

TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on June 7, 2017 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 p.m.

Present Were: Mayor, **Garry Gruntz**
Councillor, **Wayne Banks**
Councillor, **Iris Kauffeldt**
Councillor, **Sheldon Keller**
Councillor, **John Rutledge**

Also Present: Clerk-Treasurer, **Michelle Mantifel**
Public Works Supervisor, **Alvin Kauffeldt**

Public: 6 Members of the Public

1. The meeting was called to order by the Mayor.
2. **PECUNIARY INTERESTS** – None

Resolution # 1

Moved by **Sheldon Keller**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby amend the agenda for the June 7, 2017 Council meeting.”

Carried.

3. ADOPTION OF MINUTES

Resolution # 2

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Meeting May 4, 2017 and the Special Meeting May 17, 2017, as printed and circulated.”

Carried.

4. DEPUTATIONS

- i. Mr. Ward from Perspective Engineering was present to discuss the tenders for the rehabilitation of Letterkenny Road. He recommended that Council accept the tender from Smiths Construction Company, A Division of Miller Group Inc. in the amount of \$ 1,178,117.17.

The Guiney & Heins Road projects were discussed and the following motion was made;

Resolution # 3

Moved by **Wayne Banks**, sec. by **Sheldon Keller**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan agreed to hire Jason Ward from Perspective Engineering to prepare the tenders for the Guiney & Heins Road projects.”

Carried.

5. REPORTS

- i. Public Works Supervisor

The Public Works Supervisor’s report was accepted as presented.

- ii. Clerks

Council agreed that the municipality will use RealTax to process our tax sale registrations. The scale of costs by-law will be updated.

Resolution # 4

Moved by **Iris Kauffeldt**, sec. by **Sheldon Keller**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the quote from Zuracon Inc. in the amount of \$ 12,500.00 plus HST to construct the accessible washroom at the BLR Community Centre.”
Carried.

Resolution # 5

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby consent to transfer the rights conveyed under By-law No. 2015-08 to William Butterworth. AND FURTHER we authorize the Mayor and Clerk to execute the agreement.”
Carried.

Resolution # 6

Moved by **Sheldon Keller**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve \$ 5,000 in operating funds for the Recreation Committee.”
Carried.

A Special Meeting will be held on June 14, 2017 to discuss budget.

iii. Mayor & Council

Councillor **Rutledge** provided an update on the GunShow registration.

Mayor **Gruntz** reported on the May County Council meeting.

He also informed Council that DeeDee Sanderson was awarded the 2017 Marilyn Alexander Tourism Champion Award.

iv. Fire Chief/Facility Manager

The Fire Chief's report was accepted as presented. The Deputy Fire Chief provided clarification on the fire prevention campaign. The Fire Prevention Officer will be going door-to-door, however, participation will be voluntary.

Council also approved donating out of date fire equipment to Firefighters Without Borders.

Mayor **Gruntz** also thanked the Fire Department for their help during the flooding.

v. Building Inspector Report – None

vi. Waste Management Committee – None

vii. Recreation

Councillor **Keller** provided an update on Recreation activities. Council approved the purchase of bases for the baseball diamond.

viii. Joint Health & Safety Committee

Resolution # 7

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the following policies – “Misconduct in the Workplace (other than Policy – OHRC Violation”, “Workplace Sexual Violence and Harassment Prevention Policy and Program” and “Ontario Human Rights Code Violation”.”
Carried.

6. CORRESPONDENCE

- i. Ministry of Municipal Affairs –re: Septic inspections & pumping - **filed**
- ii. OPP –re: Update from Municipal Policing Bureau - **filed**
- iii. AMO Communications –re: Amendments to Bill 68 - **filed**
- iv. AMO Communications –re: Proposed Changes to Land Use Planning - **filed**
- v. AMO Communications –re: Changing Workplaces Final Report Released - **filed**
- vi. Ontario Power Generation Information Sessions – Combermere
- June 27, 2017 - **filed**

7. PAYMENTS

Resolution # 8

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 5 in the amount of **\$ 70,369.52**, the Roads Account/Voucher # 5 in the amount of **\$ 43,895.84**, the Recreation Account/Voucher # 5 in the amount of **\$ 10,080.64** and the Bicentennial Park Account/Voucher # 5 in the amount of **\$ 4,519.09.**”

Carried.

8. SEVERANCES – None

9. BY-LAWS

- i. Resolution # 9

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT By-Law No. 2017-22, being a By-Law to award the tender for the Rehabilitation of Letterkenny Road to Smiths Construction Company, A Division of Miller Group Inc., was read a first and second time.

By-law No. 2017-22 was read a third and final time and passed.”

Carried.

Resolution # 10

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the change order for the Letterkenny Road Project.”

Carried.

- ii. Resolution # 11

Moved by **Iris Kauffeldt**, sec. by **Sheldon Keller**

“THAT By-Law No. 2017-23, being a By-law to authorize the execution of an Agreement between her Majesty the Queen in Right of Ontario, as Represented by the Minister of Infrastructure and the Corporation of the Township of Brudenell, Lynoch and Raglan, was read a first and second time.

By-Law No. 2017-23 was read a third and final time and passed.”

Carried.

iii. Resolution # 12

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT By-Law No. 2017-24, being a By-law to authorize the execution of an Agreement between her Majesty the Queen in Right of Ontario, as represented by the Minister Responsible for Senior Affairs and the Corporation of the Township of Brudenell, Lyndoch and Raglan, was read a first and second time.

By-law No. 2017-24 was read a third and final time and passed.”

Carried.

10. OTHER BUSINESS

i. Resolution # 13

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT Council go into closed session to discuss labour relations or employee negotiations.”

Carried.

Resolution # 14

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT Council comes out of closed session.”

Carried.

The Mayor reported that during closed session two issues regarding labour relations or employee negotiations were discussed.

Resolution # 15

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby hire Tamara Miller for the position of Part Time Cleaning Person.”

Carried.

11. CONFIRMATION BY-LAW

Resolution # 16

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT By-law No. 2017-25, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of May 17, 2017 and Regular Council Meeting of June 7, 2017, was read a first and second time.

By-law No. 2017-25 was read a third and final time and passed.”

Carried.

12. ADJOURNMENT

Resolution # 17

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT this meeting adjourn at 9:40 pm.”

Carried.