



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Public Meeting July 3, 2024 - 06:30 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Meeting Called To Order

Call to order this Public Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 3rd day of July, 2024 at 6:36 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Disclosure of Interest

There were no declarations of pecuniary interest expressed.

3 Adoption of the Agenda

Resolution No: 2024-07-03-PM-01

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

4 Purpose of the Meeting

The purpose of this Special Meeting is to consider amendments to Schedule "A" of By-Law 2011-15 respecting fees for building permits and miscellaneous fees under Section 7 of the *Building Code Act*.

5 Presentations

5.1 Chief Building Official Report

The CBO explained the fees comparison and the information that lead to his recommendations.

5.2 Clerk-Treasurer's Report

The Clerk-Treasurer explained the shortfall of revenue to compensate the expenses in the Building Department in order to be revenue neutral.

6 Comments/Discussion by Council

7 Recommendation

Resolution No: 2024-07-03-PM-02

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the recommendation by the Chief Building Official regarding to the changes to the schedule of fees, and further direct staff to bring the by-law to the next regular meeting of Council."

CARRIED

- 8 Confirmation By-Law**
Resolution No: 2024-07-03-PM-03
Moved By: Kevin Quade
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-25 being a By-Law to confirm the proceedings of the July 3rd, 2024 Public Meeting of Council, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 9 Adjournment**
Resolution No: 2024-07-03-PM-04
Moved By: Wayne Banks

That this meeting adjourns at 6:51pm.

CARRIED