



## **Township of Brudenell, Lyndoch and Raglan**

### **Meeting Minutes**

#### **Regular Meeting February 1, 2023 - 07:00 PM**

|                   |                     |                     |
|-------------------|---------------------|---------------------|
| Present Were:     | Mayor,              | Valerie Jahn        |
|                   | Councillor,         | Wayne Banks         |
|                   | Councillor,         | Iris Kauffeldt      |
|                   | Councillor,         | Sheldon Keller      |
|                   | Councillor,         | Kevin Quade         |
| Also Present:     | Clerk-Treasurer,    | Virginia Phanenhour |
|                   | Deputy Clerk,       | Tammy Thompson      |
|                   | Operations Manager, | Jordan Genrick      |
| Public Attending: | Via Zoom/Telephone  |                     |

**1 Call to Order and Roll Call**

Call to order this Regular Council Meeting for the Corporation of the Township of Brudenell Lyndoch and Raglan this 1st day of February, 2023 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Kauffeldt

Councillor Keller

Councillor Quade

**2 Adoption of the Agenda**

**Resolution No:** 2023-02-01-01

**Moved By:** Wayne Banks

**Seconded By:** Kevin Quade

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

**CARRIED**

**3 Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest expressed.

**4 Delegations/Presentations**

**4.1 Community Resource Centre - Bill Smith & Jennifer Bennett Pond**

**5 Adoption of Minutes from Previous Meetings**

**Resolution No:** 2023-02-01-02

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of January 4th, 2023, Special Council Meeting of January 13th, 2023 and Special Council Meeting of January 24th, 2023 as presented."

**CARRIED**

**6 Report(s) on Direction Received**

**6.1 Information regarding Columbarium's**

Nelson Granite will be attending the March Regular meeting and would like Council direction as to which size of Columbarium they would like more information on.

**6.2 List of Governing Bylaws to be updated/reviewed**

**Resolution No:** 2023-02-01-03

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this report AND further direct staff to proceed with updating/reviewing the bylaws as presented."

**CARRIED**

**7 Correspondence/Information Items**

**Resolution No:** 2023-02-01-04

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

**CARRIED**

**7.1 Violence against Women**

**7.2 Bill 42 - Gender Affirming Healthcare Act**

**7.3 School Board Trustee Elections**

**7.4 World Thinking Day**

**7.5 Renfrew Inquest Support**

**8 New Business**

**8.1 Shoreline Road Allowance - Terrance and Leonard McQuade**

**Resolution No:** 2023-02-01-05

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby approve the draft survey as presented for the Shoreline Road Allowance purchase by Terrance and Leonard McQuade."

**CARRIED**

**8.2 NWRA Donation**

**Resolution No:** 2023-02-01-06

**Moved By:** Iris Kauffeldt

**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan authorize the donation of \$360.47 (includes taxes) to the National Wall of Remembrance Association for a business card size advertisement."

**CARRIED**

- 8.3 To Amend Procedural Bylaw**  
**Resolution No:** 2023-02-01-07  
**Moved By:** Kevin Quade  
**Seconded By:** Sheldon Keller

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby amend Schedule B to the Procedural Bylaw 2022-03; to include the Acknowledgement of the Traditional Territory of the Algonquin People prior to the Call to Order."

**CARRIED**

- 8.4 EORN Update - Cell Gap Project County Update**  
**Resolution No:** 2023-02-01-08  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this report as information only."

**CARRIED**

- 8.5 Request from Bradley Law Re: Mervin Lidtkie**

- 8.6 Madawaska Valley and Killaloe Public Library Contracts**  
**Resolution No:** 2023-02-01-09  
**Moved By:** Iris Kauffeldt  
**Seconded By:** Wayne Banks

"That we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve both Madawaska and Killaloe Public Library contracts."

**CARRIED**

- 8.7 Madawaska Valley Public Library Programming**  
**Resolution No:** 2023-02-01-10  
**Moved By:** Kevin Quade  
**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby approve the free usage of the BLR Community Centre to the Madawaska Valley Public Library, to run programming. Estimated at 10-12 hours for 2023. Scheduling to be coordinated with the Office & Operations Assistant."

**CARRIED**

- 8.8 Grader Wing Report to Council**  
**Resolution No:** 2023-02-01-11  
**Moved By:** Wayne Banks  
**Seconded By:** Kevin Quade

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan direct the Operations Manager to purchase a used grader snow wing for \$4,500.00 plus HST."

**CARRIED**

**9 Financial Report**

**9.1 Treasurer's Statement of Remuneration and Expenses**

**Resolution No:** 2023-02-01-12

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the Treasurers Statement of Remuneration and Expenses report as presented."

**CARRIED**

**9.2 Arrears Report**

**Resolution No:** 2023-02-01-13

**Moved By:** Kevin Quade

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept the arrears report as presented."

**CARRIED**

**9.3 Year End & Budgeting**

**Resolution No:** 2023-02-01-14

**Moved By:** Sheldon Keller

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this report AND further direct staff to schedule a Special Budget Meeting in February."

**CARRIED**

**10 Bylaws**

**10.1 By-Law For Establishing & Regulating A Fire Department**

**Resolution No:** 2023-02-01-15

**Moved By:** Sheldon Keller

**Seconded By:** Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2023-09 being a Bylaw for Establishing and Regulating a Fire Department."

**CARRIED**

**10.2 DRAFT - Recreation Bylaw**

Provided for Council Comment.

**11 Closed Session**

**11.1 To go into Closed**

**Resolution No:** 2023-02-01-16

**Moved By:** Kevin Quade

**Seconded By:** Sheldon Keller

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection (b) three matters regarding personal matters about an identifiable individual, including municipal or local board employees; AND (d) three matters regarding labour relations or employee negotiations."

**CARRIED**

**11.2 To come out of Closed**

**Resolution No:** 2023-02-01-17

**Moved By:** Wayne Banks

**Seconded By:** Sheldon Keller

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan come out of closed session at 9:45 pm."

**CARRIED**

**12 Confirmation Bylaw**

**Resolution No:** 2023-02-01-18

**Moved By:** Kevin Quade

**Seconded By:** Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2023-10 being a Bylaw to confirm the proceedings of the February 1st, 2023 Regular Meeting of Council."

**CARRIED**

**13 Adjournment**

**Resolution No:** 2023-02-01-19

**Moved By:** Wayne Banks

"THAT this meeting adjourns at 9:46pm."

**CARRIED**

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Mayor, Valerie Jahn

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Clerk-Treasurer, Virginia Phanenhour