



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Regular Meeting August 2, 2023 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order & Roll Call**

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 2nd day of August, 2023 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Land Acknowledgement**

"As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

**3 Adoption of the Agenda**

**Resolution No:** 2023-08-02-01

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**4 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**5 Mayor's Address**

Mayor Jahn notified council that Jennifer Bennet Pond will be leaving CRC we met last Tuesday and was introduced to her replacement, Megan.

**6 Delegations and/or Presentations**

**6.1 Robert Shuter - Charlotte Lake North Cottage Association**

Mr. Shuter made a request to the Township asking if they could have Kinders Lane graded using the Township Grader. The mayor addressed this request and advised that because Kinders Lane is a private road that the Township is not insured to perform work on private property due to possible liability issues.

**7 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2023-08-02-02

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of July 5th, 2023 as presented."

**CARRIED**

**8 Committee and/or Staff Reports**

**8.1 Letter of Support - Health Care Crisis**

**Resolution No:** 2023-08-02-03

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the resolution passed by the Council of the Municipality of Huron Shores regarding Ontario's Health Crisis.

And further that Council directs staff to provide a copy of this resolution of support to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities."

**CARRIED**

**8.2 Public Works - Staff Report**

**Resolution No:** 2023-08-02-04

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Public Works Staff Report for information purposes only."

**CARRIED**

**9 Correspondence**

**Resolution No:** 2023-08-02-05

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated except for item 9.1 that will come back to the next meeting."

**CARRIED**

**9.1 Updating Municipal Codes of Conduct**

**9.2 Highway Traffic Act Amendments**

**9.3 Northern Institute of Chronic Pain**

**9.4 Short-Term Rentals**

**10 New Business**

**10.1 Shoreline Road Allowance - Cameron Milne/Kimberly Jean Gracie**

**Resolution No:** 2023-08-02-06

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the draft survey as presented for the Shoreline Road Allowance purchase by Cameron Milne & Kimberly Jean Gracie."

**CARRIED**

**10.2 MPAC Services Agreement**

**Resolution No:** 2023-08-02-07

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan enters into the Data Sharing and Services Agreement (DSSA) with MPAC and further directs the Clerk-Treasurer to sign the agreement."

**CARRIED**

**10.3 Ministry of the Solicitor General**

**Resolution No:** 2023-08-02-08

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the letter from the Ministry of the Solicitor General regarding the proposal for the Ontario Provincial Police (OPP) detachment board framework as information only."

**CARRIED**

**10.4 Rescheduling of September's Regular Council Meeting**

**Resolution No:** 2023-08-02-09

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approves rescheduling of the September 6th, 2023 Regular Meeting of Council to September 13th, 2023 due to scheduling conflicts."

**CARRIED**

**10.5 CSWB Media Release**

**Resolution No:** 2023-08-02-10

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accepts the Community Safety Well Being Plan as information only."

**CARRIED**

**10.6 The Algonquins of Ontario (AOO)**

**Resolution No:** 2023-08-02-11

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supports the building of positive relationships throughout the AOO settlement area and Council acknowledges that any projects occurring within our municipality impacting natural heritage (including land rights, trails, wildlife, waterways, water resources, environment and archaeological history) be given due consideration before commencement or development of any kind. The crown has the legal duty to consult with the Algonquins where actions may adversely impact the rights of First Nation Communities and property owners."

**CARRIED**

**10.7 Pembroke Airport**

**Resolution No:** 2023-08-02-12

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supports the Pembroke & Area Airport as they pursue funding for runway and related infrastructure improvements, AND Further directs staff to send a support letter to Allan Wren, Chairperson Pembroke & Area Airport."

**CARRIED**

**10.8 Draft Unopened Road Allowance Policy**

**Resolution No:** 2023-08-02-13

**Moved By:** Iris Kauffeldt

**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to send the Draft Unopened Road Allowance Policy for legal review."

**CARRIED**

**11 Financial Report**

**Resolution No:** 2023-08-02-14

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Year-to-Date Budget Variance and the Monthly Expenses Summary as presented."

**CARRIED**

**12 By-Laws**

**12.1 Omer's By-Law**

**Resolution No:** 2023-08-02-15

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-42 being a By-Law to authorize participation in the OMERS Primary Pension Plan ("Primary Plan"), and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan ("RCA"), each as amended from time to time, of the employees of the Corporation of the Township of Brudenell, Lyndoch and Raglan ("Employer") identified herein having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**12.2 Speed Limit By-Law**

**Resolution No:** 2023-08-02-16

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-43 being a By-Law for the Regulation of Traffic by Imposition of Reduced Speed Limits on Specified Highways, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**12.3 Mandatory Pre-Consultation By-Law**

**Resolution No:** 2023-08-02-17

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-44 being a By-Law to impose mandatory consultation ahead of submission of planning application having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**13 Closed Session**

**13.1 To go into Closed**

**Resolution No:** 2023-08-02-18

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (d) labour relations or employee negotiations; and two items under subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board."

**CARRIED**

- 13.2 To come out of Closed**  
**Resolution No:** 2023-08-02-19  
**Moved By:** Kevin Quade  
**Seconded By:** Wayne Banks

"That Council returns to open at 8:50 pm."

**CARRIED**

**Closed Report:**

In Closed Session Council discussed two matters related to ongoing litigations and one item with regards to staff performance and probation periods.

- 14 Confirmation By-Law**  
**Resolution No:** 2023-08-02-20  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-45 being a By-Law to confirm the proceedings of the August 2nd, 2023 Regular Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

- 15 Adjournment**  
**Resolution No:** 2023-08-02-21  
**Moved By:** Wayne Banks

"THAT this meeting adjourns at 8:53 pm."

**CARRIED**

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**