



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Regular Meeting May 4, 2022 - 7:00 pm

Present Were:	Mayor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Valerie Jahn
	Councillor,	Iris Kauffeldt
	Councillor,	John Rutledge
Also Present:	Municipal Manager,	Andrew Sprunt
	Deputy Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Fire Chief/Facility Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone	

1 Call to Order and Roll Call

Call to order this Regular Council Meeting for the Corporation of Brudenell Lyndoch and Raglan this 4th day of May 2022 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Jahn

Councillor Kauffeldt

Councillor Rutledge

2 Adoption of the Agenda

Resolution No: 2022-05-01

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

3 Disclosure of Pecuniary Interest

None

4 Delegations/Presentations

4.1 Jp2G - Brian Whitehead

Brian Whitehead from JP2G presented seeking Council support of the Tweddle severance, prior to the third stage of the archeology study being performed. As there has been a complaint filed, the Land Division Committee requires comments from the municipality prior to making a decision and proceeding with the third stage of the archeology study. This will be brought to a special meeting in May to provide comments to the County before the end of the month.

4.2 County Delegation - Warden Robinson, Craig Kelley and Jeff Foss

Warden Robinson, Craig Kelley and Jeff Foss gave Council an update on changes at the County within the Planning Department and Human Resources and outlined services that the County can provide for the Municipality.

5 Adoption of Minutes From Previous Meetings

Resolution No: 2022-05-02

Moved By: Wayne Banks

Seconded By: Iris Kauffeldt

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Public Meeting of April 6th, 2022 and the Regular Council Meeting of April 6th, 2022 as circulated."

CARRIED

6 Report (s) on Direction Received

6.1 2022-20 To Adopt a Human Resources Policy

Resolution No: 2022-05-03

Moved By: Valerie Jahn

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation for the Township of Brudenell Lyndoch and Raglan, hereby defer bringing back the Human Resources Policy Bylaw, that was adopted in principle at the April 6th Regular Meeting of Council, until all the Guidelines have been completed."

CARRIED

6.2 Staff Report - Facilities Manager

Resolution No: 2022-05-04

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan accept the bid amount of \$350 for the purchase and removal of the surplus gas range at the Community Center."

CARRIED

7 Correspondence/Information Items

Resolution No: 2022-05-05

Moved By: Iris Kauffeldt

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accept the correspondence as circulated."

CARRIED

7.1 Brudenell vs. Budarick - Costs Endorsement

Councillor Jahn requested that Staff bring back a report showing a total of costs collected.

7.2 Development Charges Presentation

7.3 Ministry of Citizenship and Multiculturalism

7.4 Funding Supports for Infrastructure Projects – Bridge / Culvert Replacements in Rural Municipalities

7.5 Ministry of Municipal Affairs and Housing

7.6 Ontario Housing Affordability Task Force Recommendations

7.7 Notification of Broadband News Release

7.8 Floating Accommodations

7.9 Russian Sanctions

- 7.10 Year of the Garden
- 7.11 Ministry of Children, Community and Social Services
- 7.12 Multi-Municipal Wind Turbine Working Group
- 7.13 Victim Services of Renfrew County
- 7.14 Ministry of the Solicitor General Office of the Fire Marshal
- 7.15 Build it Right the First Time
- 7.16 Decibel Limits on Boat Motor Noise
- 7.17 Ministry of Municipal Affairs and Housing - Overview of Bill 109, More Homes for Everyone Act, 2022 – PLAN-23-22
- 7.18 Support for Humanitarian Efforts in Ukraine
- 7.19 Concerned Citizens of Renfrew County and Area
- 8 New Business

8.1 Health and Safety Policy Statement

Resolution No: 2022-05-06

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby adopt the Health and Safety Policy Statement as presented."

CARRIED

8.2 New Council Representative for the CPAC Committee

Resolution No: 2022-05-07

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby appoint Councillor Jahn as a representative from this municipality for the CPAC Committee."

CARRIED

8.3 New Council Representative for the MV Library Board

Resolution No: 2022-05-08

Moved By: Iris Kauffeldt

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby appoint Councillor Banks as a representative from this municipality for the Madawaska Valley Public Library Committee."

CARRIED

8.4 Summer Student Grant - 4 Positions Approved

Resolution No: 2022-05-09

Moved By: Valerie Jahn

Seconded By: Wayne Banks

"THAT we the Council of the Corporation of Brudenell, Lyndoch and Raglan hereby approve the expenditure of the balance of the wages for summer students to a full 40-hour week for the public works student and the recreation student, from the 35 hours approved in the grant; AND THAT the Deputy Clerk-Treasurer and the Mayor be authorized to sign the contract."

CARRIED

8.5 Review of Restrictions Regarding Former Councillors Lidtkie and Budarick

Resolution No: 2022-05-10

Moved By: Valerie Jahn

Seconded By: Wayne Banks

"Whereas Council for the Corporation of Brudenell, Lyndoch and Raglan requested that former Councillors Budarick and Lidtkie resign and imposed restrictions on them after both were found to have egregiously contravened the Occupational Health and Safety Act, the Council Staff Relations policy and the Code of Conduct; And Whereas Council agreed to reconsider the restrictions after six months if requested; And Whereas former Councillor Budarick has made such a request; And Whereas Council has considered the request and does not believe it is in the best interest of the Municipality at this time to lift the restrictions.

Now Therefore Be It Resolved that the restrictions imposed on former Councillors Budarick and Lidtkie shall remain in effect until after the 2022 Municipal Election when the newly elected Council if requested can reconsider the matter."

CARRIED

8.6 Change of Conditions for Schroeder Road Agreement

Resolution No: 2022-05-11

Moved By: John Rutledge

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby authorize the Municipal Manager to draft an agreement and bring it back to the next Regular Meeting of Council on June 1, 2022."

CARRIED

9 Financial Report

Resolution No: 2022-05-12

Moved By: Valerie Jahn

Seconded By: John Rutledge

"THAT we the Council of the Corporation of Brudenell Lyndoch and Raglan accept the Treasurer's Report as information."

CARRIED

9.1 1st Quarter Expenditures - 2022

10 Bylaws

10.1 Bylaw 2022-21 - being a bylaw to adopt a Tax Collection Policy

Resolution No: 2022-05-13

Moved By: Valerie Jahn

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby amends Bylaw 2022-21 by removing sentence 8 and 9 of the Tax billing section."

CARRIED

10.2 Bylaw 2022-24 - Levels of Service - Draft Bylaw

Resolution No: 2022-05-14

Moved By: Iris Kauffeldt

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby accepts the Draft Levels of Service Bylaw in principle and to be brought back to Council after schedules have been completed."

CARRIED

11 Closed Session

11.1 To go into Closed

Resolution No: 2022-05-15

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection;

(b) 2- personal matters about an identifiable individual including municipal or local board employees;

(d) 1- labour relations or employee negotiations; and

(e) 1- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board."

CARRIED

11.2 To come out of Closed

Resolution No: 2022-05-16

Moved By: Valerie Jahn

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan come out of closed session at 9:30 pm."

CARRIED

- 11.2.1 Resolution from Closed**
Resolution No: 2022-05-18
Moved By: Valerie Jahn
Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby authorize the Municipal Manager to ban businesses from the use of the Township waste facilities for failure to make full payment on invoices after thirty days and after two notices of non-payment have been issued to the business."

CARRIED

- 11.2.2 Resolution from Closed**
Resolution No: 2022-05-17
Moved By: Wayne Banks
Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan hereby authorize the Municipal Manager to proceed with the performance management plan as presented, AND further that the Municipal Manager be authorized to take all necessary actions required in the execution of the plan."

CARRIED

- 11.2.3 Resolution from Closed**
Resolution No: 2022-05-19
Moved By: Iris Kauffeldt
Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan accept the Human Resource regarding succession plan and authorizes the Municipal Manager to proceed as directed in the closed meeting."

CARRIED

- 12 Confirmation By-Law**
Resolution No: 2022-05-20
Moved By: Wayne Banks
Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-25 being a Bylaw to confirm the proceedings of the May 4th, 2022 Regular Meeting of Council."

CARRIED

- 13 Adjournment**
Resolution No: 2022-05-21
Moved By: Valerie Jahn

"THAT this meeting adjourn at 9:34 pm."

CARRIED

Mayor,
Sheldon Keller

Deputy Clerk-Treasurer,
Virginia Phanenhour