

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on March 5, 2014 at the Municipal Office located in Palmer Rapids - Ontario at 7:05 p.m.

**Present Were:** Reeve, **Norman Lentz**  
Councillor, **Heather Phanenhour**  
Councillor, **Garry Gruntz**  
Councillor, **Trevor Lidtkie**

**Absent:** Councillor, **Steven Jessup**

**Also Present:** Clerk-Treasurer, **Michelle Mantifel**  
Public Works Supervisor, **Alvin Kauffeldt**

**Public:** 8 Members of the Public  
Jennifer Juhasz, The Valley Gazette

1. The meeting was called to order by the Reeve, **Norman Lentz**.

2. **PECUNIARY INTERESTS** - None

3. **ADOPTION OF MINUTES**

Resolution # 1

Moved by **Heather Phanenhour**, sec. by **Garry Gruntz**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Public Meeting February 5, 2014 and the Regular Meeting February 5, 2014, as printed and circulated."

Carried.

4. **DEPUTATIONS**

i. Karen Filipkowski, Madawaska Valley Public Library

The Head Librarian for the Madawaska Valley Public Library, Ms. Filipkowski, was present to discuss the Book Shelf located at the Municipal Office. There are no rules for lending and a volunteer will manage the Book Shelf. She also mentioned that there is no membership fee for our residents to use the MV Public Library.

5. **REPORTS**

i. Public Works Supervisor

Council accepted the written Roads report as presented.

The repairs to the bulldozer were discussed. A hole was found in the oil pan.

The Public Works Supervisor informed Council that he discussed the property purchase with Mr. Gulick.

Mr. Kauffeldt reported that a crack has formed in the new pavement on Jewellville Road.

Council approved purchasing \$ 10,000 of culverts for 2014.

Councillor **Gruntz** reported that Mr. Madigan feels that his road is not being plowed the same as other roads.

Councillor **Lidtkie** reported that he has received requests from residents that the ice blades be used on River Road and Riverbend Road to remove the build up of ice.

ii. Clerks

The Treasurer's Statement of Remuneration and Expenses for 2013 was provided to Council.

The Clerk will apply to Summer Job Services for one student for the Roads Department.

A Budget Meeting will be held March 19, 2014.

The Clerk informed Council that two properties registered for tax sales are being sold by public tender.

The Clerk provided Council with an updated financial statement for the office project. The Clerk informed Council that the holdback would soon be due. Council directed the Clerk to not pay the holdback until all the work was completed in the spring. Council was still concerned with the frost on the outside doors.

A copy of the Procedural By-law was provided for Council's review. The by-law will be updated.

Resolution # 2

Moved by **Heather Phanenhour**, sec. by **Trevor Lidtkie**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the 2013 Financial Statements."

Carried.

The Clerk will invite Chad Brown from the Office of the Fire Marshall and Emergency Management to a meeting.

Resolution # 3

Moved by **Trevor Lidtkie**, sec. by **Heather Phanenhour**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby allocate the 2014 Provincial Library Grant as follows: 50% to the Madawaska Valley Public Library and 50% to the Killaloe & District Public Library AND FURTHER that the Reeve and Clerk are authorized to sign the 2014 contracts for both libraries."

Carried.

iii. Reeve & Council

Councillor **Gruntz** informed Council that the Killaloe detachment is in the process of updating their Business Plan. He also mentioned that some of the surrounding Mayors are meeting with the Minister to discuss policing costs.

iv. Building Inspector

The Building Inspector provided Council with a list of outstanding items for the Office Project.

v. Fire Chief

The Acting Fire Chief provided Council with a written monthly report and a Community Risk Assessment Report.

**6. CORRESPONDENCE**

- i. Family & Children's Services of Renfrew County –re: Summer Camp Program  
- **filed**

- ii. Resolution for Support –re: Twps of Head, Clara & Maria – Elections Compliance Audit Committee

Resolution # 4

Moved by **Garry Gruntz**, sec. by **Heather Phanenhour**

“Be it Resolved that the Council for the Township of Brudenell, Lyndoch and Raglan hereby supports and endorses the United Townships of Head, Clara & Maria resolution calling on the Council of the County of Renfrew to upload the creation, training and management of an Election Finance Compliance Audit Committee which would be available to provide services to any lower tier municipality within the County.”

Carried.

- iii. Letter from Barb Grosklag

Resolution # 5

Moved by **Heather Phanenhour**, sec. by **Garry Gruntz**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to donate \$ 400.00 to the minor Broomball league to purchase equipment.”

Carried.

The Clerk will send a letter to Pam Spence thanking her for her many years of coaching broomball.

- iv. Lupus Foundation of Ontario – Proclamations

Resolution # 6

Moved by **Trevor Lidtkie**, sec. by **Garry Gruntz**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby proclaim May10th as “World Lupus Day” and October 2014 as “October is Lupus Awareness Month”.

Carried.

## 7. PAYMENTS

Resolution # 7

Moved by **Garry Gruntz**, sec. by **Steven Jessup**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 2 in the amount of \$ **54,135.63**, the Roads Account/Voucher # 2 in the amount of \$ **51,531.70**, the Recreation Account/Voucher # 2 in the amount of \$ **11,280.63** and the Bicentennial Park/Voucher # 2 in the amount of \$ **732.10**.”

Carried.

## 8. OTHER BUSINESS

- i. General Zoning Amendment – Home Occupations - The Clerk was directed to process the Zoning amendment.

- ii. Request for Zoning Letter

Councillor **Phanenhour** and Councillor **Lidtkie** declared a pecuniary interest and did not take part in the discussion.

The request was tabled to the next meeting of Council due to the absence of Councillor **Jessup**.

**9. CONFIRMATION BY-LAW**

Resolution # 8

Moved by **Heather Phanenhour** , sec. by **Trevor Lidtkie**

“THAT By-law No. 2014-05, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of March 5, 2014, was read a first and second time.

By-law No. 2014-05 was read a third and final time and passed.”

Carried.

**10. ADJOURNMENT**

Resolution # 9

Moved by **Heather Phanenhour**, sec. by **Trevor Lidtkie**

“THAT this meeting adjourn at 8:05 pm.”

Carried.

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**Reeve**, Norman Lentz

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**Clerk**, Michelle Mantifel