



Township of Brudenell, Lyndoch and Raglan

Meeting Minutes

Special Meeting June 13, 2022 - 7:00 PM

Present Were:	Mayor,	Sheldon Keller
	Councillor,	Wayne Banks
	Councillor,	Valerie Jahn
	Councillor,	Iris Kauffeldt
	Councillor,	John Rutledge
Also Present:	Municipal Manager,	Andrew Sprunt
	Deputy Clerk-Treasurer,	Virginia Phanenhour
	Deputy Clerk,	Tammy Thompson
	Fire Chief/Facility Manager,	Jordan Genrick
Public Attending:	Via Zoom/Telephone	

1 Call to Order and Roll Call

Call to order Regular Council Meeting for the Corporation of Brudenell Lyndoch and Raglan this 13th day of June 2022 at 7:01 pm.

Roll Call:

Councillor Banks

Councillor Jahn

Councillor Kauffeldt

Councillor Rutledge

2 Adoption of the Agenda

Resolution No: 2022-06-13-01

Moved By: John Rutledge

Seconded By: Wayne Banks

"THAT the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan adopt the agenda as submitted."

CARRIED

3 Disclosure of Pecuniary Interest

None

4 Adoption of Minutes from Previous Meetings

Resolution No: 2022-06-13-02

Moved By: Iris Kauffeldt

Seconded By: Valerie Jahn

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of June 1st, 2022 as presented."

CARRIED

5 Purpose

5.1 Purchasing Authority

Resolution No: 2022-06-13-03

Moved By: Wayne Banks

Seconded By: Valerie Jahn

"That Council suspend Township procurement procedures for the purchase of one used pick-up truck and one used roll-off truck allowing the Fire Chief to act as the Township purchasing agent and give the authority to complete the purchase on behalf of the Township. Both of these trucks are approved in the 2022 Township budget.

That the Fire Chief act as Township purchasing agent for the purchase of a Furnace system for the Quadeville shop and sign a purchase agreement. Three quotations are to be solicited and the lowest qualified submission is to be accepted.

That the Fire Chief act as purchasing agent for the purchase of a slide in sander and a brushhog and be authorized to sign purchasing agreements. Three quotations are to be solicited and the lowest qualified submission is to be accepted.

That the Municipal Manager be directed to issue Requests for Proposals (RFP) for the gravel and crack seal programs. And that the Municipal Manager evaluate proposals and provide Council at a special meeting recommendation for award of the RFP's."

CARRIED

6 Closed

6.1 To go into Closed

Resolution No: 2022-06-13-04

Moved By: Valerie Jahn

Seconded By: Wayne Banks

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan go into closed session pursuant to the Municipal Act, 2001, Section 239 (2) for the purposes of subsection;

(b) 2- personal matters about an identifiable individual including municipal or local board employees."

CARRIED

6.2 To come out of Closed

Resolution No: 2022-06-13-05

Moved By: Iris Kauffeldt

Seconded By: John Rutledge

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan come out of closed session at 8:07 pm."

CARRIED

6.3 Resolution #1 - From Closed

Resolution No: 2022-06-13-06

Moved By: Wayne Banks

Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan direct the Deputy Clerk to implement the direction given in closed in regard to a staff matter."

CARRIED

6.4 Resolution #2 - From Closed

Resolution No: 2022-06-13-07

Moved By: Valerie Jahn

Seconded By: Iris Kauffeldt

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan accepts the confidential staffing report, And further, that the Township publicly announces that the position of Public Works Superintendent is vacant. The Township is presently fulfilling duties of the superintendent internally."

CARRIED

- 6.5 Resolution #3 - From Closed**
Resolution No: 2022-06-13-08
Moved By: Wayne Banks
Seconded By: Valerie Jahn

"THAT the Council for the Corporation of the Township of Brudenell Lyndoch and Raglan authorize the Fire Chief to procure a used pumper truck through a public auction process, And further the purchase is not to exceed \$50,000.00 including taxes and fees."

CARRIED

- 7 Confirmatory By-Law**
Resolution No: 2022-06-13-09
Moved By: Wayne Banks
Seconded By: John Rutledge

"THAT we the Council for the Corporation of the Township of Brudenell, Lyndoch & Raglan hereby adopts Bylaw 2022-32 being a Bylaw to confirm the proceedings of the June 13th, 2022 Special Meeting of Council."

CARRIED

- 8 Adjournment**
Resolution No: 2022-06-13-10
Moved By: Wayne Banks

"That this meeting adjourn at 8:11 pm."

CARRIED

Mayor,
Sheldon Keller

Deputy Clerk-Treasurer,
Virginia Phanenhour