

TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on November 7, 2018 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 p.m.

**Present Were:** Mayor, **Sheldon Keller**  
Councillor, **Wayne Banks**  
Councillor, **Richard Clements**  
Councillor, **Iris Kauffeldt**  
Councillor, **John Rutledge**

**Also Present:** Clerk-Treasurer, **Michelle Mantifel**  
Fire Chief/Facility Manager, **Jordan Genrick**

**Public:** 3 Members of the Public

1. The meeting was called to order by the Mayor.
2. **PECUNIARY INTERESTS** – None

Resolution # 1

Moved by **John Rutledge**, sec. by **Richard Clements**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby amend the agenda for the November 7, 2018 Council Meeting.”

Carried.

The Clerk informed Council that since less than 75% of the incumbent Council members will be returning after the municipal election, Council is in a ‘lame duck’ position and is restricted from taking certain actions. Council did pass a by-law delegating these authorities to the Clerk if required.

3. **ADOPTION OF MINUTES**

Resolution # 2

Moved by **Richard Clements**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Meeting September 5, 2018, Special Meeting September 12, 2018, Special Meeting September 24, 2018, Regular Meeting October 3, 2018 and Special Meeting October 30, 2018 as printed and circulated.”

Carried.

4. **DEPUTATIONS**

- i. Mayor **Keller** presented plaques to Councillor **Banks** and Councillor **Clements** and thanked them for their service.

5. **REPORTS**

- i. Public Works Supervisor

The Township of Carlow/Mayo is willing to provide winter maintenance services for our portion of Craigmont Road for the same fee as 2017. Council agreed to continue with the road maintenance agreement.

Council reviewed the information from Mr. Howe regarding Log View Road and the Kargus consent applications. Council was willing to accept a transfer from Lawrence & Mary Kargus, at no cost to the municipality, for a 66 feet wide portion of Log View Road across the entire width of Lot 22, Concession 11.

Councillor **Rutledge** requested that hidden driveway signs be installed on Lost Nation Road and Letterkenny Road.

The Clerk was directed to advertise the casual equipment operator position for the winter season.

ii. Clerks

The options available for removing refrigerants from white goods were discussed by Council. The Clerk will review the ECA for each site to ensure compliance.

The Clerk contacted the Ministry of Municipal Affairs and Housing and John Yakabuski's office for possible grant opportunities to assist the Madigan's with their shoreline erosion issue. No grants are available.

The inaugural Council Meeting will be held on December 5, 2018 at the Municipal Office.

iii. Mayor & Council

Councillor **Rutledge** requested that male workers also be hired for the next municipal election. He also requested that the numbering for 911 signs on Jerome's Road be reviewed.

Councillor **Clements** will be resigning from the Library Board effective November 28<sup>th</sup>.

Mayor **Keller** responded to the letter posted in the Valley Gazette regarding Ombudsman complaints in our municipality.

iv. Fire Chief

The Fire Chief's Report was accepted as presented.

The MNRF fire agreement will need to be renewed in 2019.

The Quadeville tanker will be advertised for sale locally.

v. Building Inspector Report

vi. Waste Management –

The new bin system for recyclables and waste is operational at the sites. Council agreed that the waste site attendant can use the Palmer pick-up truck to drive to the sites.

vii. Joint Health & Safety Committee - None

viii. Recreation

The Recreation Report was accepted as presented.

The invoice for the natural play space was discussed. Council agreed that the mulch should have been included in the quoted price for the project and did not approve the extra expenditures.

## 6. CORRESPONDENCE

i. AMO – Members Update – Tabled to next meeting.

ii. County of Renfrew –re: Official Plan Amendment No. 25 – Five Year Review –  
The Clerk will draft a letter.

iii. South East Ontario Municipal Seminar – November 21, 2018 – Eganville – The Mayor and Clerk will attend the seminar.

iv. Tanis Kelly –re: Mainstreet Funding - Council discussed the suggestion.

v. AMO – Municipal Leadership Essentials - **filed**

vi. AMCTO – Rules Conduct & Process within Meetings – The Mayor will attend.

vii. Renfrew County Festival of Trees – The Municipality will sponsor a free skating event at the BLR Community Centre.

- viii. Royal Canadian Legion – Military Service Recognition Book – The Municipality will sponsor a business card ad.
- ix. Police Advocates Journal - **filed**

**7. PAYMENTS**

Resolution # 3

Moved by **Wayne Banks**, sec. by **Richard Clements**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 10 in the amount of **\$ 99,090.24**, the Roads Account/Voucher # 10 in the amount of **\$ 65,769.18**, the Recreation Account/Voucher # 10 in the amount of **\$ 8,501.43** and the Bicentennial Park Account/Voucher # 10 in the amount of **\$ 565.09.**”

Carried.

**8. SEVERANCES - None**

**9. BY-LAWS - None**

**10. OTHER BUSINESS**

- i. Resolution # 4

Moved by **Wayne Banks**, sec. by **John Rutledge**

“THAT Council go into closed session to discuss litigation or potential litigation.”

Carried.

Resolution # 5

Moved by **Richard Clements**, sec. by **John Rutledge**

“THAT Council comes out of closed session.”

Carried.

The Mayor reported that one issue regarding litigation or potential litigation was discussed in closed session.

Resolution # 6

Moved by **Richard Clements**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk to proceed as discussed in closed session.”

Carried.

**11. CONFIRMATION BY-LAW**

Resolution # 7

Moved by **Wayne Banks**, sec. by **Richard Clements**

“THAT By-law No. 2018-32, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of October 30, 2018 and Regular Council Meeting of November 7, 2018, was read a first and second time.

By-law No. 2018-32 was read a third and final time and passed.”

Carried.

**12. ADJOURNMENT**

Resolution # 8

Moved by **Wayne Banks**, sec. by **Richard Clements**

“THAT this meeting adjourn at 10:35 pm.”

Carried.

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**Mayor**, Sheldon Keller

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**Clerk**, Michelle Mantifel