



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Regular Meeting November 1, 2023 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 1st day of November, 2023 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Land Acknowledgement**

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

**3 Adoption of the Agenda**

**Resolution No:** 2023-11-01-01

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**5 Mayor's Address**

Mayor Jahn announced the successful award of the OTF Grant in the amount of 104,500.00 for a Sports Court at Four Seasons Park.

Attended 5 meetings through the month of October, Health Committee and the Finance Committee, a Municipal Law Seminar in Eganville held by Cunningham Swan, and accepted a Poppy from the Ontario Royal Legion. County Council had a delegation from Algonquin College who outlined how Provincial incentives for nursing programs are in place to be able to retain certified people. Also, discussions surrounding the homeless issue - City of Pembroke is working on opening a warming centre at one of the churches and is looking for support. Please acknowledge Remembrance Day and Pause and Remember, attend an event if possible. Development Charges will be brought back to County Council in the new year.

**6 Clerk's Report**

New server was installed, and the accountant was in and completed the Procedural Audit. I attended the Tax Working Policy Group meeting at the Couty, followed by the Shared Services meeting which Jordan also attended. A CEMC Fall Sector Meeting was attended on October 13<sup>th</sup> via zoom. Tammy attended the Municipal Law Seminar with Mayor Jahn and I attended the MFIPPA training with the City of Ottawa via zoom. On October 25<sup>th</sup> Tammy and I attended the Renfrew County Clerk Treasurer Association Fall Meeting.

**7 Delegations and/or Presentations**

**8 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2023-11-01-02

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of October 4th, 2023 as presented."

**CARRIED**

**9 Committee and/or Staff Reports**

**9.1 Sale of Float Trailer**

**Resolution No:** 2023-11-01-03

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the sale of the float trailer staff report for information purposes."

**CARRIED**

**9.2 Surplus Equipment**

**Resolution No:** 2023-11-01-04

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan declare the 2004 International Tandem Plow Truck as surplus, FURTHER directs the Operations Manager to dispose of the surplus via GovDeals."

**CARRIED**

**9.3 Purchase of Equipment - Excavator**

**Resolution No:** 2023-11-01-05

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to proceed with the purchase of a 2001 CAT M315 Rubber Tire Excavator from J.R. Brisson Equipment in the amount of \$49,500 plus HST. FURTHER declare the 1998 JCB Backhoe as surplus and direct the Operations Manager to dispose of via Gov Deals."

**CARRIED**

**9.4 Purchase of Equipment - Landfill Compactor**

**Resolution No:** 2023-11-01-06

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to enter into a purchase agreement with Marcel Equipment LTD. For the purchase of a fully refurbished CAT 816F Landfill Compactor for \$265,000 +HST to be paid upon delivery in 2024."

**CARRIED**

**9.5 Purchase of Equipment - Pick Up Truck**

**Resolution No:** 2023-11-01-07

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Operations Manager to proceed with the purchase of a 2019 Chev 1500 from Rita McLean for \$39,900. FURTHER declare the 2008 Green F250 and Plow as surplus and direct the Operations Manager to dispose of via Gov Deals."

**CARRIED**

**9.6 BLR Community Centre - Public Washrooms**

**Resolution No:** 2023-11-01-08

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the staff report regarding the progress update on the BLR Community Centre Public Washrooms for information purposes."

**CARRIED**

**10 Correspondence**

**Resolution No:** 2023-11-01-09

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

**CARRIED**

**10.1 Illegal Land Use Enforcement**

**10.2 Illegal Car Rally – Provincial Task Force**

**10.3 Childcare availability in Ontario**

**10.4 County of Renfrew - Notice of Study**

**10.5 County Council Summary - October 25, 2023**

**11 New Business**

**11.1 Application to create Right-Of-Way - B80/23 & B81/23**

**Resolution No:** 2023-11-01-10

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Consent Application #B80/23 and B81/23 from Jason Stephens, for the creation of two right-of-way's providing that there is satisfactory access and that all the conditions as listed in the County of Renfrew Planning report concerning this application are met."

**CARRIED**

**11.2 The Royal Canadian Legion Ontario Command "Military Service Recognition Book"**

**Resolution No:** 2023-11-01-11

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the cost of \$395.00 for a business sized advertisement in the The Royal Canadian Legion Ontario Command's 11TH Annual Military Service Recognition Book."

**DEFEATED**

**11.2.1 Donation to Legion**

**Resolution No:** 2023-11-01-12

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby authorizes the donation of \$400.00 to the local legion in support of veterans."

**CARRIED**

**11.3 Craigmont Road Winter Maintenance**

**Resolution No:** 2023-11-01-13

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the quote from Carlow/Mayo Township for the winter maintenance of Craigmont Road for the winter season of 2023-2024 at the same costing as last year; \$1512.00."

**CARRIED**

**11.4 Physician Recruitment and Retention for Barry's Bay and Area**

**Resolution No:** 2023-11-01-14

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the Physician Recruitment and Retention Plan as provided for information purposes."

**CARRIED**

**12 Financial Report**

**12.1 Financial Reports**

**Resolution No:** 2023-11-01-15

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**13 By-Laws**

**13.1 By-Law for Tweddle Zoning Amendment**

**Resolution No:** 2023-11-01-16

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-52 being a By-Law to amend By-law Number 87-08 of the former Township of Brudenell and Lyndoch as amended, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**14 Closed Session**

**14.1 To go into Closed**

**Resolution No:** 2023-11-01-17

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection b) two items regarding personal matters about an identifiable individual, including municipal or local board employees; one item under subsection (d) labour relations or employee negotiations; and two items under subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose"

**CARRIED**

**14.2 To come out of Closed**

**Resolution No:** 2023-11-01-18

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"That Council comes out of closed at 9:06 pm."

**CARRIED**

- 14.3 Resolution from Closed #1**  
**Resolution No:** 2023-11-01-19  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby establish a BLR Recreation Committee consisting of one member of Council being Mayor Jahn and as alternate, Councillor Quade and those applications reviewed in closed session. Final acceptance upon completion of vulnerable sector check. The Committees' mandate is to organize fundraising events, special events and recreational programming for the community. Additional members may be added as applications are received to a maximum of 11 members. The BLR Recreation Committee will adhere to the Terms of Reference as outlined in By-Law 2023-27 Being a By-Law to Establish Terms of Reference for the BLR Recreation Committee."

**CARRIED**

- 14.4 Resolution from Closed #2**  
**Resolution No:** 2023-11-01-20  
**Moved By:** Wayne Banks  
**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to advertise for Truck Driver/Equipment Operator."

**CARRIED**

- 15 Confirmation By-Law**  
**Resolution No:** 2023-11-01-21  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-53 being a By-Law to confirm the proceedings of the November 1st, 2023 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

- 16 Adjournment**  
**Resolution No:** 2023-11-01-22  
**Moved By:** Iris Kauffeldt

"THAT this meeting adjourns at 9:09 pm."

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour