



**Township of Brudenell, Lyndoch and Raglan
Meeting Minutes**

Regular Meeting July 6, 2022 - 07:00 PM

Present Were:	Mayor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Valerie Jahn
	Councillor,	Iris Kauffeldt
	Councillor,	John Rutledge
Also Present:	Municipal Manager,	Andrew Sprunt
	Deputy Clerk-Treasurer,	Virginia Phanehour
	Deputy Clerk,	Tammy Thompson
	Fire Chief/Facility Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone	

1 Call to Order and Roll Call

Call to order this Regular Council Meeting for the Corporation of Brudenell Lyndoch and Raglan this 6th day of July 2022 at 7:00 pm.

Roll Call:

Councillor Banks

Councillor Jahn

Councillor Kauffeldt

Councillor Rutledge

2 Adoption of the Agenda

Resolution No: 2022-07-06-01

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to remove Item 8.2 - Website Draft - Not available, 10.2 - Revised Development Agreement, add 7.14, 7.15, 7.16 in Correspondence and 8.6 in New Business."

CARRIED

3 Disclosure of Pecuniary Interest

Councillor Kauffeldt declared regarding payments.

4 Delegations/Presentations

4.1 Stefan Woyslaw Re: Peterson Pathfinders

Absent, staff to reschedule to August 3rd Regular Meeting

5 Adoption of Minutes From Previous Meetings

Resolution No: 2022-07-06-02

Moved By: John Rutledge

Seconded By: Valerie Jahn

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Special Council Meeting of June 13th, 2022 as circulated."

CARRIED

6 Report (s) on Direction Received

6.1 Food Cycler Report

Staff report presented.

7 Correspondence/Information Items

Resolution No: 2022-07-06-03

Moved By: Iris Kauffeldt

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

7.1 Annual Emergency Exercise Exemption

7.2 Support of Ukraine

7.3 Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability

7.4 Ontario Must Build it Right the First Time

7.5 Mandatory Firefighter Certification

7.6 Private Member's Bill C-233 "Keira's Law"

7.7 Retirement Home Funding

7.8 Rural Economic Development and Rural Broadband Strategy

Staff to bring back more information

7.9 Provincial Bill 109: More Homes for Everyone Act, 2022

7.10 Private Member's Bill C-233 – "Keira's Law"

7.11 Small Business Advisor Enterprise Renfrew County

7.12 Support for the inclusion of mailing addresses of voters on voters list's provided to candidates

7.13 Sanctions on Russia

7.14 June County Council Summary

7.15 Ontario Amber Alert

7.16 Release of Information

Resolution No: 2022-07-06-04

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of Brudenell, Lyndoch and Raglan authorize the Mayor to send a letter of support to the Town of Aurora regarding the mandatory firefighter certification and a letter of support regarding Bill C-233 "Kiera's Law"

CARRIED

8 New Business

8.1 Severance Application - B23/22 Burgess

Resolution No: 2022-07-06-05

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B23/22, from Nancy and Donald Burgess for the creation of one new lot with the condition that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

8.2 RFP - PW2022-1 "A" Gravel

No attachment available at time of posting.

Results and Recommendation to be presented at the meeting.

Closing Date is July 5th, 2022

8.3 Civic Holiday

Resolution No: 2022-07-06-06

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve staff to observe Civic Holiday on August 1st and that wages will be paid using staff holiday time."

CARRIED

8.4 Special Events Application - Palmer Rapids Twin Music Festivals

Resolution No: 2022-07-06-07

Moved By: John Rutledge

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the Special Event Application for the Palmer Rapids Twin Music Festivals."

CARRIED

8.5 Upcoming road projects

Resolution No: 2022-07-06-08

Moved By: Iris Kauffeldt

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept this report as information only."

8.5.1 Road Projects Resolution

Resolution No: 2022-07-06-09

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan directs staff to develop and issue three RFP's for all 2022 road projects; One RFP for gravel, the second RFP to include pulverizing, grading and liquid calcium and the third RFP for the remaining road work to complete the projects."

CARRIED

8.6 Waste Sites - Fee Collection Operations

Resolution No: 2022-07-06-10

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan authorize staff to make the necessary arrangements to change the way cash is received at the waste site to a contactless operation. "

CARRIED

9 Financial Report

Resolution No: 2022-07-06-11

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the 2021 PSAB Budget as per Ontario Regulation 284/09."

CARRIED

9.1 PSAB – Budget

Resolution No: 2022-07-06-12

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the 2021 PSAB Budget as per Ontario Regulation 284/09."

CARRIED

10 By-Laws

10.1 Zoning Amendment - Whelan Bylaw 2022-34

Resolution No: 2022-07-06-13

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-34 being a Bylaw to amend By-law Number 87-08 of the former Townships of Brudenell and Lyndoch as amended."

CARRIED

10.2 Bylaw 2022-35 By-law to authorize the execution of a Development Agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Shelagh Elizabeth Williams, Sean Christopher Whelan, Theresa Michaele Van Fraassen, Daniel Gerard Whelan and Sarah Margaret Chambers.

Resolution No: 2022-07-06-14

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-35 being a Bylaw to authorize the execution of a Development Agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Shelagh Elizabeth Williams, Sean Christopher Whelan, Theresa Michaele Van Fraassen, Daniel Gerard Whelan and Sarah Margaret Chambers."

CARRIED

11 Closed Session

11.1 To go into Closed

Resolution No: 2022-07-06-15

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection;

(b) 1- personal matters about an identifiable individual, including municipal or local board employees - scrutiny of an individual's performance or conduct, including municipal staff

(d) 3 - labour relations or employees negotiations - staff performance, conduct, discipline, hiring and firing

(e) 1- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - litigation that is a real prospect, against or by the municipality

CARRIED

11.2 To come out of Closed

Resolution No: 2022-07-06-16

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan come out of closed session at 9:16 pm."

CARRIED

11.3 Resolution #1 - From Closed

Resolution No: 2022-07-06-17

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation for the Township of Brudenell, Lyndoch and Raglan terminates the services of E4m as Municipal Managers effective 4:00pm July 15th, 2022, AND that all agreed upon tasks/projects be completed by that date, AND that the Township be in receipt of all documents."

CARRIED

- 11.4 Resolution #2 - From Closed**
Resolution No: 2022-07-06-18
Moved By: Iris Kauffeldt
Seconded By: Wayne Banks

"THAT the Mayor be authorized to sign the response letter provided to Council."

CARRIED

- 11.5 Resolution #3 - From Closed**
Resolution No: 2022-07-06-19
Moved By: Wayne Banks
Seconded By: John Rutledge

"THAT The Township remain status quo in regard to the cell tower approval process. And further that the Township acknowledges that the tower approval process is initiated only when payment is received directly from applicant."

CARRIED

- 12 Confirmation By-Law**
Resolution No: 2022-07-06-20
Moved By: Iris Kauffeldt
Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-36 being a Bylaw to confirm the proceedings of the July 6th, 2022 Regular Meeting of Council."

CARRIED

- 13 Adjournment**
Resolution No: 2022-07-06-21
Moved By: Valerie Jahn

That this meeting adjourn at 9:19pm.

CARRIED

Mayor,
Sheldon Keller

Deputy Clerk-Treasurer,
Virginia Phanenhour