TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on April 3, 2019 at the Municipal Office located in Palmer Rapids - Ontario at 7:00 p.m.

Present Were: Mayor, **Sheldon Keller**
Councillor, **Andrea Budarick**
Councillor, **Iris Kauffeldt**
Councillor, **Trevor Lidtkie**
Councillor, **John Rutledge**

Also Present: Clerk-Treasurer, **Michelle Mantifel**
Public Works Supervisor, **Alvin Kauffeldt**
Fire Chief/Facility Manager, **Jordan Genrick**
Road Employee, **Charlie Behm**

Public: 1 Member of the Public

1. The meeting was called to order by Mayor **Keller**.

2. PECUNIARY INTERESTS - None

3. ADOPTION OF MINUTES

Resolution # 1

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Special Meeting February 28, 2019, Public Meeting March 6, 2019 and Regular Meeting March 6, 2019 as printed and circulated."

Carried.

4. DEPUTATIONS

Frances Mawson & Karen Filipkowski, Madawaska Valley Public Library

Ms. Mawson & Ms. Filipkowski were present to provide Council with an update on the activities of the Madawaska Valley Public Library. They also wanted to solicit suggestions from Council on how to increase the public profile of the library in our area. It was suggested that a book table be provided at the Seniors Lunch Club.

5. REPORTS

i. Public Works Superintendant

The public works report was accepted as presented.

The Mayor announced that Charlie Behm was hired as the Public Works Superintendant and welcomed him to his new position.

The cost for repairing loader tires at the Brudenell Waste Site will be provided for the Budget meeting.

The letter from Mrs. Abbott regarding Comerford Road was discussed. Markers and signage will be installed and the road will be inspected once the snow has melted.

The request from Ms. Stamp for the municipality to pay for the damage to her vehicle due to road conditions was discussed. The Clerk will obtain additional information from the insurance company.

Council agreed to appoint the Facility Manager/Fire Chief as the Weed Inspector for the municipality.

The Clerk informed Council that the owner of Lot 1 & 2, Concession 11, Raglan does not object to the closure of a section of the unopened road allowance between Concession 10 & 11 in Lot 3. Council granted preliminary approval to proceed with the closure of the unopened road allowance.

The information provided by Mr. Ward on the size of the culverts required for Schroeder road was reviewed. The road will be inspected once the snow is gone.

ii. Clerks

Resolution # 2

Moved by **Trevor Lidtkie**, sec. by **Andrea Budarick**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby allocate the 2019 Provincial Library Grant as follows: 50% to the Madawaska Valley Public Library and 50% to the Killaloe & District Public Library AND FURTHER the Mayor and Clerk are authorized to sign the 2019 contracts for both libraries."

Carried.

The amended Council-Staff Relations policy was provided to Council. Council felt that the policy required additional review and clarification.

The sample Tree Canopy and Natural Vegetation policy was reviewed by Council. No action was taken. The Clerk did inform Council that the municipality was required to have a Tree Canopy and Natural Vegetation policy.

iii. Mayor & Council

Councillor **Kauffeldt** questioned if Hartwick Ranch road needs to be plowed in winter as it is a safety issue. Letters will be sent to the land owners informing them that the municipality will not be maintaining the road in winter.

Councillor **Lidtkie** provided an email from Mr. Clements with concerns regarding the Township's tax penalty policy. To provide more options for payment the office will not close for lunch during the last week of taxes, a sign will be installed on the night drop box and arrangements for online and telephone tax payments to be accepted at TD bank will be made.

Mayor **Keller** reported that the County of Renfrew Official Plan was partially approved. The Ministry agreed not to make a decision on a number of contentious issues. These matters will be revisited in a follow-up OPA when the Provincial Policy Statement is updated.

Mayor **Keller** informed Council that the County discussed the Community Safety and Well Being Plan and they feel that it is an OPP matter. However, if the municipality does not implement a plan, the Province will create one and the municipality will pay the cost.

The County of Renfrew will be holding the June 11th Operations Committee and Development & Property Committee meeting at the BLR Community Centre.

iv. Fire Chief

The Fire Chief's report was accepted as presented.

A recent 911 call to the County of Renfrew Apartments was discussed. The Fire Department is the only one with access to the building, however the OPP also responds. Then the municipality pays for the call through our policing billing.

v. Building Inspector Report –

The Building Inspector's report was accepted as presented. Additional information was requested for building permit fees.

vi. Waste Management – None

vii. Joint Health & Safety Committee – None

viii. Recreation

The Recreation Committee is organizing the Easter events. The Municipal Alcohol Policy needs to be reviewed and updated.

6. CORRESPONDENCE

i. Pembroke Fire Department –re: Essential of Municipal Fire Protection Seminar. – The Pembroke session is full. The Fire Chief will try to organize another local session.

ii. AMO Communications –re: Your Round-Up – Things You Need to Know - **filed**

iii. AORS –re: Provincial Safety Truck Roadeo – The Public Works Superintendant will attend the tradeshow.

7. PAYMENTS

Resolution # 3

Moved by **John Rutledge**, sec. by **Andrea Budarick**

"THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 3 in the amount of **$ 371,981.95**, the Roads Account/Voucher # 3 in the amount of **$ 51,886.31**, the Recreation Account/Voucher # 3 in the amount of **$ 3,531.68** and the Bicentennial Park Account/Voucher # 3 in the amount of **$ 107.00**."

Carried.

8. SEVERANCES

9. BY-LAWS

10. OTHER BUSINESS

i. Resolution # 4

Moved by **Trevor Lidtkie**, sec. by **Iris Kauffeldt**

"THAT Council go into closed session to discuss labour relations or employee negotiation."

Carried.

Resolution # 5

Moved by **John Rutledge**, sec. by **Andrea Budarick**

"THAT Council comes out of closed session."

Carried.

The Mayor reported that one issue regarding labour relations or employee negotiation were discussed in closed session.

ii. The Clerk reported that the Intergrity Commissioner had received complaints from a resident.

11. CONFIRMATION BY-LAW

Resolution # 6

Moved by **John Rutledge**, sec. by **Andrea Budarick**

"THAT By-law No. 2019-12, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of March 20, 2019 and Regular Council Meeting of April 3, 2019, was read a first and second time.

By-law No. 2019-12 was read a third and final time and passed."

Carried.

12. ADJOURNMENT

Resolution # 7

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

"THAT this meeting adjourn at 10:07 pm."

Carried.

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Mayor, Sheldon Keller **Clerk**, Michelle Mantifel