

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on January 19, 2022 held at the Municipal Office located in Palmer Rapids and Virtually via Zoom at 7:00 p.m.

Present Were: Mayor, **Sheldon Keller**

Also Present: Deputy Clerk-Treasurer, **Virginia Phanenhour**
Deputy Clerk, **Tammy Thompson**
Fire Chief/Facility Manager, **Jordan Genrick**
Interim Municipal Manager, **Andrew Sprunt**

VIA ZOOM: Councillor, **Iris Kauffeldt**
Councillor, **John Rutledge**

Absent: Councillor, **Trevor Lidtkie**
Public Works Superintendent, **Charlie Behm**

Public: Members of the Public

1. The meeting was called to order by Mayor Keller at 7:06 pm.

Resolution #1

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT Council amends the agenda to hear Item #4 Deputation before Item #3 Adoption of minutes.”

Carried.

2. PECUNIARY INTERESTS

Councillor Kauffeldt declared a Pecuniary Interest in regards to Payments.

4. DEPUTATIONS –

Resolution #2

Moved by **John Rutledge**, sec. **Iris Kauffeldt**

“THAT Council go into closed session pursuant to the Municipal Act,

2001, as per Section 239 of the Municipal Act

1. Subsection (b) personal matters about an identifiable individual, including municipal or local board employees and subsection (e) litigation or potential litigation including matters before administrative tribunals affecting municipality or board and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Regarding Cost Award by Justice Bell and the Outcome of the Stay Motion and the Outcome of the Appeal Hearing.”

Carried.

Resolution #3

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT Council comes out of closed session at 8:14 p.m.

Pursuant to the Municipal Act, 2001, as per Section 239 of the Municipal Act

2. Subsection (b) personal matters about an identifiable individual, including municipal or local board employees and subsection (e) litigation or potential litigation including matters before administrative tribunals affecting municipality or board and subsection (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Regarding Cost Award by Justice Bell and the Outcome of the Stay Motion and the Outcome of the Appeal Hearing.”

Carried.

Resolution #4

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and

Raglan hereby declare the Councillor seat in Ward 2, formerly held by Councillor Budarick as vacant effective January 19th, 2022.”

Carried.

Resolution #5

Moved by **John Rutledge**, sec. **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby declare the Councillor seat in Ward 2, formerly held by Councillor Lidtkie as vacant effective January 19th, 2022.”

Carried.

Resolution #6

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT Council requests the Municipal Manager provide a summary of the total cost of the legal proceedings for former Councillor Lidtkie and former Councillor Budarick as separate documents.”

Carried.

3. **ADOPTION OF MINUTES**

Resolution #7

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting December 1, 2021, and the Special Council Meeting December 22, 2021, as printed and circulated.”

Carried.

5. **REPORTS**

- i. Public Works Superintendent - None
- ii. Clerks - None

- iv. Fire Chief - None
- v. Building Inspector Report - None
- vi. Waste Management - None
- vii. Facilities Manager Report - None
- viii. Recreation - None
- ix. Joint Health & Safety Committee – None

6. CORRESPONDENCE

Resolution #8

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT council accepts the correspondence as circulated”

Carried.

7. FINANCIAL REPORT

Resolution #9

Moved by, **John Rutledge** sec. by **Iris Kauffeldt**

“THAT Council receives the report and directs the Treasurer to prepare a tax collection bylaw for Council’s consideration at the Regular Council Meeting in February 2022 that clearly describes at what point the collection procedures in the *Municipal Act* will be applied.”

Carried.

8. SEVERANCES

Resolution #10

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan approve the Land Severance Application #B37/21, from Allan Tennant for creation of one new lot with the following condition:

- All the conditions as listed in the County of Renfrew Planning report concerning this division of land.”

Carried.

9. BYLAWS

Resolution #11

Moved By **Iris Kauffeldt**, sec. by **John Rutledge**

“Being a Bylaw to borrow the sum of Four Hundred Thousand dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year.

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

Resolution #12

Moved By **John Rutledge**, sec. by **Iris Kauffeldt**

“Being a Bylaw to approve expenditures prior to the approval of the Municipal Budget in any given year.

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

Resolution #13

Moved By **John Rutledge**, sec. by **Iris Kauffeldt**

“Being a Bylaw to establish rules governing the proceedings of council, the calling of meetings, and the conduct of members, staff and the public.

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

Resolution #14

Moved By **Iris Kauffeldt**, sec. by **John Rutledge**

“Being a Bylaw to adopt an expected conduct policy.

Read a first and second time this 19th day of January 2022,

Read a third time and passed this 19th day of January 2022.”

Carried.

Resolution #15

Moved By **John Rutledge**, sec. by **Iris Kauffeldt**

“Being a By-Law to authorize the electronic signing of documents.

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

Resolution #16

Moved By **Iris Kauffeldt**, sec. by **John Rutledge**

“Being a Bylaw to authorize voting by Vote-by-Mail for the 2022
Municipal Elections.

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

Resolution #17

Moved By **Iris Kauffeldt**, sec. by **John Rutledge**

“Being a Bylaw to provide the interim tax levies for the year 2022 for The
Township of Brudenell, Lyndoch and Raglan

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

10. OTHER BUSINESS

i. Resolution #18

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan directs office

staff to open the office at 1:00pm on Mondays starting on January 24th until February 28th, 2022, for the purpose of restructuring and reorganizing the files and contents of the office”

Carried.

ii. Resolution #19

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT Council directs the Municipal Manager to issue a Request for Proposals (RFP) for IT services.
AND FURTHER, that the Municipal Manager investigate website upgrades and improvements.”

Carried.

iii. Resolution #20

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“That Council allows Mr. Lidtkie to continue to occupy the part of the road allowance where his septic system is located and agrees not to withdraw permission arbitrarily.”

Carried.

iv. Resolution #21

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan will provide the Quadeville Community Centre their annual \$3000.00, and if more assistance is required it can be brought back to the table for discussion.”

Carried.

CLOSED

Resolution #22

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

“THAT Council go into closed session pursuant to the Municipal Act, 2001, Section 239 (3.1) Education or Training Sessions of the Municipal Act

1. for the purpose of training: Council/Staff Communications

AND,

as per Section 239 of the Municipal Act

2. subsection (b) personal matters about an identifiable individual, including municipal or local board employees and subsection (e) litigation or potential litigation including matters before administrative tribunals affecting municipality or board; for the purposes of potential litigation related to a shoreline road application.
3. subsection (b) personal matters about an identifiable individual, including municipal or local board employees for the purposes of reviewing a request for a waiver of fees and/or interest.
4. subsection (b) personal matters about an identifiable individual, including municipal or local board employees and subsection (d) labour relations or employee negotiations for the purposes of discussing employee wages;"

Carried.

Resolution #24

Moved by **Iris Kauffeldt**, sec. **John Rutledge**

"THAT Council comes out of closed session at 9:58 p.m.

3. for the purpose of training: Council/Staff Communications
4. subsection (b) personal matters about an identifiable individual, including municipal or local board employees and subsection (e) litigation or potential litigation including matters before administrative tribunals affecting municipality or board; for the purposes of potential litigation related to a shoreline road application.
5. subsection (b) personal matters about an identifiable individual, including municipal or local board employees for the purposes of reviewing a request for a waiver of fees and/or interest.
6. subsection (b) personal matters about an identifiable individual, including municipal or local board employees and subsection (d) labour relations or employee negotiations for the purposes of discussing employee wages;"

Carried.

Resolution #25

Moved by **John Rutledge**, sec. **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan uphold the original Shoreline Road Application approval and require the survey to reflect the application. Furthermore, Council directs staff to bring forward a policy, within the next two months, that our procedure will be to always follow the natural severance through straight lines following the existing lot line for any Shoreline Road Application received.”

Carried.

11. CONFIRMATION BY-LAW

Resolution #26

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“Being a Bylaw to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of January 19, 2022.

Read a first and second time this 19th day of January 2022,
Read a third time and passed this 19th day of January 2022.”

Carried.

2. ADJOURNMENT

Resolution #27

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT this meeting adjourn at 10:03 pm.”

Carried.

Mayor, Sheldon Keller

Deputy Clerk-Treasurer, Virginia Phanhour