

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on July 5, 2017 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 p.m.

**Present Were:** Councillor, **Wayne Banks**  
Councillor, **Iris Kauffeldt**  
Councillor, **Sheldon Keller**  
Councillor, **John Rutledge**

**Also Present:** Clerk-Treasurer, **Michelle Mantifel**  
Public Works Supervisor, **Alvin Kauffeldt**

**Public:** 5 Members of the Public

1. The meeting was called to order by the Clerk.
2. **PECUNIARY INTERESTS** – None

Resolution # 1

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the letter of resignation from Mayor Garry Gruntz with regret pursuant to Section 260(1) of the *Municipal Act*; and FURTHER THAT Council declares the office of Mayor as vacant effective June 30, 2017 and proceed to take the necessary steps to fill the vacancy within 60 days pursuant to Section 263(5) of the *Municipal Act*, 2001.”

Carried.

Resolution # 2

Moved by **Iris Kauffeldt**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby appoint Sheldon Keller as Acting Mayor.”

Carried.

3. **ADOPTION OF MINUTES** - None
4. **DEPUTATIONS** - None
5. **REPORTS**

- i. Public Works Supervisor

The Public Works Supervisor’s report was accepted as presented.

Council agreed that the cable guard rails along the Rockingham Falls should be repaired and signs installed.

- ii. Clerks

Resolution # 3

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the appointment of Vivian Yourth to the Recreation Committee.”

Carried.

Elections Ontario has requested the use of the Council Chambers for the June 7, 2018 Provincial Election. Council approved the request and rescheduled the June Council meeting to June 13, 2018.

Council approved the Municipal Office being closed on August 7, 2017.

Resolution # 4

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the following authorized signatories for the municipal bank accounts: John Rutledge, Councillor, Iris Kauffeldt, Councillor, Michelle Mantifel, Clerk and Virginia Phanenhour, Deputy Clerk.”

Carried.

A Special Meeting will be held on July 12, 2017.

iii. Mayor & Council

The August Council Meeting will be postponed to August 9, 2017 at the request of the Acting Mayor.

iv. Fire Chief/Facility Manager - None

v. Building Inspector Report – None

vi. Waste Management Committee - None

vii. Joint Health & Safety Committee - None

viii. Recreation

**6. CORRESPONDENCE**

i. Township of Edwardsburgh Cardinal –re: Bill 7

Resolution # 5

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby support the resolution from the Township of Edwardsburgh Cardinal requesting that the Government of Ontario halt the downloading of enforcement responsibility for residential maintenance standards proposed in Schedule 5 of Bill 7.”

Carried.

**7. PAYMENTS**

Resolution # 6

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 6 in the amount of **\$ 360,271.25**, the Roads Account/Voucher # 6 in the amount of **\$ 81,007.03**, the Recreation Account/Voucher # 6 in the amount of **\$ 6,560.23** and the Bicentennial Park Account/Voucher # 6 in the amount of **\$ 952.50.**”

Carried.

**8. SEVERANCES – None**

**9. BY-LAWS**

i. Resolution # 7

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT By-Law No. 2017-20, being a By-Law to authorize the closure and conveyance of part of the shoreline road allowance along the Madawaska River adjoining Lot 29, Concession 13 in the Geographic Township of Raglan, was read a third and final time and passed.”

Carried.

ii. Resolution # 8

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT By-Law No. 2017-28, being a By-law to amend By-law Number 2-83 of the former Township of Raglan as amended, was read a first and second time.

By-Law No. 2017-28 was read a third and final time and passed.”

Carried.

**10. OTHER BUSINESS**

i. Council reviewed the comments from the agencies and the registered plans and directed the Clerk to proceed with the Shoreline/Unopened Road Allowance closure for Kheawok.

ii. Council reviewed the comments from the agencies and the registered plans and directed the Clerk to proceed with the Shoreline/Unopened Road Allowance closure for Rudkin/Palubiski.

iii. Resolution # 9

Moved by **Wayne Banks**, sec. by **John Rutlege**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Special Events Licence for the Palmer Rapids Twin Music Festival to be held July 27 to July 30, 2017 provided the outstanding issues are addressed.”

Carried.

iv. Resolution # 10

Moved by **Wayne Banks**, sec. by **John Rutledge**

“THAT Council go into closed session to discuss labour relations or employee negotiations.”

Carried.

Resolution # 11

Moved by **Wayne Banks**, sec. by **John Rutledge**

“THAT Council comes out of closed session.”

Carried.

The Acting Mayor reported that during closed session one issue regarding labour relations or employee negotiations was discussed.

v. The Fire Chief/Facility Manager joined the meeting and provided an update on the drainage work and the construction of the accessible washroom.

The updated Rental Agreement and Rates were reviewed and the changes were approved.

vi. A Special Meeting will be held on July 27, 2017 at 10:00 am.

**11. CONFIRMATION BY-LAW**

Resolution # 11

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT By-law No. 2017-29, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of June 14, 2017, Special Council Meeting of June 21, 2017, Special Council Meeting of June 29, 2017 and Regular Council Meeting of July 5, 2017, was read a first and second time.

By-law No. 2017-29 was read a third and final time and passed.”

Carried.

**12. ADJOURNMENT**

Resolution # 12

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT this meeting adjourn at 8:46 pm.”

Carried.

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**Mayor**, Sheldon Keller

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**Clerk**, Michelle Mantifel