

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Special Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on November 3, 2021 at the Municipal Office located in Palmer Rapids and Virtually via Teleconference at 4:00 pm.

**Present Were:** Mayor, **Sheldon Keller**  
Councillor, **Andrea Budarick – VIA Teleconference**  
Councillor, **Iris Kauffeldt**  
Councillor, **Trevor Lidtkie**  
Councillor, **John Rutledge**

**Also Present:** Acting Clerk-Treasurer, **Valerie Jahn**  
Deputy Clerk, **Virginia Phanenhour**  
Administrative Assistant, **Tammy Thompson**  
Fire Chief, **Jordan Genrick**  
E4M, **Peggy Young-Lovelace**

**Public:** Members of the Public

1. The meeting was called to order by Mayor **Keller** at 4:17 pm, due to technical difficulties.

2. **PECUNIARY INTERESTS** - None

3. **BUSINESS**

i. Council Training

Ms. Young-Lovelace provided a presentation of training for Council and Staff.

ii. Resolution # 1

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT Council go into closed session pursuant to the Municipal Act, 2001, Section 239 (2)(b) subject matter is about an identifiable individual, including municipal employees, Section 239 (2)(d) labour relations or employee negotiations; and Section 239 (2)(f) advice that is solicitor-client privilege, including communications for that purpose; to discuss

1. Workplace Safety & Reporting to the Ministry of Labour
2. Realignment of Personnel
3. Employee contracts/wages
4. Employee Performance Issues

Carried.

Councillor **Budarick** and Councillor **Lidtkie** declared pecuniary interests during a portion of the Closed meeting and left for that portion.

Resolution # 2

Moved by **John Rutledge**, sec. by **Trevor Lidtkie**

“THAT Council comes out of closed session at 6:49 pm.”

Carried.

The Mayor reported that one item was discussed as pursuant to the Municipal Act, 2001, Section 239 (2)(b) subject matter is about an identifiable individual, including municipal employees, Section 239 (2)(d) labour relations or employee negotiations; and Section 239 (2)(f) advice that is solicitor-client privilege, including communications for that purpose.

Resolution # 3

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT By-Law No. 2021-25, being a By-Law to appoint a Treasurer be read a first and second time.

By-Law No. 2021-25 was read a third and final time and passed.”  
Carried.

Resolution # 4

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT By-Law No. 2021-26, being a By-Law to appoint a Deputy Clerk be read a first and second time.

By-Law No. 2021-26 was read a third and final time and passed.”  
Carried.

Resolution # 5

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT Council for the Corporation of Brudenell, Lyndoch and Raglan hereby appoints E4m to act as Interim Municipal Manager.

AND FURTHER THAT

- a. All employees will report to the Interim Municipal Manager;
- b. The Interim Municipal Manager will assist Council in recruiting for the position;
- c. That the Interim Municipal Manager will work with Council to adopt certain policies in order to modernize municipal administration;
- d. That the fees be paid from the Municipal Modernization Fund; and
- e. That the Mayor be authorized to sign a letter of engagement with E4m on behalf of the municipal corporation.”

	Yes	No
Andrea Budarick		Not Present
Iris Kauffeldt	X	
Trevor Lidtkie		X
John Rutledge	X	
Sheldon Keller	X	

Carried.

**4. ADJOURNMENT**

Resolution # 6

Moved by **Trevor Lidtkie**, sec. by **Iris Kauffeldt**

“THAT this meeting adjourn at 6:53 pm.”

Carried.

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**Mayor**, Sheldon Keller

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**Deputy Clerk-Treasurer**, Virginia Phanenhour