

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on September 2, 2015 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 p.m.

Present Were: Reeve, **Garry Gruntz**
Councillor, **Wayne Banks**
Councillor, **Iris Kauffeldt**
Councillor, **Sheldon Keller**
Councillor, **John Rutledge**

Also Present: Clerk-Treasurer, **Michelle Mantifel**
Public Works Supervisor, **Alvin Kauffeldt**
Deputy Fire Chief, **Jordan Genrick**

Public: 3 Members of the Public
Jen Juhasz, The Valley Gazette

1. The meeting was called to order by the Reeve.
2. **PECUNIARY INTERESTS** – None

3. **ADOPTION OF MINUTES**

Resolution # 1

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Meeting August 5, 2015 as amended.”

Carried.

4. **DEPUTATIONS** - None

5. **REPORTS**

- i. Public Works Supervisor

Council accepted the written Roads report as presented.

Councillor **Banks** requested that pricing also be obtained from North American Sawmills Machinery for repairs and machining.

The Public Works Supervisor informed Council that he inspected the dump box at Lakefield. There is some rust and the paint is peeling off.

Mr. Kauffeldt informed Council that Mr. Anderson had inquired about purchasing a culvert from the municipality. Council agreed provided he paid the current price.

Council approved Mr. Phanenhour and Mr. Quade sharing the waste site duties for the contract period.

Mr. Kauffeldt informed Council that the engine for the Cat Loader was sent to be rebuilt. The instrument panel in the Cat Grader has been replaced.

The ditching issue at Kuehl's was discussed and possible solutions suggested.

The tenders received for the replacement of the oil tanks were discussed. Council requested that another contractor review the two locations to advise on the repairs required to meet regulation.

Resolution # 2

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the tender from Greenwood Paving (Pembroke) Ltd. in the amount of \$ 78,975.70 for the Wingle Road Project.”

Carried.

Council discussed the Ontario Community Infrastructure Fund (OCIF) application and the following motion was made;

Resolution # 3

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to submit an application to the OCIF in the amount \$ 300,000 at 90 percent funding for Wingle Road.”

Carried.

The Clerk and Council also discussed the Small Communities Fund application. Additional information is needed.

ii. Clerks

Resolution # 4

Moved by **Sheldon Keller**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby direct the Reeve and Clerk to sign the Cash Management Services Selection Agreement from the Bank of Montreal.”

Carried.

The Clerk and Council discussed the general zoning amendment to allow mobile homes in the former Township of Brudenell and Lyndoch. Council would like the same policy for mobile homes as in the Township of Raglan's Zoning By-law. The Clerk will submit the application.

The Wild Summer Festival was discussed. Complaints were received due to the excessive noise. Council did approve returning the deposit. The By-law will be reviewed prior to next year to address the complaints.

Council reviewed the draft Volunteer Policy. The policy will be forwarded to the Recreation Committee for review and comments.

The facebook page for the BLR Recreation Committee was discussed. It was agreed that a separate facebook page for the BLR Recreation Committee would be created and permission would be given to one member of the committee to update.

The November Council meeting will be held on November 4, 2015.

iii. Reeve & Council

Reeve **Gruntz** informed Council that the County of Renfrew will start mowing the grass along the roadsides earlier to control the spread of wild parsnip. The municipality may need to do the same.

The County of Renfrew and partners received a Healthy Kids Community Challenge grant in the amount of \$1.1 million over 4 years.

The Town of Petawawa presented the local municipalities with a pine tree to celebrate their 150th Anniversary.

v. Fire Chief

The Deputy Fire Chief informed Council that one dry hydrant is nearly complete and they have two other possible locations for hydrants.

The Fire Department would like to implement a Junior Fire Fighter Program for kids aged 12 to 16 years old and a Fire Fighter-in-Training Program (FIT) for youth aged 17 to 18 years old. The by-law will need to be updated to included the 2 programs.

No calls were received in August.

The pump tests were completed on the trucks. The Hardwood Lake pumper needs work on the radiator and the engine is leaking oil.

The Fire Department is going to start working on the Five Year Plan.

vi. Recreation

Councillor **Rutledge** reported that the next Recreation Committee meeting will be held on September 17, 2015. Elections will be held for the officers of the Committee.

A basketball camp will be held in October. A weekly Dime Bingo will begin in October.

6. CORRESPONDENCE

- i. AMO Communications – New Disaster Recovery Assistance Program – **filed**
- ii. Resolution for Support –re: Vacancy Rebate Program - **filed**

7. PAYMENTS

Resolution # 5

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 8 in the amount of **\$ 50,294.35**, the Roads Account/Voucher # 8 in the amount of **\$ 61,621.40**, the Recreation Account/Voucher # 8 in the amount of **\$ 2,162.52** and the Bicentennial Park Account/Voucher # 8 in the amount of **\$ 881.97.**”

Carried.

8. SEVERANCES

i. Resolution # 6

Moved by **Sheldon Keller**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve Consent Application No. V1/15 – Estate of William Tribert.”

Carried.

9. BY-LAWS

i. Resolution # 7

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT By-law No. 2015-23, being a By-law to acquire and dedicate land as a public highway, was read a first and second time.

By-law No. 2015-23 was read a third and final time and passed.”

Carried.

10. OTHER BUSINESS

i. Resolution # 8

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT Council go into closed session to discuss personal matters about an identifiable individual, including municipal or local boards employees, labour relations or employee negotiations and acquisition or disposition of land.”

Carried.

Resolution # 9

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT Council comes out of closed session.”

Carried.

The Reeve reported that during closed session personal matters regarding municipal employees were discussed. An acquisitions of land and an issue regarding labour relations was also discussed.

Resolution # 10

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree that the Deputy Clerk has completed her probation period and approve an increase in wages of \$ 0.16 per hour.

Carried.

- ii. Council approved the Clerk attending the Joint Health & Safety Committee – Part 2 certification course in Ottawa on October 7 & 8, 2015. The Deputy Clerk will oversee the October 7th Council meeting.

11. CONFIRMATION BY-LAW

Resolution # 11

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT By-law No. 2015-24, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of September 2, 2015, was read a first and second time.

By-law No. 2015-24 was read a third and final time and passed.”

Carried.

12. ADJOURNMENT

Resolution # 12

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT this meeting adjourn at 10:55 pm.”

Carried.

Reeve, Garry Gruntz

Clerk, Michelle Mantifel