

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on July 7, 2021 held at the Municipal Office located in Palmer Rapids and Virtually via Teleconference at 7:00 p.m.

Present Were: Mayor, **Sheldon Keller**
Councillor, **Andrea Budarick**
Councillor, **Iris Kauffeldt**
Councillor, **Trevor Lidtkie**
Councillor, **John Rutledge**

Also Present: Acting Clerk-Treasurer, **Valerie Jahn**
Deputy Clerk, **Virginia Phanenhour**
Fire Chief/Facility Manager, **Jordan Genrick**
Public Works Superintendent, **Charlie Behm**
Administrative Assistant, **Tammy Thompson**

Public: 18 Members of the Public

1. The meeting was called to order by Mayor **Keller** at 7:10 pm.

2. PECUNIARY INTERESTS

Councillor **Budarick** declared a pecuniary interest. – See attached.

3. ADOPTION OF MINUTES

Resolution # 1

Moved by **Iris Kauffeldt** sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of June 2, 2021, and Special Council Meeting of June 16, 2021 as amended to include Chief Building Official, Michael Anderson in attendance and reduce the public attendance to 22, printed and circulated.”

Carried.

4. DEPUTATIONS

5. REPORTS

i. Public Works Superintendent

The public works report was accepted as presented.

Regular road maintenance has been ongoing, fixing washouts from major rain falls, applying calcium, and removing dangerous trees. The Tender for Schroeder Road is being finalized and will be going out shortly.

Councillor **Lidtkie** declared a conflict in regards to the culvert steamer purchase.

Resolution # 2

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT the 1980 Hough Loader be considered surplus and sold and advertised on the Township Website until July 31st with a minimum bid of \$2,500.00.”

Carried.

Resolution # 3

Moved by **Iris Kauffeldt**, sec. by **Andrea Budarick**

“THAT the Townships of Brudenell, Lyndoch and Raglan agree to purchase a Thompson Steamer Model A for a total of \$19,492.50 and that they provide the appropriate training.”

Carried.

Resolution # 4

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT the Townships of Brudenell, Lyndoch and Raglan accept the quote to purchase culverts from Armtec LAS for \$57,629.60 plus HST.”

Carried.

ii. Clerks

Resolution # 5

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan approve the installation of the iCity Accounting software to the Cloud;

AND THAT the cost of \$7,105.00 plus applicable taxes etc. be covered by the Modernization Funding Grant.”

Carried.

iv. Fire Chief

The Fire Chief gave a verbal report. The Fire Department is back to in person training and the total fire ban has been reduced to a Level 1 ban.

v. Building Inspector Report - None

vi. Waste Management

Ms. Thompson informed Council that she has applied for a \$2,000.00 grant through Carton Council of Canada as well as obtaining prices for scrap metal pick up from the waste and transfer stations. The MECP has investigated a complaint about the Brudenell Waste site. Ms. Thompson will prepare a report for the next regular meeting.

Resolution # 6

Moved by **John Rutledge**, sec. by **Andrea Budarick**

“THAT the Township of Brudenell, Lyndoch and Raglan accept the Tender from Northern Logistics for grinding at the Brudenell Waste Site for the total of \$27,600.00 including taxes.”

Carried.

vii. Facilities Manager Report

The Facilities Manager Report was a verbal report.

Mr. Genrick stated that a lot of grass is being cut and he is grateful to have a student to assist. The beaches are seeing a lot of use and are being cleaned regularly.

viii. Recreation - None

ix. Joint Health & Safety Committee – None

6. CORRESPONDENCE

- i. Shannon Stubbs, MP Lakeland and Resolution from Kingsville – re: Resolution for Support

Resolution # 7

Moved by **Trevor Lidtkie**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby support the resolution from the Township of Kingsville in regards to Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-by-law.”

Carried.

- ii. Mad Current – re: Correspondence questioning invoices for Integrity Commissioners Investigations.

Mayor **Keller** addressed the questions from Mad Current.

7. PAYMENTS

Resolution # 8

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 6 in the amount of **\$ 443,028.65**, the Roads Account/Voucher # 6 in the amount of **\$ 40,186.24**, the Recreation Account/Voucher # 6 in the amount of **\$ 716.18** and the Bicentennial Park Account/Voucher # 6 in the amount of **\$ 1,388.76.**”

Carried.

8. SEVERANCES

Resolution # 9

Moved by **John Rutledge**, sec. by **Andrea Budarick**

“THAT the Township of Brudenell, Lyndoch and Raglan approve Land Severance application #B76/20 from Steven Liedtke.”

Carried.

Resolution # 10

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT the Township of Brudenell, Lyndoch and Raglan will accept the approximate 45 meters to extend Spence Road provided if meets the requirements of the Assumption of Roads Policy By-law No. 2016-46.”

Carried.

9. BY-LAWS

- i. Resolution # 11

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT By-Law No. 2021-17, being a By-Law to appoint Municipal Officers and set salaries, mileage and benefits for Council and all Municipal Employees was read a first and second time.

By-Law No. 2021-17 was read a third and final time and passed.”

Carried.

10. OTHER BUSINESS

- i. Resolution # 12

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan approve the 2021 PSAB Budget as per Ontario Regulation 284/09.”

Carried.

- ii. Resolution # 13

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“BE IT RESOLVED that the Council of the Townships of Brudenell, Lyndoch and Raglan directs staff to apply for grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for Roads Asset Management Plan;

AND THAT the Township commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

- Condition assessment of all roads at a minimum including pavement condition index for paved roads and surface condition rating for unpaved roads
- Collection of information needed to support reporting on community levels of service requirements on O. Reg 588/17, including a map that shows the road network and its level of connectivity and images that illustrate the different levels of road class pavement condition;
- Create a 10-year capital plan that shows capital expenditures and significant operating costs related to lifecycle activities required to maintain the current level of service;
- Creation of a level of service framework, including a recommended road conversion policy, and
- Prepare asset management plan, documenting the talks above and addressing all other reporting requirements for July 1, 2022 in O. Reg 588/17.

BE IT THEREFORE RESOLVED that the Township commits \$11,500 from its budget toward the costs of the initiative.”

Carried.

- iii. Tammy Schutt, a resident on Cedar Grove Road, is upset with the current condition of the road.

Mayor **Keller** stated that Council had verbally agreed during budget discussions to address Cedar Grove Road, Wingle Road and Moccassin Lake Road next year.

- iv. Resolution # 14

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan approve the Community Safety and Well-Being Plan as received.”

Defeated.

Ms. Jahn will obtain more information to bring forth at the next regular meeting.

v. Resolution # 15

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT the Townships of Brudenell, Lyndoch and Raglan amend By-Law #2016-20, Section 5.3 as follows:

Vacant properties or properties with non-assessed travel trailers will not receive Waste Disposal Access Cards.” be deleted and replaced with:

Cards will be issued to vacant properties at the owners request.”

Carried.

vi. Resolution # 16

Moved by **Andrea Budarick**, sec. by **John Rutledge**

“THAT Council go into closed session pursuant to the Municipal Act, 2001, Section 239 (2)(b) about matters about identifiable individuals, including municipal or local board employees and labour relations.”

Carried.

Resolution # 17

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

The Council comes out of closed session at 10:08 pm.”

Carried.

The Mayor reported that as per Section 239(2)(b), personal matters about identifiable individuals were discussed during closed.

11. CONFIRMATION BY-LAW

Resolution # 18

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT By-Law No. 2021-18, being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Regular Council Meeting of July 7, 2021 and the Special Council Meeting June 16, 2021 was read a first and second time.

By-Law No. 2021-18 was read a third and final time and passed.”

Carried.

12. ADJOURNMENT

Resolution # 19

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT this meeting adjourn at 10:10 pm.”

Carried.

Mayor, Sheldon Keller

Acting Clerk-Treasurer, Valerie Jahn