



## **Township of Brudenell, Lyndoch and Raglan**

### **Meeting Minutes**

#### **Special Meeting September 16, 2022 - 12:00 PM**

Present Were:	Mayor,	Sheldon Keller
	Councillor,	Valerie Jahn
	Councillor,	Iris Kauffeldt
	Councillor,	John Rutledge
	Councillor,	Wayne Banks
Also Present:	Clerk-Treasurer,	Virginia Phanhour
	Deputy Clerk,	Tammy Thompson
Public Attending:	Via Zoom/Telephone	

**1 Call to Order and Roll Call**

Call to order this Special Council Meeting for the Corporation of Brudenell Lyndoch and Raglan this 16th day of September 2022 at 12:11 pm.

Roll Call:

Councillor Banks

Councillor Jahn

Councillor Kauffeldt

Councillor Rutledge

**2 Adoption of the Agenda**

**Resolution No:** 2022-09-16-01

**Moved By:** Valerie Jahn

**Seconded By:** Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as amended to include 2 items for discussion in Closed regarding subsection (b) of the Municipal Act."

**CARRIED**

**3 Disclosure of Pecuniary Interest**

None

**4 Purpose**

**4.1 RFP for Winter Sand**

**Resolution No:** 2022-09-06-02

**Moved By:** Valerie Jahn

**Seconded By:** Wayne Banks

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accepts RFP PW2022-4 in the amount of \$74,730.00 plus HST from R.G.T Clouthier Construction Ltd. for the supply and delivery of winter sand."

**CARRIED**

**4.2 Approving Covid Expenditure**

**Resolution No:** 2022-09-16-03

**Moved By:** Valerie Jahn

**Seconded By:** Iris Kauffeldt

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Clerk Treasurer to use \$69,522.00 from COVID-19 funds to cover partial payment of the washroom/change room project AND further directs the Clerk Treasurer to use \$30,473.06 Modernization funding to cover the balance."

**CARRIED**

**4.3 Animal Control /Shelter Services**

Staff directed to seek more information.

- 5 To go into Closed**  
**Resolution No:** 2022-09-16-04  
**Moved By:** Wayne Banks  
**Seconded By:** John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection;

(b) 2 - personal matters about an identifiable individual. including municipal or local board employees;

(d) 1 - labour relations or employee's negotiations

(f) 2 - advice that is subject to solicitor-client privilege, including communications necessary for that purpose."

- 6 To come out of Closed**  
**Resolution No:** 2022-09-16-05  
**Moved By:** John Rutledge  
**Seconded By:** Valerie Jahn

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan come out of closed session at 1:17 pm."

- 6.1 Resolution #1 - From Closed**  
**Resolution No:** 2022-09-16-06  
**Moved By:** Wayne Banks  
**Seconded By:** Valerie Jahn

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan delegates authority to the Clerk-Treasurer to proceed with commencing tax sales as per Section 373 (1) of the Municipal Act."

**CARRIED**

- 6.2 Resolution #2 - From Closed**  
**Resolution No:** 2022-09-16-07  
**Moved By:** Iris Kauffeldt  
**Seconded By:** John Rutledge

"THAT Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accepts the letter from Mr. Reiche from Reiche Law in regards to legal services."

**CARRIED**

- 7 Confirmatory By-Law**  
**Resolution No:** 2022-09-16-08  
**Moved By:** Wayne Banks  
**Seconded By:** John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-48 being a Bylaw to confirm the proceedings of the September 16th, 2022 Special Meeting of Council."

**CARRIED**

- 8 Adjournment**  
**Resolution No:** 2022-09-16-09  
**Moved By:** Valerie Jahn  
"THAT this meeting adjourn at 1:19 pm."  
**CARRIED**

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Mayor, **Sheldon Keller**

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Clerk-Treasurer, **Virginia Phanenhour**