



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting October 5, 2022 - 07:00 PM

Present Were:	Mayor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Valerie Jahn
	Councillor,	Iris Kauffeldt
	Councillor,	John Rutledge
Also Present:	Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Operations Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone	

1. Call to Order and Roll Call

Call to order this Regular Council Meeting for the Corporation of the Township of Brudenell, Lyndoch and Raglan this 5th day of October 2022 at 7:02 pm.

Roll Call:

Councillor Banks

Councillor Jahn

Councillor Kauffeldt

Councillor Rutledge

2 Adoption of the Agenda

Resolution No: 2022-10-05-01

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include an additional item under subsection (b) of the Closed Session and 1 item under subsection (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, Item 7.6 in Correspondence - County Council Summary for September and Item 8.7 and 8.8 in New Business - Letter of Request from the Royal Canadian Legion and C8497 Hardwood Lake Cell Tower."

CARRIED

3 Disclosure of Pecuniary Interest

None

4 Delegations/Presentations

None

5 Adoption of Minutes From Previous Meetings

Resolution No: 2022-10-05-02

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of September 7th, 2022, Special Council Meeting of September 16th, 2022 and Special Council Meeting of September 27th, 2022 as presented."

CARRIED

6 Report (s) on Direction Received

None

7 Correspondence/Information Items

Resolution No: 2022-10-05-03

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as presented."

CARRIED

7.1 Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the Ontario Wildlife Damage Compensation Program

7.2 Proposal of the Federal Electoral Boundaries Commission Electoral Districts re: Redistribution of Federal

Council requested that Staff bring back a letter of support on this item.

7.3 Strong Mayors Building Homes Act

7.4 Office of the Chief Veterinarian for Ontario (OCVO)

7.5 Local Immigration Partnership – Lanark & Renfrew Launches Two New Welcoming Community Resources

7.6 County Council Summary for September 2022

8 New Business

8.1 Severance Application - B82/22 - Keller

Resolution No: 2022-10-05-04

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B82/22, from Melinda and Cecil Keller, for the creation of one new lot with the condition that all the conditions as listed in the County of Renfrew Planning report concerning this division of land are met."

CARRIED

8.2 Asset Management Planning

Resolution No: 2022-10-05-05

Moved By: Valerie Jahn

Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan allocate \$58,000 + HST of modernization funding allowing staff to retain the services of Roth Integrated Asset Management Strategies for the purposes of updating the Asset Management Plan in order to be compliant with Ontario Regulation 588/17. AND further, That council is aware that more costs may arise before completion."

CARRIED

8.3 Request to Place Matter on Agenda by Councillor Rutledge - Dumping Garbage on Crown Land

Resolution No: 2022-10-05-06

Moved By: John Rutledge

Seconded By: Iris Kauffeldt

"THAT Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan directs staff to send a letter to the MNR requesting they address the dumping of garbage on Crown land."

CARRIED

8.4 Request to Place Matter on Agenda by Councillor Rutledge - Public Washrooms at Community Centre

This item to be discussed for 2023 budget.

8.5 Request to Place Matter on Agenda by Councillor Rutledge - Electronic Signs

Resolution No: 2022-10-05-07

Moved By: John Rutledge

Seconded By: Wayne Banks

"THAT Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan directs staff to research grants to fund the purchase and installation of electronic signs."

CARRIED

8.6 Report from Operations Manager Re: Surplus Equipment Sales

Resolution No: 2022-10-05-08

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accept this report for information purposes only."

CARRIED

8.7 The Royal Canadian Legion Ontario Command "Military Service Recognition Book"

Resolution No: 2022-10-05-09

Moved By: Iris Kauffeldt

Seconded By: John Rutledge

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the cost of \$375.00 for a business sized advertisement in the Ontario Command Legion's 10TH Anniversary edition of our Military Service Recognition Book."

CARRIED

- 8.8 C8497 - Hardwood Lake**
Resolution No: 2022-10-05-10
Moved By: Valerie Jahn
Seconded By: John Rutledge

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this report as information."

CARRIED

9 Financial Report

- 9.1 Financial Information Report Award Letter**
Resolution No: 2022-10-05-11
Moved By: Valerie Jahn
Seconded By: Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this letter as information."

CARRIED

- 9.2 Modernization Funding Report**
Resolution No: 2022-10-05-12
Moved By: Wayne Banks
Seconded By: John Rutledge

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accept this report as information."

CARRIED

- 9.3 Request for funding from reserves**
Resolution No: 2022-10-05-13
Moved By: Valerie Jahn
Seconded By: Wayne Banks

Upon previous Council decision to purchase a fire truck on GovDeals no direction was given as to where funds were to be allocated from as it was not a budgeted item, therefore staff is recommending the following motion:

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan authorize the Clerk-Treasurer to finance the fire truck purchase through fire department reserves, and a contribution to reserves plan to be established to replace the funds for the purchase over the next 5 years and further if there is a budget surplus for 2022 that it be allocated towards the financing of the fire truck."

CARRIED

10 By-Laws

10.1 Zoning Amendment - Budarick Bylaw 2022-51

Resolution No: 2022-10-05-14

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-51 being a Bylaw to amend By-law Number 87-08 of the former Townships of Brudenell and Lyndoch as amended."

CARRIED

10.2 Bylaw 2022-52 - to regulate and license special events within the Municipality.

Resolution No: 2022-10-05-15

Moved By: Valerie Jahn

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-52 being a Bylaw to regulate and license special events within the Municipality."

CARRIED

10.3 Bylaw 2022-53 - Schedule of Fees

Resolution No: 2022-10-05-16

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-53 being a Bylaw to establish a schedule of fees for Municipal services."

CARRIED

10.4 Bylaw 2022-54 - for the purpose of setting speed restrictions and naming of Sully Road

Resolution No: 2022-10-05-17

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-54 being a Bylaw for the purpose of setting speed restrictions and naming of Sully Road"

CARRIED

10.5 Bylaw 2022-55 - for the purpose of renaming of Township Highways

Resolution No: 2022-10-05-18

Moved By: Valerie Jahn

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-55 being a Bylaw for the purpose of renaming a portion of Drohan Rd to Nordic Lane."

CARRIED

10.6 Bylaw 2022-56 - to appoint a Bylaw Enforcement Officer

Resolution No: 2022-10-05-19

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-56 being a Bylaw to appoint a Bylaw Enforcement Officer."

CARRIED

10.7 Bylaw 2022-57 - to appoint Building Inspector

Resolution No: 2022-10-05-20

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-57 being a Bylaw to appoint a Building/Septic Inspector."

CARRIED

11 Closed Session

11.1 To go into Closed

Resolution No: 2022-10-05-21

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection;

(b) 3 - personal matters about an identifiable individual. including municipal or local board employees.

(e)1 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board."

CARRIED

11.2 To come out of Closed

Resolution No: 2022-10-05-22

Moved By: John Rutledge

Seconded By: Iris Kauffeldt

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan come out of closed session at 8:25 pm."

CARRIED

12 Confirmation By-Law

Resolution No: 2022-10-05-23

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-58 being a Bylaw to confirm the proceedings of the October 5th, 2022 Regular Meeting of Council."

CARRIED

13. Adjournment

Resolution No: 2022-10-05-24

Moved By: Wayne Banks

"That this meeting adjourn at 8:26pm."

CARRIED

Mayor,

Sheldon Keller

Clerk-Treasurer,

Virginia Phanenhour