

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on June 20, 2018 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 p.m.

Present Were: Mayor, **Sheldon Keller**
Councillor, **Wayne Banks**
Councillor, **Richard Clements**
Councillor, **Iris Kauffeldt**
Councillor, **John Rutledge**

Also Present: Clerk-Treasurer, **Michelle Mantifel**
Public Works Supervisor, **Alvin Kauffeldt**
Fire Chief/Facility Manager, **Jordan Genrick**

Public: 5 Members of the Public

1. The meeting was called to order by the Mayor.
2. **PECUNIARY INTERESTS** – None
3. **ADOPTION OF MINUTES**

Resolution # 1

Moved by **Richard Clements**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Special Meeting April 25, 2018 as amended, Public Meeting May 2, 2018 as printed and circulated, Regular Meeting May 2, 2018 as amended and Special Meeting May 23, 2018 as printed and circulated.”

Carried.

4. **DEPUTATIONS**

- i. Mayor Keller presented the 2018 Senior of the Year award to David Kargus for his many contributions to the community.
- ii. Mr. Ward from Perspective Engineering was present to discuss several items with Council.

He provided Council with an update on the warranty work and line painting completed on Letterkenny Road.

The Ontario Community Infrastructure Fund application was also discussed. It was agreed that an application would be submitted for River Bend Drive and Lower Rosenthal Road. Mr. Ward will prepare the application.

Mr. Ward and Council also discussed the construction work required for Schroeder Road. The project is scheduled to be completed next year.

5. **REPORTS**

- i. Public Works Supervisor

The Public Works Supervisor's report was accepted as presented.

Mr. Kauffeldt and Council discussed an entrance way on River Road and Council approved the required work.

The Public Works Supervisor informed Council that some work has been completed at the Brudenell Waste Site. Council would like the bin system operating by the first of September.

Staff was directed to draft a by-law to regulate parking on Letterkenny Road.

Resolution # 2

Moved by **Iris Kauffeldt**, sec. by **Richard Clements**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the tender in the amount of \$ 21,220.50 plus HST from Greenwood Paving (Pembroke) Ltd. for Tender 2018-0100 – John Watson Road.”

Carried.

Resolution # 3

Moved by **Richard Clements**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the tender in the amount of \$ 19,032.60 plus HST from Greenwood Paving (Pembroke) Ltd. for Tender 2018-0200 – Guiney Road.”

Carried.

ii. Clerks

Resolution # 4

Moved by **Wayne Banks**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Job Description for the Swimming Instructor and Swimming Assistant.”

Carried.

The municipality will submit a team for the Madawaska Valley Library Trivia Night.

The request from the Renfrew County District School Board for garbage pickup at the Palmer Rapids Public School was discussed. Council did not approve the request as we will be disposing of the garbage truck once the bin system is operating.

Council discussed the request for compensation for maintaining the flowerbed at the Community Centre. Council did not approve the request as it would set a precedent for volunteers.

iii. Mayor & Council

Mayor **Keller** reported that the County of Renfrew will be partnering with the OPP to complete the Community Safety & Wellbeing Plan. A presentation was provided by 211 Ontario on the services that they offer.

iv. Fire Chief

Council reviewed the Fire Department's report.

The Fire Chief informed Council that the new fire regulations came into force on July 1st. Current members may be grandfathered or can decide not to be certified. After July 1, 2019 all new members will need to be certified.

v. Building Inspector Report - None

vi. Waste Management Committee – None

Mr. Liedtke was present to discuss his concerns regarding the dumping of garbage at the waste site gates during off hours. The municipality will install cameras and signage at the sites.

vii. Joint Health & Safety Committee – None

viii. Recreation

The Facility Manager provided an update on Canada Day events. The New Horizons for Seniors grant program was discussed. An application will be submitted to renovate the kitchen at the BLR Community Centre. It was agreed that two surplus lawnmowers will be disposed of. The CRC will partner with the municipality to offer the Seniors Lunch Club.

6. CORRESPONDENCE

- i. Letter from Cheryl & Bruno Alie –re: Cedar Grove Road – Council discussed the concerns, but no action was taken.
- ii. Email from Joan Sullivan –re: Schroeder Road – The project is scheduled for 2019.
- iii. OGRA –re: Preferred Autonomous Vehicles Test Corridor - **filed**
- iv. Renfrew County District School Board –re: Community Planning & Partnerships – Councillor **Clements** will attend the meeting.
- v. Eastern Ontario Regional Network –re: Cell Safety and 5G Technology - **filed**
- vi. Cheryl Gallant –re: Enabling Accessibility Fund – To be discussed at next Council meeting.
- vii. Renfrew County Private Landowners Association –re: What is 5G and Is it Harmful? - **filed**

7. PAYMENTS

Resolution # 5

Moved by **Wayne Banks**, sec. by **Richard Clements**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 5 in the amount of **\$ 69,955.20**, the Roads Account/Voucher # 5 in the amount of **\$ 98,631.51**, the Recreation Account/Voucher # 5 in the amount of **\$ 2,216.42** and the Bicentennial Park Account/Voucher # 5 in the amount of **\$ 1,104.96.**”

Carried.

8. SEVERANCES

- i. Consent Application File No. B15/18 for Michael & Mary Sullivan was discussed by Council. Further information regarding the right-of-way is required.

9. BY-LAWS

- i. The zoning amendment by-law for Sullivan will be considered at the next meeting of Council.
- ii. Resolution # 6

Moved by **John Rutledge**, sec. by **Richard Clements**

“THAT By-Law No. 2018-18, being a By-law to authorize the execution of an Agreement between Her Majesty the Queen in Right of Ontario, as Represented by the Minister Responsible for Senior Affairs and the Corporation of the Township of Brudenell, Lyndoch and Raglan, was read a first and second time.

By-law No. 2018-18 was read a third and final time and passed.”

Carried.

iii. Resolution # 7

Moved by **Iris Kauffeldt**, sec. by **Wayne Banks**

“THAT By-Law No. 2018-19, being a By-law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees, was read a first and second time.

By-law No. 2018-19 was read a third and final time and passed.”

Carried.

iv. Resolution # 8

Moved by **Richard Clements**, sec. by **Wayne Banks**

“THAT By-Law No. 2018-20, being a By-law to authorize certain new capital works of the Corporation of the Township of Brudenell, Lyndoch and Raglan (the “Municipality”); to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC”

By-law No. 2018-20 was read a third and final time and passed.”

Carried.

10. OTHER BUSINESS

i. Resolution # 9

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Special Events Licence for the Palmer Rapids Twin Music Festival to be held July 26 to July 29, 2018 provided that outstanding issues are addressed.”

Carried.

ii. The Mayor inquired if any member of Council wanted to move a closed meeting agenda item to the open session of Council. No motion was made.

Resolution # 10

Moved by **John Rutledge**, sec. by **Richard Clements**

“THAT Council go into closed session to discuss labour relations or employee negotiations, personal matters about an identifiable individual and litigation or potential litigation.”

Carried.

Resolution # 11

Moved by **John Rutledge**, sec. by **Richard Clements**

“THAT Council comes out of closed session.”

Carried.

The Mayor reported that four issues regarding labour relations or employee negotiations, one issue regarding personal matters about an identifiable individual and one issue regarding litigation or potential litigation were discussed in closed session.

Resolution # 12

Moved by **Richard Clements**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk to extend the offer of employment to the Summer Student – Roads Department as discussed in closed session.”

Carried.

Resolution # 13

Moved by **Richard Clements**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk to provide the letter to the Chief Building Official as discussed in closed session.”

Carried.

Resolution # 14

Moved by **Richard Clements**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby direct the Clerk and Facility Manager to proceed as discussed in closed session.”

Carried.

Resolution # 15

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the completion of the probation period for the Waste Site Attendant.”

Carried.

11. CONFIRMATION BY-LAW

Resolution # 16

Moved by **Wayne Banks**, sec. by **Richard Clements**

“THAT By-law No. 2018-21, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of May 23, 2018, Regular Council Meeting of June 13, 2018 and Regular Council Meeting of June 20, 2018, was read a first and second time.

By-law No. 2018-21 was read a third and final time and passed.”

Carried.

12. ADJOURNMENT

Resolution # 17

Moved by **John Rutledge**, sec. by **Richard Clements**

“THAT this meeting adjourn at 10:31 pm.”

Carried.

Mayor, Sheldon Keller

Clerk, Michelle Mantifel