



Township of Brudenell, Lyndoch and Raglan

September 16, 2022 - Special Meeting - 12:00 PM (Public will be able to attend the Council meeting virtually by Phone or Zoom Zoom ID: 541 968 4239 Passcode: 2WY40N Phone: 1-647-374-4685 Meeting ID:541 968 4239 Passcode:820260)

1 Call to Order and Roll Call

2 Adoption of the Agenda

3 Disclosure of Pecuniary Interest

4 Purpose

4.1 RFP for Winter Sand

📎 Staff Report

4.2 Approving Covid Expenditure

📎 Staff Report

4.3 Animal Control /Shelter Services

📎 Letter to Council from Tammy Beauchamp

5 To go into Closed

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection;

(b) 2 - personal matters about an identifiable individual. including municipal or local board employees;

(d) 1 - labour relations or employees negotiations

(f) 2 - advice that is subject to solicitor-client privilege, including communications necessary for that purpose."

6 To come out of Closed

7 Confirmatory By-Law

📎 Bylaw 2022-48

8 Adjournment



EMPLOYEE REPORT

Report Date: September 14, 2022

Date of Council Meeting: September 16, 2022

Prepared By: Jordan Genrick

Approved By: Virginia Phanenhour

Reason for this Report

To provide Council with advice and recommendation regarding a winter sand contract for the 2022-23 winter season.

Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan accepts RFP PW2022-4 in the amount of \$74,730.00 plus HST from R.G.T Clouthier Construction Ltd. for the supply and delivery of winter sand.

Facts and Issues

The Municipality requires 5300 tonne of screened winter sand meeting OPSS 1004 specifications for application on public roadways for the 2022-23 winter season. On September 7th 2022 the lease agreement between the Municipality and Gogolin's for the land used to pull out winter sand has expired. Mr. Gogolin has expressed he would like a \$1 increase per yard of material should Council renew the agreement. Staff sent a sample of sand from the Gogolin pit to GemTec in Petawawa for testing, the results do not meet specification for usage as winter sand on public roadways. Staff prepared a request for proposal which closed Sept 9th at noon. One proposal was received from R.G.T Clouthier Construction Ltd. in the amount of \$74,730.00 plus HST. At this price Clouthier is charging \$14.10/ tonne, staff have estimated that it would cost the Municipality \$14.02/ tonne to put up sand in house. Having the sand contracted out would benefit the Municipality in two ways. First off, public works staff can focus on road maintenance and continuing construction projects, secondly the Municipality would have a guarantee the material they are receiving meets the minimum requirements laid out in OPSS 1004 should there ever be a liability claim due to a motor vehicle accident.



EMPLOYEE REPORT

Report Date: September 14, 2022

Date of Council Meeting: September 16, 2022

Prepared By: Jordan Genrick

Approved By: Virginia Phanenhour

Reason for this Report

To provide Council with a recommendation regarding payment of the newly constructed washrooms/change rooms.

Recommendation

That Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan directs the Clerk Treasurer to use \$69,522.00 from COVID-19 funds to cover partial payment of the washroom/change room project AND further directs the Clerk Treasurer to use \$30,473.06 Modernization funding to cover the balance.

Facts and Issues

The Municipality recently took possession of new washrooms and change rooms at 3 of its beaches at a total project cost of \$99,968.06. Council passed a resolution in 2021 to use \$55,000 COVID funding to cover a portion of the project cost. However, the Municipality has a \$69,522.00 balance remaining in the COVID account. The remaining amount of \$30,473.06 would then come from Modernization.

From: tammy beauchamp <tammybeauchampr@gmail.com>
Sent: September 15, 2022 12:08 PM
To: deputyclerk@blrtownship.ca
Subject: Proposal for Animal Control/fee for shelter use in Bonnechere Valley.

To: Tammy Thompson and all council to consider. As per our telephone call yesterday. I Tammy Beauchamp have been employed with B.V for almost 7 years now as their Animal Control Officer and shelter keeper. At this time B.V. is considering closing its shelter and keeping me on as Animal Control only. In saying that I am in negotiations with them to let me take over the shelter privately. This is why I am bringing it to your attention. I am looking for other townships to partner with in order to make this workable. There are 2 options or both combined for you to consider.

Option,1: You would hire me privately at a rate of 400.00/month to be a holding place for any dogs from your area and you hire someone for Animal Control pick up and deliver to me. I would also bill, BLR up to 7 days holding time at an additional 20.00 /day. This is to give the owner time to claim their dog. If an owner comes forward the 7 day bill at 20.00/day is their existence not BLR. Also if during that time the dog or dogs need medical attention, the vet bill is billed to,BLR also again unless the owner is found it becomes their bill.

Option,2: You also hire me to do Animal Control for you. In this case I would bill BLR, 100/per month plus millage.

Because you would need a holding shelter for your dogs, I'm suggesting you consider both options as a package or at least sign on with me privately so you have a place for your dogs to go.

At this time I am only negotiating with B.V. Hoping you will consider my proposal to you and hoping to hear back soon from you.

Thank you for your interest,
Sincerely, Tammy Beauchamp
Animal Control Officer for, B.V.
613-401-9401

**THE CORPORATION OF THE TOWNSHIP
OF BRUDENELL, LYNDOKH AND RAGLAN**

BYLAW NO. 2022-48

Being a By-Law to confirm the proceedings of
the Council of the Corporation of the Township
of Brudenell, Lyndoch and Raglan at its
Special Council Meeting of
September 16, 2022.

WHEREAS Section 5(3) of the Municipal Act, 2001, Chapter 25 provides that, except where otherwise provided, the powers of the Council shall be exercised by bylaw;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby enacts as follows:

1. THAT the actions of the Council at its Special Council Meeting of September 16, 2022, in respect of each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. THAT the Head of Council and proper officers of the Corporation of the Township of Brudenell, Lyndoch and Raglan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Brudenell, Lyndoch and Raglan to all such documents.
3. This bylaw takes effect on the day of its final passing.

Read and adopted by Resolution XXXX-XX-XX this 16th Day of September, 2022.

Mayor, Sheldon Keller

Clerk-Treasurer, Virginia Phanenhour