



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting May 3, 2023 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

1 Call to Order and Roll Call

Call to order Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 3rd day of May, 2023 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

2 Land Acknowledgement

As we gather this evening I would like to acknowledge on behalf of this Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.

3 Adoption of the Agenda

Resolution No: 2023-05-03-01

Moved By: Wayne Banks

Seconded By: Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include items 10.6 and 10.7."

CARRIED

4 Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest expressed.

5 Mayor's Address

Council and some staff attended an AMP seminar in Eganville on April 27th.

6 Delegations/Presentations

7 Adoption of Minutes from Previous Meetings

Resolution No: 2023-05-03-02

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of April 5th, 2023, Deferred Meeting of April 12th, 2023 and Special Council Meeting of April 19, 2023 as presented."

CARRIED

8 Committee and/or Staff Reports

8.1 Letter of Support for Chatham-Kent Re: Municipal Insurance

Resolution No: 2023-05-03-03

Moved By: Wayne Banks
Seconded By: Kevin Quade

“WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THAT the Corporation of the Township of Brudenell, Lyndoch and Raglan does hereby support and endorse the Municipality of Chatham-Kent in seeking support and collaboration on reducing municipal insurance cost and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE, THAT this resolution be forwarded to AMO, the Minister of the Ministry of Municipal Affairs and Housing and all municipalities in Ontario.”

CARRIED

8.2 Letter of Support for Town of Essex - Retaining Surplus Proceeds from Tax Sales

Resolution No: 2023-05-03-04

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

“WHEREAS at the Regular Council meeting on May 3, 2023, Council considered correspondence from the Town of Essex regarding Municipalities Retaining Surplus Proceeds from Tax Sales;

NOW THEREFORE BE IT RESOLVED THAT Council direct Staff to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.”

CARRIED

8.3 Letter of Support - AORS Re: Objecting a New Fee Proposed by Enbridge Gas

Resolution No: 2023-05-03-05

Moved By: Wayne Banks

Seconded By: Kevin Quade

“WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE, IT BE RESOLVED, that the Township of Brudenell, Lyndoch and Raglan strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, John Yakabuski, Renfrew—Nipissing—Pembroke MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario."

CARRIED

9 Correspondence/Information Items

Resolution No: 2023-05-03-06

Moved By: Iris Kauffeldt

Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

9.1 Declaring Intimate Partner Violence and Violence Against Women an Epidemic

9.2 County Council Summary - March

9.3 Municipal Oath of Office

9.4 Changes to the Municipal Heritage Register

9.5 Protect the privacy of candidates and donors

9.6 Road Management Action on Invasive Phragmites

10 New Business

10.1 Cell Tower -LUA for C8533 & C8620

Resolution No: 2023-05-03-07

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Cell Tower Report for C8533 and C8620 for information purposes only."

CARRIED

10.2 Special Events Application - Paddler's Coop

Resolution No: 2023-05-03-08

Moved By: Sheldon Keller

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the Special Event Application from Paddler Coop; providing that the Fire Chief and Building Officials inspections deems the event in compliance."

CARRIED

10.3 Municipal Alcohol Policy

Resolution No: 2023-05-03-09

Moved By: Kevin Quade

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the Municipal Alcohol Policy 2023."

CARRIED

10.4 Staff Report - Wingle/Cedar Grove Rd. Intersection

Resolution No: 2023-05-03-10

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan direct the Operations Manager to re-construct the Wingle/Cedar Grove intersection to the specifications as described in proposal "B" attached to this report."

CARRIED

10.5 Amendment to Zoning By-Law

Resolution No: 2023-05-03-11

Moved By: Iris Kauffeldt

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan receives an application for amendment to the Zoning By-Law to rezone 2.02 hectares (5 acres) of part Lot 20, Concession 11 in the geographic Township of Brudenell, to permit a camping establishment with 11 dome tents on cedar decks. Pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Wednesday June 7th, 2023 at 6:30pm regarding the proposed amendment, to allow for public review and comment."

CARRIED

10.6 Fire Chief - Staff Report

Resolution No: 2023-05-03-12

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Fire Chief to bid up to \$25,000 plus HST on a 2001 Ford Mini Pumper Fire Truck."

CARRIED

- 10.7 Request from Lorne C. Plater**
Resolution No: 2023-05-03-13
Moved By: Wayne Banks
Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby direct staff to forward this request to the Municipal solicitor for review."

CARRIED

- 11 Financial Report**
- 11.1 2023 Municipal Budget Presentation**

- 12 Bylaws**

- 12.1 Budget By-Law**
Resolution No: 2023-05-03-14
Moved By: Iris Kauffeldt
Seconded By: Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-25 being a By-Law to adopt the 2023 Municipal Budget."

CARRIED

- 12.2 Wage By-Law**
Resolution No: 2023-05-03-15
Moved By: Wayne Banks
Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-26 being a By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees."

CARRIED

- 12.3 Recreation Committee By-Law**
Resolution No: 2023-05-03-16
Moved By: Sheldon Keller
Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-27 being a By-Law to Establish Terms of Reference for the BLR Recreation Committee."

CARRIED

12.4 Road Allowance Usage By-Law DRAFT

Resolution No: 2023-05-03-17

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to send the Road Allowance Policy By-Law to the Municipal solicitor for legal review after the changes as directed by Council."

CARRIED

13 Closed Session

13.1 To go into Closed

Resolution No: 2023-05-03-18

Moved By: Sheldon Keller

Seconded By: Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) an item regarding personal matters about an identifiable individual and subsection (d) four items regarding labour relations or employee negotiations."

CARRIED

13.2 To come out of Closed

Resolution No: 2023-05-03-19

Moved By: Sheldon Keller

Seconded By: Iris Kauffeldt

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan come out of closed session at 8:41 pm."

CARRIED

In Closed Session the closed session minutes for the April 12th meeting were accepted as presented. Council discussed the request made by Roger's representative Eric Belchamber to rescind CRIN's delegated authority. Staff provided a report on appointing a new Integrity Commissioner, direction was given to the Clerk. Staff was also given direction to proceed with the hiring process of an Administrative Assistant, Equipment Operator and a Waste Site Attendant. And a discussion was held regarding employee negotiations.

13.3 Resolution #1 - From Closed

Resolution No: 2023-05-03-20

Moved By: Wayne Banks

Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to commence the process for hiring an Administrative Assistant."

CARRIED

- 13.4 Resolution #2 - From Closed**
Resolution No: 2023-05-03-21
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to send the letters of interest for the purposes of obtaining a new Integrity Commissioner."

CARRIED

- 13.5 Resolution #3 - From Closed**
Resolution No: 2023-05-03-22
Moved By: Kevin Quade
Seconded By: Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct staff to start the hiring process for a Waste Site Attendant and Equipment Operator."

CARRIED

- 14 Confirmation Bylaw**
Resolution No: 2023-05-03-23
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-28 being a By-Law to confirm the proceedings of the May 3rd, 2023 Regular Meeting of Council."

CARRIED

- 15 Adjournment**
Resolution No: 2023-05-03-24
Moved By: Iris Kauffeldt

"THAT this meeting adjourns at 8:43 pm."

CARRIED

Mayor, Valerie Jahn

Clerk-Treasurer, Virginia Phanenhour