

TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on October 27, 2021 held at the Municipal Office located in Palmer Rapids and Virtually via Teleconference at 7:00 p.m.

Present Were: Mayor, **Sheldon Keller**
Councillor, **Andrea Budarick – VIA Teleconference**
Councillor, **Iris Kauffeldt**
Councillor, **Trevor Lidtkie**
Councillor, **John Rutledge**

Also Present: Acting Clerk-Treasurer, **Valerie Jahn**
Deputy Clerk, **Virginia Phanenhour**
Fire Chief/Facility Manager, **Jordan Genrick**
Public Works Superintendent, **Charlie Behm**
Administrative Assistant, **Tammy Thompson**

Public: Members of the Public

1. The meeting was called to order by Mayor **Keller** at 7:10 pm.

2. PECUNIARY INTERESTS

Councillor **Budarick** declared a pecuniary interest in regards to item 7 – Payments – Investigative Solutions and October 2021 Ombudsman Letter/Report.
Councillor **Lidtkie** verbally declared a pecuniary interest in regards to the Public Works Report – Schroeder Road – No details on written declaration.

3. ADOPTION OF MINUTES

Resolution # 1

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting September 1, 2021, Special Meeting of September 8, 2021, and Regular Council Meeting October 6, 2021 as printed, circulated, and amended as follows:

THAT the September 1, 2021 Minutes be amended to include Councillor **Budarick’s** declaration of pecuniary interests, and;

THAT the October 6, 2021 Minutes be amended to read: Councillor **Budarick** asked for a recorded vote for the decision on the Integrity Commissioner report.”
Carried.

4. DEPUTATIONS - NONE

5. REPORTS

i. Public Works Superintendent

Written Staff report is on file.

Resolution # 2

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan declare the 1997 International Plow Truck as surplus and be sold on Gov Deals with a minimum bid of \$8,500.00.”

Carried.

ii. Clerks

Written Staff report is on file.

iv. Fire Chief

Written Staff report is on file.

v. Building Inspector Report

Written Staff report is on file.

vi. Waste Management

Written Staff report is on file.

vii. Facilities Manager Report

Written Staff report is on file.

viii. Recreation - None

ix. Joint Health & Safety Committee

Written Staff report is on file.

6. CORRESPONDENCE

A member of the Recreation Committee for the Quadeville Community Centre has submitted a request for funding to help with the costs of cleaning the public washrooms. Council asked Staff to obtain more information to bring to the next meeting.

7. PAYMENTS

Resolution # 3

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 9 in the amount of **\$441,558.22**, the Roads Account/Voucher # 9 in the amount of **\$136,920.11**, the Recreation Account/Voucher # 9 in the amount of **\$1,848.12**, and the Bicentennial Park Account/Voucher # 9 in the amount of **\$1,208.40**.”

Carried.

8. SEVERANCES

Resolution # 4

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan approve Land Severance application #B66/21 (1), B67/21 (2), B68/21 (3) Alex Davies for creation of three new lots with the following conditions:

- All the conditions as listed in the County of Renfrew Planning report concerning this division of land. The Township Public Works will issue an Entrance Permit upon Application after the final consent is issued.”

Carried.

Resolution # 5

Moved by **John Rutledge**, sec. by **Trevor Lidtkie**

“THAT the Township of Brudenell, Lyndoch and Raglan approve Land Severance Application #B86/21 Glen, Rhoda & Blaine Liedtke for creation of lot addition.

All the conditions as listed in the County of Renfrew Planning report concerning this division of land. The purpose is for lot addition purposes only.”

Carried.

9. BY-LAWS - NONE

10. OTHER BUSINESS

- i. Council approved the application for Shoreline Road Allowance Closure, Terrance McQuade.

- ii. Resolution # 6

Moved by **John Rutledge**, sec. by **Trevor Lidtkie**

“THAT the Townships of Brudenell, Lyndoch and Raglan will address the recommendations of the Ombudsman Report dated October 2021 as follows:
Recommendation 1: Training will be provided to Council and Committee members when the new Procedural By-Law is passed in the near future.
Recommendation 2: A new Procedural By-Law will be passed within the next month.
Recommendation 3: The new Procedural By-Law will have notice requirements.
Recommendation 4: We have been passing resolutions that clearly sets out the fact of the closed meeting and the general nature of the matters to be discussed since this has been brought to our attention.
Recommendation 5: We have kept minutes of the closed meetings since January 1, 2021.
Recommendation 6: We will make every effort that meeting records are complete and reflect the substantive and procedural items of decisions made.
Recommendation 7: We make every effort the ensure the integrity of our system for audio recording of the open and closed meetings.”

Carried.

Councillor **Budarick** abstained from voting due to conflict.

- iii. Resolution # 7

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT the Township of Brudenell, Lyndoch and Raglan approve the request from Opeongo Hills Nordic Ski Club to rename the portion of Drohan Road leading to their Club to Nordic Lane.”

Carried.

- vi. MacKillican & Associates Audit Planning letter. Councillor **Budarick** and Councillor **Lidtkie** refused to sign the document without answers to the questions asked in the letter. Staff will research and bring to the next meeting.

- v. Resolution # 8

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan at this time suspend the Recreation Committee By-Laws #2016-07 and 2016-16 as they are no longer active committees:

AND THAT they will be reviewed in the future with a new By-Law and terms of reference.”

	Yes	No
Andrea Budarick		X
Iris Kauffeldt	X	
Trevor Lidtkie		X
John Rutledge	X	
Sheldon Keller	X	

Carried.

11. CONFIRMATION BY-LAW

Resolution # 9

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT By-Law No. 2021-22, being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of October 27, 2021 was read a first and second time.

By-Law No. 2021-22 was read a third and final time and passed.”

Carried.

12. ADJOURNMENT

Resolution # 10

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT this meeting adjourn at 10:06 pm.”

Carried.

Mayor, Sheldon Keller

Deputy Clerk-Treasurer, Virginia Phanenhour