



















## Township of Brudenell, Lyndoch and Raglan

July 3, 2024 - Regular Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N  
Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 Call to Order & Roll Call
- 2 Land Acknowledgement
- 3 Adoption of the Agenda
- 4 Disclosure of Pecuniary Interest
- 5 Mayor's Address
- 6 Clerk's Report
- 7 Delegations and/or Presentations
- 8 Adoption of Minutes from Previous Meetings
  - 📎 June 5th, 2024 Minutes - Regular Meeting
- 9 Committee and/or Staff Reports
  - 9.1 BLR Recreation Committee Minutes
    - 📎 BLR Recreation Committee Minutes - May 14th, 2024
  - 9.2 Proposed Snowmobile Trail - Council discussion and potential motion on the matter.
    - 📎 Staff Report
  - 9.3 Public Works - Staff Report
    - 📎 Staff Report
  - 9.4 Community Development Coordinator - Staff Report
    - 📎 Staff Report
- 10 Correspondance
  - 10.1 County Council Summary
    - 📎 County Council Summary - May
    - 📎 County Council Summary - June
  - 10.2 Urging the Government to Promptly Resume Assessment Cycle
    - 📎 Municipality of Callander
  - 10.3 Resolution to exempt Emergency Vehicles from Emission Standards
    - 📎 Township of Bonnechere Valley
  - 10.4 Calling on Province to Provide Financial Assistance to Municipalities to Complete the ARO

- 10.5  Township of Larder Lake  
Green Roads Pilot Project
-  St. Catharines
- 11 New Business**
- 11.1 Shoreline Road Allowance - Thurbide
- 11.2  Shoreline Road Allowance Application - Patricia Thurbide  
Severance Application B42/24(1) & B43/24(2) - Greenly
-  Request for Comment
-  Application B42/24(1)
-  Application B43/24(2)
- 11.3 Request from Wayne Donison
-  Request Letter to Council
-  Poster
- 11.4 Request for Resolution of Support - Calling for Investment in Municipal Infrastructure for Eastern Ontario's Small and Rural Communities
-  EOWC June 2024 Newsletter Release of Infrastructure Paper and Strategic Plan
-  EOWC Municipal Infrastructure Policy Paper
- 11.5 Special Events Application - Twin Music Festival Palmer Rapids
-  Special Events Application
- 12 Financial Report**
- 12.1 Financial Reports
-  Year-to-Date Budget Variance
-  Monthly Expenses Summary
- 12.2 Approval of 2024 PSAB Budget
-  2024 PSAB Budget
- 13 By-Laws**
- 13.1 By-Law for Funding Agreement for the Renewed Canada Community-Building Fund, 2024-2034
-  By-Law 2024-26
- 13.2 By-Law to Amend Schedule "A" of By-Law 2011-15 - Construction, Demolition and Change of Use Permits and Inspections
- 14 Closed Session**
- 14.1 To go into Closed
- "THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of two items under subsection (b) regarding personal matters about an identifiable individual, including municipal or local board employees."
- 14.2 To come out of Closed
- 15 Confirmation By-Law**
-  By-Law 2024-29





## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Regular Meeting June 5, 2024 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 5th day of June, 2024 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Land Acknowledgement**

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

**3 Adoption of the Agenda**

**Resolution No:** 2024-06-05-01

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include item 11.9 Approval of Draft Survey re: B187/23 Shiner."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

Councillor Kauffeldt declared a Pecuniary Interest regarding Items 7 and 11.8.

"It is a Conflict of Interest because I own the store the trail will "possibly" be passing near or going by."

**5 Mayor's Address**

Mayor Jahn reported that it has been a quiet month and that she attended the Open Houses on May 28th regarding the proposed snowmobile trail.

**6 Clerk's Report**

The Clerk-Treasurer reported that she attended two zoom meetings and the Wellness Day in Barry's Bay on May 4th. There was also a Joint Municipal CAO & Clerks meeting regarding the new Police Service Board, this board doesn't expect to be operating until the Fall of this year.

*Councillor Kauffeldt left the room.*

**7 Delegations and/or Presentations**

Comments provided from spokesperson, Scott Williams, regarding the proposed snowmobile trail.

*Councillor Kauffeldt returned to the room.*

**8 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2024-06-05-02

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of May 1st, 2024 and the Special Council Meeting of May 15th, 2024 as presented."

**CARRIED**

**9 Committee and/or Staff Reports**

**9.1 Recreation Committee Minutes**

**Resolution No:** 2024-06-05-03

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the March 19th, April 2nd and April 30th 2024 Recreation Committee Minutes as presented."

**CARRIED**

**9.2 Chief Building Official Report Re: Building Fees**

**Resolution No:** 2024-06-05-04

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approves attached description of current and proposed building permit fees, and further sets a Public Meeting for July 3th at 6:30pm to meet OBC requirements and directs staff to advertise."

**CARRIED**

**10 Correspondence**

**Resolution No:** 2024-06-05-05

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated with the exception of 10.2 to be brought back to the next meeting."

**CARRIED**

**10.1 County Council Summary - April 2024**

**10.2 Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals**

**11 New Business**

**11.1 Letter of Support - Mental Health and Addiction**

**Resolution No:** 2024-06-05-06

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

**“Be it resolved that** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the request from the City of Pembroke calling upon the Province of Ontario to allocate funding specifically for the establishment of a mental health, addiction, and residential drug treatment rehabilitation facility serving the County of Renfrew.

**And further that** Council directs staff to provide a copy of this resolution to the Honourable Doug Ford, Premier of Ontario; Sylvia Jones, Deputy Premier and Minister of Health; Michael Tibollo, Associate Minister of Mental Health and Addictions; Robin Martin, Parliamentary Assistant to the Minister of Health; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew Nipissing Pembroke; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus; Eastern Ontario Mayor’s Caucus; Peter Emon, Warden, for the County of Renfrew; and all neighbouring County of Renfrew lower-tier municipalities.”

**CARRIED**

**11.2 Letter of Support 2 - Recommended Phase-Out of Free Well Water Testing in the 2023 Auditor General’s Report**

**Resolution No:** 2024-06-05-07

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

**“Be it resolved that** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the request from the Township of Archipelago for the Province to reconsider and ultimately decide against the proposed phasing-out of free private drinking water testing services.

**And further that** Council directs staff to provide a copy of this resolution to the Honourable Doug Ford, Premier of Ontario; Sylvia Jones, Deputy Premier and Minister of Health; Andrea Khanjin, Minister of Environment Conservation and Parks; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew Nipissing Pembroke; the Renfrew County District Health Unit; and all Ontario Municipalities.”

**CARRIED**

**11.3 Letter of Support 3 - Jurisdiction of Ontario’s Ombudsman**

**Resolution No:** 2024-06-05-08

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

**“Be it resolved that** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the request from the City of Peterborough that the Honourable Paul Calandra, Minister of Municipal Affairs and Housing be requested to introduce a Bill to amend the Ombudsmen Act.

**And further that** Council directs staff to provide a copy of this resolution to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew Nipissing Pembroke; the Association of Municipalities of Ontario; and all Ontario Municipalities.”

**CARRIED**

**11.4 Letter of Support 4 - Household Food Insecurity**

**Resolution No:** 2024-06-05-09

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

**“Be it resolved that** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution passed by Public Health Sudbury & Districts on January 18, 2024, regarding household food insecurity.

**And further that** Council directs staff to provide a copy of this resolution Premier Doug Ford; Minister of Children, Community and Social Services, Michael Parsaco; Minister of Finance, Peter Bethlenfalvy; Minister of Municipal Affairs and Housing, Paul Calandra; Deputy Premier and Minister of Health, Sylvia Jones; Honourable John Yakabuski, Member of Provincial Parliament for Renfrew Nipissing Pembroke; the Association of Ontario (AMO); and all Ontario Municipalities.”

**CARRIED**

**11.5 Letter of Support 5 - Motion regarding Public Health Ontario Labs**

**Resolution No:** 2024-06-05-10

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

**“Be it resolved that** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution passed by Loyalist Township urging the provincial government to take caution against acting on the recommendations stated in the audit report.

**And further that** Council directs staff to provide a copy of this resolution to Minister of Health, Sylvia Jones; Honourable John Yakabuski, Member of Provincial Parliament for Renfrew Nipissing Pembroke; Honourable Cheryl Gallant, Member of Parliament for Renfrew Nipissing Pembroke; the Association of Ontario (AMO); and all Ontario Municipalities.”

**CARRIED**

**11.6 Letter of Support 6 - National Fire Fighting Strategy**

**Resolution No:** 2024-06-05-11

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

**“Be it resolved that** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution from the Council of the Municipality of Calvin regarding a review of the National Fire Fighting Strategy.

**And further that** Council directs staff to provide a copy of this resolution to The Right Honourable Justin Trudeau, Prime Minister of Canada; the Honourable Doug Ford, Premier of Ontario; the Honourable Bill Blair, Minister of National Defense; the Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario; the Honourable Vic Fideli, Minister of Economic Development Ontario; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew Nipissing Pembroke; the Federation of Canadian Municipalities (FMC); the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.”

**CARRIED**



**11.7 Request from BLR Recreation Committee - Canada Day**

**Resolution No:** 2024-06-05-12

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby approve the donation of \$100.00 to the BLR Recreation Committee for the purchase of bubbles for the children on Canada Day July 1st, 2024."

**CARRIED**

*Councillor Kauffeldt left the room.*

**11.8 Council Discussion Regarding the Proposed Snowmobile Trail**

*Councillor Kauffeldt returned to the room.*

**11.9 Approval of Draft Survey re: B187/23 Shiner**

**Resolution No:** 2024-06-05-13

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the draft survey for the purpose of the conveyance of Part 2 as detailed on the survey to the Township of Brudenell, Lyndoch and Raglan, and further direct staff to notify Renfrew County Planning Division of this approval, and further direct staff to contact the solicitor to provide a by-law for the transfer of land and that Part 2, upon receipt of the registered survey, be added to the By-Law for the Level of Service Policy for Township Roads."

**CARRIED**

**12 Financial Report**

**Resolution No:** 2024-06-05-14

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**13 By-Laws**

**13.1 2024 Tax Rate By-Law**

**Resolution No:** 2024-06-05-15

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-22 being a By-Law to approve the 2024 Tax Rates, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**14 Closed Session**

**14.1 To go into Closed**

**Resolution No:** 2024-06-05-16

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (d) labour relations or employee negotiations, and subsection (k) Plans and instructions for negotiations."

**CARRIED**

**14.2 To come out of Closed**

**Resolution No:** 2024-06-05-17

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"That Council comes out of closed at 9:05 pm."

**CARRIED**

**14.3 Report from Closed**

"In Closed Session Council had a discussion regarding employee negotiations and also discussed plans for negotiations with a neighboring township."

**14.4 By-Law from Closed Session**

**Resolution No:** 2024-06-05-18

**Moved By:** Wayne Banks

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-23 being a By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**15 Confirmation By-Law**

**Resolution No:** 2024-06-05-19

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2024-24 being a By-Law to confirm the proceedings of the June 5th, 2024 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

16

**Adjournment**

**Resolution No:** 2024-06-05-20

**Moved By:** Wayne Banks

"THAT this meeting adjourns at 9:07 pm."

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

**BLR Recreation Committee May 14, 2024 - 06:00 PM**

Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N

#### **1 Meeting Called To Order**

THAT the May 14, 2024 BLR Recreation Committee Meeting is called to order at 6:05 pm.

#### **2 Attendance**

Diane Neuman  
Dave Ryan  
Cheryl Hudder  
Linda Yuke  
Kevin Quade  
Kim Aide

#### **3 Adoption of Agenda**

THAT the agenda is adopted as presented.

Moved By: Dave Ryan

Seconded By: Cheryl Hudder

All were in favour.

#### **4 Confirmation of Minutes**

THAT the minutes of the April 30th, 2024 BLR Recreation Committee Meeting are adopted as presented.

Moved By: Cheryl Hudder

Seconded By: Linda Yuke

All were in favour.

#### **5 Old Business**

##### **5.1 Movie Night**

More research needed, tabled for a future meeting.

**6 New Business**

**6.1 Canada Day**

Cake for opening ceremony donated by Valu-mart.

Discussion around time frame of day (1-3pm)

Games for kids on the green will take place

Will offer face tattoos & freezies after games

Large equipment in parking lot for viewing

Check with EMT & Police, if they can attend

Ask if TWP cover the cost of some bubbles to give away? \$1.00 per container of bubbles.

**6.2 Community Garden**

Will be looked after by TWP.

**6.3 Survey/Volunteer List**

Provided

**6.4 Open Discussion**

Set up and clean-up of facilities for clarification regarding recreation events, ie. Games night.

Reviewed Recreation By-law.

Committee would like assistance at times. Mention was made of a discussion with council to see if the facilities caretaker could assist with movement of equipment.

Responsibility boundaries for committee members.

Discussion if other people are using another space within the arena, for example the same day, the recreation committee is not responsible for the goings on of other people, they can direct other people using the facility to the TWP office for assistance.

Vulnerable Sector Checks Update. A letter will be provided to committee members.

Reciprocal Agreement with RCDSB – no word to date.

The door leading from the hall to the sport court and the door leading from the foyer to the sport court – could those be locked during events taking place in the Hall?

When are the paint lines going to be put in the sport court for pickle ball?

**7 Event Report**

No events since last meeting.

**7.1 Arena Rentals Calendar**

Provided.

**8 Financial Reports**

THAT the BLR Recreation Committee accepts the May 14th Financial Statements as presented.

Moved By:

Seconded By:

Committee would like further information/review financials in office.

**9 Next Meeting**

THAT the date of the next BLR Recreation Committee meeting is scheduled for June, 11th, 2024 at 6:00 pm.

**10 Adjournment**

That this meeting adjourns at 7:45pm.



# INFORMATION REPORT TO COUNCIL

<b>Report Date:</b>	June 26, 2024
<b>Date of Council Meeting:</b>	July 3, 2024
<b>Prepared By:</b>	Tammy Thompson
<b>Approved By:</b>	Virginia Phanehour
<b>Agenda Item:</b>	New Business
<b>Attachment(s):</b>	None

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## **Reason for this Report**

To provide Council with Information regarding the proposed snowmobile trail.

## **Recommendation**

That Council provide further direction on the matter.

## **Information**

Below is a summary addressing concerns brought forth regarding the proposed snowmobile trail.

### **Trail Crossing over Environmentally Protected Areas and Species at Risk**

The Snowmobile Club has no obligation, that we are aware of, to contact the MNRF when crossing over Environmentally Protected areas when located on private property. The only designated Environmentally Protected area of concern on the proposed route is located on private property. The County of Renfrew Planning Department has been contacted and has no concerns and does not consider the trail as a change of use. The Township does not have a tree cutting/site alteration by-law so there are no restrictions related to a tree cutting/site alteration by-law.

The Snowmobile Club has advised the Township that the trail will not be using the Environmentally Protected area and will be routed around said area.

There is an Environmentally Protected portion bordering Guiney Road, however, the proposed trail will be located on the travelled road portion of Guiney Road which is a forced road in that section.

Contact was also made to MECP in regards to Species at Risk. An Environment Site Assessment (ESA) will be conducted in the area of the unopened road allowance by a qualified consultant and will be provided by the Snowmobile Club. An Assessment of Risk will also be completed in regards to Species at Risk for both the unopened road allowance and the private property portions of trail. If the ESA determines that a special permit be required it will be the responsibility of the Snowmobile Club to ensure that all requirements of the permit be adhered to.

### **Municipal Insurance Increase**

There would be no increase in premium. There would be a requirement of a certificate of insurance from the OFSC naming the Township as an additional insured and providing an amount satisfactory to the Township which will likely be a minimum of 5 million dollars. In addition, the Township has been advised to have their solicitor prepare a specific MOU to address any Township concerns and to better protect the Township against any potential litigations.

### **Policing Costs Increase**

Policing costs are substantial in all townships and are partially based on call volume. The more calls that the Ontario Provincial Police respond to; the higher the cost. Upon reaching out to other municipalities to find out if their policing costs have gone up due to additional OFSC trails, it is undetermined. A rise in vehicular accidents, dispute calls and many other circumstances can contribute to police costs.

### **Snow Clearing & Road Damage**

The Public Works Department has examined all areas of proposed trail locations and has considered what additional expenses the trail would cause. The trail will not use nor cross any paved or double surface treatment municipal roads in this township. The remainder of the trail will either be on or in the ditch of gravel roads. When the trail is being used, the roads will likely be frozen and already have a snow pack on them, which will minimize groomer and snowmobile damage to the road surface. Ditches were examined to determine if snow pack from the groomer would cause any spring thaw issues and no concerns were identified.

### **Trail Passes Sold in the Township of BLR**

This number is not available nor does it factor in to the decision as trail users can be resident or non-resident.

As Council makes decisions, they are aware that they can only make decisions within their jurisdiction. For this matter the proposed trail will use a number of different "lands" such as municipal roads, municipal road allowances, forced roads, ditches, private property, unopened road allowances, and county road allowances.

Municipal Roads: Municipal Roads fall under the umbrella as highways under the Highway Traffic Act and Snowmobiles are permitted under the Highway Traffic Act to



use Municipal Roads. There is no general restriction of the use of snowmobiles upon municipal roads within the Township.

Municipal Road Allowances:

Use of the road allowance, where possible, would avoid unnecessary use of the travelled portion, particularly of Jewelville Road where the surface is double surface treated. The Club has advised that they are willing to make the adjustments to make sure that the trail does not travel on the travelled portion of Jewelville Road in order to protect its integrity.

Forced Roads:

A forced road is a municipal road where the boundaries are generally restricted to the traveled and maintained portions of the road. Any area beyond the boundary of a forced road is typically private property. Any area beyond the boundary of a forced road to be used for a trail will require an agreement with the Club and the private land owner.

Ditches:

Can be used on Municipal Roads or if private ditches then with the permission of the land owner.

Private Property:

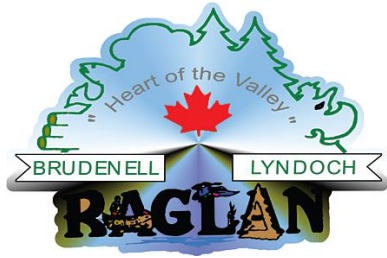
Council cannot stop a landowner from entering into an MOU with the OFSC. That is a MOU agreement between the land owner and the OFSC Club.

Unopened Road Allowance:

Council can either choose to allow the use of the unopened road allowance and enter into an agreement with the OFSC Club (MOU) or Council can deny the use of the unopened road allowance. By denying the use of the unopened road allowance it would force the Club to use only roads or find an alternate route. As many residents have stated, the more the snowmobiles travel on the road the more risk of a collision.

County Road Allowances:

This is not within the jurisdiction of Council.



# EMPLOYEE REPORT

**Report Date:** June 26, 2024

**Date of Council Meeting:** July 3, 2024

**Prepared By:** Jordan Genrick

**Approved By:** Virginia Phanenhour

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## Reason for this Report

To provide Council with information regarding the purchase of a new roll off plow truck.

## Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to proceed with distribution of an RFP for the supply and delivery of a 2025 combination roll off / plow truck.

## Facts and Issues

Currently the Municipality utilizes a 2009 International roll off truck to transport garbage to the Brudenell waste site. The system was implemented in 2022 and has been successful thus far. It has been brought to staff's attention that the truck frame has a small area where rust jacking is present and due to the heat from the exhaust pipe has caused further rusting and deterioration of a portion of the top frame rail. The truck has also developed a miss in the engine. Staff arranged an inspection with a shop in Pembroke that specializes in frame repairs in order to get a quotation. The engine has a worn cam lobe and will need to be rebuilt at an estimated cost of \$20,000. The frame repair will require the entire truck to be disassembled in order to split the frame apart, this at an unknown total cost, however it was stated it will cost more than the truck is worth. The shop has recommended that the Municipality start looking for a replacement option as the truck may not pass an annual inspection at this point. At the same time the Municipality has 2 older plow trucks that should be considered for replacement. Staff have met with a representative from Gincor, a supplier of Viking Cives snow removal equipment and roll off solutions. Staff discussed many different options and specifications with the representative. It is the recommendation from staff that Council consider the RFP process for the supply and delivery of a new roll off plow truck to replace the 2009 International roll off and the 2007 International snow plow truck. Should council direct staff to proceed with the RFP process a new build will not be delivered until February 2025.



# INFORMATION REPORT TO COUNCIL

<b>Report Date:</b>	June 26, 2024
<b>Date of Council Meeting:</b>	July 3, 2024
<b>Prepared By:</b>	Kim Aide
<b>Approved By:</b>	Virginia Phanehour
<b>Agenda Item:</b>	Committee and/or Staff Reports
<b>Attachment(s):</b>	None

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## **Reason for this Report**

To ask Council to approve additional working hours for the Rink and Facilities Caretaker to assist the BLR Recreation Committee to move “Games Night” equipment in and out of the BLR Community Center Hall when Special functions are taking place.

## **Recommendation**

THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby approve added working hours for the Rink and Facilities caretaker to assist the BLR Recreation Committee to move equipment from the BLR Community Center Hall when special events are taking place.

## **Information**

The BLR Recreation Committee has been working hard on events for the Community, they have been successful with “Games Night” thus far, although they find moving some of the Games equipment challenging. They would request approval of additional hours (1 hour to remove equipment and 1 hour to reassemble equipment) for the Rink and Facilities caretaker to assist them with this task when clearing the Hall for Special Functions. For example, this would include functions such as Stag and Doe’s, but not limited specifically to that function.

# County Council Summary

**May 29, 2024**

Below you will find highlights of the County of Renfrew County Council meeting from May 29, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [County Council package](#) can be found on our website.

[May meeting](#) YouTube link.

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## Warden's Address

### Key highlights

- Monday, May 27 was the [County of Renfrew Day at Queen's Park](#). Warden Peter Emon, other elected officials and senior staff spent time in the legislature to listen to Question Period, and formally met with Ministers Michael Parsa, Paul Calandra, Rob Flack, Lisa Thompson, Kinga Surma, Prabmeet Sakaria, Laura Smith and Michael Tibollo. The meetings were incredibly valuable as the group discussed the Mesa Program, the County's philosophy of Housing First, and concerns of infrastructure funding to the Province. He thanked MPP John Yakabuski for organizing the day.
- The [Mesa Gathering](#) was held on May 22 with more than 140 attendees from various agencies that have been affected by the recent surge of people experiencing homelessness, mental health issues and substance abuse. The County of Renfrew in conjunction with the Ottawa Valley Ontario Health Team and the Renfrew County and District Health Unit, hosted the event to officially launch Mesa highlighting the collaborative approach to compassionate care and building a healthier, more resilient community.
- On May 3 a [Ribbon Cutting Ceremony](#) was held at the new housing development at Lea and Douglas Streets in Pembroke. This is the first home constructed by the County of Renfrew to be added to the Renfrew County Housing Corporation portfolio. The Warden acknowledged and thanked MPP John Yakabuski and Associate Minister of Housing the Honorable Rob Flack for attending and speaking at the ceremony. He also acknowledged the financial contribution from the Province provided towards the new building.
- The Eastern Ontario Wardens' Caucus meeting was held in Picton on May 23, where the caucus approved the [2024-2027 Strategic Plan](#) which identifies three strategic priorities which will guide its decision-making and advocacy focus for the next three years - infrastructure investment, housing for all and health-care access.
- On May 10, the Warden attended the Community Service Department's 11<sup>th</sup> annual May Day event at the Petawawa Civic Centre. May Day provides an opportunity for professionals working in the childcare and early years sector across Renfrew County to come together for a professional development opportunity. Over 450 people attended this year's event.

- The Eastern Ontario Housing Summit was held in Ottawa on May 28. The Warden along with County staff and the Eastern Ontario Wardens’ Caucus, attended the event, which was a collaboration with several organizations, including the Ontario Home Builders’ Association (OHAB). The summit delved into the coordination efforts among regions and agencies to ensure present and future residents have ample housing options that address affordability and needs that align with individual’s lifestyles.
- On May 1, the Warden attended the rededication of Fred Blackstein Way along the Pembroke waterfront as it was renamed First Responders Way. The gathering included County of Renfrew Paramedics, along with other emergency service providers throughout Renfrew County, as they were honoured as part of First Responder Day, which has been recognized in Ontario since 2013.

## Delegations

- Jade Nauman, Regional Director, United Way Eastern Ontario – Renfrew County, attended the meeting to receive a cheque for nearly \$1,250, which was raised through staff jean days and payroll deductions. She thanked staff for their generous and continued support of the organization’s work in Renfrew County. She looks forward to continuing to partner with the County of Renfrew to help make a better Renfrew County for all.
- Kathryn Carruthers, Board Chair, Senior Women Living Together, presented about the non-profit organization which helps senior women (aged 55+) find compatible housemates and then creates successful shared living arrangements in rental housing. The group also helps arrange rentals through partnering with private landlords and real estate investors. Senior Women Living Together began as a Facebook group in February 2019 and grew to 1,700 members in the first year. To date, the group has helped more than 60 senior women find housemates and affordable housing.
- Derek Nighbor, President and CEO, Forest Products Association of Canada talked to County Council about strengthening the regional economy for forestry workers and businesses in the Ottawa Valley.

## Announcements

- The [Silver Chain Challenge](#) is back for another year, but with a new twist. While residents of Renfrew County are still encouraged to get out and be active during the month of June, this time we want people to share photos of their cycling, hiking and walking adventures, including those using the Algonquin Trail and K & P Recreational Trail. This is a friendly competition with Lanark County so we would love residents and visitors help Renfrew County win by submitting the most photos to our [online collector](#) beginning June 1.

## Finance & Administration Committee

**Presented by: Jennifer Murphy, Chair**

- Recruitment efforts for the Director of Corporate Services position have been paused while additional assessment is completed to determine the needs of the Corporate Services Department and the Corporation as a whole. In the interim, the Chief Administrative Officer

(CAO) will act as the Department Head, and the four managers of the department will report directly to the CAO.

- Staff is working with Diligent Community (an updated version of iCompass Technologies) to set up report and meeting templates for the meeting management software which has been purchased by the Corporation. Training has begun with the anticipated soft launch in June and full implementation in August.
- The County of Renfrew welcomed 15 new and returning summer students across the various departments of the County. Supporting summer students is a valuable investment for the County of Renfrew. It provides students with practical experience, helping them bridge the gap between education and the professional world.
- County Council supported the resolution from Hastings County regarding sustainable infrastructure funding for small rural municipalities. The resolution calls on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities. It also asks small rural municipalities not be overlooked and disregarded on future applications for funding; and that both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities. The upper levels of Government are called to immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma.
- County Council nominated County Councillor Peter Emon for the position of Rural Caucus Director on the AMO Board of Directors with the added responsibility of serving on the ROMA Board of Directors for the 2024-2026 term.
- County Council directed staff to submit delegation request(s) for the upcoming Association of Municipalities of Ontario (AMO) Conference, taking place August 18-21 in Ottawa, that are: consistent with the 2023-2026 County of Renfrew Strategic Plan, current initiatives that require further advocacy, and previous delegations that addressed funding shortfall(s).
- County Council adopted a By-Law to provide certain delegations of authority From County Council to the Warden and/pr Senior County Staff for the administration of the Corporation of the County of Renfrew.
- County Council approved amendments to several corporate police and procedures with respect to Human Resources.

## Community Services Committee

**Presented by: Anne Giardini, Chair**

- The first meeting of the Renfrew County District Drug Strategy (RCDDS) Steering Committee was held on April 25, 2024, at the Pembroke Fire Hall. The purpose of the Steering Committee is to lead and guide the development and implementation of the RCDDS, which will aim to minimize substance use related harms in Renfrew County and District. Membership will consist of leaders from organizations representing the pillars of substance use prevention, treatment, harm reduction, and community safety. Meetings will be held quarterly or more frequently as required. The guiding principles for the Steering Committee are based upon the Canadian Public Health Association’s Framework for a Public Health Approach to Substance Use.
- On May 10, 2024, the Child Care and Early Years Division hosted its annual Professional Learning Day, known within the sector as May Day. This event provided the opportunity for all professionals in the Child Care and Early Years sector within the County of Renfrew to come

together to learn, reflect and collaborate. May Day took place in person at the Petawawa Civic Centre and included over 450 participants.

- The Renfrew County Housing Corporation (RCHC) and Community Living Upper Ottawa Valley (CLUOV) have signed a memorandum of understanding in relation to housing. CLUOV agrees to a \$200,000 donation to RCHC in exchange for two affordable housing units being designated to CLUOV for a 15-year term. The RCHC values its ongoing partnership with CLUOV and recognizes the importance and stability derived from a consistent presence of both CLUOV tenants and support staff within community housing buildings.
- The Renfrew County Housing Corporation has engaged [OrgCode Consulting](#) to develop a comprehensive 10-Year Housing and Homelessness Plan. This initiative is part of the broader Mesa project, with its goals and strategies aligning with both Mesa and the County of Renfrew's Strategic Plan. There are several phases to preparing the plan – analyzing the housing stock; consulting County staff, non-profit housing providers, individuals with lived experience in housing, those with lived/living experience with homelessness, the business community, and the public; conducting a community survey and focusing on plan development, monitoring, evaluation, and implementation. It is anticipated the new 10-year housing and homelessness plan will be completed by September 2024.
- County Council approved the Affordable Housing Summit Report as presented, along with the 12 key recommendations. The Housing Summit was held on April 4 in Renfrew. It was a full day which opened a dialogue towards the development of critical relationships to grow affordable housing across the Renfrew County region. The full [Affordable Housing Summit Report](#) begins on page 232 of the County Council package.
- County Council supported the resolution from the Corporation of the City of Pembroke Council to lobby the Provincial Government to establish a mental health, drug addiction treatment and residential rehabilitation facility serving the County of Renfrew.

## Development & Property Committee

Presented by: James Brose, Chair

- The County of Renfrew, in partnership with Renfrew County Community Futures Development Corporation (RCCFDC), is participating in the Rural Ontario Institute's (ROI) 2024 [Rural Change Makers Program](#). The Rural Change Makers Program welcomes applications from engaged young leaders aged 18-35 in rural and northern Ontario eager to become the next faces of change and mobilize action around issues important to their communities. [Applications](#) for the 2024 program close on July 1, 2024, with the selection process commencing in August 2024, when up to 36 motivated young adults will be selected to join the experience for a year. These leaders will participate in a series of developmental training sessions, come together for experiential gatherings, complete self-assessments, form planning committees for local activities, and lead entrepreneurial or community initiatives.
- On June 22, 2024, the [Valley Diversity Emporium](#) will take place at the Nick Smith Centre in Arnprior from 10:00 a.m. to 4:00 p.m. With a focus on celebrating the crafts and creations of progressive makers and showcasing equity-deserving vendors from across the Ottawa Valley and beyond, the event is dedicated to the principles of anti-oppressive activism, with an emphasis on showcasing and uplifting the works and voices of those committed to feminism, 2SLGBTQIA+ rights, disability advocacy, racial justice, and the support of marginalized communities.

- At the April 16, 2024 annual general meeting, the membership elected a new board of directors for the 2024-25 term. The Chair and Vice-Chair positions were appointed at the first board meeting of the new term on April 29, 2024. The board members are as follows: Stefani Van Wijk, Madawaska Kanu Centre – Chair; Meghan James, Somewhere Inn Calabogie – Vice-Chair; Councillor David Bennett, County Council/Horton Township; Councillor Rob Weir, County Council/Greater Madawaska Township; Chris Hinsperger, Bonnechere Caves; Julia Klimack, Upper Ottawa Valley Heritage Centre; Joel Kowalski, Wilderness Tours; Michelle Logan, Comfort Inn Pembroke; Jill McLellan, End of the Leash Pet Boutique & Watch My 6; Elijah McKeown, City of Pembroke; Jolene Meloche, Renfrew County ATV Club; Emily Stovel, Arnprior & District Museum; and Rachel Worth-Cappell, Braiding Rivers.
- A plan of subdivision for Baskin Drive in the Town of Arnprior received final approval on April 29, 2024, and creates an additional 24 row-house units and 64 apartment units.
- A plan of subdivision for Pinnacle View in the Town of Renfrew was draft approved on May 7, 2024. The plan will create 62 single detached units, 70 semi-detached units, and 72 row house units for a total of 204 units. The developer has three years to meet the conditions of draft approval to finalize the subdivision.
- County Council approved the terms of reference for the Renfrew County Agriculture Economic Development Committee as presented. On March 4, 2024, the Renfrew County Agricultural Economic Development and Renfrew County Agricultural Leadership Advisory Committees approved the terms of reference, previously two separate committees which began to duplicate efforts over time, for the amalgamated committees, now referred to as the Renfrew County Agricultural Economic Development Committee. Keanan Stone, co-owner of Valley Bio Ltd. from the Township of Whitewater Region, is the Committee Chair for the 2024 term. The Committee is scheduled to be a delegation at County Council on June 26, 2024.
- County Council passed a lengthy resolution in relation to the International Student Cap. The resolution came about following discussions with the Algonquin College Waterfront Campus which has more than 240 international students currently studying on campus. County Council requests the Federal Government reconsider its decisions, reinstate the programs, reconsider the cap on the total hours permitted to work per week by returning to the pandemic level of 40 hours per week, and confer with the college and university representatives to ensure all students receive quality education experiences.
- County Council approved an additional amount of \$140,000 to complete the renovations to the rear structure of the new Eganville Paramedic Base.
- County Council recommended a letter under the Warden’s signature be sent to the Premier of Ontario and the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, recognizing the positive items introduced in Bill 185, Cutting Red Tape to Build More Homes Act, 2024, to simplify home construction and approvals.
- County Council adopted a By-Law to Prohibit Certain Activities on County of Renfrew-Owned Forests. As a result of the implementation of a By-law to Regulate and Govern the Use of the Lands Identified as County of Renfrew Recreational Trails as Linear Parks, to align all trail related permitted and prohibited activities, a review of the 2009 Forest By-law was undertaken. The changes reflect the higher costs associated with dealing with issues on the Renfrew County Forest after reviewing similar by-laws in other counties and adding prohibited activities that have become problematic in our land base.



## Health Committee

**Presented by: Michael Donohue, Chair**

- Mesa Community Paramedics are working with Public Health to help assist and distribute anti-stigma campaign information bulletins and harm reduction and prevention information for clients at the Grind. The Mesa team is also expanding their outreach with the OPP Mobile Crisis Rapid Response Team at the Arnprior and Renfrew locations. From March 22 to April 22, 2024, the Mesa team had 147 client encounters. There were 69 new clients on boarded to the Paramedic Service electronic medical records system. The top four reasons for the Mesa paramedic encounters were community outreach, hospital diversion, wellness check/concern, and clinical intervention.
- Miramichi Lodge has received “Outstanding” Butterfly Accreditation status from Meaningful Care Matters from the audit completed by Nurse Consultant Mary Kneale of 1A Resident Home Area (RHA) on February 27, 2024. Miramichi Lodge is one of only four Homes in Canada awarded “Outstanding” status, the highest level of accreditation that can be achieved.
- County Council adopted a By-law authorizing the Warden and CAO/Deputy Clerk to execute a Memorandum of Understanding between Ontario 211 Services (O211S) and the County of Renfrew to provide 211 contact centre (telephony system) access and support the Renfrew County Virtual Triage and Assessment Centre team.
- County Council adopt a By-law authorizing the Warden and CAO/Deputy Clerk to sign the Lease Agreement between the County of Renfrew and Carefor Health and Community Services for a one-year term for the Renfrew County Virtual Triage and Assessment Centre (RC VTAC).
- County Council adopted a By-law authorizing the Warden and CAO/Deputy Clerk to execute an agreement with the Ministry of Long-Term Care (MLTC) for the 2024-25 Level-of-Care funding increases to Long-Term Care Homes effective April 1, 2024. The funding increased by 6.6 per cent.

## Operations Committee

**Presented by: Glenn Doncaster, Chair**

- County Council adopted a By-law to Regulate and Govern the Use of the Lands Identified as County of Renfrew Recreational Trails as Linear Parks for the Algonquin Trail and K & P Recreational Trail.
- County Council adopted a By-law to Regulate the Operation of Off-Road Vehicles on County of Renfrew Roads to update restrictions for Off-Road Vehicles. The amendment would permit Off-Road Vehicles on sections of County Roads in the Town of Petawawa, following a request from the town to allow greater access to the Algonquin Trail.
- County Council approved a By-Law to Acquire Lands on County Road 512 (Foymount Road): Parts 1 and 2 on Plan 49R-20185 from Robert and Cecilia Buelow in the sum of \$2,259.53 and Parts 1 and 2 on Plan 49R-20183 from David Hoey in the sum of 2,000.
- County Council approved several contracts/agreements, amounting to approximately \$9 million, as submitted:
  - Rehabilitation of County Road 1 (River Road), from Poole Street to Dochart Street, a distance of 2.3km, Township of McNab/Braeside, and from Algonquin Trail to

- Bonnechere River, a distance of 1.88km, Township of Horton, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,564,525.20, plus applicable taxes.
- Rehabilitation of county Road 19 (Mud Lake Road), from County Road 24 (White Water Road) to Pembroke South City limit, a distance of 5km, Township of Laurentian Valley, Walker Construction, Niagara Falls, Ontario, in the amount of \$747,507, plus applicable taxes.
  - Rehabilitation of County Road 30 (Lake Dore Road), from Sperberg Road to Trailblazers Road, a distance of 2.28km, Township of North Algona/Wilberforce, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,372,377.04, plus applicable taxes.
  - Contract Administration and Construction Supervision Services to WSP Canada Incorporated (WSP) for Structure B181 (Peter Black Bridge) located on County Road 24 (White Water Road), approximately 1.5km east of Highway 41, Township of Laurentian Valley and County Structure C204 (Bellows Creek Culvert), located on County Road 12 (Westmeath Road), approximately 4.5km east of County Road 21 (Beachburg Road) in the Township of Whitewater Region, in the amounts of \$125,881.70 and \$108,598.45, plus applicable taxes, respectively.
  - For the rehabilitation of County Road 64 (Opeongo Road), an extension to the project limits, to a maximum amount of \$1,400,000.
  - Rehabilitation of County Road 65 (Centennial Lake Road), from Brougham/Matawatchan Township Line to Civic Address 2872, a distance of 2.23km, Township of Greater Madawaska, JWK Contracting, Pembroke, Ontario, in the amount of \$867,248.63, plus applicable taxes.
  - Rehabilitation of County Road 70 (Ruby Road), from County Road 512 (Brudenell Road) to Gorman Road, a distance of 4.28km, Township of Killaloe, Hagarty and Richards, JWK Contracting, Pembroke, Ontario, in the amount of \$1,192,373.78, plus applicable taxes.
  - Rehabilitation of County Road 508 (Calabogie Road), from Stacey Drive to Goshen Road, a distance of 4.02km, Township of McNab/Braeside, McCrea Excavating Ltd., Pembroke, Ontario, in the amount of \$1,338,036, plus applicable taxes.
  - Rehabilitation of Country Structure B108 (Tramore Bridge), located on Tramore Road, approximately 350m north of County Road 58 (Round Lake Road), Township of Killaloe, Hagarty and Richards, DW Building Restoration Services Inc., Ottawa, Ontario, in the amount of \$467,748, plus applicable taxes.
  - Rehabilitation of Country Structure C268 (St. Columbkille's Culvert), located on County Road 58 (Round Lake Road), approximately 50m south of TV Tower Road, Township of Laurentian Valley, Dalcon Constructors Ltd., Ottawa, Ontario, in the amount of \$262,712, plus applicable taxes.

## **Additional Information**

**Craig Kelley, Chief Administrative Officer**

613-735-7288

# County Council Summary

**June 26, 2024**

Below you will find highlights of the County of Renfrew County Council meeting June 26, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [County Council package](#) can be found on our website.

[June meeting](#) YouTube link.

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## Warden's Address

### Key highlights

- On June 7, the 17<sup>th</sup> Annual Renfrew County [Warden's Golf Tournament](#) took place at the Dragonfly Golf Link, raising \$5,000 for two local charities – Autism Ontario - East Region, and the County of Renfrew's Housing and Homelessness Fund. The Warden thanked the generous sponsors and supporters that made the event so successful.
- On June 10, the Renfrew County 2023 Ontario Winter [Games Legacy Fund](#) was announced. The fund, which will see \$375,000 entrusted to the recently renamed Ottawa Valley Community Foundation, will open its first applications in early 2025. The granting areas will consist of a Youth Sport Grant, Sports Clubs Grant, and Major Sports Infrastructure Grant. This event would not have been successful without the hard, dedicated work of the County of Renfrew volunteers and sponsors.

During the month of June, Warden Peter Emon attended 16 meetings on County business.

- From June 12-14, the Warden and Councillor Jennifer Murphy attended the ROMA board meeting in Thunder Bay.
- On June 21, he attended an AMO Board Meeting in Barrie.

## Delegations

- Lori Huber, Partner KPMG, reviewed the 2023 Audited Financial Statements for the County of Renfrew.
- Chairperson Keenan Stone and Jennifer Doelman made a presentation on behalf of the Renfrew County Agriculture Economic Development Committee. The Committee provides guidance and feedback on the state of the agriculture sector and to recommend and assist with possible initiatives in support of agricultural economic and business development.
- Saad El Kassab, Lead Consultant Ainsworth, provided an update on the County of Renfrew's Climate Action Plan.

## Announcements

- MPP John Yakabuski was honoured for his more than 20 years of dedicated service representing Renfrew-Nipissing-Pembroke in the Ontario Legislature. He was joined by members of his family, current and former staff members, and former wardens who recognized his numerous achievements and contributions over the years.

## Community Services Committee

### Presented by: Anne Giardini, Chair

- Renfrew County and District Health Unit (RCDHU) has developed an interactive dashboard called Substance Use-Related Harms in Renfrew County and District (RCD). The purpose of this dashboard is to provide individuals and community partners with an overview of current substance use-related trends in RCD such as Opioid overdose-related emergency department (ED) visits to local hospitals; Opioid-related deaths; and Suspected drug poisoning deaths. The dashboard can be found on the [RCDHU website](#). This dashboard will be updated quarterly or as data becomes available. The most recent update was June 26, 2024.
- The Pembroke and Area Warming Centre Committee held its final meeting on June 5, 2024 marking the conclusion of its collaborative efforts. The Committee was established to ensure broad representation and input from a diverse range of organizations regarding the Centre's operations. The Warming Centre, which was open from December 1, 2023 to April 18, 2024, was funded through contributions from four municipal partners and fundraising efforts led by The Grind Pembroke. With the Centre now closed, the Committee has been dissolved, and a final report on its activities and future recommendations will be prepared and brought to Council in August.

## Health Committee

### Presented by: Michael Donohue, Chair

- Despite their pivotal contributions, community paramedics often operate in the shadows of traditional healthcare systems, with their expertise and capabilities frequently under recognized and underutilized. By elevating awareness of their unique skill set and scope of practice, this workshop seeks to catalyze a paradigm shift in how healthcare professionals perceive and integrate community paramedics into the broader healthcare ecosystem. Through knowledge exchange, collaborative discussions, and interactive engagement, this workshop serves as a platform for healthcare professionals to communicate, collaborate, and recognize the potential impact when physicians, nurses, and paramedics work together. (Excerpt from the abstract submission.)  
The above titled abstract was accepted by the Canadian Cardiovascular Society as a workshop at the Canadian Cardiovascular Congress being held October 24-27, 2024. The panelists include Ms. Morgan Krauter, Chair, Presenter; County of Renfrew Paramedic Service Advanced Care Paramedic Matt Cruchet, Co-chair, Presenter; Chief Michael Nolan, Presenter; Dr. Aws Almufleh (Moderator); as well as planning committee members and panelists.

# Development & Property Committee

Presented by: James Brose, Chair

- As part of the marketing efforts for Renfrew County’s BDO Zone ‘AA’ Rating, a webinar will be held on August 1, 2024 from 2-3:00 p.m. to a targeted audience of bio-based industry stakeholders, project developers, technology partners, capital markets and investors. Facilitated and hosted by EcoStrat, the webinar will include Business Development Officer David Wybou and County Forester Lacey Rose who will speak to the rating and availability of woody biomass.
- Vendor applications for the 2024 Taste of the Valley event series opened on May 17, 2024. To date, more than 160 applications have been received compared to 66 submitted during the same application period in 2023. Dates and locations for the 2024 event series include: August 10 – Railway Station Park, Barry’s Bay; September 7 – Township of Killaloe, Hagarty and Richards Municipal Office, Killaloe; September 28 – Civic Centre, Petawawa; October 19 – Cobden Fairgrounds and December 14 – Renfrew Armouries.
- Ontario By Bike has announced the winners of the annual Bicycle-Friendly Business Awards which celebrate businesses that have taken the extra steps to welcome customers arriving on two wheels. The 2024 recipients for Ontario’s Highlands region (RTO11) are two businesses located in the Ottawa Valley – [Ottawa Valley Coffee](#) (located in Renfrew, Arnprior, and Almonte) and [Valley Cycle Tours](#) (located at The Whitewater Inn, Beachburg). The awards are open to businesses certified by Ontario By Bike as bicycle-friendly. There are now more than 1,685 certified bicycle-friendly businesses across Ontario, including 95 from Ontario’s Highlands region and [35 from the Ottawa Valley](#).
- Intake for the 2024 Summer Company program closed on May 17, 2024 with a total of 15 applications received.  
A committee reviewed all applications and selected seven individuals who demonstrated exceptional potential and readiness for entrepreneurial success to fill the eligible spots. The 2024 Summer Company program participants are: Cayden McKinnon (Renfrew): car detailing service; Haley Vanderzwaag (Westmeath): care box subscription; Is Ameen O’Brien Jilani (Barry’s Bay): lawn game rentals; Katie White (McNab/Braeside): animal balloon business; Ki Myra (Pembroke): clay art; Kyle Radford (Eganville): barbeque cleaning business and Scarlytte Merrill (Deep River): mobile babysitting service.  
The number of eligible spots in the 2024 Summer Company program increased from five to seven due to increased funding from the Ministry of Economic Development, Job Creation and Trade (MEDJCT). Participants will each receive a \$1,500 grant to assist with business start-up costs, including equipment purchases, setting up online platforms, etc. To successfully complete the program and receive a second grant of \$1,500, students must log 280 operational hours, complete training, attend bi-weekly meetings and provide proof of sales.
- Air photography (DRAPE4) for the County of Renfrew, was successfully conducted in May, with the final flying day recorded on May 16, 2024. The County was flown with mostly leaf off. The County anticipates receiving the digital air photo files within the first quarter of 2025.
- Renewal work continues at the Beachburg Tract in the natural white pine area that was harvested in 2022/23, with a possible chemical site preparation treatment later this summer and 45,000 trees already growing to be planted in 2025. A public information tour will be hosted by County Forestry staff on July 31, 2024 at 4:30 p.m.

## Operations Committee

Presented by: Glenn Doncaster, Chair

- Summer Operations in the Public Works and Engineering Department are well underway. These include street sweeping in urban areas only, hole and catch basin cleaning, pavement marking, bridge cleaning and inspection, shoulder grading, trail maintenance, brushing and ditching program, roadside safety device program and hazardous weed program.
- County Council approved several contracts/agreements as submitted:
  - Rehabilitation of County Road 512 (Foymount Road), from Hubers Road to County Road 515 (Quadeville Road), a distance of 3.44 km, in the Townships of Brudenell, Lyndoch and Raglan, and Bonnechere Valley, Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, in the amount of \$1,318,940.64, plus applicable taxes.
  - Rehabilitation of County Road 515 (Palmer Road), from County Road 62 (Combermere Road) to Finch Road, a distance of 6.67 km, Township of Madawaska Valley, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,720,067.61, plus applicable taxes.
  - Rehabilitation of County Road 30 (Lake Dore Road), from Sperberg Road to Trailblazers Road, a distance of 2.28 km, Township of North Algona/Wilberforce, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,372,377.04, plus applicable taxes.

## Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- Plans are underway for a Renfrew County Municipal Day on Thursday, September 26, 2024 at the County Administration Building in Pembroke. The day will consist of presentations from all County departments, focusing on key initiatives, new innovative activities, and opportunities for collaboration, while discussing the operational aspects of each department.
- County Council approved the revised Policy for the Procurement of Goods and Services bringing it in line with the recently approved Delegated Authority By-law. The last update to purchasing authority limits was in May 2013 and the increases were felt warranted to address the impacts of inflation.
- County Council approved several new and amended Human Resources corporate policies and procedures, including Flexible Work Arrangements, Use of County-owned vehicles, and Pregnancy/Parental Leave. For a full list or a copy of the revisions, consult with the HR team.
- The following delegation requests have been submitted for the AMO Conference in Ottawa, August 18-21, 2024:
  - Ministry of Municipal Affairs and Housing and Associate Minister of Housing to discuss additional funding opportunities with regards to proposed solutions to housing, including a modular seniors' village project and a transitional home for seniors.
  - Minister of Municipal Affairs and Housing and Associate Minister of Housing to discuss additional funding opportunities for transitional and supportive housing.
  - Associate Minister of Mental Health and Addiction to discuss additional funding opportunities for transitional and supportive housing.

- Ministry of Colleges and Universities to discuss the need for the learn and stay grant eligibility to be expanded beyond Northern Ontario and to include Advanced Care Paramedics in the grant eligibility consistent with other health professions.
- Ministry of Long-Term Care to discuss and advocate for permanent base funding for the Community Paramedic Long Term Care program.
- President of the Treasury Board / Minister Mulroney and Associate Minister of Emergency Preparedness and Response to discuss the need for sustainable funding for the Emergency Management Program and the need for a coordinated volunteer corps to assist municipalities establish a surge capacity for civil protection.
- Ministry of Finance and/or the Ministry of Municipal Affairs and Housing to discuss the impact of reassessment.
- Ministry of Education to discuss the need for an increase in child-care spaces in Renfrew County.

## **Additional Information**

**Craig Kelley, Chief Administrative Officer/Deputy Clerk**

613-735-7288

31 May 2024

Premier Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)

RE: Urging the Government to Promptly Resume Assessment Cycle

Please be advised that the Council of the Corporation of the Municipality of Callander passed the following resolution at its Regular Meeting of Council held Tuesday, May 28, 2024.

Resolution No. 2024/05/184:

7.4(c) WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;



NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Callander hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

Thank you,



Cindy Pigeau  
Municipal Clerk

Copy to: Association of Municipalities of Ontario  
Rural Ontario Municipalities Association  
Federation of Northern Ontario Municipalities  
Municipal Property Assessment Corporation  
All Ontario Municipalities

# *The Corporation of the Township of Bonnehchere Valley*

49 Bonnehchere Street East  
P.O. Box 100  
Eganville, Ontario K0J 1T0



Phone (613) 628-3101  
Fax (613) 628-1336  
e-mail [annetteg@eganville.com](mailto:annetteg@eganville.com)

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June 24, 2024

Re: Resolution to exempt Emergency Vehicles from Emission Standards

At its regular council meeting of June 19, 2024, the Council of the Township of Bonnehchere Valley reviewed correspondence. This letter is to advise that Council voted in support of this correspondence with the following resolution:

*24.106 MOVED BY                   **Brent Patrick**  
  **Merv Buckwald***

**WHEREAS** By-Law 2013-017 is a by-law to establish and regulate a Fire Department for the Corporation of the Township of Bonnehchere Valley;

**AND WHEREAS** fire vehicles and equipment are directly tied to the delivery of fire protection services, authorized by Council in By-Law 2013-017, and a safe, reliable and diverse fleet is required to serve operational needs;

**AND WHEREAS** fire vehicles and equipment are governed by industry best practices and the application of law, including the National Fire Protection Association Standards, the Environmental Protection Act and On-Road Vehicle and Engine Emission Regulations;

**AND WHEREAS** no funding is available for new trucks and small and rural municipalities must meet the same as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

**AND WHEREAS** the cost of fire vehicles and equipment along with the cost to heat our halls and fuel our trucks is becoming prohibitive for volunteer services, which account for the majority of firefighters in Canada;

**AND WHEREAS** fire departments are also challenged with fewer volunteers to help raise money at a time when the cost and demand of equipment is rising and the supply of fire apparatus including fire trucks is shrinking due to raw materials and finished material supply chain delays, along with labour shortages which are preventing the truck manufacturers from ramping up production and meeting their production costs;

**AND WHEREAS** these green initiatives and standards have removed the industries go to motor, the Cummins L9 which has increased the price of the chassis as much as \$25,000.00 which will continue to increase under the 2027 EPA standards for diesel engines which will see the Cummings L9 replaced with the new generation X10, which

is 2027 EPA compliant but will cost up to \$100,000 more just for the new engine and technology which historically has proven to be unreliable;

**AND WHEREAS** Freightliners with the Cummings L9 have run out of carbon credits in Canada meaning these trucks can not be sold in Canada if the L9 engine was produced after May 31/2023;

**AND WHEREAS** many of the Freightliners that are built have the L9, all these trucks manufactured are unavailable for use in Canada, creating a Canadian supply issue;

**AND WHEREAS** most Ontario and Canadian municipalities currently have the L9s in their fleet of trucks, including roads and fire departments just to illustrate the how popular this engine and set up is for municipalities;

**AND WHEREAS** the cost of heating our halls, fueling our vehicles and the purchase of Fire Trucks will continue to increase at a predicted rate of at least 12% per year. This could mean a 60% increase over the next 5 years;

**AND WHEREAS** any apparatus over 20 years of age significantly impacts our insurance grade leading to additional insurance costs for our residents through their personal insurance if our department is unable to sustain a high enough rating;

**AND WHEREAS** we currently have two Pumpers that are less than 20 years of age. One is turning 20 next year and the other is turning 20 in 2032 which will impact the township's insurance rating should we decide not to purchase a replacement truck in the next 5 years;

**NOW THEREFORE BE IT RESOLVED THAT** in these times of financial uncertainty, costly mandates such as the emission standards should be rolled back and reviewed for emergency vehicles to confirm realistic timelines, reliability of new technology and reduce the impacts on the supply chain and cost to the public to ensure success;

**AND FURTHERMORE THAT** a copy of this resolution be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Dominic LeBlanc, Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs and The *Honourable Steven Guilbeault* Minister of Environment and Climate Change, The Honourable Pierre Poilievre, Leader of the Conservative Party of Canada, *Jagmeet Singh*, Leader of the New Democratic Party and MP Cheryl Gallant;

**AND FINALLY RESOLVE THAT** this resolution be shared with the Federation of Canadian Municipalities (FCM), The Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association and all municipalities within Renfrew County.

Carried

I trust you will find this satisfactory, but if you have any questions or comments please feel free to contact the undersigned.

Yours truly,

Annette Gilchrist, CMO., AOMC



**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**

**69 Fourth Avenue, Larder Lake, ON**

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 12

Resolution #:

Date: June 11, 2024

**WHEREAS**, the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities; And

**WHEREAS**, the Municipal Act, 2001 section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada; And

**WHEREAS**, PS 3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018; And

**WHEREAS**, the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities; And

**WHEREAS**, many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting change will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

**NOW THEREFORE BE IT RESOLVED THAT** The Corporation of the Township of Larder Lake hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO; And

**FINALLY, THAT** a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: \_\_\_\_\_

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**

**69 Fourth Avenue, Larder Lake, ON**

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 13

Resolution #:

Date: June 11, 2024

of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Ontario Municipalities (FONOM), and all municipalities within the District of Timiskaming.

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

<b>Disclosure of Pecuniary Interest*</b>

Chair:

**\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.**

June 27, 2024

Association of Municipalities of Ontario  
155 University Ave | Suite 800  
Toronto, ON M5H 3B7

Sent via email: [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

**Re: Green Roads Pilot Project  
Our File 35.72.3**

To Whom it May Concern,

At its meeting held on June 24, 2024, St. Catharines City Council approved the following motion:

WHEREAS St. Catharines has declared a climate emergency, recognizing the urgent need to address and mitigate the impacts of climate change on our community and environment; and

WHEREAS alternatives to traditional road surfacing materials exist, including green roads technologies that are more sustainable and environmentally friendly; and

WHEREAS bioresin is a natural alternative that can be used to support road surfacing, providing a more sustainable option that reduces our reliance on petrochemical-based products; and

WHEREAS many secondary roads in St. Catharines require resurfacing, presenting an opportunity to explore and implement innovative and sustainable road surfacing solutions; and

WHEREAS Good Roads, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM) have presented alternatives for municipal road restoration that include sustainable and environmentally friendly materials and methods; and

WHEREAS other municipalities, such as Centre Wellington, have entered into a similar pilot project using bioresin and other sustainable materials, demonstrating a commitment to innovation and environmental stewardship; and

WHEREAS implementing pilot projects using bioresin on city roads can provide valuable data and insights into the feasibility, performance, and environmental benefits of this alternative material; and

WHEREAS the Federation of Canadian Municipalities (FCM) has established the Green Municipal Fund which includes new funding for pilot projects to test innovative and ambitious technologies to improve environmental outcomes;

THEREFORE BE IT RESOLVED that St. Catharines City Council directs staff to investigate the feasibility and potential benefits of using bioresin on City road works; and

BE IT FURTHER RESOLVED that staff investigate other alternative construction materials and methods for road works that minimizes the City's carbon footprint and are more environmentally sustainable; and

BE IT FURTHER RESOLVED that staff prepare a report on the findings, no later than Q3 2024, including potential costs, benefits, and environmental impacts of using bioresin or other sustainable construction materials or methods for road works, and if feasible, a list of City streets where a pilot project may be considered in accordance with the City's procurement policy; and

BE IT FURTHER RESOLVED that this resolution be sent to all Ontario municipalities, the Association of Municipalities of Ontario (AMO), and the FCM to encourage the exploration and adoption of sustainable road surfacing alternatives.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Donna Delvecchio, Acting City Clerk  
Legal and Clerks Services, Office of the City Clerk  
:sm

cc: all Ontario Municipalities



SCHEDULE "B"

Rec'd May 29 @ 10AM. H

THE CORPORATION OF THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

APPLICATION FOR CLOSURE OF A SHORELINE ROAD ALLOWANCE &/OR ROAD ALLOWANCE

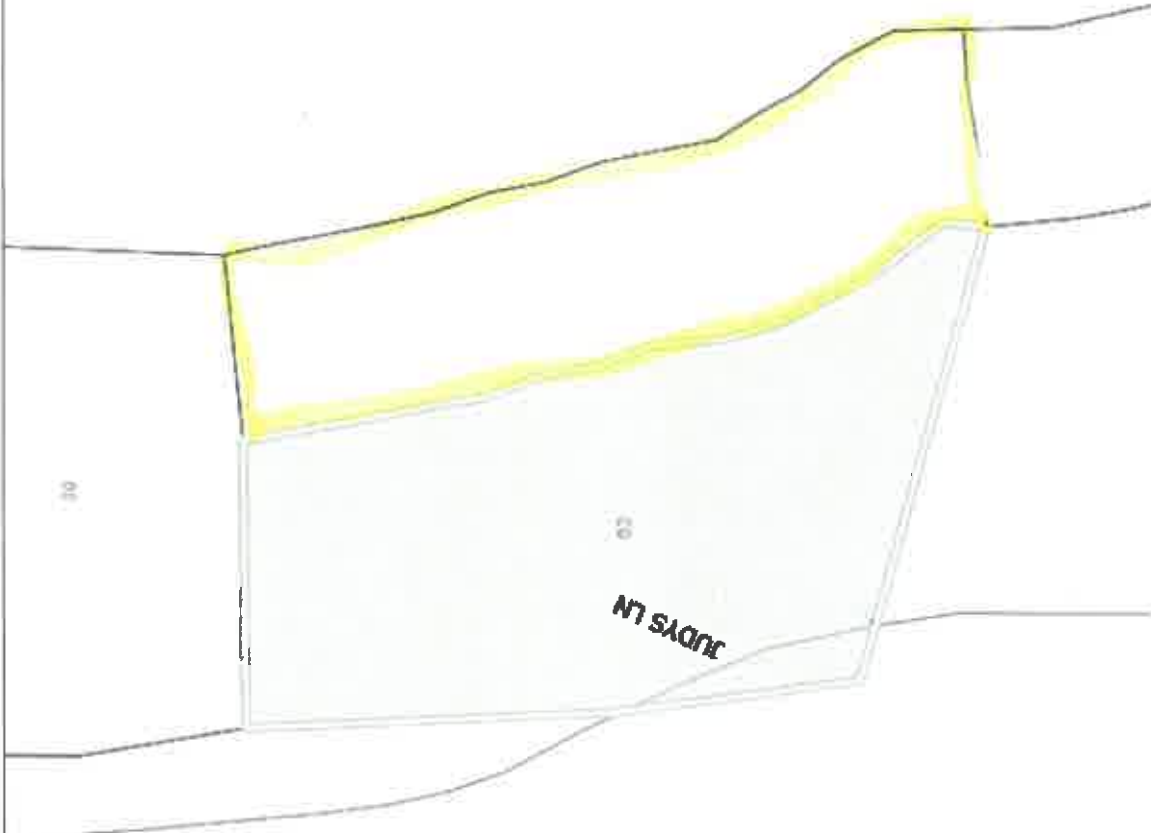
- 1. Name of Property Owner(s): Patricia Thurbide
- 2. Roll Number 471901901009150
- 3. Civic Address of Subject Property: 63 Judy's Lane
- 4. Mailing Address of Applicant(s): 165 Harvest Grove Close NE  
Calgary, AB T3K4T6
- 5. Telephone Number: (403) 466-2726
- 6. Fax Number: ( )
- 7. Email Address: psthurbide@gmail.com
- 8. Applicant's Solicitor: \_\_\_\_\_  
Telephone Number: ( )  
Address: \_\_\_\_\_
- 9. Legal/Property Description: Lot No. 9 Concession No. 9  
Plan No. \_\_\_\_\_ Frontage: \_\_\_\_\_  
Depth: \_\_\_\_\_ Acreage: \_\_\_\_\_  
Geographic Township: \_\_\_\_\_  
Lake/River: \_\_\_\_\_
- 10. Items required to accompany Application:  
Sketch/Plan of Property (attached) Yes  No \_\_\_\_\_  
Reference Plan (attached/if applicable) Yes \_\_\_\_\_ No \_\_\_\_\_  
Copy of Transfer/Deed of Land (attached) Yes  No \_\_\_\_\_
- 11. Is there an access to the property other than the shoreline road allowance?  
Yes  No \_\_\_\_\_
- 12. Is the shoreline road allowance serving as access to other properties?  
Yes \_\_\_\_\_ No

DATE OF APPLICATION:

May 29/24

SIGNATURE(S) OF APPLICANT(S):

[Handwritten Signature]



### Legend

- Property Parcels
- Roads
  - County Road
  - Crown Road
  - Municipal Maintained Road
  - Municipal Seasonal Road
  - Off-Ramp
  - On-Ramp
  - Private Road
  - Proposed Road
  - Provincial Highway
  - Quebec Road
  - Water Access Only

Depending on the number of layers visible not all may be shown in the legend.

### Notes

Enter description of the map

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

With Data supplied under Licence by Members of the Ontario Geospatial Data Exchange & the County of Renfrew

Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China(Hong Kong), Esri(Thailand), TomTom, Mapbox, etc. © OpenStreetMap contributors and the GIS User Community

40.0 0 20.02 40.0 Meters

This map was produced automatically by the County of Renfrew Mapping WebSite

1:788

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© King's Printer for Ontario

Department of Development &  
Property



9 INTERNATIONAL DRIVE  
PEMBROKE, ON, CANADA  
K8A 6W5  
613-735-3204  
FAX: 613-735-2081  
www.countyofrenfrew.on.ca

## REQUEST FOR COMMENTS

May 30, 2024

Clerk  
Township Of Brudenell, Lyndoch & Raglan  
42 Burnt Bridge Road  
Palmer Rapids, ON K0J 2E0

[dclerk@blrtownship.ca](mailto:dclerk@blrtownship.ca)

Dear Sir/Madame:

**Re: Application for Consent from Loretta Greening (McDonald)  
Part of Lot 30, Concession 13, Raglan  
Township of Brudenell, Lyndoch & Raglan  
(97.35m x 149.81m – 1.37 ha.)  
B42/24(1) (46m x 140m – 1.10 ha.)  
B43/24(2)**

The above referenced Application For Consent has been received for consideration by the County of Renfrew. A copy of the application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Would you kindly gather internal agency comments and submit them with yours.

Yours truly,

**Alana Zadow**

Alana Zadow, ACST  
Secretary-Treasurer  
Land Division Committee  
azadow@countyofrenfrew.on.ca  
/az  
Enclosures



**County of Renfrew**  
Ontario . Canada

*Experience Our History, Share Our Future!*

B42/24(1)  
Name of Approval Authority:  
County of Renfrew  
9 International Drive  
Pembroke, ON K8A 6W5  
Tel: 613-735-7288  
Fax: 613-735-2081  
Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

**APPLICATION FOR CONSENT**  
Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. **MAR 26 2024**

**1. OWNER INFORMATION (Please use additional page for owners with different addresses.)**

▶ 1.1 Name of Owner(s): Loretta Greening (Mc Donald)			
Mailing Address: 55 Christina Falls Way	Town/City Markham	Province: ON	Postal Code: L6E 1B4
Telephone No.: (Home) (416) 460-0161	(Work)	(Fax):	
Email Address: Daysleeper@hotmail.ca			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable):			
Mailing Address:	Town/City	Province: ON	Postal Code:
Telephone No.: (Home)	(Work)	(Fax):	
Email Address:			
▶ 1.3 Please specify to whom all communications should be sent: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Both			

**2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)**

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch &amp; Raglan</u>	Subdivision Lot(s) No.:
Former Township: <u>Raglan</u>	Subdivision Plan No.:
Lot(s) No.: <u>30</u>	Part(s) No.:
Concession: <u>13</u>	Reference Plan No.:
Civic Address of Subject Lands/Road Name: <u>Lacharity Road, Gogolin Road</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe each easement or covenant and its effect.	

**3. PURPOSE OF THIS APPLICATION**

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose:	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:  
Not Known

**4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)**

▶ 4.1 Dimensions		Severed	Retained *	Lands being enlarged/ added to
Road Frontage		97.35 m	84.04 m	m
Depth		149.81 m	128.82 m	m
Area		1.37 ha	1.11 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	Bush	Bush	
	Proposed Use(s)	Residential	Residential	
▶ 4.3 Buildings or Structures	Existing	None	None	
	Proposed	Single-family dwelling	Single-family dwelling	
▶ 4.4 Official Plan Designation		Rural	Rural	
▶ 4.5 Current Zoning		Rural Marginal	Rural Marginal	

\*after giving effect to this and one concurrent application

▶ 4.6 Access (✓ appropriate space)	Severed	Retained	Lands being enlarged/ added to
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).  
Will a road extension be required?  Yes  No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?  Yes  No

### 6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
--	---------------------------------	---	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

## 7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.  
Concurrent consent application

## 8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes  No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes  No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes  No

## 9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
  - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

**10. OTHER INFORMATION**

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

- Road frontage and access proposed for the severed parcel is Lacharity Road and for retained parcel is Gogolin Road,
- No access proposed to County Road 512,
- See Planning Response dated November 20, 2023.
- See attached: Aggregate Impact Assessment

**11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT / AUTHORIZED PURCHASER**

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Loretta Greening (Mc Donald) of the Town(ship) of Markham in the Greater Toronto Area solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Loretta Greening  
Signature of Applicant

Sworn (or declared) before me at the Township of Madawaska Valley in the County of Renfrew this 25 day of March, 2024.

Robert B. Howe  
Barrister and Solicitor  
46 Murray Park Street  
P.O. Box 790  
Barr's Bay, ON K0J 1B0

[Signature]  
A Commissioner for Taking Affidavits, etc.

**NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.**



**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**  
(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize \_\_\_\_\_ to make this application and provide instruction/information on my/our behalf.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

Committee File No.: ..... B42/24(1) .....

Hearing Date (if appl.): .....

Date of Receipt of Application: ..... Mar 26 / 24 .....

Date deemed complete: ..... Mar 26 / 24 .....

Checked by: ..... [Signature] .....

Authorization of Owner Received: Yes  No  N/A

Date: ..... Mar 26 / 24 ..... [Signature] .....

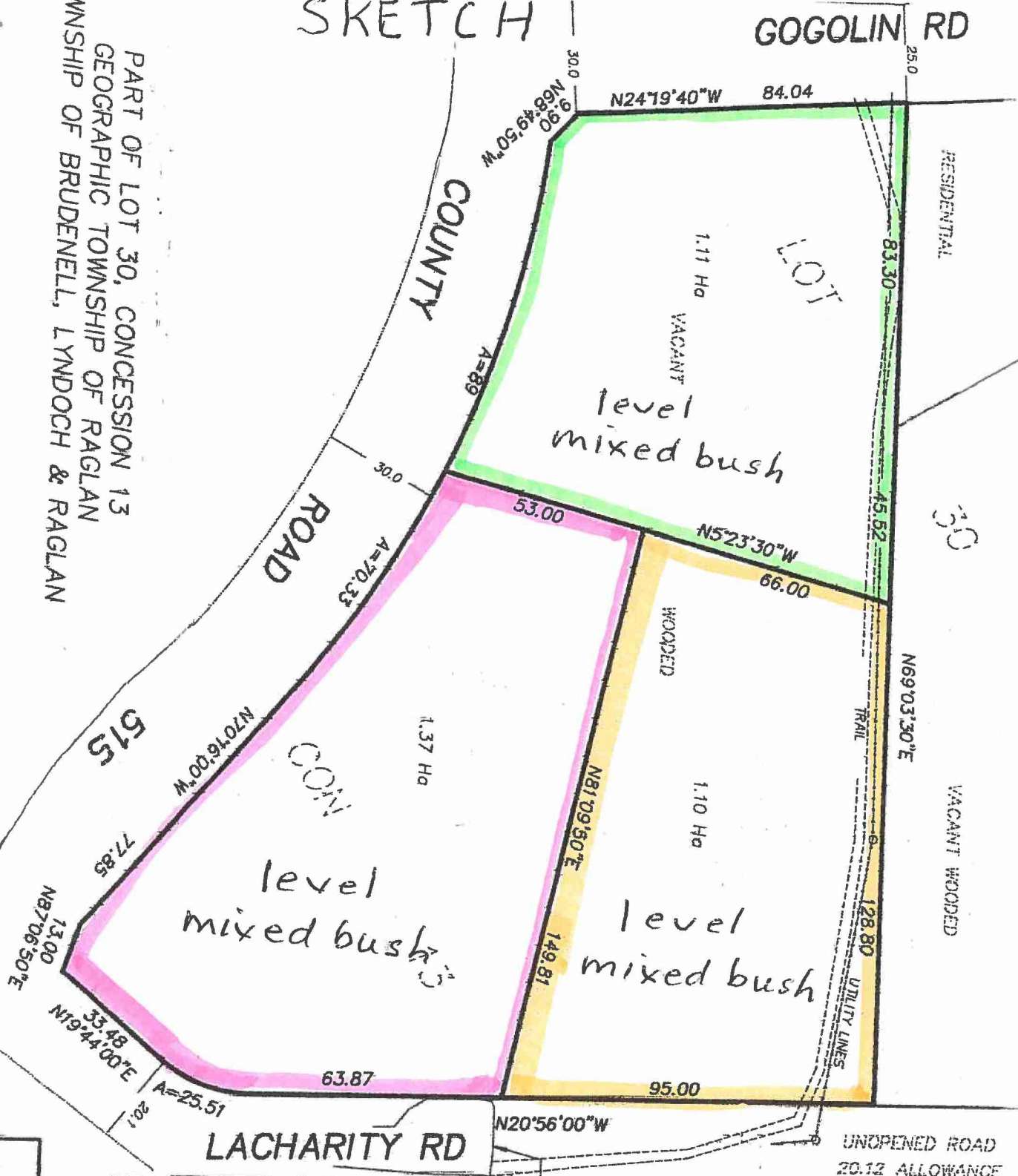
Secretary-Treasurer, Land Division Committee



# SKETCH

PART OF LOT 30, CONCESSION 13  
GEOGRAPHIC TOWNSHIP OF RAGLAN  
MNSHIP OF BRUDENELL, LYNDOCH & RAGLAN

ETCH HAS BEEN COMPILED FROM RECORDS ON FILE AND  
PUBLIC DOMAIN AND FROM FIELDWORK  
IT A PLAN OF SURVEY



SEVERED :   
 RETAINED :   
 CONCURRENT :

EXISTING  
TURNAROUND AT  
END OF  
MAINTAINED ROAD



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**Elevenseo Consultants**  
 Surveying-Planning-Engineering  
 Land Development  
 P.O.B. 431, Brighton, K0K7H0  
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 elevenseoconsultants@gmail.com



B43/24(2)  
 Name of Approval Authority:  
 County of Renfrew  
 9 International Drive  
 Pembroke, ON K8A 6W5  
 Tel: 613-735-7288  
 Fax: 613-735-2081  
 Toll Free: 1-800-273-0183  
[www.countyofrenfrew.on.ca](http://www.countyofrenfrew.on.ca)

## APPLICATION FOR CONSENT

### Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. **MAR 26 2024**

#### 1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Loretta Greening (Mc Donald)				
Mailing Address: 55 Christina Falls Way		Town/City Markham	Province: ON	Postal Code: L6E 1B4
Telephone No.: (Home) (416) 460-0161	(Work)	(Fax):		
Email Address: Daysleeper@hotmail.ca				
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable):				
Mailing Address:		Town/City	Province: ON	Postal Code:
Telephone No.: (Home)	(Work)	(Fax):		
Email Address:				
▶ 1.3 Please specify to whom all communications should be sent: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Both				

#### 2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Brudenell, Lyndoch &amp; Raglan</u>	Subdivision Lot(s) No.: _____
Former Township: <u>Raglan</u>	Subdivision Plan No.: _____
Lot(s) No.: <u>30</u>	Part(s) No.: _____
Concession: <u>13</u>	Reference Plan No.: _____
Civic Address of Subject Lands/Road Name: <u>Lacharity Road, Gogolin Road</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If <b>Yes</b> , describe each easement or covenant and its effect.	

### 3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/ Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:  
Not Known

### 4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained *	Lands being enlarged/ added to
Proposed	Road Frontage	46.00 m	84.40 m	m
	Depth (Avg)	140.00 m	128.80 m	m
	Area	1.10 ha	1.11 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	Bush	Bush	
	Proposed Use(s)	Residential	Residential	
▶ 4.3 Buildings or Structures	Existing	None	None	
	Proposed	Single-family dwelling	Single-family dwelling	
▶ 4.4 Official Plan Designation		Rural	Rural	
▶ 4.5 Current Zoning		Rural Marginal	Rural Marginal	

\* after giving effect to this and one concurrent consent application

▶ 4.6 Access (✓ appropriate space)	Severed	Retained	Lands being enlarged/ added to
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, maintained all year	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).  
 Will a road extension be required?  Yes  No \*TO Lacharity Road

		Severed	Retained	Lands being enlarged/ added to
▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. PROVINCIAL POLICY STATEMENT**

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?  Yes  No

**6. HISTORY OF THE SUBJECT LAND**

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
--	---------------------------------	---	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

Yes  No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

## 7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

Yes  No  Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

Concurrent consent application

## 8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

Yes  No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

Yes  No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

Yes  No

## 9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks\*) that are
  - i. located on the subject lands and on land that is adjacent to it, and



- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

\* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

**10. OTHER INFORMATION**

▶ 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

See attached:

- (i) Aggregate Impact Assessment;
- (ii) Wildland Fire Risk Assessment; and
- (iii) Email from municipality concerning Lacharity Road

**11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER**

▶ 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Loretta Greening (Mc Donald) of the Town(ship) of Markham in the Greater Toronto Area solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Loretta Greening  
Signature of Applicant

Sworn (or declared) before me at the Township of Madawaska Valley in the County of Renfrew this 25th day of March, 20 24.

Robert B. Howe  
Barrister and Solicitor  
46 Murray Park Street  
P.O. Box 796  
Barry's Bay, ON K0J 1R0

[Signature]  
A Commissioner for Taking Affidavits, etc.

**NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.**

**12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION**

(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

**AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize \_\_\_\_\_ to make this application and provide instruction/information on my/our behalf.

_____	_____
Date	Signature of Owner
_____	_____
Date	Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

**CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize \_\_\_\_\_ to make this application and provide instruction/information on behalf of the Corporation.

**Name of Corporation:**

_____	_____
Date	Signature of Corporate Representative & Title
_____	_____
Date	Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

**Signature of Power of Attorney**

I am the Power of Attorney for \_\_\_\_\_  
the owner/applicant of the subject lands appointed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
The Power of Attorney document is currently in force and has not been revoked.

\_\_\_\_\_  
Signature of Power of Attorney

**FOR OFFICE USE ONLY**

Committee File No.: ..... B43/24(2) .....

Hearing Date (if appl.): .....

Date of Receipt of Application: ..... Mar 26/24 .....

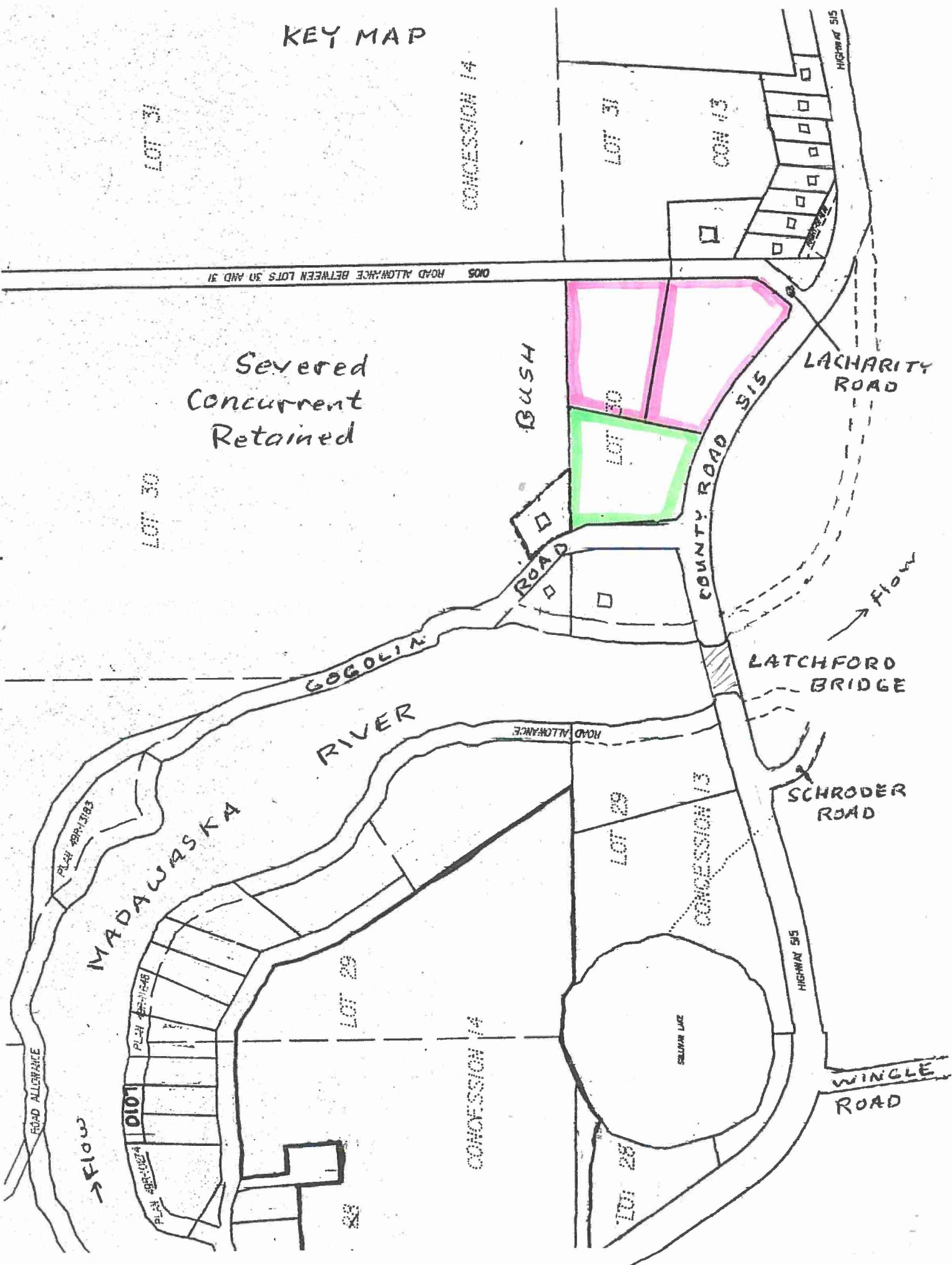
Date deemed complete: ..... Mar 26/24 .....

Checked by: ..... [Signature] .....

Authorization of Owner Received: Yes  No  N/A

Date: ..... Mar 26/24 ..... Alano Zadow  
Secretary-Treasurer, Land Division Committee

# KEY MAP

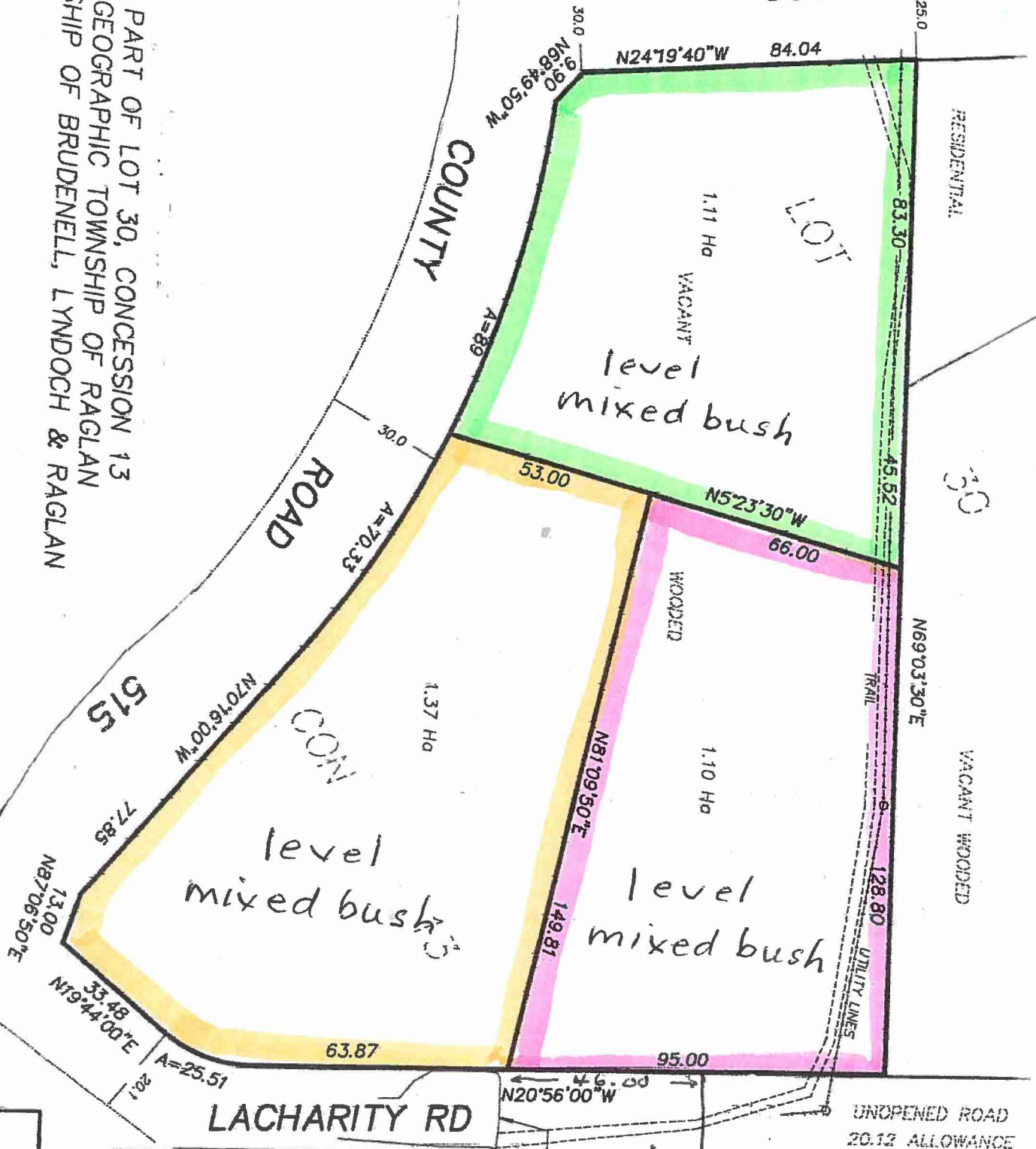


# SKETCH

GOGOLIN RD 2

PART OF LOT 30, CONCESSION 13  
GEOGRAPHIC TOWNSHIP OF RAGLAN  
MNSHIP OF BRUDENELL, LYNDOCH & RAGLAN

THIS HAS BEEN COMPARED FROM RECORDS ON FILE AND  
PUBLIC DOMAIN AND FROM PRELIMINARY FIELD WORK.  
J. A. PLAN OF SURVEY



SEVERED : [Pink Box]  
RETAINED : [Green Box]  
CONCURRENT : [Yellow Box]

EXISTING  
TURNAROUND AT  
END OF  
MAINTAINED ROAD

proposed road extension



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**Elevensea Consultants**  
Surveying-Planning-Engineering  
Land Development  
P.O.B. 431, Brighton K0K1H0  
elevenseaconsultants@gmail.com  
613-648-0398

Hi Loretta:

was able to get out and have a look at things late last week. Gogolin lot has no issues, your first lot on Lacharity shows no issues, your second lot in the back on Lacharity does not have enough road frontage required by the County to be able to sever. Not saying you are unable to sever you just have more work to do as you would be responsible to extend Lacharity road on the unopened road allowance and bring it up to Municipal standard. This will become a condition of severance under the Municipalities comments on the application from the County.

If you have any further questions please reach out!

Thanks,

**Jordan Genrick**

Operations Manager

Brudenell, Lyndoch and Raglan Township

Office: 613-758-2061

Cell: 613-585-2829

[www.blrtownship.ca](http://www.blrtownship.ca)



re road extension  
for lot #2

**From:** loretta Greening <daysleeper@hotmail.ca>  
**Sent:** January 10, 2024 10:56 AM  
**To:** manager@blrtownship.ca  
**Subject:** Road entrances

Goodmorning Jordan,

Sending this email as a follow up to our December 18th phone conversation. I was asking you to visit my proposed lot severance regarding their entrances. Two lots front on Lacharity Rd, the 3rd fronts Gogolin Rd. Can you update me. I am wanting to get the information to the lawyer and County .

Thankyou  
Loretta Greening

Sent from my Galaxy

Dear Mayor and Councillors of BLR,  
The 4th annual "Paddle for Benny" Fundraiser for Mental Health will take place on September 28th at Paddler Co-op in Palmer Rapids.

This important event raises money and awareness for Mental Health support programs provided by the Robbie Dean Counselling Centre, a community organization helping residents of Renfrew County. They rely completely on financial donations because they provide their services at no charge.

In the past three years Paddle for Benny has donated over \$25,000 to mental health programs!

*I am hoping the Township of BLR will consider supporting this important cause, by offering an in-kind donation of up to \$150, in the way of no-charge photocopying, printing and laminating of the event posters and paperwork.*

By helping us offset some of our costs, more of the money we raise will go directly to Mental Health Support Programs. Working together, we really can help make a difference in our community.

**This year's fundraising goal is \$10,000.**

**Please reply to this message and let me know if you are able to donate to Paddle for Benny this year.**

**If you have any questions at all, please message me or call me on my cell phone at 613-885-8573.**

We will also be very happy to promote the Township of BLR as a sponsor at the event, on our paddling club's website (<https://www.kwpclub.ca>) and on social media.

To learn more about the services the RDCC offers please visit their website at <https://robbiedeacentre.com/>.

Thank you kindly,  
Wayne Donison  
Kawartha Whitewater Paddlers (KWP)  
.....

**Background - Paddle for Benny fundraiser:**

Paddle for Benny is in honour of my wife Leah Kindree's son Ben, who tragically died by suicide at the age of 38 in October 2020 after living with mental illness for more than 20 years. The purpose of this event is to raise awareness of the pressing need for mental health support, and to raise funds to help the many individuals, who like Ben, also need our support.

Our paddling club KWP decided to create an annual event that commemorates Benny's life, as well as spark a conversation regarding the importance of mental health support.

On Saturday September 28rd 2024, KWP will be hosting a paddle on the Lower Madawaska River during the day, followed by an evening at Paddler Co-op in Palmer Rapids, including a BBQ, a fundraiser raffle, and live music.

--

Wayne Donison

# PADDLE FOR BENNY

4th Annual

A Mental Health FUNDRAISER in Memory of Ben



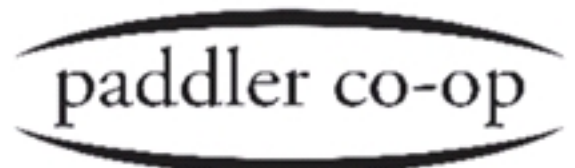
Hosted by Kawartha Whitewater Paddlers & Paddler Co-op

**PADDLING, FOOD, RAFFLE & LIVE MUSIC - Palmer Rapids - Sept 28, 2024**

To donate and get more information go to <https://www.kwpcub.ca/events/paddle-for-benny>



All donations go to the Robbie Dean Counselling Centre.

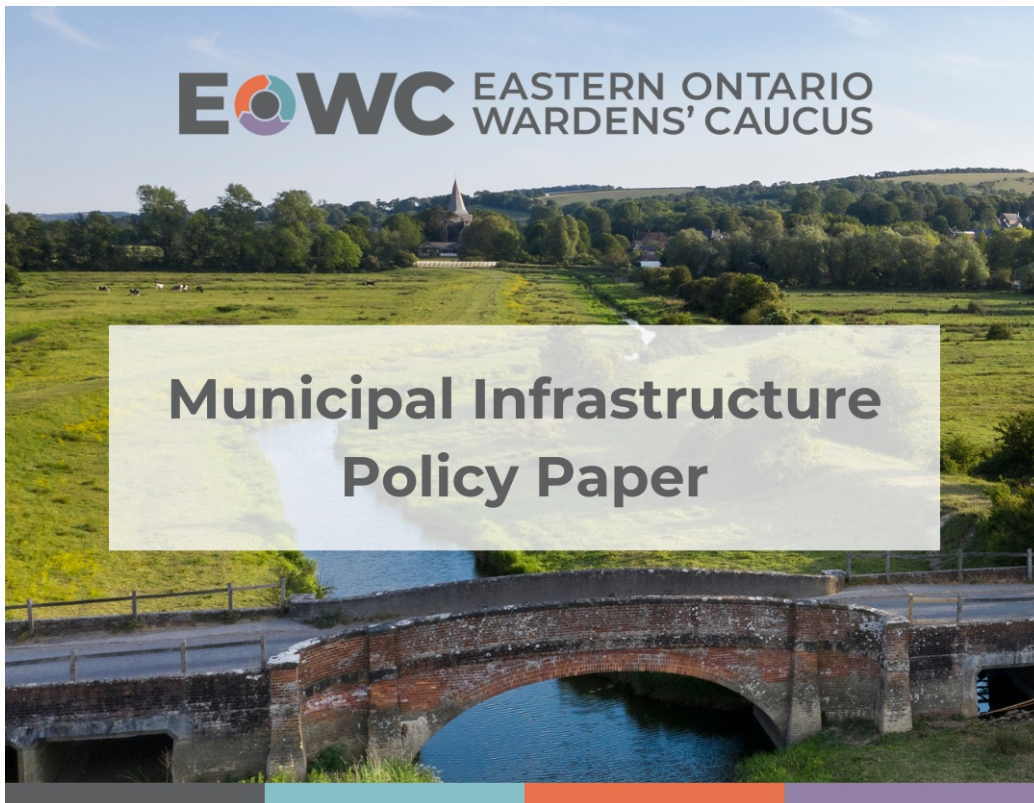




# Newsletter

June 2024

## The EOWC Releases Municipal Infrastructure Policy Paper



Under its number one strategic priority of infrastructure, the EOWC has released the regional [2024 Municipal Infrastructure Policy Paper](#).

This paper covers key infrastructure data and recommendations from across the region. The information will support Eastern Ontario's municipal policy and program advocacy, applications for government funding, and future partnerships around infrastructure that will help enable the region's prosperity and housing for all.

Additionally, the paper will shape the advocacy initiatives as part of the infrastructure priority in the [EOWC's 2024-2027 Strategic Plan](#).

Find the [news release here](#).

## Key Takeaways

The EOWC is committed to building a better Eastern Ontario. We want to partner with the Federal and Ontario Governments to address the infrastructure deficit.



Rural Eastern Ontario is a growing economy that can grow more



Rural Eastern Ontario communities are major exporters to Ontario and other jurisdictions



There is an upfront cost to growth, creating a burden for small rural communities



Small, rural municipalities lack tax base to sustain infrastructure investment and asset management



Innovation is key to cost-effective infrastructure management

[Download the Policy Paper](#)

## The EOWC Delivers Strategic Plan



The EOWC has released the [2024-2027 Strategic Plan](#). Through collaboration and consolidated feedback among representatives of member municipalities, the EOWC identifies three strategic priorities that will guide its decision-making and advocacy focus for the next three years:

- **Housing for all**
- **Health care access**

“Reliable infrastructure systems and facilities to foster growth, a range of housing options that are affordable and meet the needs of all people, and access to health care services are critically important to people living, raising families, and building businesses in Eastern Ontario,” says EOWC Chair Peter Emon. “This strategic plan is a blueprint for ensuring that we all work together to ensure those needs are met for residents of rural Eastern Ontario, now and into the future.”

Read the [news release here](#).

[Download the Full Plan](#)

## Recent Events



### Eastern Ontario Housing Summit

The EOWC was pleased to attend and be a key partner at the [Eastern Ontario Housing Summit](#) in partnership with the Ontario Home Builders' Association on May 28, 2024 in the City of Ottawa.

With representation from over 35 municipalities, and attendance by MPs, MPPs, housing sector experts, and home builders from Eastern Ontario, the event was a true success representing cross-sector collaboration.

The EOWC is proud of the ongoing partnership we have built with Eastern Ontario Home Builders. Special thanks to Eastern Regional Chairs Glenn Evans and Pierre Dufresne.

Special thanks to all who attended our 'Housing in Smaller Municipalities' panel, which explored:

- The EOWC's regional housing and infrastructure advocacy,

presented by Chair Peter Emon and Manager Meredith Staveley-Watson;

- The County of Frontenac's municipal communal services corporation, presented by CAO Kevin Farrell;
- The All-Together Housing non-profit-private-public partnerships to create socially inclusive and economically diverse communities, presented by All-Together President, Bob Cottrell, and Springdale Development President, Philip Spry.



## The EOWC Attends Peterborough Day at Queen's Park

The EOWC attended Peterborough Day at Queen's Park, led by our Vice-Chair, Bonnie Clark, Warden of Peterborough County, and hosted by MPP Dave Smith!

We were pleased to be showcased alongside the Peterborough County and City of Peterborough as part of the region's innovative businesses and organizations. We shared our [2024-2027 Strategic Plan](#) and had meaningful conversations around priorities with the many Ministers, MPPs and provincial staff in attendance.



## The EOWC Board of Directors Meeting at Base 31

The EOWC was pleased to host our Board of Directors meeting at Base 31 in Prince Edward County in May to discuss regional priorities.

EOWC members enjoyed touring Base 31 as a world-renowned cultural tourism destination right here in Eastern Ontario. We were especially impressed with the museum display of the Lancaster bomber from the Second World War!

## EOWC Advocacy



### The Federation of Canadian Municipalities launches Municipal Growth Framework

The FCM just launched a paper championing a new Municipal Growth Framework to help Canadian Municipalities address our most pressing national challenges – aging infrastructure, climate change, public safety, housing and homelessness.

The EOWC fully supports the call for all levels of government to come together and negotiate a bold new Municipal Growth Framework. Learn more [here](#).

Visit our Website

## EORN Update



### What's new with EORN?

The Eastern Ontario Regional Network (EORN), the Government of Canada, the Government of Ontario, and Rogers Communications recently announced that Rogers 5G mobile services are now available in 21 communities across Eastern Ontario. Forty-two new cell towers and four additional upgrades to existing sites are completed, and now offer Rogers 5G mobile services to residents, businesses and visitors.

Learn more and see if Rogers 5G mobile services are available in your area [here](#).

## Upcoming Events



### AMO Annual Conference

The [Association of Municipalities of Ontario \(AMO\) Conference](#) will return to the City of Ottawa from August 18 – 21, 2024. This year's conference includes a celebration of AMO's 125th anniversary. The EOWC looks forward to meeting with provincial officials, networking with the 444 municipalities represented, and advocating for issues and solutions related to our strategic priorities.

## Connect With Us on LinkedIn and X



### About the EOWC

The EOWC is a regional non-profit organization representing 13 upper and single-tier municipalities across Eastern Ontario. The EOWC supports and advocates on behalf of 103 municipalities and nearly 800,000 residents. The EOWC covers an area of approximately 50,000 square kilometers from Northumberland County to the Québec border.

The EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with government, business leaders, the media, and the public.

Visit the EOWC's website at [eowc.org](http://eowc.org).

### Connect with the EOWC

2024 Chair, Warden of Renfrew County, Peter Emon

2024 Vice-Chair, Warden of Peterborough County, Bonnie Clark

Manager of Government Relations and Policy, Meredith Staveley-Watson

[info@eowc.org](mailto:info@eowc.org)

---

Meredith Staveley-Watson, Manager of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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**EASTERN ONTARIO WARDENS' CAUCUS**

**MUNICIPAL INFRASTRUCTURE POLICY PAPER**

**Produced by the Eastern Ontario Wardens' Caucus**

[www.eowc.org](http://www.eowc.org)

May 2024



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## Introduction

May 21, 2024

It is with great pride and pleasure that the Eastern Ontario Wardens' Caucus presents its partners in the municipal, provincial and federal sectors with the conclusion of one part of its research into the ongoing financial sustainability of local governments across rural Ontario. In this report, the focus is on *municipal infrastructure*.

This report updates one of five policy papers originally published in 2013-2014 as a follow-up to the landmark analysis titled "*Facing our Fiscal Challenges: A Report on the Financial Sustainability of Local Government in Eastern Ontario*". Ten years on, rural ratepayers across the region are increasingly challenged to pay the costs of vital municipal services. This is especially challenging because rural areas have large and growing amounts of infrastructure to be maintained by a relatively small and widely-disperse population. This fact has been amplified by the COVID-19 pandemic's impact on intra-migration, the serious degradation of health and community services, the imposition of additional service responsibilities by the Province of Ontario, and a housing crisis that puts rural municipalities on the front lines.

In presenting this policy paper, the EOWC is looking to continue its efforts that have previously explored with its partners and which have largely proven to be successful. As financial circumstances and budgets continue to be tight, rural municipal governments will require more active support in stimulating growth and employment, and responding effectively to external factors that create turbulent economic and social circumstances. At the same time, provincial and federal partners must continue to partner with municipalities to develop and implement new approaches to lighten the burden for ratepayers.

As it has for more than 20 years, the EOWC will continue to advocate on behalf of its 103 member municipalities across rural Eastern Ontario and work diligently to generate revenues and contain costs. It should be noted that, as in the original municipal infrastructure report, (2013), this update offers analysis and projections that can guide the formulation of recommendations and collective action.

When we consider the capital and operating costs associated with transportation, housing, environmental services, health and long-term care, we face a challenging future to which we must all bring our best. Our physical and digital infrastructure is the bedrock for delivering vital services and ultimately for our shared well-being. On each issue, residents are counting on us.

Peter Emon  
Chair, Eastern Ontario Wardens' Caucus 2024-2025

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## 1. Executive Summary

**Municipalities in Rural Eastern Ontario manage \$12 billion in physical assets**, with another \$7.8 billion in separated cities and towns (2021). Half of the value of infrastructure in the EOWC area (\$6.6 billion) is invested in transportation infrastructure (primarily roads and bridges). Another \$3.4 billion is invested in EOWC municipalities' environmental services (water, wastewater and sewer; waste management/landfills); the separated cities and towns have nearly as much: \$3.1 billion of this type of infrastructure. Together, these two types of infrastructure represent 80 percent of infrastructure investments in Rural Eastern Ontario.

**Municipalities continue to invest in their infrastructure:** over the past decade (2012 to 2021 inclusive), EOWC member municipalities invested \$4 billion in total or \$403 million a year on average, in multiple forms of infrastructure but have continued to see the book value decline. These assets now have a book value of \$6.7 billion.

**The capital infrastructure deficit is estimated at \$5.8 billion**, up from \$3.74 billion in 2011. This simple estimate is based on the difference between the cost of the original investment and the current (depreciated) value. An estimate based on current replacement value of the assets would be much higher.<sup>1</sup>

**Two-thirds of the capital infrastructure deficit estimate (\$3.5 billion) is for roads and bridges, with another \$1.2 billion associated with environmental services.** Rural municipalities are responsible for 86 percent of the region's paved roads (41,734 lane-kilometres), virtually all unpaved roads (19,274 lane-kilometres), 1,829 bridges and 11,364 large culverts. The associated capital infrastructure deficit for transportation infrastructure alone is now \$3.5 billion, up from \$2.48 billion in 2011.

***"Ontario's 444 municipalities own and manage the majority of public infrastructure in the province, more than both the federal and provincial governments combined."***

[Financial Accountability Office, 2021](#)

**EOWC municipalities are spending \$536 million a year to operate and undertake basic maintenance on their transportation infrastructure and services**, roughly double that spent in EOWC municipalities (\$235 million). EOWC municipalities also spend \$321 million a year operating and performing basic maintenance on their environmental services infrastructure. Together these two infrastructure assets require \$771 million a year in operating expenditure support.

**\$980 Million in Annual Capital Investments is Required.** Closing the capital investment gap for *current* infrastructure would require an *additional* minimum annual investment of \$578 million a year (beyond the 10-year average of \$403 million already being invested). This estimate assumes the infrastructure deficit is to be eliminated in 10 years and the \$403 million investment level is maintained. This is more than double the levels of municipal investment, that would have to start now. Note that this estimate does not include any capital investment for growth.

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<sup>1</sup> In 2021, the [Financial Accountability Office of Ontario](#) used Current Replacement Value to estimate the "backlog" (infrastructure deficit) for Ontario's municipal infrastructure. For municipal assets with condition reports, the FAO estimated that 45.3 percent of municipal assets province-wide are not in a state of good repair. However, the FAO says that the share could be as high as 50 percent or as low as 40 percent. By comparison, only 34.7 percent of [provincial assets](#) are not in a state of good repair, suggesting that municipalities are having a more difficult time maintaining infrastructure than the Province of Ontario.

### Key Statistics for Rural Eastern Ontario’s Physical Infrastructure

Infrastructure Type/Function	Capital Assets at Cost (2021) (CC)	Book Value of Capital Assets (2021) (BV)	Net Value of Assets as % of Capital Cost	Simple Calculation Capital Infrastructure Deficit (CC-BV)
Transportation Serv.	6,671,689,152	3,127,924,676	47	\$3,543,764,476
Environmental Serv.	3,392,967,988	2,213,768,099	65	\$1,180,199,899
Recreational & Culture	836,865,107	523,398,873	63	\$ 313,466,234
Protection Services	411,612,885	217,372,810	53	\$ 194,240,075
General Government	404,359,013	259,851,265	64	\$ 144,507,748
Social Housing	356,858,607	149,686,827	42	\$ 207,171,780
Social and Family Serv.	253,195,470	130,420,245	52	\$ 122,775,225
Health Services	95,922,983	48,399,044	50	\$ 47,523,939
Planning & Develop.	59,720,878	39,531,441	66	\$ 20,189,437
Other	11,879,676	9,256,440	78	\$ 2,623,236
<b>Total – EOWC Area</b>	<b>11,954,133,904</b>	<b>6,718,609,720</b>	<b>54</b>	<b>\$5,776,462,049</b>

Source: Financial Information Returns (FIRs) for all municipalities in Rural Eastern Ontario

#### Rural Eastern Ontario is a Growing Economy that Can Grow more with Infrastructure Investment.

The EOWC area (24 percent of Ontario’s municipalities) generates \$61 billion in annual economic activity. When the separated cities and towns are included, Eastern Ontario’s economic contribution to the province rises to \$107 billion a year. Rural Eastern Ontario exports \$20 billion a year in manufactured goods outside its regional boundaries.

**Major Business Investment is Coming to Rural Eastern Ontario.** Examples are: Umicore, battery storage facilities in Edwardsburgh-Cardinal and Loyalist Townships, Chalk River Great Wolf Lodge, and Eastern Ontario Correctional Complex expansion. They need upgraded or expanded infrastructure. Investments in infrastructure have a strong economic impact multiplier (return on investment to the entire community, region and province.) There is, however, an upfront cost to growth which rural municipalities will not be able to manage on their own.

**In Rural Ontario, 10 households (on average) maintain a lane-kilometre of paved municipal road; in separated cities and towns, there are 28 households to carry this financial burden. In the EOWC area, 236 households must maintain a bridge; in separated cities and towns, that cost is spread over 709 households.**

**Rural Eastern Ontario’s Population Growth Exceeds the Provincial Average.** The population of the EOWC area grew by six (6) percent between 2016-2021; the number of households grew by 2.3 per cent. This growth was higher than for Ontario as a whole (5.8%), Canada (5.2%) or the City of Toronto (2.3%). In-migration to Eastern Ontario as a whole rose by 34 percent in the first year of the pandemic compared to the preceding four years.

**The EOWC Area is a strong performer on housing.** In the 2016-2021 period, EOWC municipalities built more housing units per 100,000 population (39) than the City of Toronto (17) or Ontario as a whole (27). Rural municipalities handled \$2.9 billion in building permits (2021), with another \$1.07 billion in the region's separated cities and towns; \$4 billion for Eastern Ontario as a whole). More than 90 percent of EOWC municipalities are meeting the provincial 10-day median working days standard for processing residential building permits.

**Rural Eastern Ontario municipalities can't finance infrastructure investments on their own.** This report notes that none of the three financing mechanisms for addressing infrastructure needs (funded directly from property taxes, utilization of reserves, or taking on debt) is sustainable for Rural Ontario municipalities. The current debt burden for EOWC municipalities is now \$647 million. While the associated annual repayment limit (as defined by the Province) is \$352.2 million, own purpose revenues (from the municipal property tax base) could not support this level of annual principal and interest payments.

**Total reserves (obligatory and discretionary) totalled \$590 million in 2021,** less than half the reserves in separated cities and towns (\$1.0 billion), meaning that if current reserves in EOWC municipalities were applied to close the infrastructure deficit, they would be depleted in less than two years. If applied as part of a tripartite infrastructure investment program with provincial and federal governments (an additional \$192 million a year), these reserves would support a longer-term approach to addressing the infrastructure deficit.

**Net Revenues for EOWC municipalities are \$1.7 billion a year, meaning that the total annual repayment limit (debt charges and interest) is \$352 million. Financial Information Returns (FIRs) for these municipalities have \$289 million currently unused. However, if current cost-sharing and financing arrangements offered by the Province continue in their current configuration, this capacity will support just \$433 million in additional infrastructure investment.**

**Rural eastern Ontario municipalities would have to increase their own purpose revenues (with tax increases being the only likely means) by an average of five (5) percent per year for 20 years** just to address the current infrastructure deficit. This estimate does not include any tax increases to address rising *operating* costs for any of the services provided by municipalities. Given that on average, jobs across all sectors pay \$6,869 less in rural Eastern Ontario than for Ontario as a whole, ratepayers' ability to pay these kinds of increases is not sustainable.

**Innovation must be part of the infrastructure solution.** Innovative approaches to capital investments in infrastructure assets as well as their maintenance can significantly extend the lifecycle of assets, optimizing their utility and value over time. Purpose-built innovation (at the time of initial investment) is typically far more effective than retrofitting solutions later on. This approach saves both time and resources and avoids time out of service. Innovation can also lead to operational savings, enhancing the cost-effectiveness of infrastructure management. For example, every one (1) per cent that EOWC municipalities could save on current operating costs for transportation services and environmental services, would result in an \$85 million/year savings that could be redirected to other investment, including future-proofing infrastructure to address climate change impacts.

## **Recommendations:**

**The EOWC requests that the Federal Government and the Ontario Government assist in addressing the growing infrastructure deficit:**

1. Ensure eligibility for programs and funding fits both rural and small urban circumstances.
2. Federal and provincial funding programs are often unpredictable and irregular in their timing. Predictable, non-competitive, permanent infrastructure funding stream is needed.
  - Determine the increase to the Ontario Community Infrastructure Fund (OCIF) that is necessary to enable rural Eastern Ontario's municipalities to maintain their infrastructure, then allocate provincial funds to do so.
3. Investing in housing goes hand-in-hand with investing in institutional, commercial or industrial (ICI) land uses. Take an integrated approach to infrastructure investments, that also considers Return on Investment that is shared by communities and the Province.
4. Reevaluate debt financing options for small municipalities with limited resources to raise funds, ensuring that funds are directed towards infrastructure development rather than servicing debt interest. Specific considerations should include higher upfront/advance contributions as well as the contribution to GDP of "local" investments to provincial priorities.
5. Work with the provincial Financial Accountability Office to ensure that missing/incomplete data that would make their infrastructure reports more robust is provided, that the evolution in asset management plans is reflected in both municipal and FAO work, and that the FAO and the EOWC compare their methodologies for estimating infrastructure deficits/backlogs.

## Background to this Report

This policy paper is expected to contribute to formulation of the EOWC's 2024-2027 strategic plan and any advocacy plans which ensue. The paper was prepared in draft form by Kathryn Wood, CEO of Pivotal Momentum Inc., then reviewed by the EOWC infrastructure working group comprised of:

- Kurt Greaves, CAO Lanark County
- Marcia Wallace, CAO Prince Edward County
- Gary Dyke, CAO Haliburton County
- Connor Dorey, CAO Hastings County
- Meredith Staveley-Watson, Manager of Government Relations and Policy, EOWC.

The primary data sources for this paper were:

- [Financial Information Returns \(FIRs\)](#) for all the municipalities within the geographic area served by the EOWC. Data was also extracted and aggregated for the 10 separated cities and towns served by the EOMC. In some cases, FIR data going back to 2000 were used to project operating and capital expenditures through to 2030. For reference purposes, this report used 2021 municipal data because it was the fiscal year for which FIRs were posted publicly for virtually all municipalities in Eastern Ontario. At the time of analysis, more than 40 municipalities had not posted FIRs for 2022.
- [Statistics Canada Census data, 2021](#). This source was used for population, household, dwelling unit and other similar statistics. All data used in this report was gathered and analyzed at the census subdivision level.
- [Financial Accountability Office of Ontario](#) – Municipal Infrastructure and Provincial Infrastructure reports produced in 2021 and 2020 respectively.
- Asset Management Plan(s) posted in the public domain, on municipal websites.
- [Lightcast Analyst](#) was used to obtain data on average wages and economic data (e.g. production, exports). At the time the analysis was undertaken, the EOWC had an annual license to this service.
- [Censumapper.ca](#), an online/public domain platform displaying Canadian census data in map form.



## 2. Municipalities in Rural Eastern Ontario Manage \$12 Billion in Assets

### 2.1 Total Municipal Infrastructure Assets

At the end of 2021, municipalities in Rural Eastern Ontario held \$11.95 billion in capital assets --- valued at cost. These holdings are up by 37 per cent from 2011 (\$8.7 billion). Upper/single tier municipalities are responsible for roughly \$3.3 billion of this infrastructure (28% of the total) and lower tier municipalities (townships and small towns) are responsible for the rest: \$8.6 billion (72% of the total)

#### Capital Infrastructure Assets in Eastern Ontario (EOWC and EOMC)

Jurisdiction	Capital Assets (at cost) 2011 (in \$billion)	Capital Assets (at cost) 2021 (in \$billion)	Percentage Change (%)
Rural Eastern Ontario (EOWC)	\$ 8.7	\$11.9	36.8%
Separated Cities & Towns (EOMC)	\$ 5.3	\$ 7.8	47.2%
<b>Total – Eastern Ontario</b>	<b>\$14.0</b>	<b>\$19.7</b>	<b>40.7%</b>

Figure 1 – Capital Assets (Infrastructure) Held by Municipalities in Eastern Ontario Source: Financial Information Returns.

For comparative purposes: in 2021, the value of capital assets in the City of Ottawa was \$23.1 billion.

### 2.2 Municipal Infrastructure Assets By Type

These capital assets, commonly referred to as municipal infrastructure, cover the full range of services provided by local government and most of these services are mandated by the Province for delivery by municipalities. They are not optional. For municipal governments in Rural Eastern Ontario, these infrastructure assets include:

- *Transportation systems* (roads, bridges, sidewalks, lighting fixtures, guardrails, maintenance equipment, sand/salt facilities)
- *Environmental services* (such as water and sewer systems, water distribution systems, storm water systems, landfills, fleets for waste collection and recycling)
- *Community housing* (such as rent-geared-to-income facilities)
- *Health and Long-Term Care assets* (such as ambulances and homes for the aged)
- *Protection Services* (such as fire stations or emergency measures centres)
- *Community Facilities for Culture and Recreation* (such as community halls, libraries, arenas, theatres and parks)
- *Municipal buildings* (for administrative services and municipal governance).

Across Rural Eastern Ontario, the types of infrastructure that require the largest initial investment and the largest maintenance responsibilities tend to be transportation assets and environmental assets. For smaller municipalities especially, the cost of building/purchasing and maintaining any of these assets is a heavy burden.

### Rural Eastern Ontario – Infrastructure Assets by Type/Function

Infrastructure Type/Function	Capital Assets at Cost (2021) (CC)	Book Value of Capital Assets (2021) (BV)	Net Value of Assets as % of Capital Cost	Simple Calculation Capital Infrastructure Deficit (CC-BV)
Transportation Serv.	6,671,689,152	3,127,924,676	47	\$3,543,764,476
Environmental Serv.	3,392,967,988	2,213,768,099	65	\$1,180,199,899
Recreational & Culture	836,865,107	523,398,873	63	\$ 313,466,234
Protection Services	411,612,885	217,372,810	53	\$ 194,240,075
General Government	404,359,013	259,851,265	64	\$ 144,507,748
Social Housing	356,858,607	149,686,827	42	\$ 207,171,780
Social and Family Serv.	253,195,470	130,420,245	52	\$ 122,775,225
Health Services	95,922,983	48,399,044	50	\$ 47,523,939
Planning & Develop.	59,720,878	39,531,441	66	\$ 20,189,437
Other	11,879,676	9,256,440	78	\$ 2,623,236
<b>Total – EOWC Area</b>	<b>11,954,133,904</b>	<b>6,718,609,720</b>	<b>54</b>	<b>\$5,776,462,049</b>

Figure 3 – Infrastructure Assets by Type/Function Source: Financial Information Returns (FIRs) for all municipalities in Rural Eastern Ontario

### Rural and Urban Eastern Ontario (EOWC and EOMC Areas) – Infrastructure Assets by Type

Capital Assets by Type/Function (2021)	Rural Eastern Ontario (EOWC) Value at Cost (\$billion)	Separated Cities & Towns (EOMC) Value at Cost (\$billion)	Eastern Ontario Total (Value at Cost) (\$billion)
Transportation Services	\$6.7	\$2.7	\$9.4
Environmental Services	\$3.4	\$3.1	\$6.5
Recreation & Cultural	\$0.8	\$0.9	\$1.7
Protection Services	\$0.4	\$0.3	\$0.7
General Government	\$0.4	\$0.2	\$0.6
Social Housing	\$0.4	\$0.3	\$0.7
Social and Family Services	\$0.3	\$0.09	\$0.39
Health Services	\$0.09	\$0.02	\$0.11
Planning & Development	\$0.06	\$0.03	\$0.09
Other	\$0.01	\$0.1	\$0.11
<b>Total</b>	<b>\$11.9</b>	<b>\$7.8</b>	<b>\$19.7</b>

Figure 4 – Infrastructure Assets by Type/Function Source: Financial Information Returns (FIRs) for all municipalities in Eastern Ontario

### 2.3 Total Capital Investments Over the 2012-2021 Period

Annual capital investments by local governments in Eastern Ontario totalled \$4 billion since 2012 and have been highly variable in that period. The year with the lowest capital investment was 2012 with just \$301 million invested; the year with the highest investment was 2018 at \$479 million invested.

The highly variable investment pattern over the years suggests that municipalities act on infrastructure needs when they have the resources to do so, especially when there are provincial or federal cost-sharing programs available.

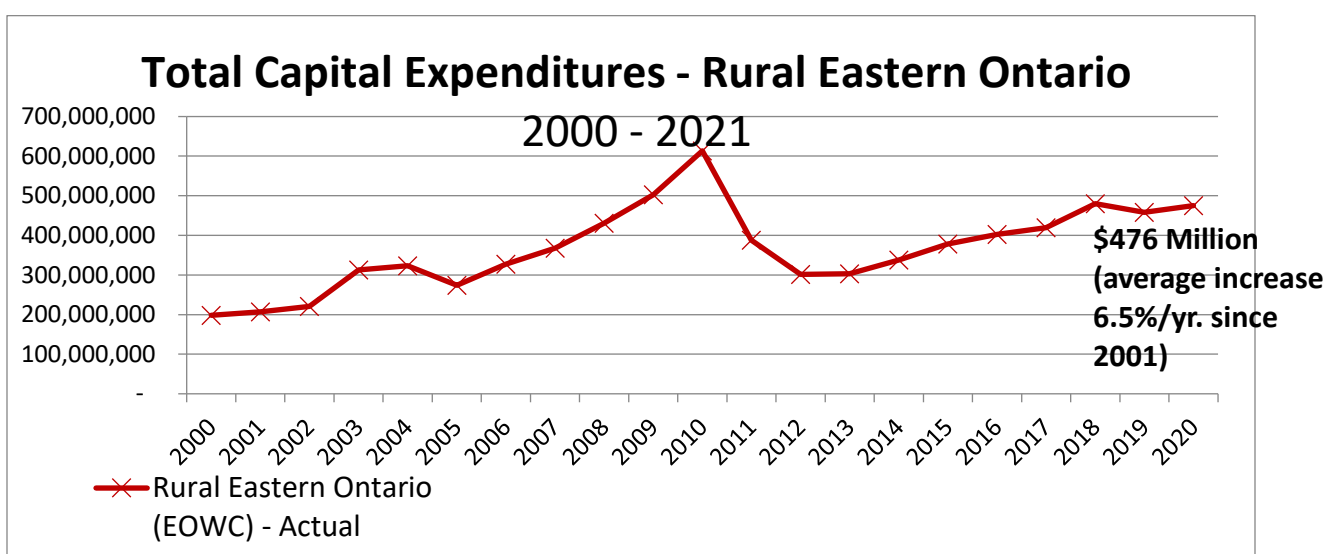


Figure 5 – Total Capital Expenditures – Rural Eastern Ontario 2000 to 2021 Source: Financial Information Returns (FIRs)

### 2.4 Operating Expenditures Rise by 29 Percent in 2012-2021 Period: Now at \$2.57 Billion

Total operating expenditures by municipal governments across Rural Eastern Ontario rose from \$1.988 billion in 2012 to **\$2.570** Billion in 2021, an increase of 29 per cent. Operating expenditures for separated cities and towns rose from \$1.1 billion to \$1.4 billion in the same period, an increase of 28 per cent. In total, municipal government operating expenses across Eastern Ontario were just under \$4 billion in 2021.

For comparative purposes, the total operating expenditures in 2012 in the City of Ottawa were \$2.9 billion and had risen by 34.4 percent to \$3.9 billion in 2021--- very similar to the Eastern Ontario total.

**Total Capital and Operating Expenditures Across Eastern Ontario – 2012 and 2021**

Jurisdiction	Total Operating Expenditures 2012 (\$ billion)	Total Operating Expenditures 2021 (\$ billion)	Percentage Change (2012-2021) %
Rural Eastern Ontario	\$1.998	\$2.57	29.3
Separated Cities	\$1.12	\$1.44	28.6
<b>Total – Eastern Ontario</b>	<b>\$3.098</b>	<b>\$3.97</b>	<b>28.1</b>
City of Ottawa	\$2.93	\$3.94	34.4

Figure 6 – Total Capital and Operating Expenditures of Municipal Governments in Eastern Ontario – by Rural Ontario, Separated Cities and Towns, and the City of Ottawa Source: Financial Information Returns SLC 52 9910 01

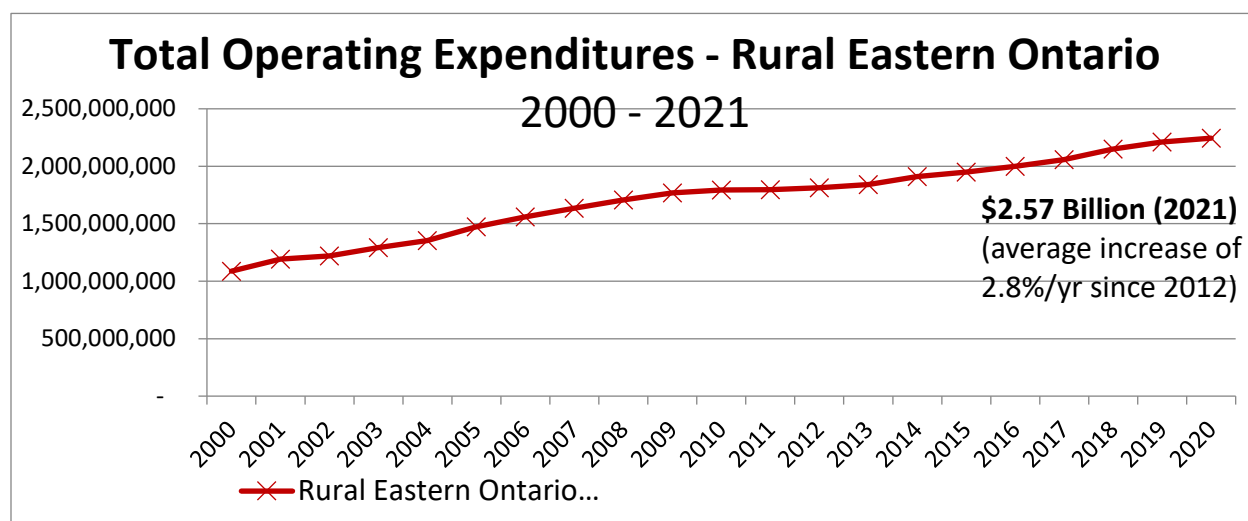


Figure 7 – Total Operating Expenditures – Rural Eastern Ontario 2000-2021 Source: Financial Information Returns

**2.5 Municipal Governments in Rural Eastern Ontario Manage \$3.0 Billion A Year**

When capital and operating costs are taken together, municipalities in Rural Eastern Ontario are managing just over \$3 billion a year in 2021. With separated cities and towns managing \$1.94 billion a year, the Eastern Ontario total is roughly \$5 billion a year.

For comparative purposes, the combined capital and operating expenditures of the City of Ottawa were \$6.39 billion, well above the Eastern Ontario total. The operating expenditures were similar (roughly \$4 billion) but the City of Ottawa invested three times as much in capital infrastructure (by 2021).

### Total Capital and Operating Expenditures Managed by Municipal Governments (2021)

Jurisdiction	Capital Expenditures (2021) (\$ millions)	Operating Expenditures (2021) (\$ billions)	Total – Capital and Operating Expend. (2021) (\$ billions)
Rural Eastern Ontario	\$ 476	\$2.57	\$3.04
Separated Cities & Towns	\$ 393	\$1.55	\$1.94
<b>Total – Eastern Ontario</b>	<b>\$ 869</b>	<b>\$4.12</b>	<b>\$4.98</b>
City of Ottawa	\$2,643	\$3.94	\$6.39

Figure 8 – Total Capital and Operating Expenditures of Municipal Governments in Eastern Ontario – by Rural Ontario, Separated Cities and Towns, and the City of Ottawa Source: Financial Information Returns SLC 52 9910 07 LC 53 1020 01

## 2.6 Revisiting Capital Expenditure Patterns As Projected in 2013

As part of the 2013 Municipal Infrastructure Policy Paper, municipal capital investment patterns of the 2000-2011 period were analyzed to project what the future pattern of capital investments might look like between 2012 and 2020. Three different scenarios were used in the 2013 paper, providing an opportunity to assess which one was the most accurate (comparing projected to actual). This is especially important given the potential disruptive influence of the pandemic at the end of the projection period. The three scenarios utilized in 2013 were:

- Annual capital investments follow the pattern of 2000 to 2011 (long-term)
- Annual capital investments follow the pattern of 2007 to 2011 (medium-term)
- Annual capital investments follow the pattern of 2009 to 2011 (short-term)

As is shown in Figure 9, the most accurate projection of actual investments for 2012 to 2020 was the medium-term version (2007-2011). The actual capital expenditures tracked the four-year projection very closely. The longer-term projection significantly overestimated the actual capital investments for the 2012 to 2020 period, and the short-term projection significantly underestimated the actual capital investments that were in fact made in the 2012 to 2020 period.

Note that projected operating expenditures tracked the annual actuals for the 2000 to 2011 period quite well regardless of scenario, so the four-year scenario (from 2017 to 2021) was used to project capital expenditures through from 2021 to 2030. The results are shown in Figure 10.

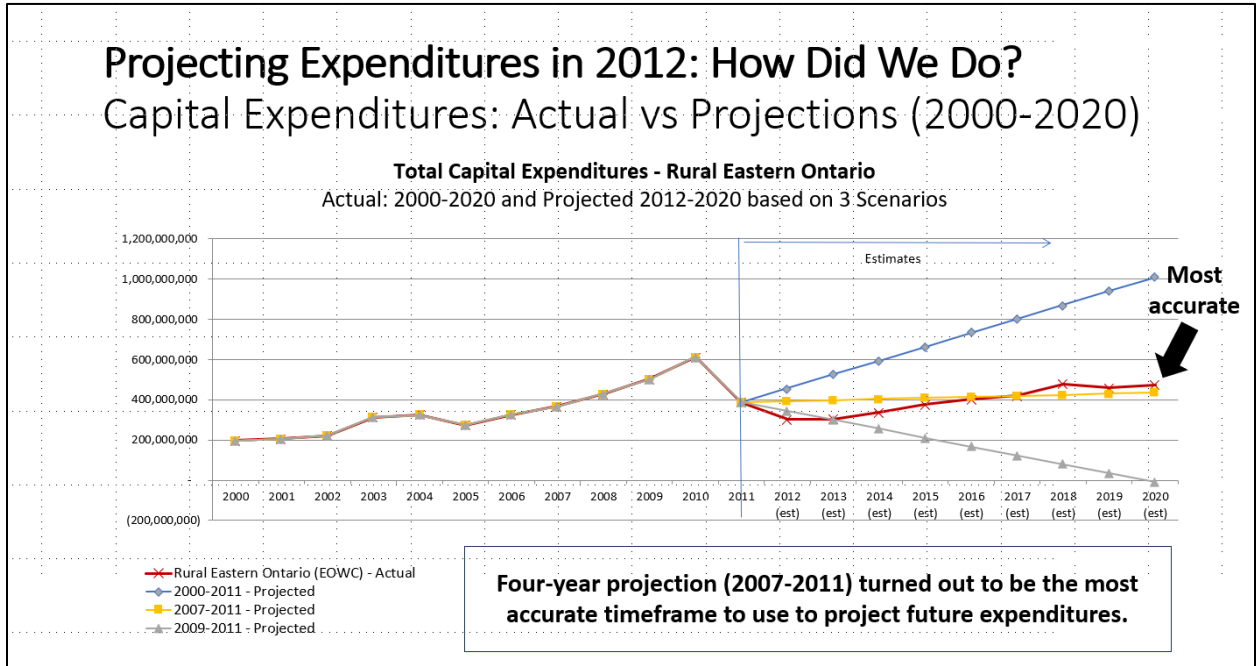


Figure 9 – Revisiting Projected Capital Expenditures for the 2000 to 2011 period Source: Financial Information Returns and 2013 Municipal Infrastructure Policy Paper

## 2.7 Capital Investments Projected to 2030

Using the average annual percentage change in capital expenditures derived from the 2007 to 2021 data, the annual capital expenditures from 2021 to 2030 were estimated.

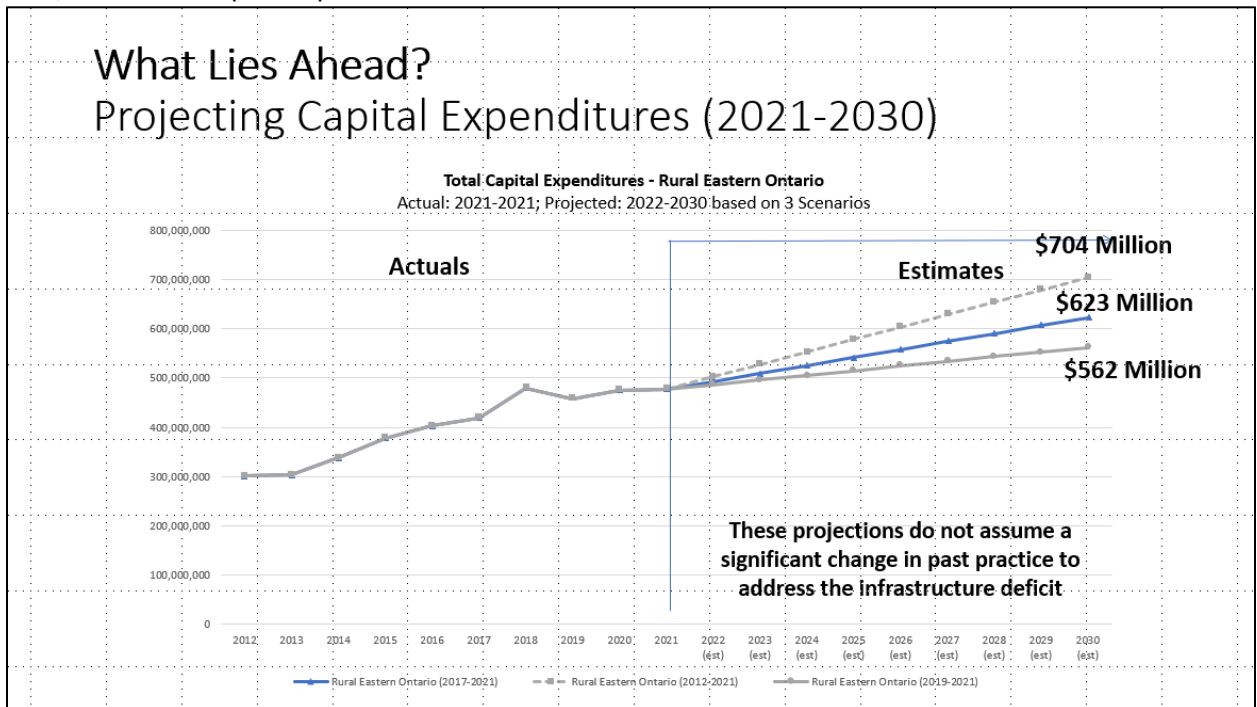


Figure 10 – Projected Annual Capital Expenditures from 2021 to 2030 Source Financial Information Returns

These projections suggest that EOWC municipalities will be making roughly \$623 million a year in capital infrastructure investments by the end of the decade (the mid-range estimate). It is possible that these annual investments might reach \$704 million a year by 2030 or climb more slowly to \$562 million. These estimates may maintain asset value in its current state but **none of the three projections will reach the investment levels required to address the current infrastructure deficit let alone address the region's growth prospects.**

### 3. Capital Expenditures by Asset Type

#### 3.1 Transportation and Environmental Assets Account for 80 Percent of Capital Assets

The dominance of transportation assets in Rural Eastern Ontario’s infrastructure mix is clear: these assets account for 53 percent of the EOWC area’s assets. Environmental services assets are the second most dominant asset type at 27 percent. The two asset types combined account for just over 80 percent of total capital infrastructure assets. In other words, most of the new investment in infrastructure --- whether coming from municipalities or upper levels of government --- will need to be focused on these two asset types if further erosion in the state of these assets is to be avoided.

#### Infrastructure Assets across Rural Eastern Ontario, by Type/Function (2021)

Infrastructure Type/Function	Capital Assets at Cost (2021) (CC)	Book Value of Capital Assets (2021) (BV)	Percentage of Total Assets (2021) (\$)
Transportation Serv.	6,671,689,152	3,127,924,676	53.39
Environmental Serv.	3,392,967,988	2,213,768,099	27.15
Recreational & Culture	836,865,107	523,398,873	6.70
Protection Services	411,612,885	217,372,810	3.29
General Government	404,359,013	259,851,265	3.24
Social Housing	356,858,607	149,686,827	2.86
Social and Family Serv.	253,195,470	130,420,245	2.03
Health Services	95,922,983	48,399,044	0.77
Planning & Develop.	59,720,878	39,531,441	0.48
Other	11,879,676	9,256,440	0.10
<b>Total – EOWC Area</b>	<b>11,954,133,904</b>	<b>6,718,609,720</b>	<b>100.00</b>

Figure 10 - Source: Financial Information Returns (FIRs) for all municipalities in Rural Eastern Ontario

#### 3.2 EOWC Municipalities Manage \$6.7 Billion in Transportation Assets

Municipalities in the EOWC area are managing \$6.7 billion in transportation assets. The book value of these assets (after depreciation is taken into account), leaves a capital infrastructure deficit of \$3.5 billion just for this asset class. Using this measure (assets at cost minus book value), transportation assets across the region have lost more of their value than any other asset class (book value of 46.9 %). With annual capital investments averaging roughly \$288 million a year, Rural Eastern Ontario’s municipalities will continue to lose ground on the state of their transportation infrastructure. Staying abreast of 2021 levels would require at least \$66 million a year invested across the region in addition to the current investments.



Separated cities and towns in Eastern Ontario are faring slightly better, having preserved 52.7 percent of the transportation asset values (\$857 million at cost). Taken together, Eastern Ontario is managing \$7.5 billion in transportation assets that have been amortized to 47.5 percent of their value at cost. There is now a combined capital infrastructure deficit of \$3.95 billion, most of which is in Rural Eastern Ontario.

#### Asset Values for Transportation Services – 2021

Jurisdiction	Asset Value at Cost (2021)	Book Value of Assets (2021)	Percentage of Asset Value Retained (2021)	Capital Infrastructure Deficit (2021)
Rural Eastern Ontario (EOWC)	6,671,689,152	3,127,924,676	46.9	3,543,764,476
Separ. Cities & Towns (EOMC)	857,764,795	452,122,281	52.7	405,642,514
<b>Total – Eastern Ontario</b>	<b>7,529,453,947</b>	<b>3,580,046,957</b>	<b>47.5</b>	<b>3,949,406,990</b>

Figure 11 – Asset Values for Transportation Services – 2021 Source: Financial Information Returns

Figure 12 suggests that annual capital investments may be trending up in Rural Eastern Ontario. This will not be confirmed until all 2022 and 2023 FIR data can be included in the analysis.

#### Capital Expenditures on Transportation Services – 2019-2022

Jurisdiction	Capital Expenditures 2019	Capital Expenditures 2020	Capital Expenditures 2021	Capital Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	244,348,737	277,446,333	277,690,431	353,081,338
Separ. Cities & Towns (EOMC)	129,839,961	122,480,757	140,369,628	277,753,614
<b>Total – Eastern Ontario</b>	<b>374,188,698</b>	<b>399,927,090</b>	<b>418,060,060</b>	<b>630,834,952</b>

Figure 12 – Capital Expenditures on Transportation Services – 2019 to 2022 (estimated) Source: Financial Information Returns with 2021 data carried forward into 2022 for those municipalities whose FIRs had not been posted at the time of analysis. For this reason, the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

In addition to annual capital investments, municipalities in Rural Eastern Ontario are spending more than \$500 million a year to operate and maintain transportation assets and services. Together with the operating expenditures of separated cities and towns (more than \$200 million a year), total operating expenditures on transportation assets and services across all of Eastern Ontario exceed \$770 million and may now be in the range of \$850 million.

### Operating Expenditures on Transportation Services – 2019-2022

Jurisdiction	Operating Expenditures 2019	Operating Expenditures 2020	Operating Expenditures 2021	Operating Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	520,265,852	518,601,331	536,227,737	590,944,962
Separ. Cities & Towns (EOMC)	235,856,389	226,635,542	235,970,110	259,235,066
<b>Total – Eastern Ontario</b>	<b>756,122,241</b>	<b>745,236,873</b>	<b>772,197,847</b>	<b>850,198,028</b>

Figure 13 – Annual Operating Expenditures on Transportation Services – 2019 to 2022 (estimated) Source: Financial Information Returns. Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

### Total Capital and Operating Expenditures on Transportation Services – 2019-2022

Jurisdiction	Cap & Oper. Expenditures 2019	Cap & Oper. Expenditures 2020	Cap & Oper. Expenditures 2021	Cap & Oper. Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	764,614,589	796,047,664	813,918,169	944,026,300
Separ. Cities & Towns (EOMC)	365,696,350	349,116,299	376,339,738	537,006,680
<b>Total – Eastern Ontario</b>	<b>1,130,310,939</b>	<b>1,145,163,963</b>	<b>1,190,257,907</b>	<b>1,481,032,680</b>

Figure 14 – Total Capital and Operating Expenditures on Transportation Services – 2019 to 2022 (estimated). Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

### 3.3 EOWC Municipalities Manage \$3.4 Billion in Environmental Assets

Municipalities in the EOWC area are managing \$3.4 billion in environmental services assets. The book value of these assets (after depreciation is taken into account), leaves a capital infrastructure deficit of \$1.2 billion just for this asset class. Using this measure (assets at cost minus book value), environmental services assets across the region have lost less of their value than most other asset class (retaining 65 % of value at cost). With annual capital investments varying between \$90 and \$130 million a year, Rural Eastern Ontario’s municipalities may be able to maintain the value of these assets but will not be well-positioned for either a significant asset failure or for growth. For some assets in this class (e.g. treatment plants or landfills), upfront capital costs are significant.

When environmental services assets for the EOMC area are taken into account (capital cost of \$1.1 billion and book value of \$764 million), investment in environmental assets in Eastern Ontario is \$4.5 billion, roughly three-quarters of which is in Rural Eastern Ontario.

The combined infrastructure deficit for this asset class is \$1.5 billion, of which two-thirds (\$1.2 billion) is in Rural Eastern Ontario.

### Asset Values for Environmental Services Infrastructure – 2021

Jurisdiction	Asset Value at Cost (2021)	Book Value of Assets (2021)	Percentage of Asset Value Retained (2021)	Capital Infrastructure Deficit (2021)
Rural Eastern Ontario (EOWC)	3,392,967,998	2,212,768,099	65.2	1,180,199,899
Separ. Cities & Towns (EOMC)	1,136,361,572	764,888,572	67.3	371,473,000
<b>Total – Eastern Ontario</b>	<b>4,529,329,570</b>	<b>2,977,656,671</b>	<b>65.7</b>	<b>1,551,672,999</b>

Figure 15 – Asset Values for Environmental Services Infrastructure – 2021 Source: Financial Information Returns

### Capital Expenditures on Environmental Services – 2019-2022

Jurisdiction	Capital Expenditures 2019	Capital Expenditures 2020	Capital Expenditures 2021	Capital Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	126,496,718	73,890,716	90,554,531	127,397,209
Separ. Cities & Towns (EOMC)	82,296,185	82,591,804	230,170,520	81,174,819
<b>Total – Eastern Ontario</b>	<b>208,792,903</b>	<b>156,482,520</b>	<b>320,725,051</b>	<b>208,572,028</b>

Figure 16 – Capital Expenditures on Environmental Services – 2019-2022 Source: Financial Information Returns. Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

Rural Eastern Ontario municipalities are spending roughly \$300 million a year to operate their environmental services. That number nearly doubles when expenditures by separated cities and towns (EOMC municipalities) are included. There may be an upward trend in these numbers in 2022 but confirmation should await integration of any outstanding Financial Information Returns for that year.

Taken together, municipalities in Rural Eastern Ontario are spending roughly \$400 million a year in capital and operating costs for environmental services, three-quarters of which is operating expenditures. EOWC member municipalities spend more each year to operate environmental services than do the EOMC member municipalities. For Eastern Ontario as a whole, municipal spending for environmental services likely tops \$600 million a year.

### Operating Expenditures on Environmental Services – 2019-2022

Jurisdiction	Operating Expenditures 2019	Operating Expenditures 2020	Operating Expenditures 2021	Operating Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	293,798,957	307,649,375	306,201,139	321,365,780
Separ. Cities & Towns (EOMC)	238,595,063	222,479,444	240,143,881	253,614,069
<b>Total – Eastern Ontario</b>	<b>532,394,020</b>	<b>530,128,819</b>	<b>546,345,020</b>	<b>600,905,035</b>

Figure 17 – Operating Expenditures on Environmental Services 2019-2022. Source: Financial Information Returns. Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

### Total Capital and Operating Expenditures on Environmental Services – 2019-2022

Jurisdiction	Cap & Oper. Expenditures 2019	Cap & Oper. Expenditures 2020	Cap & Oper. Expenditures 2021	Cap & Oper. Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	420,077,998	376,505,011	394,028,398	448,762,988
Separ. Cities & Towns (EOMC)	320,891,248	305,071,248	470,314,401	334,788,888
<b>Total – Eastern Ontario</b>	<b>740,969,246</b>	<b>681,576,259</b>	<b>864,342,799</b>	<b>783,551,876</b>

Figure 18 – Total Capital and Operating Expenditures on Environmental Services – 2019 to 2022 (estimated). Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

### 3.4 \$207 Million Infrastructure Deficit on Community Housing Assets

As of 2021, Rural Eastern Ontario municipalities have invested \$356 million in community (social) housing assets. With a book value of \$150 million, these assets are now worth only 42 percent of their original cost. This means there is a \$207 million infrastructure deficit for these units. These investments and their associated capital infrastructure deficit is larger than for the separated cities and towns in the region (\$277 million in value at cost with a \$134 million deficit).

Community housing in EOMC areas has retained significantly more of its value than in rural areas (59.5% compared to 41.9% respectively). Eastern Ontario as a whole has \$633 million invested in community housing with an associated capital infrastructure deficit of \$343 million.

### Asset Values for Community (Social) Housing Services– 2021

Jurisdiction	Asset Value at Cost (2021)	Book Value of Assets (2021)	Percentage of Asset Value Retained (2021)	Capital Infrastructure Deficit (2021)
Rural Eastern Ontario (EOWC)	356,858,607	149,686,827	41.9	207,171,780
Separ. Cities & Towns (EOMC)	276,601,754	141,892,600	59.5	134,709,154
<b>Total – Eastern Ontario</b>	<b>633,460,361</b>	<b>291,579,427</b>	<b>46.0</b>	<b>343,880,934</b>

Figure 19 – Asset Values for Community (Social) Housing Services – 2021. Source: Financial Information Returns.

Whether considering the EOWC or EOMC areas, capital investments in Community (Social) Housing have been modest in the 2019 to 2022 period, totalling roughly \$25 million a year. This level of investment is a contributor to the low percentage of asset value retained (46%).

### Capital Expenditures on Community (Social) Housing Services – 2019-2022

Jurisdiction	Capital Expenditures 2019	Capital Expenditures 2020	Capital Expenditures 2021	Capital Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	12,453,560	12,314,048	13,497,504	14,634,312
Separ. Cities & Towns (EOMC)	10,634,436	18,949,030	12,047,114	11,084,556
<b>Total – Eastern Ontario</b>	<b>23,087,996</b>	<b>31,263,078</b>	<b>25,544,618</b>	<b>25,718,868</b>

Figure 20 – Capital Expenditures on Community (Social) Housing Service – 2019-2022 Source: Financial Information Returns. Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

Operating Expenditures for Community Housing total roughly \$128 million a year in Rural Eastern Ontario municipalities with EOMC municipalities adding another \$106 million. This brings the total for Eastern Ontario to \$235 million a year. These expenditures appear to be trending upward but confirmation should await the completion of analysis of 2022 Financial Information Returns data.

### Operating Expenditures on Community (Social) Housing Services – 2019-2022

Jurisdiction	Operating Expenditures 2019	Operating Expenditures 2020	Operating Expenditures 2021	Operating Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	111,877,667	120,369,501	132,143,692	128,745,315
Separ. Cities & Towns (EOMC)	88,088,245	90,730,061	97,380,066	106,903,555
<b>Total – Eastern Ontario</b>	<b>199,965,912</b>	<b>211,099,562</b>	<b>229,523,758</b>	<b>235,648,870</b>

Figure 21 – Annual Operating Expenditures for Community (Social) Housing – 2019 to 2022 (estimated). Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

The combined total of annual capital and operating expenditures on Community (Social) Housing Services has risen from \$223 million in 2019 to \$261 million by 2022 (estimated). Rural Eastern Ontario is responsible for 55 percent of the total.

### Total Capital and Operating Expenditures on {Community} Housing Services – 2019-2022

Jurisdiction	Cap & Oper. Expenditures 2019	Cap & Oper. Expenditures 2020	Cap & Oper. Expenditures 2021	Cap & Oper. Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	124,331,227	132,683,549	145,641,196	143,379,627
Separ. Cities & Towns (EOMC)	98,722,681	109,679,091	109,427,180	117,988,111
<b>Total – Eastern Ontario</b>	<b>223,053,908</b>	<b>242,362,640</b>	<b>255,068,376</b>	<b>261,367,738</b>

Figure 22 – Total Capital and Operating Expenditures for Community (Social) Housing – 2019 to 2022 (estimated). Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

### 3.5 Operating Expenditures on Health and Emergency Services Outpace Capital Expenditures

Rural Eastern Ontario has health and emergency services assets valued (at cost) at \$96 million with a capital infrastructure deficit of \$48 million. These data will change significantly in the coming years as new long-term care capacity comes onstream across the EOWC area.

With the additional \$22 million in asset value from the EOMC area, total health and emergency services assets are roughly \$118 million in total with a \$57 million capital infrastructure deficit.

#### Asset Values for Health and Emergency Services – 2021

Jurisdiction	Asset Value at Cost (2021)	Book Value of Assets (2021)	Percentage of Asset Value Retained (2021)	Capital Infrastructure Deficit (2021)
Rural Eastern Ontario (EOWC)	\$ 95,922,983	\$ 48,399,044	50.5%	\$ 47,523,939
Separ. Cities & Towns (EOMC)	\$ 22,136,022	\$ 12,802,982	57.8%	\$ 9,333,040
<b>Total – Eastern Ontario</b>	<b>\$ 118,059,005</b>	<b>\$ 61,202,026</b>	<b>51.8%</b>	<b>\$ 56,856,979</b>

Figure 23 – Asset Values for Health and Emergency Services – 2021. Source: Financial Information Returns.

Capital spending on health and emergency services is relatively modest in relation to other asset classes: Rural Eastern Ontario invests between seven (7) and nine (9) million dollars a year on these services while EOMC area municipalities spend only one to two million a year. Taken together, Eastern Ontario’s capital investments range between eight and ten million a year.

#### Capital Expenditures on Health and Emergency Services – 2019-2022

Jurisdiction	Capital Expenditures 2019	Capital Expenditures 2020	Capital Expenditures 2021	Capital Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	\$ 9,217,908	\$ 7,234,269	\$ 9,490,864	\$ 7,003,225
Separ. Cities & Towns (EOMC)	\$ 1,149,412	\$ 1,311,099	\$ 1,884,848	\$ 1,146,003
<b>Total – Eastern Ontario</b>	<b>\$10,367,320</b>	<b>\$ 8,545,368</b>	<b>\$11,375,712</b>	<b>\$ 8,149,228</b>

Figure 24 – Capital Expenditures on Health and Emergency Services – 2019-2022 Source: Financial Information Returns. Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

For health and emergency services, operating expenditures are a much larger part of municipal budgets. Rural Eastern Ontario spending on these services is now over \$200 million a year and appears to be climbing. The same trend is evident for separated cities and towns, with their annual spending rising to more than \$80 million a year. Taken together, Eastern Ontario municipalities are now spending more than \$300 million a year on these services, with Rural Eastern Ontario being responsible for three-quarters of these expenditures (\$225 million of \$308 million).

### Operating Expenditures on Health and Emergency Services – 2019-2022

Jurisdiction	Operating Expenditures 2019	Operating Expenditures 2020	Operating Expenditures 2021	Operating Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	\$185,043,621	\$203,705,244	\$225,290,429	\$238,662,451
Separ. Cities & Towns (EOMC)	\$ 69,080,816	\$ 74,043,275	\$ 82,810,435	\$ 83,175,881
<b>Total – Eastern Ontario</b>	<b>\$254,124,437</b>	<b>\$277,748,519</b>	<b>\$308,100,864</b>	<b>\$321,838,332</b>

Figure 25 – Operating Expenditures on Health and Emergency Services – 2019-2022 Source: Financial Information Returns. Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

### Total Capital and Operating Expenditures on Health and Emergency Services – 2019-2022

Jurisdiction	Cap & Oper. Expenditures 2019	Cap & Oper. Expenditures 2020	Cap & Oper. Expenditures 2021	Cap & Oper. Expenditures 2022 (Est)
Rural Eastern Ontario (EOWC)	\$194,261,529	\$210,939,513	\$234,781,293	\$245,665,677
Separ. Cities & Towns (EOMC)	\$ 70,230,228	\$ 75,354,374	\$ 84,695,283	\$ 84,321,884
<b>Total – Eastern Ontario</b>	<b>\$264,491,757</b>	<b>\$286,293,887</b>	<b>\$319,476,576</b>	<b>\$329,987,561</b>

Figure 26 – Total Capital and Operating Expenditures on Health and Emergency Services – 2019 to 2022 (estimated). Note that the expenditure totals for 2022 must be considered estimates until all FIRs for that fiscal year are submitted and posted.

## 4 Municipal Capital Spending Not Keeping Up to Needs

### 4.1 Capital Infrastructure Deficit Continues to Grow, Now Approaching \$6 Billion

Between 2019 and 2021, Rural Eastern Ontario’s investment in capital infrastructure grew by \$782 million (roughly seven percent over the two-year period). However, the capital infrastructure deficit for the EOWC area grew by 5.2 percent (roughly 2.6 percent per year). If a Current Replacement Value (two times the infrastructure deficit) is used, the capital infrastructure deficit of Rural Eastern Ontario would be \$11.6 billion --- a difference of \$575 million in two years.

#### Change in Capital Assets and Capital Infrastructure Deficit Between 2019 and 2021

Jurisdiction	Capital Assets at Cost (2019) (CC)	Capital Infrastructure Deficit (2019)	Capital Assets at Cost (2021) (CC)	Capital Infrastructure Deficit (2021)
Rural Eastern Ontario	\$11,171,932,273	\$5,487,424,171	\$11,954,133,904	\$5,776,462,049
Sep. Cities & Towns	\$ 8,218,922,600	\$3,057,279,020	\$ 7,852,048,309	\$3,360,302,393
Total – East. Ontario	\$19,587,938,804	\$8,544,703,191	\$19,806,182,213	\$9,136,764,442

Figure 27 – Change in Capital Assets and Capital Infrastructure Deficit Between 2019 and 2021 Source: Financial Information Returns

As Figure 28 shows, most of the infrastructure deficit for Rural Eastern Ontario --- 82 per cent --- is concentrated in Transportation Services and Environmental Services. These two components of the infrastructure deficit account for \$4.7 billion of the \$5.7 billion deficit total.

#### Breakout of Infrastructure Deficit by Infrastructure Type/Function

Infrastructure Type/Function	Capital Assets at Cost (2021) (CC)	Book Value of Capital Assets (2021) (BV)	Net Value of Assets as % of Capital Cost	Simple Calculation Capital Infrastructure Deficit (CC-BV)
Transportation Serv.	6,671,689,152	3,127,924,676	47	\$3,543,764,476
Environmental Serv.	3,392,967,988	2,213,768,099	65	\$1,180,199,899
Recreational & Culture	836,865,107	523,398,873	63	\$ 313,466,234
Protection Services	411,612,885	217,372,810	53	\$ 194,240,075
General Government	404,359,013	259,851,265	64	\$ 144,507,748
Social Housing	356,858,607	149,686,827	42	\$ 207,171,780
Social and Family Serv.	253,195,470	130,420,245	52	\$ 122,775,225
Health Services	95,922,983	48,399,044	50	\$ 47,523,939
Planning & Develop.	59,720,878	39,531,441	66	\$ 20,189,437
Other	11,879,676	9,256,440	78	\$ 2,623,236
Total – EOWC Area	11,954,133,904	6,718,609,720	54	\$5,776,462,049

Figure 28 – Breakout of Infrastructure Deficit by Infrastructure Type/Function Source: Financial Information Returns (FIRs) for all municipalities in Rural Eastern Ontario



## 4.2 Significant Additional Investment is Required to Address the Deficit

Closing the capital investment gap for *current* infrastructure would require an *additional* minimum annual investment of \$578 million a year (beyond the 10-year average of \$403 million), assuming the deficit is to be eliminated in 10 years and the \$403 million investment level is maintained. This is more than double the current levels of municipal investment, that would have to start now. Note that this estimate does not include any capital investment for growth. **\$980 Million in Annual Capital Investments is Required.**

## 4.3 The Ontario Financial Accountability Office Has Developed Infrastructure Deficit Estimates

In 2021, the provincial Financial Accountability Office (FAO) [released a report](#) containing its infrastructure deficit calculations (described as the backlog) for all 444 Ontario municipalities. The FAO's methodology is based on an estimate of backlog using Current Replacement Value (CRV) and current condition reports of municipal infrastructure, endeavouring to estimate the cost to bring all municipal assets into a state of good repair. The FAO used 2020 as the baseline year for their analysis.

For EOWC purposes, the highlights of the FAO analysis are that:

- The CRV of Ontario's municipal infrastructure is estimated to be \$484 billion, of which municipal roads and bridges account for \$171 billion (35%). Municipal water infrastructure has a CRV of \$299 billion (47%).
- The total municipal infrastructure deficit is estimated at \$45 to \$59 billion (a range is used because the FAO was not able to get complete information on all assets from all municipalities).
- The total "Eastern Ontario" backlog is \$10.1 Billion, which is between 17 and 22 percent of the province-wide total. See the map on the following page to view the area defined as Eastern Ontario. It is comprised of three (3) economic regions. It is not clear how much of the backlog is attributed to the City of Ottawa or to the District of Muskoka. As a result, what share of the \$10.1 billion is attributed to the EOWC or EOMC areas is also unclear.
- The backlog in the Kingston-Pembroke economic region is estimated to be \$3.1 billion
- The backlog in the Muskoka-Kawartha economic region is estimated to be \$2.1 billion
- The backlog in the Ottawa economic region is \$4.9 billion. (This region includes the United Counties of Prescott and Russell, Lanark, Leeds and Grenville and Stormont, Dundas and Glengarry as well as separated cities and towns within those counties).

For comparative purposes, the FAO calculates the backlog for the City of Toronto at \$15.4 billion.

The FAO's methodology may lead to significantly different estimates of the capital infrastructure deficit for EOWC municipalities. The EOWC has typically calculated the difference between asset values "at cost" and book value (after asset depreciation has been taken into account).

***As part of the EOWC's strategic plan implementation and its ongoing advocacy with the Province of Ontario, there is merit in meeting with the FAO to compare data sets and to ensure that municipalities in Rural Eastern Ontario are fully represented in the FAO's analysis.***

**FAO Infrastructure Backlog as a Share of Current Replacement Value, by Economic Region**

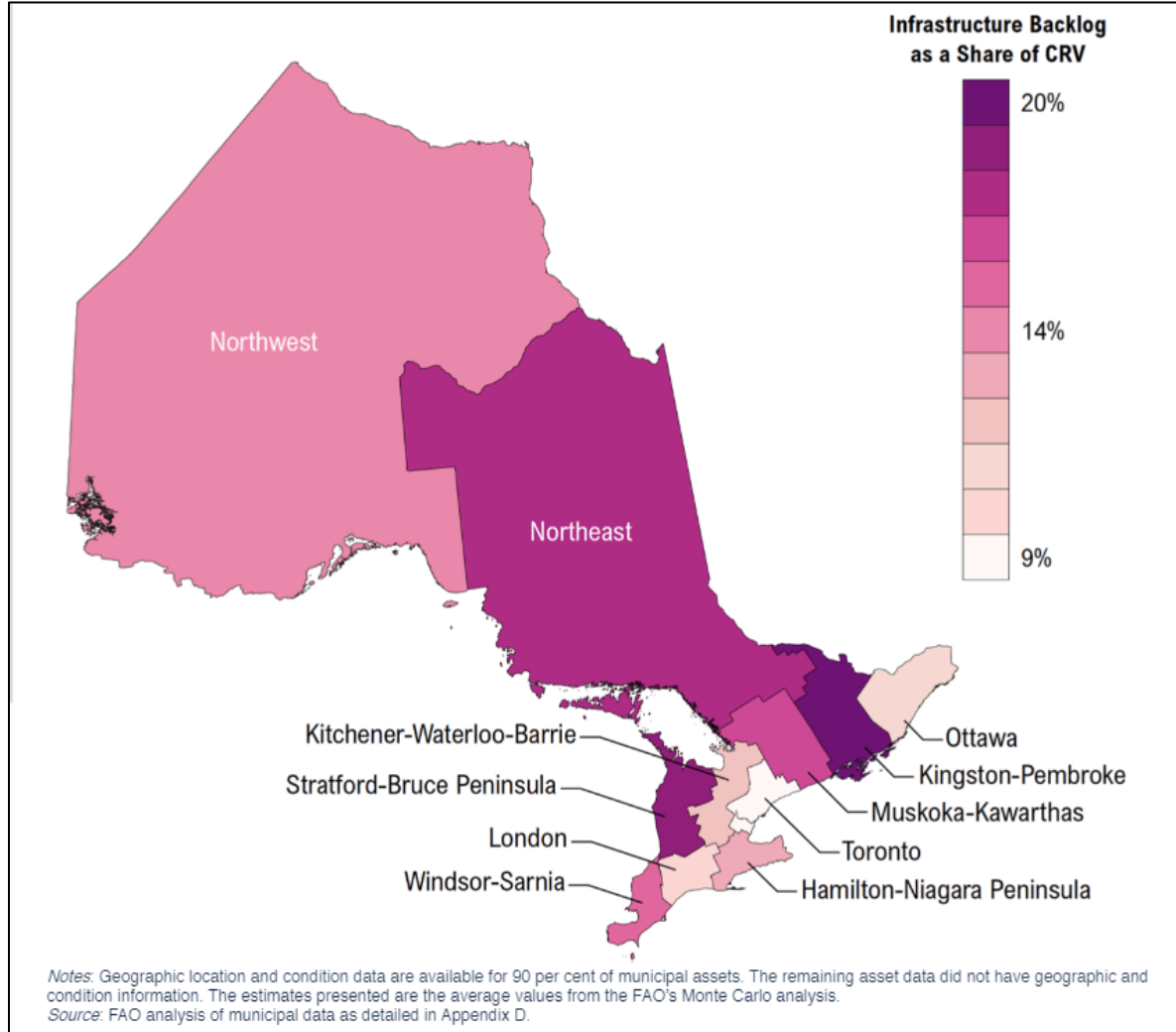


Figure 29 – Infrastructure Backlog as a Share of Current Replacement Value (CRV) as calculated by the Financial Accountability Office of Ontario

## 5 Rural Municipalities Have Limited Debt Capacity to Finance Infrastructure

### 5.1 Municipal Governments in Rural Eastern Ontario Are Carrying \$641 Million in Debt

Municipalities in Rural Eastern Ontario are carrying roughly \$641 million debt (2021). Debt levels have risen by 10.5% over the past decade, significantly less than the debt now carried by the separated cities and towns (\$837 million). Across the region (Eastern Ontario), municipalities are carrying \$1.478 billion in debt.

#### Current Debt Burden (2021)

Jurisdiction	Debt Burden (2012) (\$ millions)	Debt Burden (2021) (\$ millions)	Percentage Change 2012 to 2021 (%)
Rural Eastern Ontario	\$ 580	\$ 641	10.5
Separated Cities & Towns	\$ 465	\$ 837	80.0
<b>Total – Eastern Ontario</b>	<b>\$1,045</b>	<b>\$1,478</b>	<b>41.4</b>
City of Ottawa	\$1,775	\$3,432	93.4

Figure 30 – Total Debt Burden for Municipal Governments in Eastern Ontario – by Rural Ontario, Separated Cities and Towns, and the City of Ottawa. Source: Financial Information Returns SLC 9910 01

#### Municipal Debt Burden: 2012 to 2022

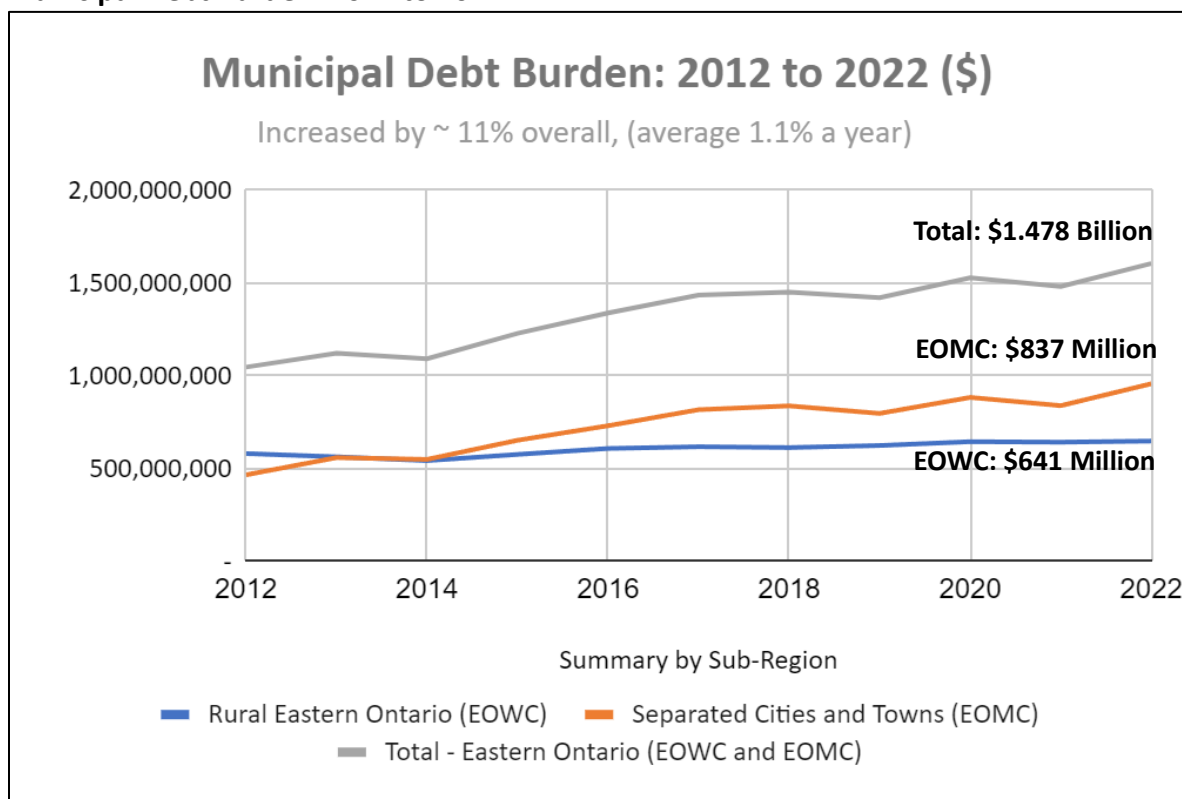


Figure 31 – Municipal Debt burden by year, 2012 to 2022, broken out by EOWC and EOMC Source: Financial Information Returns

*As part of the EOWC's strategic plan implementation and ongoing advocacy, debt burden data should be updated to at least the 2023 FIR basis.*

**5.2 Debt Servicing Costs for EOWC Area Municipalities Total \$84 Million a Year**

From \$70 million in 2012 to \$84 million in 2022 (estimate), debt servicing costs for Rural Eastern Ontario municipalities have risen by 20 per cent. Across the separated cities and towns (EOMC), debt servicing costs have risen from \$50 million to \$89 million in the same timeframe, an increase of 78 percent over the same timeframe.

**Total Debt Servicing Costs – 2012 to 2022**

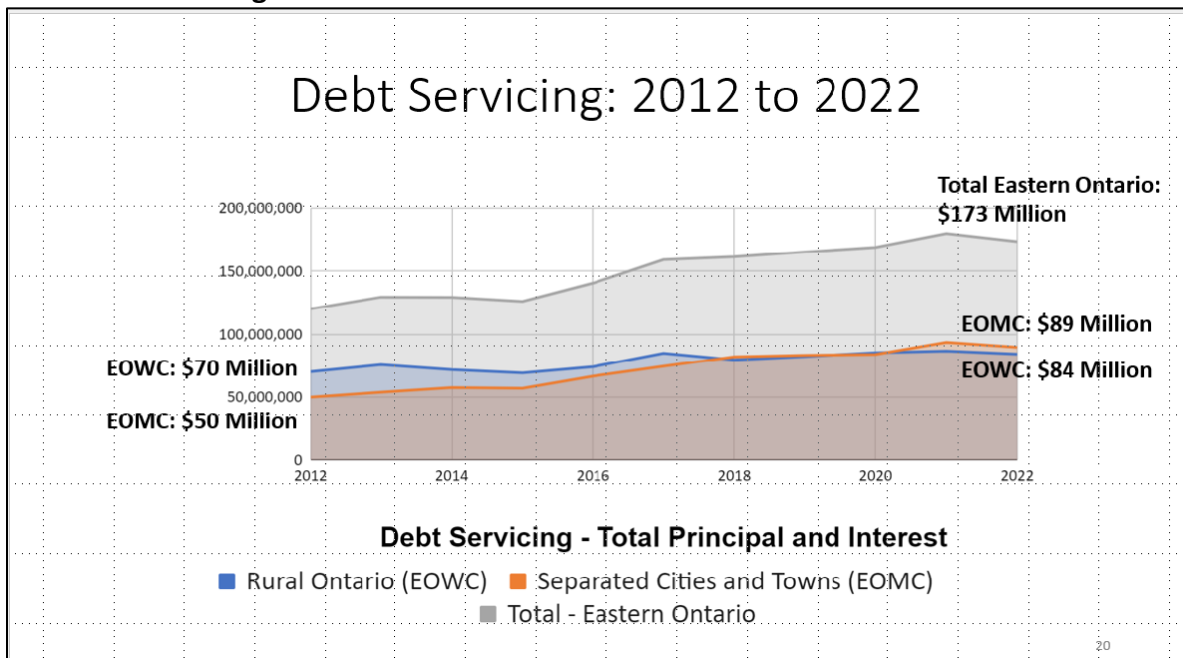


Figure 32 – Total Debt Servicing Costs from 2012 to 2022, broken out by EOWC and EOMC Source: Financial Information Returns

As shown in Figure 32, of the total debt servicing costs, principal repayment comprises \$63 million a year for municipalities that are part of the EOWC membership. Interest is \$21 million a year.

For EOMC municipalities, principal repayment is \$63 million a year, with interest payments of \$29 million making up the balance.

Upper/single tier municipalities (counties, cities and towns) are carrying \$37.2 million of the debt servicing total, while lower tiers within counties are paying \$63.4 million of the debt servicing load.

### Debt Servicing Costs – Breakout by Interest and Principal Repayments

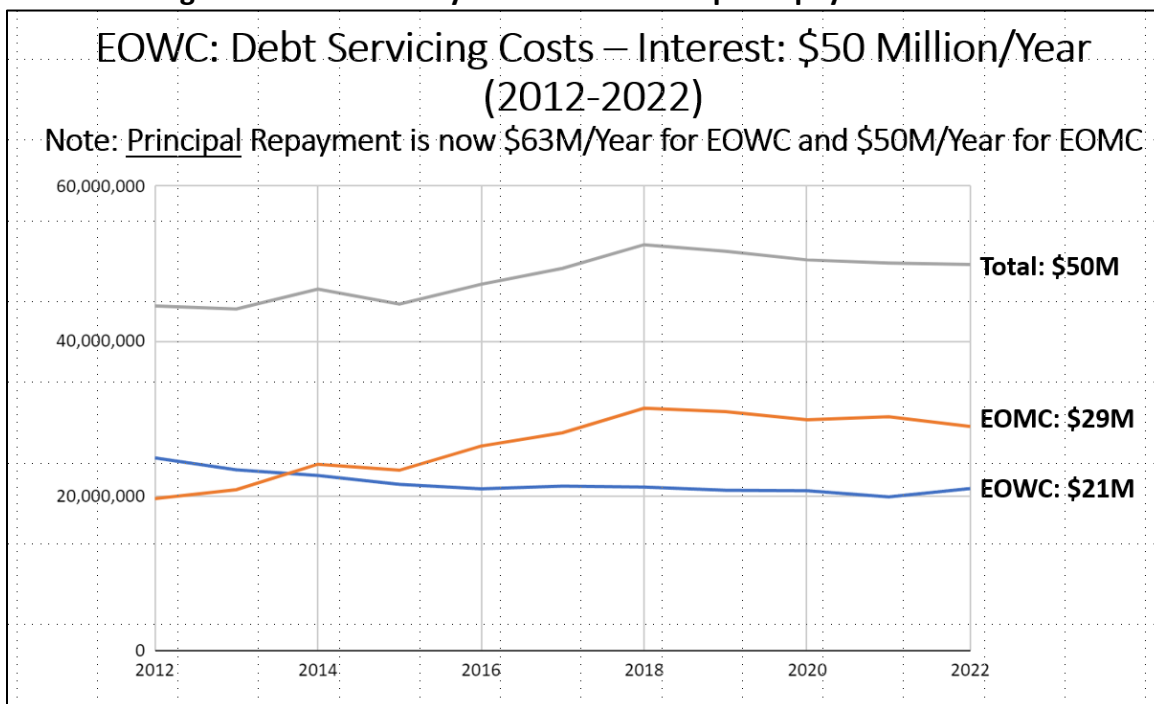


Figure 33 – Debt Servicing Costs – Breakout by Interest and Principal Repayment, by EOWC and EOMC. Source: Financial Information Returns.

### 5.3 Rural Eastern Ontario Municipalities Have a \$352 Million in Annual Debt Repayment Limit

Based on the Province of Ontario formula for calculating municipalities’ annual debt servicing limits, the total estimated annual repayment limit for municipalities in the EOWC area is \$352 million, of which \$100 million was being used in 2021. As a result, EOWC municipalities have an additional \$251.6 million in available debt servicing capacity. However, these municipalities must be able to generate sufficient property tax revenues to cover the interest and principal repayments each year. This is a challenge for municipalities with relatively small tax bases.

#### Annual Debt Capacity for Eastern Ontario Municipalities (2021)

Sub-Region	Net Revenues (2021)	25% of Net Revenues (2021)	Estimated Annual Repayment Limit	Over/Under Estimated Annual Limit (2021)
Rural Eastern Ontario (EOWC)	\$1,736,937,495	\$434,234,374	\$352,252,830	\$251,600,717
Separated Cities and Towns (EOMC)	\$1,181,274,989	\$295,318,747	\$199,630,729	\$106,191,436
Total - Eastern Ontario (EOWC and EOMC)	\$2,918,212,484	\$729,553,121	\$551,883,560	\$357,792.154

Figure 34 – Annual Debt Capacity for Eastern Ontario municipalities, broken out by EOWC and EOMC Source: Financial Information Returns

## 5.4 Scenario Analysis Demonstrates Need for Upper Level Government Support for Infrastructure

In a separate analysis conducted by the EOWC, three scenarios were examined in order to understand what degree of increase in Own Purpose Revenues (OPR) would be required to generate sufficient revenue to sustain municipal infrastructure *without support from other levels of government*. The three scenarios were:

- Scenario 1: Increase OPR by five (5) percent more revenue each year, for the next eight (8) years, ending in 2032-2033.
- Scenario 2: Increase OPR by ten (10) percent in ‘year one’, then implement four (4) percent increases annually for the next seven (7) years
- Scenario 3: Increase OPR by three (3) percent a year for eight years (3% was the average annual rate of increase in the 2012-2022 period)

The percentage change in annual Own Purposes Revenues by 2032 for each scenario would be:

- Scenario 1: 63% increase
- Scenario 2: 57% increase
- Scenario 3: 34% increase

Based on an infrastructure deficit of \$6 billion, the only scenarios that would allow sufficient investment to address it are Scenarios 1 and 2, but only if applied over a period of 20 years. This is because the property tax base is limited.

A five percent increase, applied to a \$1.27 billion OPR total *across all of Rural Eastern Ontario*, only generates \$64 million in the first year. In a *single city*, such as Ottawa or Toronto, a five percent increase generates between \$90 and \$235 million in the first year. This is because their OPR is so much larger than individual municipalities in Rural Eastern Ontario. In fact, it is larger than the OPR for all 103 municipalities that are part of the EOWC area.

### Revenue Generation Potential from Municipalities with Varying Sizes of Own Purpose Revenues

Jurisdiction	Own Purpose Revenues from Property Taxation (2021)	Annual Revenue Generated by a five (5) percent increase in OPR
City of Toronto	\$4,704,939,344	\$235 million
City of Ottawa	\$1,850,956,478	\$ 93 million
<b>Rural Eastern Ontario</b>	<b>\$1,270,082,850</b>	<b>\$ 64 million</b>

Figure 35 – Examples of the revenue generation potential from municipalities with varying sizes of Own Purpose Revenues. Source: Financial Information Returns

## 6 Rural Eastern Ontario Had \$621 Million in Reserves in 2022

### 6.1 Rural Eastern Ontario increased reserves by more than nine percent since 2012

Municipalities in Rural Eastern Ontario increased their total reserves from \$266 million to \$590 million between 2012 and 2021 --- a compound annual growth rate of 9.11 percent. While this policy more than doubled reserves (an additional \$324 million), it is still insufficient to address a capital infrastructure deficit that requires nearly \$600 million in *additional* resources each year for the next decade. This is another example of the challenges faced by municipalities with small tax bases; a nine per cent tax increase may seem ample but applied to a small tax base, the additional reserves that can be set aside are modest.

By comparison, the separated cities and towns (EOMC members) increased their total reserves by 7.44 percent, going from \$535 million to \$1.0 billion, adding \$465 to their total reserves by 2021. Across Eastern Ontario, total reserves are \$1.6 billion.

#### Increase in Total Reserves 2012 to 2021

Jurisdiction	Total Reserves (2012)	Total Reserves (2021)	Compound Annual Growth Rate (2012-2021)
Rural Eastern Ontario (EOWC)	\$266,458,635	\$590,391,541	9.11%
Separated Cities and Towns (EOMC)	\$535,693,651	\$1,022,234,744	7.44%
Total – Eastern Ontario	\$805,152,286	\$1,612,626,285	8.02%

Figure 36 – Increase in Total Reserves 2012 to 2021, broken out by EOWC and EOMC Source: Financial Information Returns

## 7. Recommendations

**The EOWC requests that the Federal Government and the Ontario Government assist in addressing the growing infrastructure deficit:**

1. Ensure eligibility for programs and funding fits both rural and small urban circumstances.
2. Federal and provincial funding programs are often unpredictable and irregular in their timing. Predictable, non-competitive, permanent infrastructure funding stream is needed.
  - Determine the increase to the Ontario Community Infrastructure Fund (OCIF) that is necessary to enable rural Eastern Ontario's municipalities to maintain their infrastructure, then allocate provincial funds to do so.
3. Investing in housing goes hand-in-hand with investing in institution, commercial or industrial (ICI) land uses. Take an integrated approach to infrastructure investments, that also considers Return on Investment that is shared by communities and the Province.
4. Reevaluate debt financing options for small municipalities with limited resources to raise funds, ensuring that funds are directed towards infrastructure development rather than servicing debt interest. Specific considerations should include higher upfront/advance contributions as well as the contribution to GDP of "local" investments to provincial priorities.
5. Work with the provincial Financial Accountability Office to ensure that missing/incomplete data that would make their infrastructure reports more robust is provided, that the evolution in asset management plans is reflected in both municipal and FAO work, and that the FAO and the EOWC compare their methodologies for estimating infrastructure deficits/backlogs.

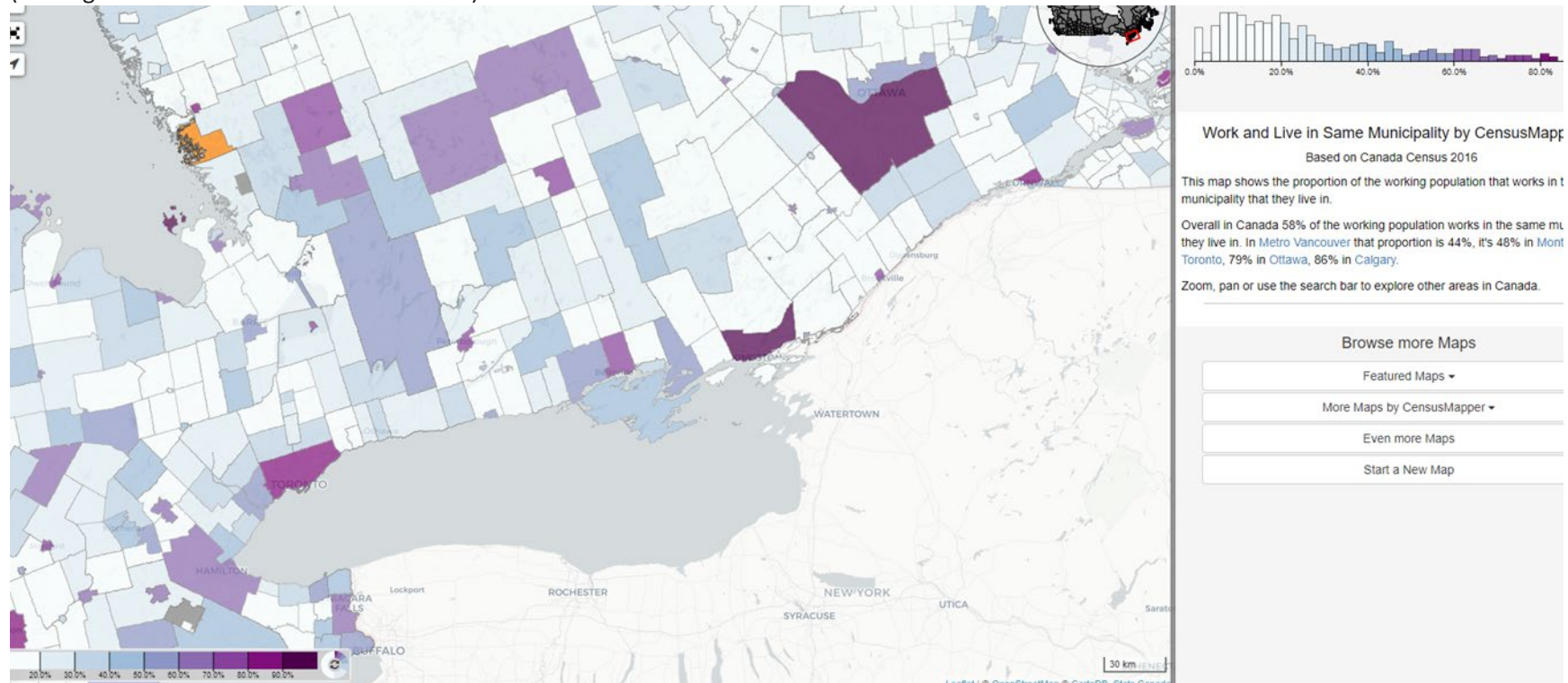


## 8. Appendices

## Long Commutes Put Extra Stress on Transportation Infrastructure

The map below shows the percentage of people within a municipality (census subdivision) who live and work in the same CSD. The lighter colours correspond to lower percentages; in other words, **in lighter coloured municipalities, a larger share of workers is commuting across municipal boundaries for work, making greater use of roads (and bridges) and incurring higher costs to do so.** The darker colours, primarily the urban areas, have smaller percentages of people commuting to neighbouring CSDs.

(The legend is in the lower left-hand corner).



Source: censummapper.ca

## Summary of Original Recommendations (from 2013 report)

### Municipal Infrastructure – EOWC

- Develop and implement a regional economic development strategy
- Create a regional infrastructure task force
- Create a transportation infrastructure renewal network
  - Draft “terms of reference” provided in Appendix
- Complete Asset Management Plans

### Municipal Infrastructure – Province

- Permanent, predictable non-competitive infrastructure fund
  - Detailed design provided by EOWC in Appendix
- Implement social services upload
- Compensation for lands with assessment constraints (ex. PIL for Crown Lands)

*Note: EOWC also made a major [submission](#) to the Provincial Infrastructure Consultations in 2015*

### *Social (Community) Housing – EOWC*

- Region-wise economic development strategy
- Work with Service Managers on more cost-effective ways to meet community housing needs
  - Different operational models
- Support AMO and FCM advocacy work re: housing
  - EOWC support for AMO principles
  - Sustainable funding not from property tax base
- Share analysis and recommendation with EOMC

*Note: EOWC also asked for reinstatement of federal Home Renovation Tax Credit (energy efficiency) and provincial Home Renovation Tax Credit (seniors and co-resident family members)*

### **Social (Community) Housing – Province**

- Comprehensive National Housing Strategy
- Greater local/service area flexibility
  - Interpretation of/changes: “prescribed units”
  - Mix of public and private housing options - same project
  - Best mix of types of accommodation
  - Allocate available housing units to those on waiting list likely to be successful in specific types of units available
- Contain the growing costs for program and service delivery, especially by using information technology
- Policy flexibility on provincial gas tax funds for supportive transit
- Interest-free loans for upgrading existing housing stock
- Increase Rent-Geared-To-Income subsidy levels
- Consultation when legislation, regulations and policies change.

## Key Findings – Municipal Infrastructure

- Transportation services and Environmental Services continue to dominate the infrastructure agenda
- Capital investments continue to be highly variable while operating costs are on an upward trending straight line
- EOWC and its members:
  - Now manage \$12 billion in physical assets (up from \$8.7 billion in 2011)
  - Cash flow: \$1.69 billion in Total Operating Revenue (up from \$1.07 billion in 2011)
  - Have an infrastructure deficit of \$5.99 billion in 2021 (up from \$3.74 billion in 2011)
  - Need to add \$600 million a year in capital investments for the next 10 years to maintain existing assets and address deficit (up from \$686 million/year in 2011)
  - Are using about 28 percent of total debt capacity
  - Continue to experience many of the same fiscal and affordability challenges as existed in 2013-2014.

**SCHEDULE "A"**  
**To BYLAW NUMBER 2022-52**

Being a Bylaw to regulate and license Special Events

1) DATE: JUNE 26, 2024

NAME OF APPLICANT(S): ALLAN SCHUTT

ADDRESS AND E-MAIL ADDRESS: 512 CEDAR GROVE RD.

SANTA RAPIOS KOTZEO

a/schutt+99@gmail.com

PHONE NUMBER: 613-758-2747

LOCATION OF EVENT AND SIZE OF AREA ON WHICH THE EVENT WILL BE HELD

(Section 3 (c) (I))

937 CEDAR GROVE RD. SANTA RAPIOS CT.

DATE OF EVENT JULY 25-28 2024

(Section 3 (c)(II))

2) FACILITIES / ARRANGEMENTS FOR THE FOLLOWING:

(Section 3 (c))

a) HANDLING OF FOOD MARISTON NAUSD, CHEMILL STANLEY  
SALUT RESTAURANT

b) TOILET AND SANITARY REQUIREMENTS PORTRABLE TOILETS ON  
SITE SUPPLIED BY MICHAEL SEPTIC PUMPER

c) GARBAGE DISPOSAL CASH FOR TRASH DUMPSTER

d) SECURITY (Crowd and Traffic Control) Keweenaw Security

3) SKETCH OF LANDS TO BE INCLUDED: \_\_\_\_\_  
(Section 3 (c)(iv) Indicate location of entertainment, spectators, motor vehicle parking, food/refreshments, sale of goods/services, camping, sanitary services)

4) ESTIMATED NUMBER OF ATTENDEES 3(v): 2500

5) LETTERS OF COMPLIANCE (to be filed with the application) (Section 3 (c)(viii – xi):

ONTARIO PROVINCIAL POLICE ✓  
(Killaloe Detachment)

MEDICAL OFFICER OF HEALTH ✓  
(Renfrew County & District Health Unit)

CHIEF FIRE OFFICIAL ✓  
(Township of Brudenell, Lyndoch and Raglan)

CHIEF BUILDING OFFICIAL ✓  
(Township of Brudenell, Lyndoch and Raglan)

6) DESCRIPTION OF THE MEANS/METHODS TO KEEP NOISE TO A LEVEL THAT WILL NOT DISTURB INHABITANTS IN THE VICINITY: (Section c)(xii)

SPEAKERS DIRECTED AWAY FROM RESIDENTIAL AREAS  
BANDS SCHEDULED EARLY

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7) **AGREEMENT BY APPLICANT COVENANTING TO INDEMNIFY AND SAVE HARMLESS THE CORPORATION:**

(Section 3(c)(xiii) 8)

8) **CERTIFIED COPY OF COMPREHENSIVE GENERAL LIABILITY INSURANCE:**

*TO FOLLOW*

(Section 3(c)(xiv))

9) **LICENCE FEE**

(Payment to be included with application): *✓*

(Section 3(c)(xv))

10) **DECLARATION (Section 3(c)(vi))**

As the applicant(s)/owner named above, I hereby make this application and confirm that I have read By-Law Number 2022-52 agree to abide by its regulations.

DATED THIS *JUNE 26/24* DAY OF *JUNE*, *2024*.

\_\_\_\_\_  
Applicant(s)

*[Signature]*  
\_\_\_\_\_  
Applicant(s)



ACTUAL vs. BUDGET YTD

YEAR

2024

G/L Code	Account Title	Actual	Budget	Remaining \$	Remaining %
5002	Administration	\$317,180.75	\$537,730.00	\$220,549.25	41.01%
5003	Fire Department	\$114,738.67	\$236,745.00	\$122,006.33	51.53%
5004	Building Department	\$46,587.25	\$92,000.00	\$45,412.75	49.36%
5005	Livestock Valuers	\$1,862.25	\$1,000.00	(\$862.25)	-86.23%
5006	Policing Services	\$106,611.00	\$322,289.00	\$215,678.00	66.92%
5007	911 Service	\$1,737.74	\$2,000.00	\$262.26	13.11%
5008	Transportation Services	\$774,516.38	\$1,818,780.00	\$1,044,263.62	57.42%
5009	Streetlights	\$1,960.87	\$4,500.00	\$2,539.13	56.43%
5010	Environmental Services	\$355,033.07	\$521,850.00	\$166,816.93	31.97%
5015	Recreation & Four Season Park	\$145,197.15	\$243,583.00	\$98,385.85	40.39%
5020	Library Services	\$0.00	\$6,757.00	\$6,757.00	100.00%
5022	Planning & Development	\$935.00	\$3,000.00	\$2,065.00	68.83%
<b>Total</b>		<b>\$1,866,360.13</b>	<b>\$3,790,234.00</b>	<b>\$1,923,873.87</b>	<b>50.76%</b>



# MONTHLY EXPENSES SUMMARY



Account Title						
911 Services	Administration	Building Department	Environmental Services	Fire Department	Library Services	Livestock Valuers
Planning & Development	Policing Services	Recreation & Four Season Park	Streetlights	Transportation Services		

G/L Code	Account Title	January	February	March	April	May	June	July	August	September	October	November	December	Total
5002	Administration	\$52,492.15	\$53,194.81	\$25,287.46	\$33,613.05	\$87,245.11	\$65,348.17							\$317,180.75
5003	Fire Department	\$46,416.99	\$13,602.65	\$8,022.24	\$25,789.34	\$5,423.68	\$15,483.77							\$114,738.67
5004	Building Department	\$6,193.24	\$6,898.49	\$7,042.71	\$7,205.36	\$10,576.08	\$8,671.37							\$46,587.25
5005	Livestock Valuers				\$1,326.70	\$46.70	\$488.85							\$1,862.25
5006	Policing Services		(\$243.00)	\$26,529.00	\$26,857.00	\$26,857.00	\$26,611.00							\$106,611.00
5007	911 Services	\$1,129.74			\$456.00	\$152.00								\$1,737.74
5008	Transportation Services	\$136,401.72	\$132,322.34	\$91,129.47	\$82,314.14	\$108,108.41	\$224,240.30							\$774,516.38
5009	Streetlights	\$327.67	\$198.89	\$170.95	\$889.52	\$179.23	\$194.61							\$1,960.87
5010	Environmental Services	\$276,340.76	\$16,128.65	\$10,513.17	\$18,346.30	\$16,683.69	\$17,020.50							\$355,033.07
5015	Recreation & Four Season Park	\$29,231.22	\$13,556.86	\$8,984.35	\$5,166.82	\$12,092.16	\$76,165.74							\$145,197.15
5020	Library Services													\$0.00
5022	Planning & Development	\$935.00												\$935.00
<b>Total</b>		<b>\$549,468.49</b>	<b>\$235,659.69</b>	<b>\$177,679.35</b>	<b>\$201,964.23</b>	<b>\$267,364.06</b>	<b>\$434,224.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,866,360.13</b>

# TOWNSHIP OF BRUDENELL, LYNDPOCH AND RAGLAN

## ONTARIO REGULATION 284/09 REPORT

### 2024 BUDGET - PSAB BASIS



Prepared by: Virginia Phanhour, Clerk-Treasurer

ONTARIO REGULATION 284/09 REPORT

## **2024 Budget - PSAB Basis**

### Summary

#### **Ontario Regulation 284/09 Overview**

Ontario Regulation 284/09 entitled “Budget Matters - Expenses” relates to the budget and three expenses: amortization expense, post-employment benefit expenses and solid waste landfill closure and post-closure expenses. When preparing the current year’s budget, the municipality may exclude these expenses providing that a report is prepared about the excluded expenses and the report is adopted by resolution.

#### **2024 Budget - Tax Rate Purposes**

The 2024 Budget was passed by By-Law 2024-13 on April 3, 2024 in the amount of \$ 1,471,272. This budget adopted the 2024 tax rates for taxation purposes based on a modified accrual basis similar to previous years. Under this budget, amortization was not included as an expenditure while capital expenditures and debt principle were included. Post employment benefits expenses and solid waste landfill closure/post closure expenses were also not included. Revenue included transfers from reserves while expenditures included transfers to reserves.

#### **2024 Budget - PSAB Basis**

Under a PSAB based budget, capital expenditures and debt principal are not included as expenditures, while amortization expenses are included. Transfers into reserves and withdrawals out of reserves are also not included on the budget as expenditures and revenues respectively, but are considered Financing and Transfers on the Schedule of Financial Activities. The dollar difference between debt principal, capital expenditures and amortization results in the transfer to/from equity in tangible capital assets on the Schedule of Financial Activities.

#### **Post-Employment Benefits Expense**

Post-Employment Benefits Expenses are not applicable to our Municipality.

#### **Landfill Site Closure and Post-Closure Expenses**

As of December 31, 2023, the Municipality has a balance of \$ 426,277 in a Reserve for Solid Waste Disposal and \$ 480,703 in a Reserve for Working Funds. The Municipality currently has three landfill sites. The Brudenell Waste Site is an active waste site. The Lyndoch Waste Site and Raglan Waste Site have been closed and converted into transfer stations. Regular post-closure expenditures for the former Lyndoch and Raglan Waste Site (i.e. monitoring costs) are being expensed each year as incurred. The

Municipality purchased the Contaminant Attenuation Zone (CAZ) for the Raglan Transfer Station in 2012.

The Brudenell Waste Site has approximately 15 years remaining. Closure costs will include applying final cover. On the Township's Consolidated Statement of Financial Position as at December 31, 2023, a landfill closure and post closure liability of \$ 264,000 is reported based on estimates for events over a twenty five year period using the best information available to management.

Although the Municipality does not have a specific reserve for landfill closure costs, the solid waste disposal reserve would be sufficient to cover the cost for at least one landfill site based on the current estimated landfill site liability amount. Depending on the current year's operating budget, it is recommended that known closure costs should continue to be expensed in the operating budget.

### **Amortization Expense**

For the 2024 year, the Municipality included capital expenditures in the budget while amortization expenses were excluded. Amortization expenses attribute the capital cost of an asset over its life span.

In 2024, a total of \$ 1,075,271 was budgeted for capital expenditures in the General Budget. A total of \$ NIL was transferred to reserves in the General Budget for capital asset replacement. In addition, a total of \$ 522,000 was withdrawn from reserves and reserve funds in the General Budget for capital. In the past, the Municipality has used transfer to reserves, reserve funds and current year capital expenditures to replace existing tangible capital assets such as trucks and road construction.

Based on current estimates for the 2024 year, amortization expenses will amount to \$ 1,264,342 in the General Budget. For the year 2024, the Municipality's transfers to reserves and budgeted capital expenditures will be less than the current amortization expenses resulting in capital-funding deficit. For the 2024 budget, the amount being withdrawn from reserves is more than the yearly contributions being made into reserves.

An Asset Management Plan for municipal roads was completed in 2023, the balance of the Asset Management Plan is scheduled to be completed in 2024. This will help determine the future cost of work required to maintain, rehabilitate and replace the existing infrastructure.

### **CONCLUSIONS**

To avoid large increases in the tax rate, the Municipality should continue to make reserve contributions each year, in an amount larger than any reserve withdrawals, as well as making annual capital replacement to reserves.

**THE CORPORATION OF THE TOWNSHIP OF  
BRUDENELL, LYNDOKH AND RAGLAN**

**BY-LAW NUMBER 2024-26**

**Being a By-law to authorize the execution of an Agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and The Association of Municipalities of Ontario.**

**WHEREAS the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at a meeting held on July 3, 2024 deemed it advisable to enter into an Agreement with The Association of Municipalities of Ontario in order to participate in the Canada Community-Building Fund.**

**NOW THEREFORE the Municipal Council of The Corporation of the Township of Brudenell, Lyndoch and Raglan enacts as follows:**

- 1. THAT the Mayor and Clerk is hereby authorized to execute this Municipal Funding Agreement for the transfer of Canada Community-Building Funds between the Association of Municipalities of Ontario and the Township of Brudenell, Lyndoch and Raglan as in Schedule "A" attached hereto.**
- 2. THAT this By-law will come into force and take effect on the date of final passing thereof.**

**Read and adopted by Resolution 2024-07-03-XX this 3<sup>rd</sup> Day of July, 2024.**

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanehour**

**Schedule "A" to By-Law 2024-26**

**MUNICIPAL FUNDING AGREEMENT  
ON THE CANADA COMMUNITY-BUILDING FUND**

**BETWEEN:**

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

(referred to herein as "AMO")

**AND:**

**THE TOWNSHIP OF BRUDENELL, LYNDON AND RAGLAN**

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the "Recipient")

**WHEREAS** the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the "Administrative Agreement"), which governs the transfer and use of the Canada Community-Building Fund ("CCBF") in Ontario;

**AND WHEREAS** AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

**AND WHEREAS** the Recipient wishes to enter into this Agreement to access CCBF funding;

**NOW THEREFORE** the Parties agree as follows:

## 1. DEFINITIONS AND INTERPRETATIONS

1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

**“Annual Report”** means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

**“Asset Management”** is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

**“Canada”** means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

**“Canada Community-Building Fund” or “CCBF”** means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

**“Contract”** means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

**“Eligible Expenditure”** means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

**“Eligible Investment Category”** means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

**“Eligible Project”** means a project that fits within an Eligible Investment Category.

**“Event of Default”** has the meaning given to it in Section 13.1 of this Agreement.

**“Funds”** mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

**“Housing Needs Assessment”** or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

**“Ineligible Expenditures”** means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

**“Infrastructure”** means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

**“Lower-Tier Municipality”** means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

**“Municipal Fiscal Year”** means the period beginning January 1st of a year and ending December 31st of the same year.

**“Municipality”** and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

**“Non-Municipal Transfer By-law”** means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

**“Parties”** means AMO and the Recipient.

**“Prior Agreement”** means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

**“Single-Tier Municipality”** means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

**“Third Party”** means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

**“Transfer By-law”** means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

**“Unspent Funds”** means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient's 2023 Annual Report (as defined under the Prior Agreement).



**“Upper-Tier Municipality”** means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

## 1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”, “hereof” and “hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including” or “includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

## 2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

### 3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

### 4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

### 5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

- 5.2 Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.
- 5.3 Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):
- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
  - b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
  - c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.
- 5.4 Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):
- a) The provision of such support shall be authorized by a Transfer By-law (a "Non-Municipal Transfer By-law"). The Non-Municipal Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
  - b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
  - c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.
- 5.5 Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
  - b) An investment permitted under:
    - i. The Recipient's investment policy; and
    - ii. Provincial legislation and regulation.
- 5.7 Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
  - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal

Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

## 6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30<sup>th</sup> each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

## 7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

## 8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
  - a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

## 9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

## 10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise; provides a copy of the audit report to the Recipient.

## 11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

**11.3 AMO Not Liable.** In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

**11.4 Recipient to Compensate Canada.** The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

**11.5 Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnatee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient's Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

## 12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

## 13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an "Event of Default":
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
  - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
  - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
  - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
  - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient's receipt of the notice



of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

#### 14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

#### 15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director  
Canada Community-Building Fund Agreement  
Association of Municipalities of Ontario  
155 University Avenue, Suite 800  
Toronto, ON M5H 3B7

Telephone: 416-971-9856  
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer  
The Township of Brudenell, Lyndoch and Raglan  
42 Burnt Bridge Rd., PO Box 40  
Palmer Rapids, ON K0J 2E0

## 16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-

agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“GBA+”) lenses when undertaking a project.

## 17. SCHEDULES

17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

**18. SIGNATURES**

**IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.**

**THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN**

**By:**

\_\_\_\_\_  
**Name:**

**Title:**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name:**

**Title:**

\_\_\_\_\_  
**Date**

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

**By:**

\_\_\_\_\_  
**Name:**

**Title: Executive Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Witness:**

**Title:**

\_\_\_\_\_  
**Date**

## **SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES**

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient's ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural Infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational Infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

## **SCHEDULE B: ELIGIBLE EXPENDITURES**

Eligible Expenditures will be limited to the following:

1. **Infrastructure Investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
  - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
  - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
  - Studies, strategies, systems, or plans related to housing or land use;
  - Studies, strategies, or plans related to the long-term management of infrastructure; and
  - Other initiatives that strengthen the Recipient's ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient's employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
  - 40% of the Recipient's annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
  - \$80,000.

## **SCHEDULE C: INELIGIBLE EXPENDITURES**

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs Incurred before categories were eligible** – project expenditures incurred:
  - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
  - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient's overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient's staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health Infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.



## **SCHEDULE D: ANNUAL REPORT**

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

**1. Financial Information – and particularly:**

- Interest earnings and investment gains – in accordance with Section 5.7;
- Proceeds from the disposal of assets – in accordance with Section 12.1;
- Outgoing transfers – in accordance with Sections 5.3 and 5.4;
- Incoming transfers – in accordance with Section 5.3; and
- Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.

**2. Project Information – describing each Eligible Project that started, ended, or was ongoing in the reporting year.**

**3. Results – and particularly:**

- Expected outputs and outcomes for each ongoing Eligible Project;
- Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
- Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
  - i. The number of housing units enabled, supported, or preserved; and
  - ii. The number of affordable housing units enabled, supported, or preserved.

**4. Other information – such as:**

- Progress made in the development and implementation of asset management plans and systems; and
- The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

## **SCHEDULE E: COMMUNICATIONS REQUIREMENTS**

### **1. COMMUNICATIONS ACTIVITIES**

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

### **2. INFORMATION SHARING REQUIREMENTS**

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

### **3. PROJECT SIGNAGE REQUIREMENTS**

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.

#### 4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on [www.buildingcommunities.ca](http://www.buildingcommunities.ca).
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
  - b) The Canada wordmark and the following wording (as applicable):
    - i. "This project is funded in part by the Government of Canada"; or
    - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to [www.infrastructure.gc.ca](http://www.infrastructure.gc.ca). Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

#### 5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the Table of Precedence for Canada.
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

## 6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

## 7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
  - a) "This project is funded in part by the Government of Canada"; or
  - b) "This project is funded by the Government of Canada".

- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

## 8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

## 9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.

**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BYLAW NO. 2024-29**

Being a By-Law to confirm the proceedings of  
the Council of the Corporation of the Township  
of Brudenell, Lyndoch and Raglan at its  
Regular Council Meeting of July 3, 2024.

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Regular Council Meeting of July 3, 2024, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024-07-03-XX this 3<sup>rd</sup> Day of July, 2024.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**