

**THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN**

Minutes of the Special Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on June 17, 2015 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 pm to discuss municipal business.

**Present were:** Reeve, **Garry Gruntz**  
Councillor, **Wayne Banks**  
Councillor, **Iris Kauffeldt**  
Councillor, **Sheldon Keller**  
Councillor, **John Rutledge**

**Staff Present:** Michelle Mantifel, **Clerk-Treasurer**  
Alvin Kauffeldt, **Public Works Supervisor**

**Public:** 5 Members of the Public  
Jen Juhasz, The Valley Gazette

1. The Meeting was called to order by Reeve **Gruntz**.
2. PECUNIARY INTERESTS – None
3. BUSINESS
  - i. The Clerk presented the 2015 General Budget and Recreation Budget to Council.  
  
Resolution # 1  
  
Moved by **Sheldon Keller**, sec. by **Iris Kauffeldt**  
  
“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the 2015 General Budget and Recreation Budget.”  

Carried.
  - ii. Resolution # 2  
  
Moved by **John Rutledge**, sec. by **Iris Kauffeldt**  
  
“THAT By-law No. 2015-15, being a By-law to provide for the approval of the 2015 Budget, Adoption of the 2015 Tax Rates, and establishing Penalty and Interest on all overdue Taxes, was read a first and second time.  
  
By-law No. 2015-15 was read a third and final time and passed.”  

Carried.
  - iii. The Clerk read By-law No. 2015-16 the first and second time. Councillor **Kauffeldt** requested that the by-law be discussed in closed session before it was given third reading.
  - iv. The Public Works Supervisor reported that he had inspected the surplus vehicles for sale by the County of Renfrew. It was agreed that the municipality would submit a bid for the 2008 Ford F-150 Extended Cab pick-up truck with the Public Works Supervisor’s approval.  
  
Resolution # 3  
  
Moved by **Sheldon Keller**, sec. by **Wayne Banks**  
  
“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to submit a bid in the amount of \$ 1,637 for the 2008 Ford F-150 Extended Cab pick-up truck being sold by the County of Renfrew with the Public Works Supervisor’s approval.”  

Carried.

Council also discussed the surplus equipment being sold by the Town of Petawawa and the following motions were made;

Resolution # 4

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby authorize the Reeve and Clerk to sign the Terms of Sale Agreement for the 1993 GMC Topkick Pumper Fire Truck purchased from the Town of Petawawa.”

Carried.

Resolution # 5

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to purchase the surplus SCBA tanks, masks and equipment from the Town of Petawawa for the quoted price of \$ 5,100.00 plus HST.”

Carried.

- v. Council discussed the request from H.J. Stewart Lavigueur for the municipality to accept a deed from Mr. & Mrs. Jahn for a portion of Sacred Heart Road and pass a by-law assuming the roadway as a public highway.

Resolution # 6

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to accept a deed from Mr. & Mrs. Jahn for a portion of Sacred Heart Road, described as Part 4 on Plan 49R-18533 and to pass a by-law assuming the roadway as a public highway. AND FURTHER the municipality will pay the cost to register the by-law and transfer.”

Carried.

- vi. Resolution # 7

Moved by **Sheldon Keller**, sec. by **Iris Kauffeldt**

“THAT By-law No. 2015-17, being a By-law to authorize the execution of an Agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Comprint Systems Inc. (DataFix), was read a first and second time.

By-law No. 2015-17 was read a third and final time and passed.”

Carried.

- vii. Resolution # 8

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Special Events Licence for the Palmer Rapids Twin Music Festival to be held July 23 to July 26, 2015 provided the outstanding issues are addressed.”

Carried.

- viii. Council discussed the pre-authorized payment plan for tax payments and direct deposit for payroll. The Clerk will obtain additional information and survey the employees.
- ix. The Investment Grade Audit (IGA) report from RealTerm Energy was reviewed by Council and the following motion was made;

Resolution # 9

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Investment Grade Audit (IGA) report and agree to proceed with the Design, Upgrade and Transfer Option (DUT) for the LED Streetlight proposal.”

Carried.

- x. The Clerk informed Council that a public community meeting is being held on July 2<sup>nd</sup> in Denbigh for the Denbigh Wind Energy Project.

Councillor **Banks** reported that CPAC is hosting a barbeque at the Killaloe OPP Detachment on June 25<sup>th</sup> and members of Council are welcome.

The changes to ‘Ontario Regulation 316/03 – Operation of Off-Road Vehicles on Highways’ will be discussed next meeting.

The Public Works Supervisor informed Council that the Township of Carlow/Mayo is offering a Surface Mining course in July. Two members of the Roads Department will attend.

- xi. Resolution # 10

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT Council go into closed session to discuss labour relations or employee negotiations (Roads Dept. - Student position).”

Carried.

Resolution # 11

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“That Council comes out of closed session.”

Carried.

The Reeve reported that Council discussed the student position for the Roads Department and staff compensation.

Resolution # 12

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT By-law No. 2015-16, being a By-law to appoint Municipal Officers and Township employees, setting salaries, mileage and benefits of Council, was read a first and second time.

By-law No. 2015-16 was read a third and final time and passed.”

Carried.

4. ADJOURNMENT

Resolution # 13

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT this meeting adjourn at 10:05 pm.”

Carried.

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**Reeve, Garry Gruntz**

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**Clerk, Michelle Mantifel**