

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on December 3, 2014 at the Palmer Rapids Community Centre located in Palmer Rapids - Ontario at 8:00 p.m.

Present Were: Reeve, **Garry Gruntz**
Councillor, **Wayne Banks**
Councillor, **Iris Kauffeldt**
Councillor, **Sheldon Keller**
Councillor, **John Rutledge**

Also Present: Clerk-Treasurer, **Michelle Mantifel**
Public Works Supervisor, **Alvin Kauffeldt**

Public: 30 Members of the Public
Jen Juhasz, The Valley Gazette

1. The meeting was called to order by the Clerk.
2. The "Declaration of Office" was administered by the Clerk to the members of Council. The Code of Conduct was also signed by the Councillors.

Reeve **Gruntz** thanked the outgoing members of Council and welcomed the new members of Council.

3. **PECUNIARY INTERESTS** - None

4. **ADOPTION OF MINUTES**

Resolution # 1

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Meeting November 12, 2014, as printed and circulated."

Carried.

Resolution # 2

Moved by **Wayne Banks**, sec. by **Sheldon Keller**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the amended agenda for the December 4th Council Meeting."

Carried.

5. **REPORTS**

i. Public Works Supervisor

Council accepted the written Roads report.

The Public Works Supervisor informed Council that he had received complaints about the Letterkenny Road not being plowed and sanded for the bus drivers. He informed Council that the road had been sanded and plowed earlier in the day, but it snowed again after the road was plowed.

ii. Clerks

Resolution # 3

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the following authorized signatories for the municipal banks accounts: Garry Gruntz, Reeve, Iris Kauffeldt, Councillor, Michelle Mantifel, Clerk and Ellen Mantifel, Deputy Clerk."

Carried.

Resolution # 4

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the appointment of Sabrina Klatt to the Recreation Committee.”

Carried.

Council felt that volunteers should also require a Vulnerable Sector Check.

Resolution # 5

Moved by **Wayne Banks**, sec. by **Sheldon Keller**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the Roads, Admin, Waste and Building Department receiving a \$ 50.00 Christmas Bonus. AND FURTHER the Office and Roads department will be given the afternoon off on December 24th and December 31st.”

Carried.

Council approved the municipal office closing at noon on December 24th and reopening on January 2, 2015. The Brudenell Waste Site will close at 3:00 pm on December 24th and December 31st.

The municipality will enter a float in the Christmas parade.

iii. Reeve & Council

The Reeve informed Council that Floyd Welk spoke to him about licensing a gravel pit on John Watson Road for municipal use. The matter will be discussed further.

The Alcohol and Gaming Commission will be making a presentation at the CPAC meeting on January 29 regarding liability and licensed events. Community groups are encouraged to attend.

The Reeve informed Council that there are a number of committees that require Council member participation. Councillors **Rutledge** and **Keller** will sit on the Waste community, along with a member of the community. Members are also needed for the CPAC committee, Library Board and Recreation Committee.

The Reeve reported that the Rainbow Valley Health Committee is folding. The Annual General Meeting will be held on January 17 and the their funds will be dispersed to community groups for children's events.

v. Fire Chief

The Fire Chief informed Council that there were 4 calls in November. One was a chimney fire that will require follow up.

The Fire Chief and Fire Prevention Officer attended the fire drill at the Palmer Rapids Public School on November 19th.

Anna Kosmack would like to join the Fire Department. The Fire Chief would like to be able approve new members of the Fire Department. Council agreed that the by-law will be amended to allow the Fire Chief to approve new members as long as they meet the criteria.

The Fire Department is completing the extrication training and hope to provide this service to our residents as of January 1, 2015.

The Fire Chief attended the Chiefs meeting. He reported that there is no local advisor for the Office of the Fire Marshal and Emergency Management (OFMEM). A training committee is also being established to provide training locally in Renfrew County.

The Fire Chief provided Council with information on available used and new fire trucks. They also discussed the Fire Underwriters Survey requirements for the fire department.

6. CORRESPONDENCE

- i. AMO Policy Update - **filed**
- ii. AMO Members Update - **filed**
- iii. Ontario Municipal Partnership Fund (OMPF) 2015 Allocation Notice - **filed**

7. PAYMENTS

Resolution # 6

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 11 in the amount of **\$ 103,933.32**, the Roads Account/Voucher # 11 in the amount of **\$ 105,311.49**, the Recreation Account/Voucher # 11 in the amount of **\$ 2,624.21** and the Bicentennial Park Account/Voucher # 11 in the amount of **\$ 2,552.56.**”

Carried.

8. BY-LAWS

- i. Resolution # 7

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT By-law No. 2014-42, being a by-law to authorize the execution of an Agreement between the Corporation of the Township of Brudenell, Lyndoch and Raglan and Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs, was read a first and second time.

By-law No. 2014-42 was read a third and final time and passed.”

Carried.

- ii. Resolution # 8

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT By-law No. 2014-43, being a By-law to close and release part of an abandon highway, was read a first and second time.”

Carried.

10. OTHER BUSINESS

- i. Council discussed the grant application for the Small Communities Fund. After a lengthy discussion, Council agreed not to proceed with the application.
- ii. The Clerk and Council discussed the requirement for double walled tanks or secondary containment systems for the fuel tanks. The Clerk will discuss the issue with our fuel supplier.

Resolution # 9

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby accept the quote in the amount of \$ 49,268 plus PST from Jardine Lloyd Thompson Canada for the 2015 municipal insurance policy.”

Carried.

- iii. The streetlight proposal from RealTerm Energy was reviewed. It will be discussed next meeting.
- iv. The Reeve inquired if members of the public had any issues to discuss. They felt that there is a need to increase recycling in the municipality. The use of clear bags and a bag fee was suggested.
- v. Resolution # 14

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT Council go into closed session to discuss personal matters about an identifiable individual, including municipal employees (human resource issues).”

Carried.

Resolution # 11

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT Council comes out of closed session.”

Carried.

The Reeve reported that during the closed meeting session, the minutes of the closed meeting held on November 12, 2014 were discussed along with the background information. A human resources issue was also discussed.

Resolution # 12

Moved by **Sheldon Keller**, sec. by **Wayne Banks**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Closed Meeting November 12, 2014, as printed and circulated.”

Carried.

9. ADJOURNMENT

Resolution # 13

Moved by **John Rutledge**, sec. by **Iris Kauffeldt**

“THAT this meeting adjourn at 10:45 pm.”

Carried.

Reeve, Garry Gruntz

Clerk, Michelle Mantifel