



## Township of Brudenell, Lyndoch and Raglan

March 20, 2024 - Special Meeting - 07:00 PM (Public can attend virtually by Zoom for Teleconference. Zoom Meeting ID: 541 968 4239 Passcode: 2WY40N Teleconference dial: 1-647-374-4685 Meeting ID: 541 968 4239 Passcode: 820260)

- 1 Call to Order and Roll Call
- 2 Adoption of the Agenda
- 3 Disclosure of Pecuniary Interest
- 4 Purpose
  - 4.1 Budget Discussion
  - 4.2 Police Services Board - Councillor Appointment
  - 4.3 Public Works - Road Side Mower
    - 📎 Staff Report
  - 4.4 Public Works - Surplus Equipment
    - 📎 Staff Report
  - 4.5 Public Works - Mulcher Head
    - 📎 Staff Report
- 5 Confirmatory By-Law
  - 📎 By-Law 2024-12
- 6 Adjournment



# EMPLOYEE REPORT

**Report Date:** March 19, 2024

**Date of Council Meeting:** March 20, 2024

**Prepared By:** Jordan Genrick

**Approved By:** Virginia Phanenhour

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## Reason for this Report

To provide Council with information regarding the purchase of a used road side mower.

## Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to bid on a 2019 Bomford Hawk EVO VFA 6.0 Mower up to \$16,500 plus HST via GovDeals.

## Facts and Issues

With the summer season upon us, staff have begun to prepare for summer road maintenance. After being plagued with numerous repairs and downtime last season staff are recommending that the 2021 Sovema mower be replaced. A number of downfalls with the current mower include very lite construction of frame work causing the swing arms to be replaced once and reinforced twice and still presenting issues. The flail drum appears to be off balance causing many of the bolts to come loose on components of the mower, this resulted in losing the rear roller twice and damaging the roller bearings. Lastly the hangers attached to the flail drum that hold the cutters have worn to the point the bolts holding the cutters shear off because of the excess play leading to replacing many lost cutter heads as well as posing a safety concern with projectile cutter heads. Staff are recommending resorting back to a similar style of mower the Municipality once owned (rotary brush hog). The rotary brush hog gave many years of service with limited maintenance and repairs. Staff were able to locate a 2019 Bomford Hawk EVO VFA 6.0 Mower on GovDeals. This unit is comparable to the rotary brush hog once used by the Municipality with the difference being a two-piece reach arm vs a sliding counter balance arm. New mowers were also explored ranging from \$40-50,000 for similar units, and \$20-25,000 for a basic 6.5' cut hay mower.

## OPTIONS:

1. Do nothing, continue to use current mower until complete failure posing safety concerns.
2. Contract the service out for \$25-30,000 annually.
3. Purchase the Bomford mower and continue normal operations.



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## Reason for this Report

To provide Council with information regarding surplus Municipal equipment.

## Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan declare the 1980 John Deere 444 Loader & 2022 Sovema Flail Mower as surplus, FURTHER directs the Operations Manager to dispose of the surplus via GovDeals.

## Facts and Issues

With the arrival of the 2006 CAT loader, the 1985 CAT loader will now be moved to the Brudenell waste site to replace the 1980 John Deere loader. The John Deere loader was purchased new by the Township of Brudenell and Lyndoch, it has completed many hours of work for the Township and it is time to update the fleet. The recommendation was made as more and more issues arise with the machine. As repairs are costly coupled with the age of the machine it was decided to replace it. Estimated to sell at auction for \$8-12,000.

In 2022 the Municipal Manager made recommendation to purchase a new roadside mower for the public works department. Since then, the mower has not been a very good solution for our needs, the construction of the unit is lite and has made for numerous hours of down time in repairs. Amongst the issues, the weak pivot arm and out of balance flail drum are the most concerning. In the opinion of staff, the unit isn't expected to last another season and needs to be replaced. Estimated to sell at auction for \$8000.



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## Reason for this Report

To provide Council with information regarding the purchase of a new mulcher head.

## Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to proceed with the purchase of a 2024 Promac mulcher head for the CAT excavator from Amaco Equipment Inc. in the amount of \$54,785 plus HST.

## Facts and Issues

For many years public works staff have struggled to keep ahead of the trees and brush that grows roadside. Since obtaining the rubber tire excavator the Municipality now has the opportunity to efficiently manage roadside trees and brush should Council wish to proceed with the purchase of a mulching head. Currently staff manage roadside trees manually using chainsaws, pole saws and a chipper. Generally, this operation takes 2-3 workers to pursue and is usually a slow process. In the past the Municipality has contracted a third party to conduct mechanical trimming, however with the cost of such operation not a very big area can be covered. With the purchase of a mulching head one worker can do the work at a much faster and cost-effective pace. Staff have spent numerous hours researching and pricing mulching heads appropriate for our terrain and machinery. The Canoe procurement program has been used and a request sent to 3 suppliers including: Dennis Cimaf (Morbark), Bomford Turner (Colvoy Equipment) and Diamond Mower (Bobcat of Ottawa Valley). Out of the 3, Colvoy Equipment responded at a price of 80,537.59 plus HST. In discussion with a County of Renfrew representative who just purchased a Dennis Cimaf mulcher, pricing is comparable to that received by Colvoy. Staff also reached out to other agencies not participating in the Canoe program only to find a much better price for what appears to be a better built mulcher by Promac and distributed by Amaco Equipment Inc. Council has the option to defer the procurement process should the circumstances appear to be in the best interest of the Municipality. In this case a \$25,000 difference in pricing justifies stepping away from the procured pricing. Amaco's proposal includes delivery, installation and staff training.

**THE CORPORATION OF THE TOWNSHIP  
OF BRUDENELL, LYNDOKH AND RAGLAN**

**BYLAW NO. 2024-12**

Being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of March 20, 2024.

**WHEREAS** Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

**NOW THEREFORE** the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Special Council Meeting of March 20, 2024, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024-03-20-XX this 20<sup>th</sup> Day of March, 2024.

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**