



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Regular Meeting September 13, 2023 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order this Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 13th day of September, 2023 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Land Acknowledgement**

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

**3 Adoption of the Agenda**

**Resolution No:** 2023-09-13-01

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include item 10.5 in New Business."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

Councillor Keller declared regarding item 6.1 Deputations as he has a business association with the adjoining landowner in the line fence dispute.

**5 Mayor's Address**

None

**6 Delegations and/or Presentations**

Councillor Keller left the room.

**6.1 Kim Mantifel - Fence Viewing**

Kim Mantifel came to Council to dispute the fees that the Line Fence Viewers imposed on her portion of the Line Fence Award. Council informed her that they do not have the authority to wave these fees and informed her that she should have filed an appeal during the appeal period.

Councillor Keller returned to the room.

**7 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2023-09-13-02

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of August 2nd, 2023 as presented."

**CARRIED**

**8 Committee and/or Staff Reports**

**8.1 Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement**

**Resolution No:** 2023-09-13-03

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"Whereas, all Ontarians deserve and expect a safe and respectful workplace;  
Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;  
Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;  
Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;  
Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;  
Now, therefore be it resolved that the Township of Brudenell, Lyndoch and Raglan supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;  
Also be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment  
Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office.

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Ministry of Municipal Affairs and Housing; the Honourable John Yakabuski, Renfrew-Nipissing-Pembroke MPP; Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity; the Association of Municipalities of Ontario; and all Ontario Municipalities."

**CARRIED**

**8.2 Pembroke Airport Letter of Support**

**Resolution No:** 2023-09-13-04

**Moved By:** Kevin Quade

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to send the attached letter of support for the Pembroke Airport."

**CARRIED**

**8.3 Surplus Equipment**

**Resolution No:** 2023-09-13-05

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan declare the 1970 Gaymore float trailer as surplus, and Further directs the Operations Manager to dispose of the surplus via GovDeals."

**CARRIED**

**8.4 Road Construction Projects**

**Resolution No:** 2023-09-13-06

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Road Construction report for information purposes."

**CARRIED**

**8.5 Winter Sand & C&D Grinding RFP's**

**Resolution No:** 2023-09-13-07

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan award tender PW2023-4 to RGT Clouthier Construction Inc. For the supply and delivery of winter sand in the amount of \$98,890.00 plus HST. AND that Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan award tender PW2023-5 to Nad-Core Environmental Shredding Ltd. for construction and demolition grinding in the amount of \$17,000.00 plus HST."

**CARRIED**

**8.6 Furnace Repairs at Fire Hall**

**Resolution No:** 2023-09-13-08

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan direct the Fire Chief to proceed with the purchase and installation of a new propane furnace from Round Lake Heating & Air Conditioning in the amount of \$5300.00 plus HST."

**CARRIED**

**8.7 Fire Dispatch Radio Console inside the Renfrew Dispatch Center**

**Resolution No:** 2023-09-13-09

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan direct the Clerk-Treasurer to process payment to the County of Renfrew for the municipalities portion of the replacement and installation costs of new dispatch radio consoles in the Renfrew CACC in the amount of \$6642.99, expenditure to be drawn from the "to reserves" line of the budget."

**CARRIED**

**9 Correspondence**

**Resolution No:** 2023-09-13-10

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

**CARRIED**

**9.1 Time for Change - Municipal Freedom of Information and Protection of Privacy Act**

**9.2 Building Faster Fund**

**9.3 Request to Province to establish a regulatory framework for digital platforms such as Airbnb and VRBO**

**9.4 Environmental Assessment Act**

**9.5 Provincial Planning Statement**

**9.6 Black Ash Tree Classification**

**9.7 Climate Emergency Just Transition Transfer (JTT)**

**9.8 County Council Summary - August**

**9.9 Increasing Deadstock Capacity Initiative**

**9.10 Distribution of Police Record Check Revenue to Municipalities**

**10 New Business**

**10.1 Cell Tower - C8621: Heins Rd. & Quadeville Rd.**

**Resolution No:** 2023-09-13-11

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to issue a formal Letter of Concurrence to Rogers with a copy to ISED in order to permit Rogers to move forward with the installation of the proposed wireless communication site at 117 Heins Rd. Rogers has fulfilled all the requirements under ISED's Default Protocol under CPC-2-03 as they pertain to the proposed location."

**CARRIED**

**10.2 Renfrew County Regional Science and Technology Fair**

**Resolution No:** 2023-09-13-12

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby authorize the donation of \$100.00 towards the Renfrew County Science and Technology Fair."

**CARRIED**

**10.3 Columbarium's – Discussion**

Council discussion different possible locations for placement. Staff was directed to research into requirements to add land to a cemetery for this purpose.

**10.4 To Amend By-Law**

**Resolution No:** 2023-09-13-13

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby amend By-Law 2023-42 Omer's By-Law, to change the effective date from January 2023 to January 1st 2023."

**CARRIED**

**10.5 Watson DC - County Presentation**

**Resolution No:** 2023-09-13-14

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the County Presentation from Waston & Associates as information."

**CARRIED**

**11 Financial Report**

**Resolution No:** 2023-09-13-15

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**12 By-Laws**

**12.1 Shoreline Road Allowance - Cameron Milne/Kimberly Jean Gracie**

**Resolution No:** 2023-09-13-16

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2023-46 being a By-Law to provide for the closing and stopping up of part of the original allowance for road along the shore of Lorwell Lake lying in front of PT Lot 8, Concession 9, in the Geographic Township of Brudenell, and for the transfer thereof to the owner of the abutting land, having been introduced and read a first and second time."

**CARRIED**

**12.2 Unopened Road Allowance Policy**

**Resolution No:** 2023-09-13-17

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt By-Law 2023-47 being a By-Law to Establish a Township Policy on the Use of Unopened Road Allowances having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**13 Closed Session**

**13.1 To go into Closed**

**Resolution No:** 2023-09-13-18

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) two items regarding personal matters about an identifiable individual, including municipal or local board employees; and subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board"

**CARRIED**

**13.2 To come out of Closed**

**Resolution No:** 2023-09-13-19

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"That Council returns to open session at 9:14 pm."

**CARRIED**

**13.2.1 Closed Session Brief**

In Closed Session Council discussed two items regarding identifiable individuals and one item regarding litigation or potential litigation.

**13.3 Resolution from Closed #1**

**Resolution No:** 2023-09-13-20

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"BE IT RESOLVED THAT expediting applications for strategically located telecommunications towers to enable the provision of enhanced cellular, internet and emergency communication services to Brudenell, Lyndoch and Raglan residents is a priority for the Council of the Township of Brudenell, Lyndoch and Raglan. And THAT the Mayor be authorized to sign a letter on behalf of the Township discontinuing its membership with CRINS AND THAT the Township of Brudenell, Lyndoch and Raglan reaffirm itself as Land Use Authority (LUA) for telecommunications tower land use reviews in Brudenell, Lyndoch and Raglan Township, for all telecommunications tower applications received starting September 13th 2023; AND THAT Township staff cooperate with proponents of telecommunication towers to explore possibilities for their timely installation, including on lands that already permit communications facilities on underutilized municipally owned lands where practical. Furthermore, all proponents be required to follow ISED CPC-2-0-03 — Radiocommunication and Broadcasting Antenna Systems Protocols and all subsequent revisions."

**CARRIED**

**13.4 Resolution from Closed #2**

**Resolution No:** 2023-09-13-21

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to contact the Municipal solicitor as directed in closed session."

**CARRIED**



- 14 Confirmation By-Law**  
**Resolution No:** 2023-09-13-22  
**Moved By:** Wayne Banks  
**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-48 being a By-Law to confirm the proceedings of the September 13th, 2023 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

- 15 Adjournment**  
**Resolution No:** 2023-09-13-23  
**Moved By:** Kevin Quade

"THAT this meeting adjourns at 9:18 pm."

**CARRIED**

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**