

THE TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Special Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on July 28, 2014 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 pm to discuss Fire Department and Health & Safety issues.

Present were: Reeve, **Norman Lentz**
Councillor, **Trevor Lidtkie**
Councillor, **Steven Jessup**
Councillor, **Garry Gruntz**
Councillor, **Heather Phanenhour**

Staff Present: Michelle Mantifel, **Clerk-Treasurer**
Chris Voldock, **Fire Chief**

Public: 2 members of the public
Ben Filipkowski, The Valley Gazette

1. The Meeting was called to order by Reeve, **Norman Lentz**.

2. PECUNIARY INTERESTS – None

3. BUSINESS

i. The Declaration of Annual Compliance report, as required by the *Fire Protection and Prevention Act*, was provided to Council as information.

ii. Resolution # 1

Moved by **Heather Phanenhour**, sec. by **Steven Jessup**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt Human Resources Policy – HR-01 – Recruitment.”

Carried.

Resolution # 2

Moved by **Steven Jessup**, sec. by **Garry Gruntz**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt Human Resources Policy – HR-02 – Criminal Background Check.”

Carried.

iii. The public notice to residents regarding the changes to the establishing and regulating by-law for the fire department was reviewed by Council. The requested change will be made and the notices included in the tax bills.

iv. Resolution # 3

Moved by **Garry Gruntz**, sec. by **Steven Jessup**

“THAT By-law No. 2014-28, being a By-law to establish and regulate the Brudenell, Lyndoch and Raglan Fire Department, was read a first and second time.

By-law No. 2014-28 was read a third and final time and passed.”

Carried.

The Fire Chief reported that he spoke to the Fire Chief from Killaloe, Hagarty & Richard regarding fire calls in the Brudenell area. The Killaloe, Hagarty & Richard Fire Department will offer mutual aid if they have the required resources.

- v. The Fire Chief informed Council that two pumper trucks have been removed from service. Presently, there is a pumper truck at the Hardwood Lake Fire Hall and at the Quadeville Fire Hall. The Brudenell and Palmer Fire Halls have tanker trucks only. Council discussed purchasing the 1994 pumper truck from Asphodel Fire Trucks Ltd. and agreed not to purchase the truck. Council discussed purchasing a new pumper truck and staff was directed to prepare the tender documents.

The training for the firefighters was discussed. The training will be increased to two sessions a month. The bunker gear has also been inspected and some pieces will need to be sent away for repair.

The Master Fire Plan was also discussed. Council was strongly opposed to tendering for a consultant to draft the plan. Council wants the Fire Department to draft the plan.

- vi. Resolution # 4

Moved by **Heather Phanenhour**, sec. by **Steven Jessup**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the Workplace Harassment Program Policy and the Workplace Violence Prevention Program Policy.”

Carried.

- vii. Council agreed that the office could be closed on August 4th.

4. ADJOURNMENT

Resolution # 5

Moved by **Steven Jessup**, sec. by **Heather Phanenhour**

“THAT this meeting adjourn at 9:10 pm.”

Carried.

Reeve, Norman Lentz

Clerk, Michelle Mantifel