



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting December 6, 2023 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order & Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 6th day of December, 2023 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3 Adoption of the Agenda

Resolution No: 2023-12-06-01

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include the staff report for the Four Seasons Park RFP, item 11.4 Staff Report for Compensation and Pay Equity Review Quotes and two additional items in Closed one under subsection 239(2)b and one under subsection 239(2)d."

CARRIED

4 Disclosure of Pecuniary Interest

Councillor Banks Declared a Pecuniary Interest on item 11.2 – Tax Credit from \$3,000 to \$10,000 as he is a member of the BLRFD.

5 Mayor's Address

The Mayor attended nine meetings throughout the month of November and four committee functions. The first Recreation Committee meeting was held on November 28th. Five members attended along with Councillor Quade. Diane Neuman was elected Chair, Melody Budarick as Treasurer, Dave Ryan for Secretary. They will be advertising for more members. Hoping for growth, the next meeting is set for January 16th, 2024. Wishing everyone a very Merry Christmas and a big Thank You for everything you do, to council, staff and residents.

6 Clerk's Report

Nothing to report.

7 Delegations and/or Presentations

Bill Musclow presented and requested the Township to plow and sand the parking lot and if this is not possible, he asked if the Township could provide more money to help cover the costs to hire someone to do it. QRAA is asking for the amount of \$6000, a \$3000 increase. They currently have someone to plow but would need to look for someone that could sand. Councillor Quade asked if the QRAA could provide a budget to the Township to assist in justifying the increase in funds requested.

Bill Musclow also has concerns about Cameron Lake Road. He feels the quality of the road needs to be improved and also the rentals causing distress to residents.

He also asked why the road is only sanded in the middle and not on both sides. Council will look into to this.

8 Adoption of Minutes from Previous Meetings

Resolution No: 2023-12-06-02

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Public Council Meeting of November 1st, 2023, Regular Council Meeting of November 1st, 2023, and Special Council Meeting of November 24th, 2023 as presented."

CARRIED

9 Committee and/or Staff Reports

9.1 Staff Christmas Holidays

Resolution No: 2023-12-06-03

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the staff report as presented and further direct the Clerk-Treasurer to issue Christmas Bonuses as described and to post notices of Christmas Hours for residents."

CARRIED

9.2 2024 Canada Summer Jobs & Summer Employment Opportunities Program

Resolution No: 2023-12-06-04

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to proceed with the Canada Summer Jobs application for the purpose of hiring three summer students for an 8-week period during the summer of 2024 and to proceed with the Summer Employment Opportunities Program for the purpose of hiring one swim instructor and one assistant instructor for a 6-week duration."

CARRIED

9.3 Surplus Equipment

Resolution No: 2023-12-06-05

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept the surplus equipment report as information only."

CARRIED

9.4 Chief Building Official - Report

Resolution No: 2023-12-06-06

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Chief Building Officials report as information only."

CARRIED

9.5 Ruby Mine Road Maintenance

Resolution No: 2023-12-06-07

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept the draft routine maintenance agreement between the Township of Addington Highlands and the Township of Brudenell, Lyndoch and Raglan for annual maintenance of Ruby Mine Road."

CARRIED

10 Correspondence

Resolution No: 2023-12-06-08

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

10.1 Amendments to Legislation Act

10.2 Support for MHSRC Hoarding Program

10.3 Cannabis Retail Applications for the Town of Aurora

10.4 Unnecessary Noise - Engine Brakes

10.5 Consideration for Amendments to the Residential Tenancies Act

10.6 Source Water Protection Program

10.7 Cigarette Producer Responsibility

10.8 Conservation Officer Reclassification

10.9 County Council Summary - November 29, 2023

11 New Business

11.1 Rogers Cell Tower - Letterkenny

Discussion surrounding the issuance of concurrence for C8620. Presentations provided by a Roger's representative and neighbouring land owner.

Councillor Banks Left the Room.

11.2 Support for Fire Fighter Tax Credit

Resolution No: 2023-12-06-09

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan support resolution RC23265 from the Corporation of the Municipality of Wawa. FURTHER pass a resolution in support of Bill C-310."

CARRIED

Councillor Banks Returned to the Room

11.3 Four Seasons Park RFP REC 2023-6 Fenced Sports Court

Resolution No: 2023-12-06-10

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the RFP from Zuracon Inc. in the amount of \$104,500.00 plus HST for the Four Season's Park Fenced Sports Court through the Ontario Trillium Foundation Grant Funding."

CARRIED

11.4 Compensation and Pay Equity Review

Resolution No: 2023-12-06-11

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the Quote from Gallagher Benefit Services Group Inc. in the amount of \$23,900.00 plus HST for the purposes of completing a Compensation & Pay Equity Review AND further that the expense be included in the 2024 Budget."

CARRIED

12 Financial Report

12.1 November Financial Reports

Resolution No: 2023-12-06-12

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

CARRIED

13 By-Laws

13.1 Shoreline Road Allowance - Cameron Milne/Kimberly Jean Gracie

Resolution No: 2023-12-06-13

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2023-46 being a By-Law to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 8, Concession 9, in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land, having been read a third time and finally passed."

CARRIED

13.2 Rd Transfer Liedtke

Resolution No: 2023-12-06-14

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2023-49 being a By-Law to provide for the closing and stopping up of part a road fronting Lot 28, Concession 10 Reference Plan 49R-9057 being: Part of a road fronting Lot 28, Concession 10, being Part 3 Plan 49R-9057, Township of Brudenell, Lyndoch and Raglan, having been read a third time and finally passed."

CARRIED

13.3 Development Agreement - Tweddle

Resolution No: 2023-12-06-15

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2023-55 being a By-Law to Authorize the Entering into a Development Agreement Between The Corporation of the Township of Brudenell, Lyndoch and Raglan and Gerald Douglas Tweddle having been introduced and read a first, second and third time and finally passed."

CARRIED

14 Closed Session

14.1 To go into Closed

Resolution No: 2023-12-06-16

Moved By: Kevin Quade

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of two items under subsection (b) personal matter about an identifiable individual, three items under subsection (d) labour relations or employee negotiations; and one item under subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board."

CARRIED

14.2 To come out of Closed

Resolution No: 2023-12-06-17

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"That Council comes out of closed at 8:58pm."

CARRIED

14.3 Update from Closed Session

In Closed Session Council discussed two items regarding personal matters about an identifiable individual; three items regarding labour relations or employee negotiations, and one item that was regarding litigation or potential litigation.

14.4 Resolution from Closed #1

Resolution No: 2023-12-06-18

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to issue a formal Letter of Concurrence to Rogers with a copy to ISED in order to permit Rogers to move forward with the installation of the proposed wireless communication site at 1269 Letterkenny Road. Rogers has fulfilled all the requirements under ISED's Default Protocol under CPC-2-03 as they pertain to the proposed location."

CARRIED

15 Confirmation By-Law

Resolution No: 2023-12-06-19

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-56 being a By-Law to confirm the proceedings of the December 6th, 2023 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

CARRIED

- 16** **Adjournment**
Resolution No: 2023-12-06-20
Moved By: Wayne Banks
"THAT this meeting adjourns at 9:00 pm."
CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour