



## Township of Brudenell, Lyndoch and Raglan

### Meeting Minutes

#### Special Meeting May 17, 2023 - 07:00 PM

Present Were:	Mayor,	Valerie Jahn
	Councillor,	Wayne Banks
	Councillor,	Iris Kauffeldt
	Councillor,	Sheldon Keller
	Councillor,	Kevin Quade
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone/In Person	

**1 Call to Order and Roll Call**

Call to order this Special Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 17th day of May, 2023 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Adoption of the Agenda**

**Resolution No:** 2023-05-17-01

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**3 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**4 Purpose**

**4.1 Staff Report - For Construction RFP's**

**4.1.1 RFP 2023-01 – Ditching & Culverts**

**Resolution No:** 2023-05-17-02

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan award RFP PW2023-1 to Walsh Contracting and Equipment Rentals Ltd. for ditching and culvert replacement in the amount of \$30,300.00 plus HST."

**CARRIED**

**4.1.2 RFP 2023-02 – Asphalt Paving**

**Resolution No:** 2023-05-17-03

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan award RFP PW2023-2 to Bonnechere Excavating Inc. for hot mix asphalt in the amount of \$333,824.48 plus HST."

**CARRIED**

**4.1.3 RFP 2023-03 – Surface Treatment**

**Resolution No:** 2023-05-17-04

**Moved By:** Sheldon Keller

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan award RFP PW2023-3 to Greenwood Paving Pembroke Ltd. for single and double surface treatment in the amount of \$265,263.90 plus HST."

**CARRIED**

**4.2 Rock-A-Thon - St. Francis Valley Healthcare Foundation**

**4.3 RCCTA - Annual Charity Golf Day For CHEO**

**Resolution No:** 2023-05-17-05

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the donation of \$100.00 for the RCCTA Golf Tournament."

**5 By-Laws**

**5.1 By-Law to Authorize the Execution of an Agreement - Datafix**

**Resolution No:** 2023-05-17-06

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2023-29 being a By-Law to Authorize the Execution of an Agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Comprint Systems Incorporated (Datafix), having been introduced and read a first, second and third time and finally passed."

**CARRIED**

**6 Closed Session**

**6.1 To go into Closed**

**Resolution No:** 2023-05-17-07

**Moved By:** Iris Kauffeldt

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) an item regarding personal matters about an identifiable individual; AND subsection (d) labour relations or employee negotiations."

**CARRIED**

- 6.2 To come out of Closed**  
**Resolution No:** 2023-05-17-08  
**Moved By:** Kevin Quade  
**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan comes out of closed session at 7:57pm."

In Closed Session Council reviewed and approved a letter to be sent to CRIN's regarding on going service and discussed the internal hiring of a Waste Site Attendant.

- 7 Confirmatory By-Law**  
**Resolution No:** 2023-05-17-09  
**Moved By:** Sheldon Keller  
**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts By-Law 2023-30 being a By-Law to confirm the proceedings of the May 17th, 2023 Special Meeting of Council, having been introduced and read a first, second and third time and finally passed."

**CARRIED**

- 8 Adjournment**  
**Resolution No:** 2023-05-17-10  
**Moved By:** Iris Kauffeldt

That this meeting adjourn at 7:58 pm.

**CARRIED**

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**Mayor, Valerie Jahn**

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**Clerk-Treasurer, Virginia Phanenhour**