road.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- County of Renfrew Municipal Day is scheduled for September 26, 2024, at the County Administration Building from 3-5 p.m. and 6-8 p.m. County of Renfrew staff is currently assembling the presentations and materials that will be delivered throughout the day. This is not a public meeting, nor a Council meeting. It is strictly to provide information to all municipal council members and municipal senior staff on the County's activities and core responsibilities, and our partners. Invites have been extended to Renfrew County District Health Unit, Ottawa Valley Ontario Health Team, EOWC, EORN, and EOLC, as well as the City of Pembroke.
- County Council approved amended Corporate Policies – Criminal Record Check for Prospective Employees and Bereavement Leave.

Operations Committee

Presented by: Glenn Doncaster, Chair

- With a focus on public safety a number of municipalities across Ontario have, or are in the process of, implementing Automated Speed Enforcement (ASE). County of Renfrew staff have investigated the possibility of Automated Speed Enforcement on County roads and found that it is feasible in school zones and designated Community Safety Zones. By partnering with the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), an ASE could be implemented in as little as 12 months. They offer a turnkey, not-for-profit, ASE program inclusive of cameras, data handling and ticket processing. Following the issuance of the ticket by the processing centre (printed and mailed), the defendant can then pay their fine at the Provincial Offences Court or proceed to dispute the charge. ASE benefits from a lower dispute rate than other Provincial Offence charges. Given the reduced Provincial Offences charges being laid, Courts Administration and Prosecution anticipate they have the capacity to administer this workload.
- County Council passed a resolution requesting a letter under the Warden's signature be sent to the Minister of Transportation in support of the request from the Corporation of the Municipality of West Nipissing in regard to the replacement of the Champlain Bridge, located on Highway 17, west of the Town of Sturgeon Falls. The Municipality of West Nipissing requesting to have the Champlain Bridge assumed by the Province.
- County Council approved a contract for the supply and delivery of one vibratory dual drum roller as submitted by J.R. Brisson Equipment Ltd., Stittsville, Ontario in the amount of \$151,962, plus applicable taxes.

Additional Information

Craig Kelley, Chief Administrative Officer/Deputy Clerk

613-735-7288

Expressions of Interest to Host a Taste of the Valley event in 2025 or 2026 are now being accepted.

Taste of the Valley events continue to be a huge draw for locals and visitors alike, and are a fantastic venue for a community to show its support for local farm, food and artisanal entrepreneurs who invest time and energy into locally grown, produced and handmade products.

Originally introduced in October 2007 in Cobden, by the County of Renfrew's Economic Development Division, the Taste of the Valley event series has grown and expanded to include multiple dates and locations across Renfrew County. The purpose of the Taste of the Valley events are to promote and support locally grown, produced and created products from Renfrew County.



Recognizing the important role these events play in community economic development, as well as growing interest from other communities, hosting guidelines were revised in 2023 to provide more opportunities across the region. Changes included the addition of a holiday event in December, limiting the series to 5 events per year and holding all events on a Saturday from 10am to 3pm. These changes proved to be successful with increased attendance at all events in 2023 and a record number of vendor applications received in 2024.

Looking ahead, the County of Renfrew is seeking expressions of interest from municipalities to co-host an event in 2025 or 2026, based on the following schedule and criteria.

- Three (3) events held between the last weekend in July and September 30th.
- One (1) even held on the first Saturday after Thanksgiving in Cobden (Whitewater Township).
- One (1) Holiday edition held on the Second Saturday in December.
 - All events are to be held on a Saturday from 10 am to 3 pm.
(Site access is from 6 am to 5 pm for set-up and tear-down. If indoor space is provided, access the night before for set up is required.)

The County of Renfrew's Economic Development Division will continue to be the lead organizer of the event, in partnership with the host municipality. The following guidelines outline the responsibilities and expectations of the County of Renfrew, as the lead organizer, and the Host Community, as the organizing partner.

County of Renfrew (Lead Organizer)

- The County of Renfrew Economic Development Division will be the lead organizer for the Taste of the Valley event series, including:
 - Determining dates and locations, as per Expressions of Interests received from municipal partners.
 - Developing vendor guidelines, processing vendor applications, fees and payments, including cancellations and refunds.
 - Assigning vendor booth locations.
 - Working with the Renfrew County & District Health Unit (RCDHU) to determine and implement health and safety guidelines, including vendor approvals, etc.
 - Maintaining and updating the Taste of the Valley website (www.totv.ca).
 - Leading all marketing, promotional and media relations efforts, including the development of logos, graphics and promotional materials. Press releases issued by the County of Renfrew will include quotes from Host Community Partner, when applicable. Host Community Partner logos will be included on marketing and promotional materials, when applicable.
 - Provide a maximum contribution of \$500 to each host community for local entertainment.
 - Providing two complimentary booths (20 feet in space) to the Host Community to promote municipal services/events and/or for use by a local service club/organization.
 - Development of a Risk Management Plan, in collaboration with the Host Community.

Host Community (Organizing Partner)

- The Host Community must be an engaged and active partner in assisting with the delivery of the event and agree to the following responsibilities and expectations, including:
 - **Space requirements for four (4) events held between end of July and mid-October.** Provision of an outdoor site to hold the event (at no charge). Site requirements include:
 - Flat/level outdoor area that can accommodate a minimum of 7,000 - 15,000 sq. ft. for booths (minimum of 50 booths at 10' x 10' each) with 10' aisles.
 - **If available (but not mandatory), the provision of indoor space, for events held between the end of July and mid-October, is welcomed to allow for additional vendors.**
 - Minimum requirements: 3,000 sq. ft. (minimum of 30 booths at 8' x 6' each with 10' aisles)
 - **Space requirements for the Holiday edition held on the second Saturday in December.** Site requirements include:
 - Indoor space: minimum of 5,000 sq. ft. Capacity to accommodate a minimum of 50 booths measuring 8' x 6' each with 10' aisles.
 - Flat/level outdoor area that can accommodate a minimum of 2,500 sq. ft. for booths. Capacity to accommodate a minimum of 15 booths measuring 10' x 10' each with 10' aisles.
 - Dedicated vendor parking capable of accommodating a minimum of 60 vehicles. The ability to park directly behind booths is preferred.

- Consumer parking capable of accommodating a minimum of 60 vehicles at a time with dedicated accessible parking.
- Access to a minimum of six (6) electricity hook-ups for vendors. Identify the number of plugs available and the amperage per plug.
- Accessible public washrooms on-site capable of handling large crowds.
- Dependable cellular service on-site (mandatory), and reliable Wi-Fi for use by vendors (Wi-Fi desirable but not mandatory).
- ATM on-site or within short walking distance from site.
- Provision, installation & removal of picnic tables and/or seating for consumers.
- Provision, management and maintenance of garbage and recycling bins during the event.
- Provision, installation and removal of crowd control/traffic barriers.
- Access to the site from 6am to 5pm, which includes set-up and tear-down.
- Provision of a dedicated staff person to assist the Lead Organizer with event planning, including but not limited to site plan layout and logistics, marketing, on-site support during the event, including set-up and tear-down, etc.
- Provision of additional staff or volunteer support on the day of the event to assist with parking and crowd control, vendor set-up and tear-down, signage installation, etc.
- Securing local entertainment, based on approval by the Lead Organizer. Entertainment is for ambiance and must not overshadow the event. Suggested entertainment: unplugged musicians, buskers, artists, storytellers, etc. Entertainment costs over and above \$500 are at the responsibility of the Host Community.
- Promotion of the event via municipal signage (if applicable).
- Promotion of the event via municipal and/or community social media channels.
- Assist the Lead Organizer with the development of a Risk Management Plan.

Municipalities interested in hosting a Taste of the Valley event in 2025 or 2026 must submit a formal written Expression of Interest to the County of Renfrew Economic Development Division, via email to ovedinfo@countyofrenfrew.on.ca by 4:00 pm, Friday, September 27, 2024. Expressions of interest must include the following information:

- ✓ Confirmation that the Host Community will adhere to the hosting guidelines as stipulated herein.
- ✓ Proposed site map showing vendor booth area, parking areas (vendors & consumers) and access points (entry/exit).
- ✓ Proposed hosting dates, indicating the year (2025 &/or 2026) and up to 3 preferred dates on a Saturday, between the last weekend in July and September 30th and/or the second Saturday in December, avoiding holiday weekends. Only one event per municipality per two-year cycle will be awarded.
- ✓ Identification of any added value support for the event, over and above the hosting guidelines (ie: marketing/promotional support, entertainment, etc).
- ✓ Identification of community volunteer partnerships in hosting the event (i.e. farmers' market, service clubs, etc.) and how your community proposes to support and/or enhance the Taste of the Valley experience.

Questions related to hosting guidelines, expectations or submitting an Expression of Interest can be addressed to ovedinfo@countyofrenfrew.on.ca. At the discretion of the County of Renfrew, questions and answers related to the submission of Expressions of Interest may be shared with all municipal partners.

We look forward to receiving your Expression of Interest to host a Taste of the Valley event within your community.

Best Regards,

A handwritten signature in black ink that reads "Scott Hamilton". The signature is written in a cursive, flowing style.

Scott Hamilton
Economic Development Coordinator



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

September 4, 2024

Re: Regulations for the Importation and Safe Use of Lithium-Ion Batteries

Please be advised that at their last Regular Meeting of Council on Wednesday September 4th, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-09-04-XX

Moved By: Councillor _____

Seconded by: Councillor _____

“Be it resolved that Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supports the letter received from the Township of Otanabee-South Monaghan regarding calling upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries;

AND THAT this resolution be sent to MP Cheryl Gallant and all Ontario municipalities.”

CARRIED.

Sincerely,

Tammy Thompson
Deputy Clerk



The Corporation of the Township of Otonabee-South Monaghan

June 28, 2024

Via Email: david.piccinico@pc.ola.org

Hon. David Piccini M.P.P.
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street
Port Hope, ON
L1A 1C5

Dear Minister Piccini:

Re: Regulations for the Importation and Safe Use of Lithium-Ion Batteries

I am writing today to bring to your attention a matter of significant importance to the Township of Otonabee-South Monaghan, regarding the importation and safe use of lithium-ion batteries.

At the June 17, 2024 Council Meeting the Fire Chief of the Township of Otonabee-South Monaghan made a presentation to Council on the dangers presented by lithium-ion batteries. The Fire Chief was reporting back from attending the Charged For Life Symposium presented by the Office of the Fire Marshal.

During the presentation, the Fire Chief stressed that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger. These after market batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations.

Unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community. Charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results.

Email: info@osmtownship.ca Telephone: 705.295.6852 Facsimile 705.295.6405
P.O. Box 70 20 Third St Keene, ON K0L 2G0
Visit our website at www.osmtownship.ca or follow us on Twitter @OSMTownship

As Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities. We support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries.

We also call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries.

Thank you in advance for your attention to this very critical issue, and I look forward to your prompt consideration and support.

Please do not hesitate to contact me or our Fire Chief if you require any additional information.

**Yours truly,
Township of Otonabee-South Monaghan**

A handwritten signature in blue ink that reads "Joe Taylor". The signature is written in a cursive style with a large initial "J".

Joe Taylor, Mayor

**Cc: MP, Philip Lawrence
All Ontario Municipalities**



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

September 4, 2024

Re: Sustainable Funding for OPP Small Rural Municipalities

Please be advised that at their last Regular Meeting of Council on Wednesday September 4th, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-09-04-XX

Moved By: Councillor _____

Seconded by: Councillor _____

“Be It Resolved that Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan does hereby endorse the letter from the Municipality of Tweed and request the Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities and;

Furthermore, that a copy of the resolution be circulated to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, the Association of Municipalities of Ontario and all Municipalities in Ontario.”

CARRIED.

Sincerely,

Tammy Thompson
Deputy Clerk



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

July 10, 2024

Municipality of Tweed
255 Metcalf St
Tweed, Ontario
K0K 3J0

At the Township of Terrace Bay Regular Council Meeting held on Tuesday July 2, 2024, the following resolution was passed.

Re: Sustainable Funding for OPP small rural municipalities

Resolution: 207-2024
Moved by: Councillor Gary Adduono
Seconded by: Councillor Rick St. Louis

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario; **AND**

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources; **AND WHEREAS** small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone; ***AND**

WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract D.P.P. (5.1) locations; **AND WHEREAS** the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174; **AND WHEREAS** the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall; **AND WHEREAS** this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget; **NOW**

THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities:



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, MPP for Thunder bay-Superior North, Lise Vaugeois and to the Association of Municipalities of Ontario (amo@amo.on.ca) and at Municipalities of Ontario.

Sincerely,

J. Hall
Chief Administration Officer/Clerk



TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

September 4, 2024

Re: AMO/OMA Joint Health Resolution Campaign

Please be advised that at their last Regular Meeting of Council on Wednesday September 4th, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-09-04-XX

Moved By: Councillor _____

Seconded by: Councillor _____

“WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years.

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan urge the Province of Ontario to recognize the physician shortage in the County of Renfrew and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.”

CARRIED.

Sincerely,

Tammy Thompson
Deputy Clerk



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

September 4, 2024

Re: Immediate Action Needed To Support Ontario's Forest Sector

Please be advised that at their last Regular Meeting of Council on Wednesday September 4th, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-09-04-XX

Moved By: Councillor _____

Seconded by: Councillor _____

"WHEREAS Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan received correspondence from the Ontario Forest Industries Association dated June 19, 2024 regarding Immediate Action Needed to Support Ontario's Forest Sector;
NOWTHEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan does hereby receive and support the correspondence dated June 19, 2024 from the Ontario Forest Industries Association and urges the Ontario government support all measures targeting the immediate challenges the Ontario Forest sector faces."

CARRIED.

Sincerely,

Tammy Thompson
Deputy Clerk



June 19, 2024

The Hon. Graydon Smith
Minister of Natural Resources
Whitney Block
99 Wellesley Street West
Toronto, Ontario
M7A 1W3

The Hon. Nolan Quinn
Associate Minister of Forestry
Whitney Block
99 Wellesley Street West
Toronto, Ontario
M7A 1W3

Submitted via email.

Re: Immediate Action Needed To Support Ontario's Forest Sector

Minister Graydon Smith and Associate Minister Nolan Quinn,

Congratulations on your recent appointments within Premier Doug Ford's Cabinet. The Ontario Forest Industries Association (OFIA) looks forward to our productive and continued work together.

Over the last six months, three of Ontario's six pulp and paper mills have permanently closed or idled. Adding to the issue was the closure of a critical softwood pulp market in Quebec. As you know, these facilities served as important consumers of solid-wood byproducts from Ontario sawmills.

The OFIA appreciates the many opportunities we have had to speak with you and senior leadership within Ontario's Ministry of Natural Resources (MNR) and Premier's Office. This includes in-person meetings with members of OFIA's Board Executive Committee on January 19th, March 19th, and May 28th, 2024. During these meetings, the OFIA presented short and long-term actions Ontario could take to address the regional chip and pulpwood market crisis endorsed by the OFIA membership (incl.).

The industry eagerly anticipates government action on this matter, as operating conditions for many have continued to worsen over the past six months. Combined with weak markets for some finished products, many companies struggle to continue their operations. We are now facing an unprecedented challenge in the sector, which could have negative and long-lasting implications for northern and rural communities across Ontario.

Without immediate action in response to OFIA recommendations and, critically, the vetting of potential solutions through the industry to ensure programs truly meet the sector's needs, we fear Ontario could face further curtailments, job losses, and lost economic opportunity.

The OFIA is ready to work with the Ontario government to set the forest products sector on a long-term and stable path towards economic development and prosperity. This includes our

vision of a *Forest Energy Directive* to develop bioheat, district heating, liquid fuels, renewable gases, biocarbon, and electricity generation projects, supporting Ontario's massive forecasted growth in non-emitting energy demands.

We urge you and your colleagues to continue supporting all measures targeting the immediate challenges the Ontario forest sector faces and look forward to future discussions with you.

Sincerely,



Ian Dunn, R.P.F.
President & CEO
Ontario Forest Industries Association
Cell: 647-297-3827

Incl. March 19th, 2024 Slide Deck – Summary of Input from the Membership – OFIA Meeting with the Hon. Graydon Smith

May 28th, 2024 Slide Deck – Ontario Forest Energy Directive

CC The Hon. Caroline Mulroney, President of the Treasury Board
The Hon. Peter Bethlenfalvy, Minister of Finance
The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
The Hon. Greg Rickford, Minister of Northern Development and Indigenous Affairs
The Hon. George Pirie, Minister of Mines
The Hon. Steven Lecce, Minister of Energy and Electrification
The Hon. Sam Oosterhoff, Associate Minister of Energy Intensive Industries
The Hon. Todd Smith, Minister of Education
The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
MPP John Yakabuski, Parliamentary Assistant to the Minister of Energy
MPP Kevin Holland, Parliamentary Assistant to the Minister of Mines
Deputy Minister Drew Vanderduim, Ministry of Natural Resources
OFIA Membership



ACTUAL vs. BUDGET YTD

YEAR

2024

G/L Code	Account Title	Actual	Budget	Remaining \$	Remaining %
5002	Administration	\$368,702.35	\$537,730.00	\$169,027.65	31.43%
5003	Fire Department	\$132,570.56	\$236,745.00	\$104,174.44	44.00%
5004	Building Department	\$63,313.28	\$92,000.00	\$28,686.72	31.18%
5005	Livestock Valuers	\$2,364.09	\$1,000.00	(\$1,364.09)	-136.41%
5006	Policing Services	\$160,325.00	\$322,289.00	\$161,964.00	50.25%
5007	911 Service	\$1,870.74	\$2,000.00	\$129.26	6.46%
5008	Transportation Services	\$1,284,600.89	\$1,818,780.00	\$534,179.11	29.37%
5009	Streetlights	\$2,312.13	\$4,500.00	\$2,187.87	48.62%
5010	Environmental Services	\$386,395.06	\$521,850.00	\$135,454.94	25.96%
5015	Recreation & Four Season Park	\$197,483.09	\$243,583.00	\$46,099.91	18.93%
5020	Library Services	\$0.00	\$6,757.00	\$6,757.00	100.00%
5022	Planning & Development	\$1,870.00	\$3,000.00	\$1,130.00	37.67%
Total		\$2,601,807.19	\$3,790,234.00	\$1,188,426.81	31.35%

MONTHLY EXPENSES SUMMARY



Account Title						
911 Services	Administration	Building Department	Environmental Services	Fire Department	Library Services	Livestock Valuers
Planning & Development	Policing Services	Recreation & Four Season Park	Streetlights	Transportation Services		

G/L Code	Account Title	January	February	March	April	May	June	July	August	September	October	November	December	Total	
5002	Administration	\$52,492.15	\$53,194.81	\$25,287.46	\$33,613.05	\$87,245.11	\$65,348.17	\$26,254.51	\$25,267.09					\$368,702.35	
5003	Fire Department	\$46,416.99	\$13,602.65	\$8,022.24	\$25,789.34	\$5,423.68	\$15,483.77	\$12,702.97	\$5,128.92					\$132,570.56	
5004	Building Department	\$6,193.24	\$6,898.49	\$7,042.71	\$7,205.36	\$10,576.08	\$8,671.37	\$8,910.52	\$7,815.51					\$63,313.28	
5005	Livestock Valuers				\$1,326.70	\$46.70	\$488.85	\$501.84						\$2,364.09	
5006	Policing Services		(\$243.00)	\$26,529.00	\$26,857.00	\$26,857.00	\$26,611.00	\$26,857.00	\$26,857.00					\$160,325.00	
5007	911 Services	\$1,129.74			\$456.00	\$152.00			\$133.00					\$1,870.74	
5008	Transportation Services	\$136,401.72	\$132,322.34	\$91,129.47	\$82,314.14	\$108,108.41	\$224,240.30	\$109,426.47	\$400,658.04					\$1,284,600.89	
5009	Streetlights	\$327.67	\$198.89	\$170.95	\$889.52	\$179.23	\$194.61	\$170.95	\$180.31					\$2,312.13	
5010	Environmental Services	\$276,340.76	\$16,128.65	\$10,513.17	\$18,346.30	\$16,683.69	\$17,020.50	\$15,217.92	\$16,144.07					\$386,395.06	
5015	Recreation & Four Season Park	\$29,231.22	\$13,556.86	\$8,984.35	\$5,166.82	\$12,092.16	\$76,165.74	\$5,549.26	\$46,736.68					\$197,483.09	
5020	Library Services													\$0.00	
5022	Planning & Development	\$935.00						\$935.00						\$1,870.00	
Total		\$549,468.49	\$235,659.69	\$177,679.35	\$201,964.23	\$267,364.06	\$434,224.31	\$206,526.44	\$528,920.62	\$0.00	\$0.00	\$0.00	\$0.00	\$2,601,807.19	

**THE CORPORATION OF THE TOWNSHIP OF
BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NUMBER 2024-32

Being A Bylaw to Authorize the Entering into an Encroachment Agreement Between
the Corporation of the Township of Brudenell, Lyndoch and Raglan and Mervin
Ernest Lidtkie.

WHEREAS the "Owner" has applied to the Land Division Committee for the County
of Renfrew for Consent B04/24 which was granted subject to Conditions;

AND WHEREAS the Owner has requested an agreement between the Township
and the Owner whereby the Owner may be permitted to utilize a portion of the
unopened road allowance for his septic system;

NOW THEREFORE the Council of the Corporation of the Township of Brudenell,
Lyndoch and Raglan **HEREBY ENACTS** as follows:

The Mayor and Clerk are hereby authorized and directed to execute an
Encroachment Agreement with Mervin Ernest Lidtkie in the form attached hereto as
Schedule "A" and Schedule "A" forms part of this By-Law.

1. This By-Law shall come into force and take effect on the date of its passing.

Read and adopted by Resolution 2024-09-04-XX, this 4th Day of September, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour

THIS AGREEMENT made this day of _____ 20__.

BETWEEN

CORPORATION OF THE TOWNSHIP OF BRUDENEL, LYNDOKH AND RAGLAN
(Hereinafter called the "Township")
OF THE FIRST PART

and

MERVIN ERNEST LIDTKIE
(Hereinafter collectively called the "Owner")
OF THE SECOND PART

WHEREAS the Party of the First Part and is a municipality pursuant to the *Municipal Act 2001*;

AND WHEREAS there is an unopened road allowance between Concessions 16 and 17 Geographic Township of Brudenell, Lyndoch, Raglan, being PIN 57595-0048 (LT)

AND WHEREAS the Owner is the Owner of PIN 57595-0069 (LT);

AND WHEREAS the "Owner" has applied to the Land Division Committee for the County of Renfrew [Application B04/24] for a consent pursuant to the provisions of the Planning Act, c.P.13 R.S.O. 1990 as amended;

AND WHEREAS the aforesaid application for a consent was granted by the County of Renfrew Land Division Committee subject to Conditions No. 1 through 3 as noted in the decisions of Land Division Committee pursuant to Section 53(12) and 51(26) of the Planning Act, C.P.13 R.S.O. 1990 as amended;

AND WHEREAS the Owner has requested an agreement between the Township and the Owner whereby the Owner may be permitted to utilize a portion of the unopened road allowance for his septic system;

AND WHEREAS the "Township" is of the opinion that it would not be proper or in the public interest to permit "Development" of the "Subject Lands" unless assurances are given by the "Owner" that matters referred to in this Agreement are carried out in the manner hereinafter set forth;

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants and agreements contained herein, the parties hereto covenant and agree to enter into a License Agreement to use a portion of the unopened road allowance on terms as follows:

1. Schedules A and B attached hereto form part of this Agreement.
2. "Owner" in this Agreement includes an individual, an association, a partnership or a corporation or any agent or contractor carrying out any "Works" for the "Owner" as herein described or any subsequent "Owner" of any or all of the lands described in Schedule "A".
3. The Owner acknowledges that the road allowance between Concession 16 & 17 is an unopened road allowance. The portions of the road allowance subject to this Agreement is further described in Schedule B.
4. The Owner and the Township agree that the Owner shall be permitted to reasonably maintain and use the "concrete path", "pipe" and "tile bed" on the unopened road allowance as illustrated in Schedule "B" for the purpose of the Owner's pre-existing septic system.
5. The Owner agrees not to make any demands of the Township now or in the future to develop, repair, improve, or maintain the road allowance identified in this Agreement, nor does this Agreement create any obligation on the Township to develop, repair, improve, or maintain the said road allowance, or impose any obligation on the Township whatsoever.
6. The Owner hereby forever disclaims and waives any right, claim and cause of action which they might or would have, but for this Agreement, against the Township, based on the condition, use, non-maintenance, or lack of repair of the said road allowance, or in any way related to the said road allowance or this agreement.
7. The Owner hereby forever waives, releases, and indemnifies the Township from any claim for damages for personal injury or death or damage to property in any way attributable in any way to the road allowance, including, but not limited to the condition of the said road allowance, use of the road allowance by any person or entity whatsoever, or the non-maintenance of the road allowance.
8. The Owner acknowledges that they are not allowed to erect any structure undertake any "works" or "development" of any kind on the road allowance, unless permitted in this Agreement, without the written permission of the Township. The Owner shall

not be allowed to alter the road allowance in any way not permitted by this Agreement.

9. The Owner shall not be allowed to assign or transfer their rights under this Agreement to a non-Owner.
10. This Agreement, or any part thereof, may be terminated or modified by the Township at any time in writing upon 30 days written notice to the address for service of the registered Owner as specified in the deed for the property registered in the Land Registry Office, save except that if the Owner is in breach of this Agreement, this Agreement may be terminated immediately. In the event this Agreement is terminated by the Township, or otherwise, all waivers, releases and indemnities to the benefit of the Township from the Owner, shall survive termination.
11. The Owner acknowledges that upon termination of this Agreement they may be required to restore the road allowance to a condition satisfactory to the Township at the discretion of the Township, acting reasonably.
12. The Owner and the Township agree that this Agreement, and/or notice thereof, may be registered at the expense of the Owner, in the Land Registry Office for the Registry Division of Renfrew (No. 49), against the title to the lands described in Schedule A upon execution of this Agreement.
13. The Owner shall be responsible for the total cost of preparation, and registration of this Agreement and shall be responsible for any costs incurred by either Township to enforce any terms of this Agreement. Any said cost incurred by the Township may be added to the tax roll of the lands and collected in the same manner as municipal taxes.
14. This Agreement shall run with the lands and be binding upon the Owner, their heirs, executors, administrators and assigns, and shall be binding upon the Townships and any successor municipality.
15. If any term or provision of this Agreement or the application thereto of any person shall to any extent be held to be invalid or unenforceable, the balance of the Agreement shall not be affected thereby and each terms and provision of this Agreement shall be separately valid and enforceable to the fullest extent permitted by law.
16. The "Owner" hereby warrants to the Township that the recitals to this Agreement are true at the execution of this Agreement.

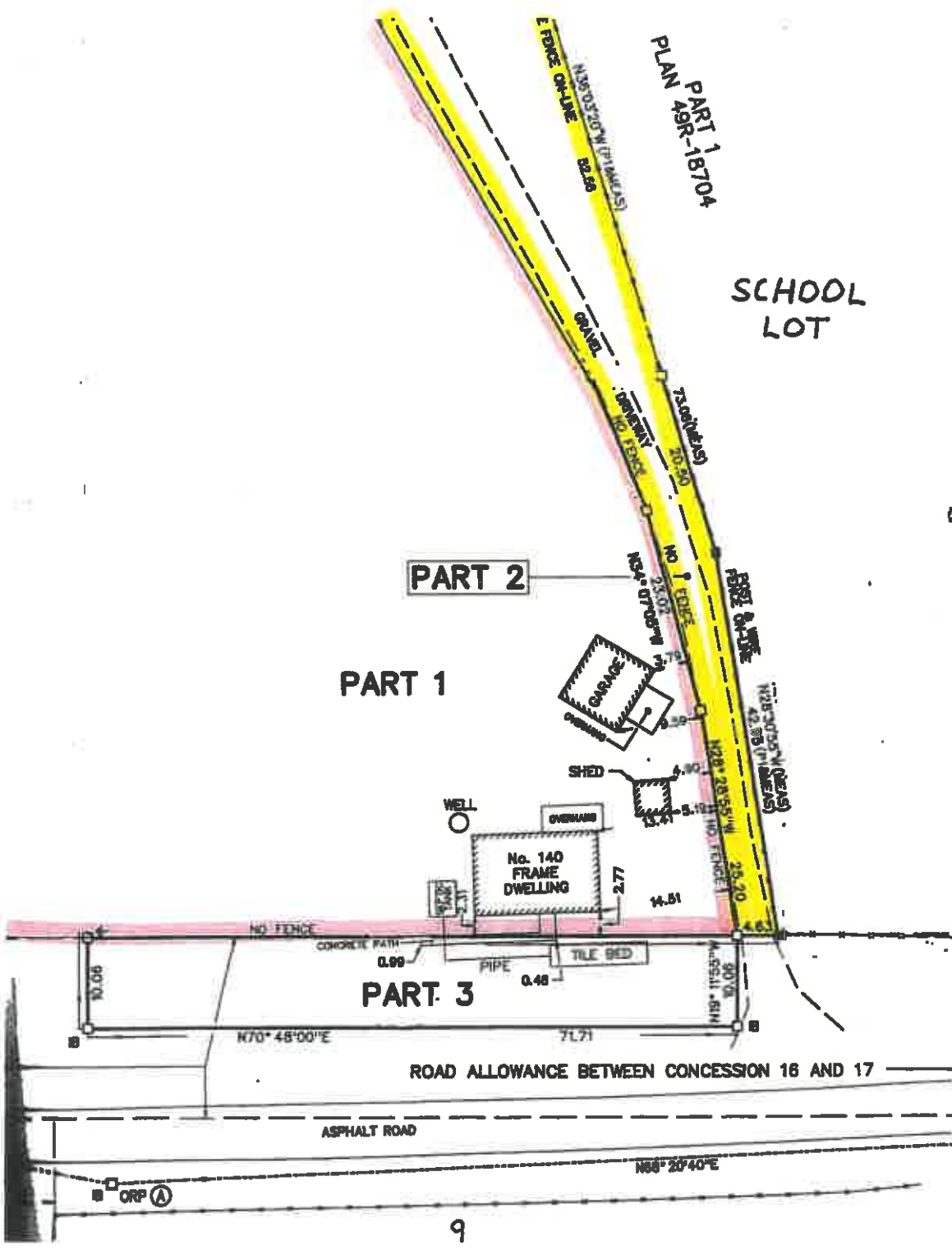
SCHEDULE "A"

Property 1

PART 1 LOT 22 CONCESSION 17 RAGLAN EXCEPT PARTS 2, 3 ON PLAN 49R13247 AND PARTS 1, 2 ON PLAN 49R18704; TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN being part of PIN 57595-0089 (LT) as illustrated as the severed portion on the attached sketch.

SCHEDULE "B"

See Sketch attached



**THE CORPORATION OF THE TOWNSHIP OF
BRUDENELL, LYNDOKH & RAGLAN**

BY-LAW NO. 2024-33

**Being a By-Law to adopt Municipal Road Construction
Minimum Standards Policy**

WHEREAS Section 5 (3) of the *Municipal Act*, S.O. 2001, c.25, as amended requires that a Municipal power shall be exercised by By-Law; and

WHEREAS Section 11 (1) of the *Municipal Act*, S.O. 2001, c.25, as amended authorizes Municipalities to pass By-Laws regarding public assets, including highways and transportation systems; and

WHEREAS O. Reg. 239/02 of the *Municipal Act*, S.O. 2001, c.25, establishes Minimum Maintenance Standards for Municipal highways; and

WHEREAS Council of the Township of Brudenell, Lyndoch & Raglan deems it to be necessary and expedient, to implement Municipal Road Construction Minimum Standards Policy 2024-01, to establish minimum construction standards for all municipal roads, and seasonal roads within the Township;

NOW THEREFORE, the Council of the Township of Brudenell, Lyndoch & Raglan enacts the following:

1. That The Municipal Road Construction Minimum Standards Policy, attached hereto as Schedule "A," is hereby adopted.

2. That the Clerk-Treasurer & Operations Manager are hereby authorized to make administrative amendments to the Municipal Road Construction Minimum Standards policy, as they may arise.

3. This By-law shall come into full force and effect upon the final passing thereof.

Read and adopted by Resolution 2024-09-04-XX this 4th Day of September, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour

Municipal Road Construction Minimum Standards Policy

Implemented: September 4th, 2024

Revision Date:

Policy Statement:

It is the intent and policy of the Township of Brudenell, Lyndoch & Raglan:

- To provide minimum construction standards for all Municipal roads, and seasonal roads within the Township;
- To provide standard guidelines for all private/cottage roads within the Township;
- To consistently apply the minimum standard to ensure the quality of new road construction and the upgrading / reconstructing of existing roads to minimum standards.
- To ensure that all proponents are held to the same standard of quality. The proponent shall refer to the Ontario Provincial Standard Drawings and Specifications;
- To maintain ownership and control of unopened road allowances except in specific circumstances as outlined in the following guidelines;
- To not assume responsibility for, or maintenance of, any private/cottage road except as outlined below. Should Council deem it necessary to assume such a road; it must first be brought up to minimum standards as detailed in Appendix "A";
- To not assume on a year-round basis any seasonal road. Should Council deem it necessary to assume, on a year-round basis, such a road, it must first be brought up to minimum standards as detailed in Appendix "A".

Purpose & Scope:

This policy establishes minimum standards for the construction of a new Municipal Road and/or the upgrading/reconstructing of an existing Municipal Road(s) within the Township of Brudenell, Lyndoch & Raglan; and sets guidelines for the use of unopened road allowances, seasonal roads, and private/cottage roads.

Definitions:

Municipal Road

Roads and streets that have been assumed by the Municipality and are maintained year-round by the Municipality.

Seasonal Roads

Roads and streets that have been assumed by the Township and are maintained only during the summer months (April to mid-November) usually for cottage/camp access.

Private/Cottage Roads

Roads and streets that have not been assumed by the Township, which provide access by means of a registered right-of-way to private property; the use and maintenance of which are the responsibility of the abutting landowners.

Proponents

Developers, residents, or ratepayer or other associations who are building a new road or street under a subdivision agreement, or land severance or are upgrading or requesting the Township to upgrade an existing seasonal or private road to a Municipal highway.

Policy Requirements:

Township Road Allowance

It is the Township's preference to not allow improvements to Municipal Road allowances that are not maintained unless the following occurs:

- the road is brought up to the Township's standard and assumed by the Township for maintenance purposes; or
- the proponents of the road allowance improvements enter into legal agreement with the Township that includes provisions for indemnification of liability, signage, and liability insurance;
- that a professional engineer's report be submitted to the Township confirming that the remedial work proposed would not adversely affect adjacent land or cause environmental concerns; and specifically;
- that any wetland crossings are the subject of an assessment by a qualified biologist to demonstrate that there are no adverse environmental impacts;
- The above also applies to any crossing of a Township Road allowance.

Township Road Standards

The Township shall only assume and maintain new roads or existing private roads following a petition of Council and the road first brought up to the standards of the Township as outlined below;

- The Township must be convinced that the assumption of a new road or an upgraded road is in the best interest of the public before it commits to the assumption of the road;
- The Township may consider waterfront development on a private road where it may be demonstrated that a publicly assumed and maintained road is not necessary for the appropriate development of the Township as per the zoning By-Law and the Official Plan;
- The Township may consider imposing seasonal and private/cottage road standards where it is deemed appropriate for development designed for seasonal or private/cottage use only;
- Year-round road service will not be provided on seasonal roads or private/cottage roads until formally assumed by Council and until such roads are upgraded to the Township's typical road cross section standards at the expense of the benefiting property owners.
- For general road and servicing construction, the report should consider depth of services and identify likely areas where dewatering will be required, the rate of dewatering, requirements for dewatering, permits, and the strategy to achieve the required groundwater levels. If dewatering is necessary, the report should contain sufficient data on groundwater quality and temperature of the receiving watercourse.

Private/Cottage Roads

Council may only assume private/cottage roads if they are upgraded to the appropriate standard as detailed in this policy, if the proponent provides, at their own cost, an accurate and current legal survey, and if Council deems it in the best interest of the public.

Scope

This road construction minimum standard policy applies to all roads within the Township of Brudenell, Lyndoch & Raglan, that are Municipal highways under the Municipal Act, 2001, S.O. 2001, c. 25 as amended, section (26) (31). The policy further applies to all new subdivision and/or private/cottage roads, all existing seasonal roads, and all unopened road allowances.

All subdivision agreements will include conditions that will ensure new roads meet the construction minimum standard and conditions of the Official Plan. The Ontario Provincial Standard Drawings & Specifications shall apply. This policy also applies to the upgrading/reconstruction of seasonally maintained Municipal roads and/or private roads to Municipal Road minimum standards.

Rational

The Township of Brudenell, Lyndoch & Raglan roadway network contains roads built to rural standards, additionally the Township has road segments that are seasonal and/or private roads and has received inquiries / demands for the Township to upgrade and/or assume such roads.

The focus of this policy is to provide a construction minimum standards policy that will establish how the Township will control road construction standards as well as determine who will be responsible for the costs associated with achieving these standards. The Township of Brudenell, Lyndoch & Raglan, the basis of the Municipal Road construction minimum standard involves the following three official sources:

- Ministry of Transportation Geometrical Design Standard Manual;
- Transportation Association of Canada (TAC) Geometric Design Guide for Canadian Roads; and
- Minimum Maintenance Standards for Municipal Highways (Regulation 239/02 of the Municipal Act).

It is the intent of the Council of the Township of Brudenell, Lyndoch & Raglan to protect the Township and its residents from incurring tax increases to finance road construction and upgrades/reconstruction that are the responsibility of developers, and in some cases residents whose properties are abutting and/or accessed by seasonal and private roads.

Road Classification

The class of road will be determined by the MTO standards for Highway Maintenance Priority Class Categories by using a traffic volume count and applicable speed limits. The assumed speed limit for all rural Municipal roads is 80 km per hour unless otherwise posted. The assumed speed limit for all urban Municipal roads is 50 km per hour unless otherwise posted. Based on the average annual daily traffic (AADT) count, to date, all highways/roads within the Township receive, on a yearly average, no less than 1 and no more than 999 vehicles per day and are therefore categorized as within a, class 4, class 5, or class 6.

Approval from all Agencies

Before commencement of any work, The Township shall obtain all necessary permits and approvals as required. Construction or installation of services shall not take place until all necessary permits and approvals and has complied with all requirements as outlined by the approval agencies.

Right of Way

The road right of way is to be properly surveyed and dedicated to, or owned by the Township of Brudenell, Lyndoch & Raglan, and is to be a continuous minimum width of 20.0 metres (66 ft.).

Platform Width

The overall width of the road is the sum of the surface width and twice the shoulder width. The platform width of the road is 6.3 metres (20.5 ft.) plus 2 – 0.5 metre (1.5 ft.) shoulders, or 7.3 metres (23.5 ft.) total.

Surface Width

The surface width is considered the driven portion of the road which does not include the width of the shoulder. The surface width shall be 6.3 m (20.5 ft.). The surface is to be covered by a minimum depth of 150 mm (6 in) after compaction of granular “A” crushed gravel measured at all points on the roadway.

Shoulder Width

Each of the two shoulders shall be a minimum width of 0.5 metre (1.5 ft.). These shoulders shall be covered by a minimum depth of 150 mm (4 in) after compaction of granular “A” crushed gravel measured at all points on the shoulder.

Depth of Granular Base

The depth of granular base material, which is the material below the surface course of crushed gravel, shall be placed to a minimum depth of 300 mm (12 in) after compaction of granular “B”, depending on the sub-grade material which is the original ground in its natural state. The Township reserves the right to increase or decrease the depth of granular base after consideration of the sub-grade material in the proposed road construction site.

Drainage

All drainage and grading work necessary for the road project in the opinion of the Township or any agent for the Township to provide for proper drainage of all lands included in the work plan. A drainage study may be required depending on the length of road in question, soil conditions and the topography of the land. Requirement for a drainage study is at the discretion of the Township or its designate.

Ditches

Minimum width between the centers of the ditches shall be 9 metres (30 ft.). All ditches are to be carried to a sufficient outlet. The depth of the ditch may be required to be greater than 0.75 metres to carry the drainage to a sufficient outlet. A drainage easement will be required for all drainage ditches that outlet across private property regardless of whether a natural drain exists.

Entrances and Culverts

Entrances and Culverts as per the Entrance Permit By-Law.

Horizontal and Vertical Alignment

The horizontal and vertical alignment as per the Ontario Provincial Standard Drawings & Specification or the Township of Brudenell, Lyndoch & Raglan’s Specified Design Standards.

Guardrails

Guardrails will be installed where the distance from the bottom of the ditch or drop-off immediately adjacent to the shoulder of the roadway exceeds 3 metres (10 ft.). The length of the guardrail will be determined at the discretion of the Operations Manager or his designate. Shoulder width will be increased by 0.5m where guardrail is required.

Turn-arounds

All roads are to be extended to the limit of the subdivision boundary and shall terminate at a turning "T" or cul-de-sac (at discretion of the Township) when not connecting to an existing road. Refer to OPSD 500.010 for examples.

Surface Type

Unless previously hard surfaced, all roads with a classification of 5 or 6 (less than 400 vehicles per day) will be gravel surface. All roads with classification of 4 or better (400 or more vehicles per day) will be hard surfaced with low-cost bituminous surface or Hot Mix Asphalt.

Roadway Surface Maintenance and Rehabilitation

As per the typical road rehabilitation program, Hot Mix Asphalt surface is recommended. Asphalt mix shall be Superpave 12.5 applied at a minimum thickness of 60mm. For surface maintenance of previously double surface treated locations that show no sign of base failure a 40mm lift of hot mix asphalt shall be applied, OR where deemed appropriate by the Operations Manager, a single or double surface treatment may be permitted. Surface treatment is to be completed in accordance with OPSS 304, 1006, and 1103. At the discretion of the Township, surficial cracking of an asphalt roadway may be temporarily sealed through traditional route and seal methods. Other methods may be recommended by a Geotechnical Engineer.

Design Criteria - Urban

Right of Way Width	20 m
Design Speed	50 km/hour
Horizontal Radius	80.0 m
Maximum Grade	6.00%
Min Stopping Sight Distance	65.0 m
Min Number of Lanes	2
Lane Width	3.25 m
Horizontal Clearance	4.0 m
Vertical Clearance	5.25 m
Turn Arounds	OPSD 500.010 or equivalent
Pavement Structure (GBE)	510 mm
Surface Type (ADT < 400 VPD)	Double Surface Treatment
Surface Type (ADT > 400 VPD)	Hot Mix Asphalt
Street Lighting	Hydro One
Signage	As specified in the Ontario Traffic Manual
Drainage	Ditches must outlet to an adequate receiving watercourse or Municipal Drain

Minimum Standard**Design Criteria - Rural Hard Surface**

Right of Way Width	20 m
Design Speed	80 km/hour
Horizontal Radius	80.0 m
Maximum Grade	6.00%
Min Stopping Sight Distance	120.0 m
Min Number of Lanes	2
Lane Width	3.25 m
Horizontal Clearance	4.0 m
Vertical Clearance	5.25 m
Turn Arounds	OPSD 500.010 or equivalent
Pavement Structure (GBE)	510 mm
Surface Type (ADT < 400 VPD)	Double Surface Treatment
Surface Type (ADT > 400 VPD)	Hot Mix Asphalt
Signage	As specified in the Ontario Traffic Manual
Drainage	Ditches must outlet to an adequate receiving watercourse or Municipal Drain

Minimum Standard**Design Criteria - Rural Gravel**

Right of Way Width	20 m
Design Speed	80 km/hour

Minimum Standard

Horizontal Radius	80.0 m
Maximum Grade	6.00%
Min Stopping Sight Distance	120.0 m
Min Number of Lanes	2
Lane Width	3.15 m
Horizontal Clearance	4.0 m
Vertical Clearance	5.25 m
Turn Arounds	OPSD 500.010 or equivalent
Base Structure	450 mm
Signage	As specified in the Ontario Traffic Manual
Drainage	Ditches must outlet to an adequate receiving watercourse or Municipal Drain

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BY-LAW NO. 2024-34

Being a By-Law to regulate the establishing of
Entrances to Township Roads

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 8 confers broad authority on Municipalities to enable them to govern their affairs as they consider appropriate;

AND WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 11, provides that a Municipality may pass By-Laws respecting drainage and flood control;

AND WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 27. (1), provides that a Municipality may pass By-Laws in respect of a highway over which it has jurisdiction;

AND WHEREAS the Municipal Act, S.O. 2001, Chapter 25, Section 96, provides that a Municipality may exercise its powers for the purpose of preventing damage to property as a result of flooding;

AND WHEREAS it is deemed expedient to provide for the regulation of the size and mode of construction of culverts that cross any drain or watercourse situated on a Township Road;

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan **ENACTS AS FOLLOWS**;

1. An entrance for the purpose of this By-Law is a private road, entranceway, gate or other structure of facility constructed or used as a means of access to a public highway under the jurisdiction of the Township of Brudenell, Lyndoch and Raglan and includes the excavating and covering or filling in of a roadside ditch for the purpose of improving lawn frontage.
2. No person, including a Municipality or a Local Board thereof, shall construct an entrance except in accordance with the conditions of a permit issued therefore by the Township Operations Manager.
3. Every person that applies for a new residential or commercial entrance must also apply for an Emergency Response (9-1-1) number at the current cost as per the Schedule of Fees By-Law.
4. Restrictions and specifications relating to the issuance of an entrance permit are set out and specified in Schedule "A" attached hereto.
5. An established fee for this permit shall be payable upon the issuance of the permit and before any work is commenced, and the fee shall be as set out in Schedule "B" attached hereto and forming part of this By-Law.
6. A copy of the Application for Entrance Permit to be obtained will be as set out in Schedule "C" attached hereto and forming part of this By-Law.
7. A copy of the logging agreement for the regulation of logging operations will be set out in Schedule "D" attached hereto and forming part of this By-Law.
8. A copy of the Entrance Permit to be issued will be as set out in Schedule "E" attached hereto and forming part of this By-Law.
9. The Owner must maintain and replace as becomes necessary any culvert

installed under the provisions of a permit and shall maintain the surface of the entrance from the edge of the travelled portion of the road to the outer edge of the property line.

10. Any person who contravenes any of the provisions of this By-Law is guilty of an offence and shall be subject to the penalties of not less than \$250.00 and not more than \$500.00, exclusive of costs, and the Municipality may remove the entrance at the expense of the owner.

THAT this By-Law repeals all previous By-Laws and/or Motions of Council pertaining to same.

THAT This By-Law takes effect on the day of its final passing.

Read and adopted by Resolution 2024-09-04-XX this 4th Day of September, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanehour

SCHEDULE "A" **ENTRANCES**

An entrance permit must be obtained before work is commenced on the construction of an entrance to a Township Road within the limits of the right-of-way.

Types of Entrances

Residential: A residential entrance is an entrance from a private residence or a private farm and is used primarily by the persons living on the property as a means of access to the highway.

Commercial: A commercial entrance is an entrance from a commercial establishment of any kind and includes an entrance to an apartment house or multi-family dwelling serving more than four dwelling units.

Logging: Shall mean an entrance which has been constructed or which may be used for a temporary period for the purpose of the removal of logs.

Restrictions:

A residential entrance may be constructed at any location except within 30M of a bridge measured from the deck or from the nearest part of the structure that interferes with the clear vision of the traffic using the entrance in an area where the speed limit is 80KM/H or more, or in any location where, in the opinion of the Township Operations Manager, an entrance cannot be constructed to meet the specifications of the Township.

A commercial entrance must be constructed according to the Commercial Site Access Standards established by the Ministry of Transportation of Ontario and subject to the following restrictions:

- (a) A commercial entrance is prohibited in an 80KM/H speed zone when the clear vision for traffic using the entrance is less than 60M in each direction.
- (b) Where the speed permitted is less than 80KM/H, an entrance is prohibited where the clear vision for traffic using the entrance is less than 45M in each direction.

A Residential Entrance may not be used as a Commercial Entrance without obtaining another Entrance Permit, and making any revisions to the existing entrance as the permit may require to make it conform to the Commercial Entrance Standards.

A logging entrance permit must be obtained as no person shall use an existing residential/farm entrance or an existing commercial/industrial entrance for the removal of logs unless such logging entrance permit has been issued by the Municipality of Brudenell, Lyndoch and Raglan for the use of such existing entrance for an identified period of time for logging purposes. All persons submitting an application for the construction of a Logging Entrance, or submitting an application for the temporary use of an existing entrance for logging purposes shall be required to enter into an agreement with the Municipality of Brudenell, Lyndoch and Raglan, which shall form part of the Logging Entrance Permit, and which will be effective during the term of the logging operation.

Specifications:

The minimum width of an entrance is 5M. The minimum size of a pipe or culvert is 400 mm and the length is 6M. Greater size and length may be required in certain locations to provide for the flow or the depth of the ditch. Standard pipe, culverts and materials approved by the Township Operations Manager must be used, and, if the entrance is such that a bridge is required the design of the bridge is subject to the approval of a qualified Engineer. The use of hot water tanks, barrels, concrete blocks or badly deteriorated corrugated iron pipe in place of standard material is prohibited.

Each entrance must be designed, constructed and maintained in such a manner as to prevent the discharge of surface water from the entranceway or from private property onto the travelled portion of the road. Following Ontario Provincial Drawings 301.010, 101.020 or 301.030 will make your entrance comply.

The Owner / Agent must construct each entrance, including the installation of a pipe or culvert and other work pertaining to the entrance and the cost of the construction is to be borne by the applicant.

The Township will maintain the surface of the entrance from the edge of the travelled portion of the road to the outer edge of the shoulder (Approximately .5M from travelled portion). An entrance that is constructed or used contrary to the provisions of this By-Law or contrary to the requirements of the entrance permit will not be maintained by the Township, and if the infraction warrants, the entrance may be removed by the Township at the owner's expense.

SCHEDULE “B”

Respecting Fees

1. The fee for an entrance permit shall be in accordance with the current Schedule of Fees By-Law, as amended from time to time.
2. The Fee for an Emergency Response Number (9-1-1) shall be in accordance with the current Schedule of Fees By-Law, as amended from time to time.

SCHEDULE "C"
APPLICATION FOR ENTRANCE PERMIT

Required Information

Roll # 4719- _____ Recent Severance: Yes No
Property Owner Name: _____ Telephone: _____
Mailing Address: _____ Postal Code: _____
E-Mail: _____ Fax : _____
Permit to be: Mailed Faxed E-Mailed

Proposed Entrance

Road Name: _____ Civic No. (or close to): _____
Lot No: _____ Conc. No. _____ Plan No. _____
Type of Entrance: Residential Secondary Entrance
Commercial Temporary (Logging)

Office Use Only

Culvert Required: Yes No Type: _____
Culvert Diameter: _____ Length Min: _____ Max: _____
Signs Required: Yes No Type: _____

Note: Additional costs for traffic signs (Hidden Driveway Sign) are the responsibility of the applicant.

Permit Number: _____

Comments:

- Approval is based on information and locations as provided by the Applicant.
- The Applicant is required to comply with all other applicable Federal, Provincial and Municipal Statutes.
- Owner to ensure drainage from roads or adjacent properties is directed away from buildings.
- The Municipality is not responsible for any surface or road drainage onto the subject property.

Inspections:

Approved for installation: _____ Final Inspection: _____
Signed By: _____ Signed By: _____
Print Name: _____ Signed By: _____
Date: _____ Date: _____

THIS PERMIT EXPIRES TWO YEARS AFTER APPROVAL

Instructions for Completing the Application

1. Roll number, name, address and phone number – fill in name and present address for mailing. Roll numbers can be found on your tax bill.
2. Road name & civic number – give a road name and civic number at the proposed entrance, filling in Lot No., Concession No., and Plan No., etc.
3. Please draw a sketch on the reverse side of the application to assist in locating the proposed entrance. Failure to provide an easy-to-follow map could result in a delay in approving the entrance. Provide a copy of the survey showing owner’s property lines as well as the neighbouring property lines.
4. The entrance will require approximately 1 to 3 days (depending on weather), after which you will receive notification by telephone/email that you may or may not proceed to install the entrance.
5. Upon completion of the entrance, please notify our office in order for the FINAL INSPECTION to be completed. Please allow for 1 week for final approval. **Please note**, final approvals submitted in the winter may require a spring inspection.

PLEASE NOTE: Entrance permits will not be processed without the roll number or survey and payment.

ENTRANCE PERMIT FEE: \$50.00

Payment Received

Payment Not Received – Must be Paid **Before** Approval of Entrance

SCHEDULE "D"

Logging Operation Agreement

Agreement Number: _____

This agreement dated the _____ day of _____, 20____.

Between: _____
hereinafter referred to as the "Contractor"

And: The Corporation of the Township of Brudenell, Lyndoch and Raglan,
hereinafter referred to as the "Municipality"

Whereas pursuant to the Municipal Act, RSO 2001, c.25, Sect. 8, the Municipality has the powers of a natural person for the purposes of exercising its authority under that Act or any other Act;

And Whereas the Corporation of the Township of Brudenell, Lyndoch and Raglan has approved, by bylaw, a policy governing logging operations within the Township;

And Whereas the Corporation of the Township of Brudenell, Lyndoch and Raglan has designated its powers to sign agreements with logging operators as outlined in By-Law;

And Whereas the Contractor has approached the Municipality to obtain permission for the use of _____;
[Road Name(s)]

And Whereas the Contractor shall be solely responsible for all costs whatsoever on the section of road described herein.

Now Therefore the parties hereto agree as follows:

1. "Logging Operation" shall mean the hauling, trucking, skidding, road building and any other such activity normally associated with the cutting and removal of logs.
2. "Operations Manager" shall mean that person appointed by the Municipality who is responsible for the care and maintenance of all roads under the jurisdiction of the Municipality.
3. The Contractor at his own expense shall erect such signs and in manner as prescribed by the Municipality.
4. The Contractor agrees not to modify any existing road over Municipal lands without the written consent of the Municipality and agrees that any such modifications shall be carried out in accordance with those specifications to be established by the Municipality

5. The Contractor and Municipality do hereby agree that if at any time the Municipality believes that work or activities on the road allowance constitutes a liability to either the public and/or the Municipality, work shall be stopped immediately and not recommenced until the Municipality expressly gives verbal or written permission.
6. The Contractor agrees to restore any lands to a state consistent to that prior to the commencement of the logging operations, which provided a temporary entrance for the purpose of the logging operations; or conversely, conduct any repairs to an existing entrance that was used during the logging operations and the said rehabilitation or repairs shall be completed to the satisfaction of the Municipality. The Operations Manager shall conduct an inspection of the lands subject to the required entrance prior to and upon completion of the logging operation.
7. The Contractor agrees that they shall not remove any trees on any lands owned or under the care and responsibility of the Municipality, without the express written consent of the Municipality, and in the event such written consent is provided to the Logger, they shall compensate the Municipality for those trees cut by the Logger and at such current market prices.
8. The Contractor agrees that during the term of this agreement, to obtain and keep in force a general liability insurance policy of not less than the amount of \$5,000,000 and shall submit proof of this policy to the Municipality prior to the execution of this agreement.
9. The Contractor agrees to indemnify and save harmless the Municipality from all claims whatsoever that may be taken against them for any loss, damage, or injury including death arising out of any act, neglect or omission of the Contractor or their employees.
10. Prior to the execution of this agreement, the contractor agrees to deposit with the Municipality the amount of \$500.00 to secure the due performance by the Contractor of this agreement, and the Municipality agrees to return the deposit without interest or deduction upon the due performance of the Contractor in accordance with the terms of this agreement.
11. The Contractor shall not skid or locate any landings for the handling of logs or equipment on any travelled Municipal Road, and the Contractor shall not operate any skidder or other off-road equipment on the hard surface of any municipal road.
12. The Contractor shall not leave any tree or part thereof which has been felled by the logging operation or as a result of the logging operation, within 25 feet of the edge of any waterway, or within 25 feet of any lands under the direct control of the Municipality.
13. The Contractor shall not during any logging operations cause any obstruction, destruction, or other interference, of any trail or road on any publicly owned lands, which serves to provide part of an integrated trail system which receives regular maintenance by a recognized snowmobile club for recreation purposes.
14. Failure on the part of the Contractor to comply with any part of this

agreement shall result in the forfeiture of all or part of the deposit and/or refusal to obtain an entrance onto a road under the jurisdiction of the Municipality for the purpose of logging operations.

15. The Logging operations subject to this agreement shall be restricted entirely to those lands comprising all or part of Lot(s) _____ Concession(s) _____, in the Municipality; and entrance to the said logging operations shall be obtained from the _____ Road being a road under the jurisdiction of the Municipality.
16. The Contractor agrees that any and all repairs shall be conducted immediately upon the conclusion of all logging operations, unless the Municipality provides to the Contractor in writing, permission to conduct the said repairs at such other time which shall be provided therein. The Municipality reserves the right to retain any deposit until such time as any and all repairs and/or restorations are completed to the satisfaction of the Municipality.
17. Any and all subsequent written permissions or approvals granted to the Contractor by the Municipality shall be attached to this agreement and shall be considered a part thereof as if such permission or approval had been provided at the time of execution of this agreement.
18. The Contractor agrees to comply with half load road restrictions, as well as any and all other road restrictions that may be imposed by the Township of Brudenell, Lyndoch and Raglan at any time.
19. The Contractor shall be solely responsible for acquiring all necessary permits, comments and/or permissions from government and non-government agencies and organizations to carry out the operation as described herein.
20. The Contractor covenants and agrees not to call into question, directly or indirectly, or oppose any proceeding whatsoever in law or in equity or before any administrative tribunal, governmental authority, board or court, the right of the Municipality to enter into this agreement and to enforce or rely on or perform each and every term, covenant, provision and condition contained herein, and the Contractor further covenants and agrees that the provisions of this paragraph may be pleaded by the Municipality as an estoppel against the Contractor, his successors and assigns, at any such proceedings.
21. This agreement shall be binding upon the Contractor and the Municipality and their respective heirs, executors, administrators and assigns.
22. In the event that the Contractor is not the legal registered owner (as recorded on the Municipal Tax Roll) of the property described herein, the Contractor shall provide the Municipality with written confirmation, signed by the registered owner, acknowledging that a logging operation will be commenced on his or her property prior to commencement of logging operation. It is understood that the registered owner of the property described herein accepts all liability as described herein, in the event of a forfeit or failure by the Contractor.

Owner Signature: _____ Owner Name

Company Name: _____

Mailing Address: _____

Phone Number: _____

E-mail Address: _____

Operations Manager
Corporation of the Township of Brudenell, Lyndoch and Raglan

Agreement Termination / Deposit Return

As per the agreement:

Upon completion of the logging operations and an inspection of the road allowance described herein on _____, the Township hereby releases

Inspection Date

the deposit to the Contractor.

Operations Manager
Corporation of the Township of Brudenell, Lyndoch and Raglan

Date: _____

Deposit returned and accepted:

Contractor

Date

SCHEDULE "E"
ENTRANCE PERMIT

This permit issued to _____

Address _____

As a means of access to: _____

Lot: _____ Concession: _____

Road and
Location: _____

SUCH ENTRANCE SHALL NOT BE USED AS A MEANS OF ACCESS TO ANY TYPE OF ESTABLISHMENT OTHER THAN THAT DESCRIBED HEREIN.

Entrance Type: ___ Residential ___ Commercial ___ Secondary ___ Logging/Temporary

Entrance to be _____ Constructed _____ Altered

Culvert Required _____ Yes _____ No

Diameter of culvert (if required): _____

Entrance Permit fee \$ _____

Entrance Permit Number _____

The issue of this permit by the Township does not relieve the holder of the responsibility of complying with relevant Municipal By-Laws.

Inspection Complete

DATED AT THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN THIS _____ DAY OF

_____, 20_____

ACKNOWLEDGEMENT

TO: Township of Brudenell, Lyndoch and Raglan
42 Burnt Bridge Rd, PO Box 40
Palmer Rapids, ON
K0J 2E0

RE: Logging Operation Agreement – Agreement Number _____

Between _____
Hereinafter referred to as the "Contractor"

And The Corporation of the Township of Brudenell, Lyndoch and
Raglan
Hereinafter referred to as the "Municipality"

I / We, _____ the owner(s) of

Hereby acknowledge that:

As per Schedule "D" Logging Operation Agreement, _____
"Contractor"

Is logging my property described above and that I / we accept all liability as described within
the agreement in the event of a forfeit or failure by the Contractor.

Signed by Owner Print Owner Name Date

Signed by Owner Print Owner Name Date

**THE CORPORATION OF THE TOWNSHIP OF
BRUDENELL, LYNDOKH AND RAGLAN**

BY-LAW NO. 2024-35

**Being a By-Law to Adopt Policies and Procedures Governing the
Procurement of Goods & Services**

WHEREAS, Section 271 of the Municipal Act, Chapter 25, S.O. 2001 imposes upon municipalities the obligation to adopt policies with respect to the procurement of goods and services;

AND WHEREAS the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan deems it expedient to establish procedural policy for purchasing and tendering.;

NOW THEREFORE, the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan ENACTS as follows;

PART I – SHORT TITLE

1. This By-Law may be cited as the “Procurement By-Law”.

PART II – PURPOSES, GOALS AND OBJECTIVES

1. The purpose, goals and objectives of this By-Law and of each of the methods of procurement authorized are:
 - (a) To ensure openness, accountability and transparency while protecting the financial best interests of the Township;
 - (b) To encourage competition among suppliers;
 - (c) To maximum savings for taxpayers;
 - (d) To ensure service and product delivery, quality, efficiency and effectiveness;
 - (e) To ensure fairness among bidders;
 - (f) To have regard to the accessibility for persons with disabilities to the goods, services, and construction purchased by the Township;
 - (g) The Township will wherever possible, promote and incorporate the requirements of the Accessibility for Ontarians With Disabilities Act, 2005 and the regulations thereunder in Township purchasing activities;
 - (h) To attempt to recue the amount of solid waste requiring disposal through the purchase of environmentally responsible goods and services.

PART III – DEFINITIONS AND SCHEDULES

1. The words and phrases listed below when used in this By-Law shall have the following meaning ascribed to them:
 - (a) “CLERK-TREASURER” shall mean the Clerk-Treasurer of the Township of Brudenell, Lyndoch and Raglan;

- (b) "COMMODITY" shall mean supplies, materials, services, publications, goods or undertaking required from time to time by the Corporation;
- (c) "CO-OPERATIVE PURCHASING" shall mean the process by which a group of purchasers enter into an agreement to purchase commodities, jointly, to establish greater buying power, in an effort to obtain lower prices;
- (d) "CORPORATION" shall mean the Township of Brudenell, Lyndoch and Raglan;
- (e) "COUNCIL" shall mean the Council of the Township of Brudenell, Lyndoch and Raglan;
- (f) "DEPARTMENT" shall mean a particular municipal function as determined by Council;
- (g) "DEPARTMENT HEAD" shall mean that person appointed by Council to be in charge of and responsible for a particular municipal function;
- (h) "DEPARTMENT HEAD DESIGNATE" shall mean that person in charge and responsible for a department in the absence of the Department Head;
- (i) "QUOTATION" shall mean a price requested and submitted for a specified commodity, either written or verbal;
- (j) "TENDER" shall mean a sealed bid, indicating the charge for a commodity as invited;
- (k) "TENDER DOCUMENT" shall mean a document setting out specifications for a product, commodity, service or undertaking;
- (l) "VENDOR" shall mean the supplier of a commodity.

PART IV – PROCUREMENT PROCEDURES

1. PURCHASE OF GOODS

- (a) Budgeted purchases up to \$25,000.00 shall be authorized at the discretion of the appropriate Department Head, without tender or quote but the transaction shall be in the best financial interest of the Corporation;
- (b) Budgeted purchase in excess of \$25,000.00 up to and including \$50,000.00 shall require a minimum of two written or verbal quotations;
- (c) Budgeted purchases in excess of \$50,000.00 shall be processed as per Part IV 3 (a);
- (d) Non-Budgeted purchases in excess of \$50,000.00 shall be processed as per Part IV 3 (a) and approved by Council. However, 1 (b) may be used at the discretion of the Department Head to a maximum of \$25,000.00;
- (e) Written quotations may be received electronically;
- (f) All maintenance items deemed urgent shall be purchased in the best financial interest of the Corporation.

2. QUOTATION PROCEDURE

- (a) Prices for goods may be negotiated on the open market without advertisement. Negotiations shall follow good business practices;
- (b) Should a commodity be available only through one supplier, due to repairs to equipment installed by a manufacturer, or for whatever reason, the process of obtaining only one quotation shall first be authorized by the Department Head & Clerk-Treasurer.

3. TENDERING BY INVITATION

- (a) Purchases in excess \$50,000.00 up to an including \$100,000.00 may be tendered by invitation. A minimum of three (3) invitations must be requested. However, the tender shall be open, with all tenders accepted and considered. In the case that three invitations, for whatever reason, cannot be requested, the process of obtaining less than three (3) tenders must be authorized by Council.

4. TENDERS BY ADVERTISEMENT

- (a) Purchases in excess of \$100,000.00 shall be open and advertised;
- (b) Tenders submitted in excess of \$100,000.00 shall include a certified cheque in the amount of 10% of the value of the contract;
- (c) Tenders shall be delivered to Brudenell, Lyndoch and Raglan Municipal Office, 42 Burnt Bridge Road, Palmer Rapids, ON K0J 2E0 or the location specified in the tender document, within the time period required;
- (d) Tenders, which arrive after the specified deadline will be returned unopened with an accompanying letter;
- (e) In the event that a late tender package has no return address, said package shall be opened for the purpose of obtaining a return address, resealed and returned;
- (f) Tenders shall be received by municipal staff, who shall indicate, on the tender package, the time and date received.

5. TENDERS OPENING

- (a) Tenders shall be opened by the Tender Committee;
- (b) The Tender Committee shall consist of:
 - i) The Department Head or his/her designate;
 - ii) The Clerk-Treasurer or his/her designate.
- (c) The Tender Meeting shall be open to public;
- (d) The Clerk-Treasurer or his/her designate shall open the tenders and call out the following:
 - i) Announce the date and time received on the package or email;
 - ii) The name of the tenderer;
 - iii) Total Contract Price;
 - iv) Amount of certified cheque or bid bond;

- v) Announce that the tender has been properly signed and sealed;
 - vi) Announce that the tender was received in the required format if received electronically
- (e) Once opened the following procedure shall ensure:
- i) Tenders shall be listed and recapped by the Department Head or his/her designate;
 - ii) The Department Head shall analyse and make recommendations to the Council.

6. ADVERTISING TENDERS

- (a) Notice of Tender shall be published a minimum of once in at least one daily or weekly newspaper or trade journal with said notice appearing no later than fourteen days before the tender closing date.
- (b) The tender notice shall contain the following information:
- i) The name of the Corporation;
 - ii) The project name;
 - iii) Type of work;
 - iv) Location of work;
 - v) The Official designated to receive tenders;
 - vi) The time of tender closing;
 - vii) The address to receive or submit tender documents;
 - viii) The charge for tender documents, if applicable;
 - ix) Information that "lowest or any tender not necessarily accepted".

7. WITHDRAWAL OF TENDER PRIOR TO TENDER OPENING

- (a) A withdrawal of a tender shall be allowed as follows:
- i) If the request is received prior to the closing time of the tender as advertised;
 - ii) Said request must be in writing, signed by an authorized signing officer of the company tendering or by an individual if sole proprietorship.

PART V – GENERAL PROCUREMENT AND PURCHASES

1. AWARDING OF TENDERS AND PURCHASES

- (a) The following criteria shall be used for the purpose of awarding tenders and/or purchases:
- i) Tender price;
 - ii) Financial stability of the supplier of the commodity or service;
 - iii) Ability to fulfil contract;
 - iv) Adherence to specifications;
 - v) Quality standards.
- (b) Tenders shall be awarded by resolution of Council.

- (c) Tender deposits shall be dealt with as follows:
 - i) The tender deposit for the lowest tender shall be retained until the tender is accepted and the performance guarantee is received;
 - ii) The tender deposit for the second lowest tender is accepted. If the lowest tender is rejected the second lowest tender shall be subject to Part V 1. (c) (i);
 - iii) All other tender deposits shall be returned within ten working days of the tender opening.
- (d) Upon payment for services, an amount equal to 10% of the requested payment shall be withheld under the provisions of the Construction Lien Act.

2. NEGOTIATIONS

- (a) Purchase by negotiation with one or more sources or bidders shall be permitted under the following circumstances and requirements for inviting tenders and quotations may be waived:
 - i) When in the judgement of the Department Head, goods are judged to be in short supply, due to market conditions;
 - ii) Where there is only one source of supply for the commodity;
 - iii) Where two or more identical bids have been received;
 - iv) Where the lowest quotation, excluding tenders, meets the specifications, but is excessive in total cost and substantially exceeds the estimated costs;
 - v) When the process of purchase by negotiation is invoked, it shall be conducted jointly by a special tender committee made up in the same manner as per Part IV 5 (b).

3. CO-OPERATIVE PURCHASING

- (a) Co-operative purchasing with other Municipalities, Boards, Commissions, Agencies and other levels of government, etc. shall be permitted;
- (b) The method of purchasing and sharing of costs shall be determined by the Clerk-Treasurer in co-operation with the partner or partners in the Co-operative Purchasing Plan;
- (c) Co-operative Purchases may be undertaken at the discretion of the Clerk-Treasurer provided that the discretion of the Clerk-Treasurer provided that monies are allocated for said commodity in the current budget;
- (d) Purchases not allocated in the current budget shall require Council approval.

4. EMERGENCY PROCEDURE
 - (a) Where an emergency or pending emergency exists, in the opinion of the Department Head, constituting imminent danger to life and/or property and to prevent the disruption of work or service to the public, the immediate procurement of commodities may be made by the Department Head;
 - (b) Procurement of commodities shall be on the open market, at the lowest obtainable price, regardless of the amount of the expenditure;
 - (c) When such a purchase is made, the Department Head is required to file a report to Council within five days.

5. DISPOSAL OF SURPLUS EQUIPMENT OR SUPPLIES
 - (a) Equipment or supplies shall be offered to other departments prior to item (b) being invoked;
 - (b) Equipment or supplies to be offered for sale must first be declared surplus by Resolution of Council upon the recommendation of the Department Head;
 - (c) Said equipment or supplies shall then be advertised as per Part IV 6 (a);
 - (d) Tenders shall be received and sale awarded as per Part V 1.

6. The Township will ensure this By-law and Supporting Policies and Procedures are made readily accessible to the public

7. This By-Law repeals all previous By-Laws and/or Motions of Council pertaining to same.

Read and adopted by Resolution 2024-09-04-XX this 4th day of September, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanehour

**THE CORPORATION OF THE TOWNSHIP OF
BRUDENELL, LYNDOKH AND RAGLAN**

BY-LAW NO. 2024-36

(being a by-law to acquire and dedicate land as a public highway and to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 9, Concession 9, in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land)

WHEREAS:

1. The road allowance laid out by the original Crown survey along the shore of Lorwell Lake is a “highway” by virtue of Section 26 of the *Municipal Act*, 2001, S.O. 2001, c.25 (the “Act”); and
2. By Subsection 34(1) of the Act, a municipality is empowered to permanently close a highway; and
3. The owners of the parcel of land abutting the said road allowance have applied to the Municipality to close parts of it and sell one of such parts to them; and
4. The closure will not result in any person having no motor vehicle access to and from that person’s land; and
5. Those parts of the said road allowance to be closed by this By-law are not covered with water and neither abuts any land owned by the Crown in right of Canada or leads to any work owned by the Crown in right of Canada and, therefore, the consent of neither the Ministry of Natural Resources and Forestry of Ontario nor the Government of Canada to the passing of this By-law is required by Section 43 or Subsection 34(2) respectively of the Act; and
6. Adequate and reasonable public notice of its intention to enact this By-law was given by the Municipality; and
7. It is desirable and in the interests of the Municipality that this By-law be enacted,

NOW THEREFORE the Council of The Corporation of the Township of Brudenell, Lyndoch and Raglan enacts as follows:

1. That those parts of the road allowance along the shore of Lorwell Lake in front of PT Lot 9, Concession 9, in the Geographic Township of Brudenell within the Municipality laid out and designated as Part 1 on Reference Plan

49R-20763, being parts of PIN 57509-0167, be and the same is hereby permanently closed.

2. That the said part of the said road allowance laid out and designated as Part 1 on Plan 49R-20763 be sold and conveyed to the owner of the land abutting same for a price of \$1,037.50 (calculated at the rate of \$5.00 per linear foot for 207.5 feet (63.26 m. +/-) plus all survey, advertising, administrative, legal and other costs and expenses associated with the said closure, sale and conveyance.
3. That the Mayor and Clerk-Treasurer be and they are hereby authorized and directed to sign and to affix the seal of the Municipality to a Transfer to the said owners of the said parts of the said road allowance permanently closed by this By-law, and to authorize the electronic registration of the said Transfer in the Land Registry Office for the Land Titles Division of Renfrew (No. 49) in consideration for and upon payment of the sale price and costs and expenses aforesaid.
4. That this By-law shall take effect upon registration of a certified copy hereof in the Land Registry Office for the Land Titles Division of Renfrew (No. 49), pursuant to Subsection 34(1) of the Act.

READ A FIRST AND SECOND TIME THIS 4TH DAY OF SEPTEMBER, 2024.

Valerie Jahn, Mayor

Virginia Phanenhour, Clerk-Treasurer

READ A THIRD TIME AND PASSED AND ENACTED THIS ___ DAY OF _____, 20__

Valerie Jahn, Mayor

Virginia Phanenhour, Clerk-Treasurer

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2024-37

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of September 4, 2024.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of September 4, 2024, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024-09-04-XX this 4th Day of September, 2024.

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour