

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on December 7, 2016 at the Municipal Office located in Palmer Rapids - Ontario at 7:05 p.m.

Present Were: Mayor, **Garry Gruntz**
Councillor, **Wayne Banks**
Councillor, **Iris Kauffeldt**
Councillor, **Sheldon Keller**
Councillor, **John Rutledge**

Also Present: Clerk-Treasurer, **Michelle Mantifel**
Public Works Supervisor, **Alvin Kauffeldt**
CBO, **Mike Anderson**

Public: 13 Members of the Public

1. The meeting was called to order by the Mayor.
2. **PECUNIARY INTERESTS** – None
3. **ADOPTION OF MINUTES**

Resolution # 1

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Meeting October 5, 2016, Public Meeting November 2, 2016, the Regular Meeting November 2, 2016, the Special Meeting November 16, 2016 and the Special Meeting November 23, 2016 as printed and circulated.”

Carried.

Resolution # 2

Moved by **Sheldon Keller**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby amend the agenda for the December 7, 2016 Special Council Meeting.”

Carried.

4. **DEPUTATIONS**

- i. Dwayne Sutherland, McDougal Insurance & Debra Murphy, Frank Cowan

Mr. Sutherland and Ms. Murphy were present to review the quote for the municipal insurance policy with Council.

- ii. Bil Smith and Cheryl Kauffeldt, CRC Killaloe

Mr. Smith and Ms. Kauffeldt were present to discuss the Game On Youth Activity program with Council. The Community Resource Centre (CRC) would like to use the BLR Community Centre to host the free weekly activity program for children in grades 3 to 8. The CRC would organize the program and provide the staff & equipment. The municipality would provide the space at no charge for the program. Council approved the use of the building.

- iii. Anneliese Jamnik

Mrs. Jamnik was present to discuss the maintenance of Raglan White Lake Road. Council agreed that the municipality only maintains Raglan White Lake Road to the intersection of Reid Road. After which, it is a private road and the municipality assumes no responsibility for the maintenance of it.

- iv. Andrea Budarick

Ms. Budarick was present to request clarification regarding the Property Standards complaint for her property on Jewelville Road.

v. Bill Musclow

Mr. Musclow was present to request that Cameron Lake Road be paved due to the dust. Council did not approve the request, but were willing to apply calcium to the road in front of Mr. Musclow's property.

5. REPORTS

i. Public Works Supervisor

The Public Works Supervisor's report was accepted as presented.

The turn-around on Addington Road was discussed. The property owner has installed pickets alongside the road so that the plow trucks cannot turn. The plow operator is concerned because otherwise he will need to back-up which is a safety issue. The Public Works Supervisor was directed to install snowplow turn around signs, No Parking – Vehicles to be towed signs and to speak with the landowner.

The Public Works Supervisor and Council discussed the purchase of hydraulic hose. Council approved the purchase of 100 feet of hose.

Council approved the purchase of spare rims for the 2017 International Plow Truck.

The request for a reduced speed limit on Letterkenny Road was discussed. It was agreed that the speed limit would be reduced to 60 kilometres per hour between Lost Nation Road and 2257 Letterkenny Road.

ii. Clerks

Council signed the Audit Letter and Engagement Letter for the Auditor.

The municipality will receive \$ 788,800 from the Ontario Municipal Partnership Fund in 2017.

Council approved the Clerk and Deputy Clerk attending the Employment Law and Human Resource program course in 2017.

Council approved the Roads, Admin, Waste and Building Departments receiving a \$ 50.00 Christmas Bonus. The Roads, Admin, Waste and Building Departments will also be given the afternoon off on December 23rd and December 30th. The municipal office will close at noon on December 23rd and reopen on January 3, 2017. The Brudenell Waste Site will be open from 12:00 to 2:00 pm on Christmas Eve and New Year Eve. The Raglan Transfer and Lyndoch Transfer Station will be open on December 27th.

The Emergency Management Exercise will be held on December 20th. Council approved the office being closed for the day.

The Clerk will attend the Renfrew County Clerk & Treasurers Association meeting on December 16th in Horton.

Resolution # 3

Moved by **John Rutledge**, sec. by **Sheldon Keller**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to post-pone the January Council meeting to January 11, 2017."
Carried.

iii. Mayor & Council

Mayor **Gruntz** reported on the County Council meeting and Rural Mayors Forum meeting that he attended.

The County of Renfrew has drafted a Forest Management Plan for County Forests. MTO reported that a portion of Highway 28 will be reconstructed next year.

Mayor **Gruntz** also reported that Bill 9 (End Age Discrimination Against Stroke Recovery Patients Act) was passed by parliament.

iv. Fire Chief/Facility Manager

The Fire Chief's report was accepted as presented.

v. Building Inspector Report

The Building Inspector's report was accepted as presented.

vi. Waste Management Committee - None

vii. Joint Health & Safety Committee - None

viii. Recreation

Councillor **Keller** reported that 27 children participated in the Fall Tune-up basketball clinic. They are expecting 30 children for the Steve Nash basketball program in 2017. The Palmer Rapids Public School will be given free ice time again for the use of the gym for the program.

The Hunter's Supper made a profit of \$ 2,000.00.

The Recreation Committee and the MV Fish & Game Club is organizing a gun & sportsman show. The Recreation Committee will pay the expenses and will split the profit with the Fish & Game Club.

An exercise class will be offered in 2017.

Resolution # 4

Moved by **John Rutledge**, sec. by **Wayne Banks**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to provide the space for the Game On Program organized by the Community Resource Centre free of charge"

Carried.

6. CORRESPONDENCE

i. Community Resource Centre –re: Donation to Food and Toy Drive

Resolution # 5

Moved by **Wayne Banks**, sec. by **Sheldon Keller**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby donate \$ 100.00 to the Community Resource Centre for the food and toy drive."

Carried.

ii. Lions Club International –re: 100th Anniversary of Service to Humanity in 2017 -

The municipality will participate.

iii. AMO Communications –re: New Legislative Changes - **filed**

iv. AMO –re: Resolution for Support

Resolution # 6

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

WHEREAS municipal governments' infrastructure is critical to our collective economic health;

WHEREAS stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure;

WHEREAS Ontario municipal governments have asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans; and

WHEREAS a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;

NOW, THEREFORE BE IT RESOLVED that the Township of Brudenell, Lyndoch and Raglan calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments; and

BE IT ALSO RESOLVED that the Township of Brudenell, Lyndoch and Raglan calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government's asset management plan meets a municipal incremental infrastructure requirement."

Carried.

- v. AMO Communications –re: Bill 151 – Waste-Free Ontario Act - **filed**
- vi. Lorne Coe, MPP –re: Resolution for Support – Bill 9 - **filed**
- vii. Letter from Trevor & Nicole Johnston –re: Taxes - **filed**

7. PAYMENTS

Resolution # 7

Moved by **Wayne Banks**, sec. by **Sheldon Keller**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 11 in the amount of **\$ 132,817.05**, the Roads Account/Voucher # 11 in the amount of **\$ 69,160.01**, the Recreation Account/Voucher # 11 in the amount of **\$ 4,366.49** and the Bicentennial Park Account/Voucher # 11 in the amount of **\$ 123.70.**"

Carried.

8. SEVERANCES - None

9. BY-LAWS

i. Resolution # 8

Moved by **Sheldon Keller**, sec. by **John Rutledge**

"THAT By-law No. 2016-38, a By-law to close a highway, being part of the road allowance between the Township of Lyndoch and Raglan, was read a third and final time and passed."

Carried.

ii. Resolution # 9

Moved by **Iris Kauffeldt**, sec. by **Wayne Banks**

"THAT By-law No. 2016-45, being a By-law to close a highway, being part of the road allowance along the shore of Lake Charlotte, was read a first and second time."

Carried.

Resolution # 10

Moved by **Iris Kauffeldt**, sec. by **Sheldon Keller**

“THAT By-law No. 2016-46, being a By-law to establish a Policy regarding the Assumption of Non-Assumed Roads into the Road System for the Township of Brudenell, Lyndoch and Raglan, was read a first and second time.

By-law No. 2016-46 was read a third and final time and passed.”

Carried.

Resolution # 11

Moved by **John Rutledge**, sec. by **Wayne Banks**

“THAT By-law No. 2016-47, being a By-law to Appoint Fence Viewers and to Fix the Municipality’s Reasonable Fees to Administer the Line Fences Act, was read a first and second time.”

By-law No. 2016-47 was read a third and final time and passed.”

Carried.

Resolution # 12

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT By-law No. 2016-48, being a By-law to appoint members to the Township of Brudenell, Lyndoch and Raglan Property Standards Committee, was read a first and second time.

By-law No. 2016-48 was read a third and final time and passed.”

Carried.

10. OTHER BUSINESS

i. Resolution # 13

Moved by **Wayne Banks**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Terms of Reference for the Property Standards Committee.”

Carried.

ii. The Fire Chief/Facility Manager joined the meeting and reported on the Fire Chiefs meeting that he attended. The County of Renfrew will have paramedics on standby for structure fires, vehicles fires and gas leaks. No update has been received from the County on radio communications. There will be a 1.3 % increase for dispatch fees in 2017. Bill 163 comes into effect on April 23, 2017. The Fire Chief will obtain additional information. No information has been received from the County of Renfrew Emergency Services regarding opioid responses. The Fire Chief will speak to Renfrew Dispatch regarding the callout to motor vehicle collisions.

iii. The Clerk will obtain additional information regarding the insurance quotes.

iv. Resolution # 14

Moved by **Sheldon Keller**, sec. by **John Rutledge**

“THAT Council go into closed session to discuss labour relations or employee negotiations, personal matters about an identifiable individual and litigation or potential litigation.”

Carried.

Resolution # 15

Moved by **Sheldon Keller**, sec. by **John Rutledge**

“THAT Council comes out of closed session.”

Carried.

Mayor Gruntz reported that during the closed meeting two matters regarding labour relations & employee negotiations, one personal matter about an identifiable individual and one matter regarding litigation or potential litigation were discussed.

The Clerk will extend the offer of employment for the Office Assistant position as discussed in closed session.

Council agreed to extend the time period for the Clerk-Treasurer to use her vacation time from 2016.

Resolution # 16

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Council meeting extending past 11:00 pm.”

Carried.

Resolution # 17

Moved by **Wayne Banks**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby authorize the Clerk to finalize the insurance policy for 2017.”

Carried.

11. CONFIRMATION BY-LAW

Resolution # 18

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT By-law No. 2016-49, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of November 16, 2016, Special Council Meeting of November 23, 2016 and Regular Council Meeting of December 7, 2016, was read a first and second time.

By-law No. 2016-49 was read a third and final time and passed.”

Carried.

12. ADJOURNMENT

Resolution # 19

Moved by **John Rutledge**, sec. by **Sheldon Keller**

“THAT this meeting adjourn at 11:15 pm.”

Carried.

Mayor, Garry Gruntz

Clerk, Michelle Mantifel